

TAYCHEEDAH SANITARY DISTRICT NO. 1
REGULAR BUSINESS MEETING
April 28, 2025 – 5:00 P.M.
TAYCHEEDAH TOWN HALL
W4295 KIEKHAEFER PARKWAY
FOND DU LAC, WI 54937-6802

Call to Order

The meeting was called to order by M. Nett at 5:00 P.M. and the Pledge of Allegiance was recited.

Present: Commissioners: J. Huck, M. Nett, D. Weber
Administrative Clerk: Priscilla Yohann
Inspection: J. Rickert
Maintenance: M. Haensgen

Approval of Agenda

Motion: by J. Huck, second by D. Weber, to approve the Agenda.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Approval of March 24, 2025, Regular Business Meeting Minutes

Motion: by J. Huck, second by D. Weber, to approve the March 24, 2025 Regular Business Meeting Minutes.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

REGULAR BUSINESS

Financial Report

Financial statements were distributed. Discussion was held. M. Nett stated K. Diederich found some expenses for the Gladstone and Brookhaven list stations had been coded erroneously by CLA and had them corrected.

Motion: by M. Nett, second by J. Huck, to approve the Financial Statements.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Approval of Bills/Sign checks

Motion: by M. Nett, second by D. Weber, to approve the bills as submitted.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Inspection Report

- A copy of the detailed log of inspection activities during the month of April 2025 is on file.
- J. Rickert reported manhole inspections will begin soon.

Maintenance Report

- A copy of the detailed log of maintenance activities during the month of April 2025 is on file.
- M. Haensgen reported the runtime at the Gladstone lift station was switched. M. Nett questioned the use of and if the expense of filter elements purchased from Energenecs is a shared expense. M. Haensgen explained the filter kits are used at all stations.
- **Administrative Clerk's Report**
- A copy of the detailed log of administrative clerk activities during the month of April 2025 is on file.
- P. Yohann reported submitting the proxy for the annual meeting for Diggers Hotline and completing the usual duties at the end of a quarter.

UNFINISHED BUSINESS

None to be reported.

NEW BUSINESS

1. **Discussion and possible action on the acceptance of CLA's Statement of Work for ADP Payroll.**

Discussion was held.

Motion: by J. Huck, second by D. Weber, to accept CLA's Statement of Work for ADP Payroll.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

PUBLIC COMMENT

None to be reported.

ADJOURNMENT:

The meeting adjourned at 5:22 PM.

Motion: by J. Huck, second by D. Weber, to adjourn.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Respectfully submitted by:

Priscilla Yohann
Administrative Clerk