

**TAYCHEEDAH SANITARY DISTRICT NO. 1
REGULAR BUSINESS MEETING**

February 28, 2022 – 5:00 P.M.

**TAYCHEEDAH TOWN HALL
W4295 KIEKHAEFER PARKWAY
FOND DU LAC, WI 54937-6802**

Call to Order

Meeting was called to order by M. Nett at 5:00 PM.

Present: Commissioners: J. Huck, M. Nett, D. Weber
Administrative Clerk: P. Yohann
Maintenance: M. Haensgen

Absent: Inspection: J. Rickert

Pledge of Allegiance

The Pledge of Allegiance was recited.

Approval of Agenda

Motion: by M. Nett, second by D. Weber, to approve the Agenda.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Approval of January 24, 2022 Regular Business Meeting Minutes

Motion: by J. Huck, second by M Nett, to approve the January 24, 2022 Regular Business Meeting Minutes.

Vote: Ayes: 2, Opposed: 0, Abstained: 1 – **Motion carried.**

REGULAR BUSINESS

Financial Report

Financial statements were reviewed. The budget, expenditures, revenue, and total assets were discussed.

Approval of Bills/Sign Checks

Motion: by M. Nett, second by J. Huck, to approve the bills as submitted.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Inspection Report

- A copy of the detailed log of inspection activities during the month of February 2022 is on file.
- Due to the absence of J. Rickert no report was given.

Maintenance Report

- A copy of the detailed log of maintenance activities during the month of February 2022 is on file.
- M. Haensgen stated the heater at the Winnebago lift station was replaced. The estimate for the Brookhaven lift station and the age of the generators was discussed.

Administrative Clerk's Report

- A copy of the detailed log of Administrative Clerk's activities during the month of February 2022 is on file.
- P. Yohann reported on receiving an additional estimate from Total Energy Systems that was added to the Commissioners' packet for discussion. Various work order reports from Total Energy Systems had been forwarded to the appropriate individuals.
- A solicitation letter from a Green Bay insurance agent was received. The Commissioners decided that when the premium comes due to contact the agent for a quote.
- A request was received from the Johnsonburg Sanitary District for a copy of the awarded quote and an estimate of their share of the upgrade of the Gladstone lift station. P. Yohan will contact E. Otte for the information.

UNFINISHED BUSINESS

1. Update on the Gladstone lift station pumps.

The order is in process.

2. Discussion of the updated AGREEMENT FOR THE ALLOCATION OF COSTS AND TRANSPORTATION OF WASTEWATER.

Copies of the Resolution Approving 2021 Wastewater Agreement Between City of Fond du Lac, Wisconsin and Outlying Sewer Group and the memorandum from Mark Parmentier and John St. Peter was discussed and the Resolution was signed.

3. Discussion and possible action of amending TSD#1 Ordinances regarding conflicting penalties.

Legal counsel is progressing on the project.

NEW BUSINESS

1. Discussion and possible action of accepting Total Energy Systems Estimate 110788 and 110791 for repairs at the Brookhaven and Gladstone lift stations.

Motion: by M. Nett, second by J. Huck, to accept Estimate Summary 110788 and 110791 for the Brookhaven and Gladstone lift stations.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

2. Discussion and possible action on selecting the contractor from the submitted RFPs for repair work on Hwy K.

Discussion was held. It was decided to select the lower bid from Kin-X Construction.

Motion: by M. Nett, second by J. Huck, to go with the lower bid provided by Kin-X Construction

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Public Comment

M. Haensgen reported parts will be gone through and unwanted items will be eliminated.

Meeting Adjournment

Motion: by D. Weber, second by J. Huck, to adjourn the meeting at 5:30 PM.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Respectfully submitted,

Priscilla Yohann, Administrative Clerk
Taycheedah Sanitary District No. 1

**TAYCHEEDAH SANITARY DISTRICT NO. 1
REGULAR BUSINESS MEETING**

**March 28, 2022 – 5:00 P.M.
TAYCHEEDAH TOWN HALL
W4295 KIEKHAEFER PARKWAY
FOND DU LAC, WI 54937-6802**

Call to Order

Meeting was called to order by M. Nett at 5:00 P.M.

Present: Commissioners: M. Nett, J. Huck, D. Weber
Inspection: J. Rickert
Maintenance: M. Haensgen

Absent: Administrative Clerk: P. Yohann

Guest: Kathy Diederich (Town Treasurer)

Approval of Agenda

Motion: by J. Huck, second by D. Weber, to approve the Agenda.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Approval of February 28, 2022, Regular Business Meeting Minutes

Motion: by J. Huck, second by D. Weber, to approve the February 28, 2022 Regular Business Meeting Minutes.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Public Comment

Kathy Diederich gave a short information update that she has initiated a plan to allow the use of credit cards, Bill Pay, E-Check, and/or other electronic fund transfers for payment of tax and other bills by residents to the Town of Taycheedah and Taycheedah Sanitary District #3. She wanted to invite us to an informational meeting to be held at a date to be determined in late April. Kathy offered us the opportunity to attend to possibly consider allowing TSD#1 to be included in this service for use by its residents. More information is to be forthcoming. The presentation will be put on by representatives of a local lending institution.

REGULAR BUSINESS

Financial Report

Financial statements were distributed.

Motion: by M. Nett, second by J. Huck, to approve the Financial Statements.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Approval of Bills/Sign checks

Motion: by M. Nett, second by D. Weber, to approve the bills as submitted.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Inspection Report - J. Rickert

- There was nothing to report.

Maintenance Report – M. Haensgen

1. The valves were checked on the Gladstone lift station and determined to be in good shape and therefore will not need to be replaced or upgraded during the upcoming lift station pump upgrade project. He reported Sabel Mechanical will be starting the installation of the new pumps soon.

2. Mark reported there are still meter issues at the Winnebago lift station, such as a discrepancy between flow totals from our meter and the City of Fond du Lac, that he will be working through. A problem was also identified in the control panel when addressing updating the flow meters. M. Nett indicated he would contact the district's engineer E. Otte and report back.

Administrative Clerk's Report – P. Yohann

M. Nett relayed the report for P. Yohann as follows:

1. E. Otte had been contacted for cost allocation to Calumet and Johnsburg Sanitary Districts for the Gladstone lift station pump upgrade and the acceptance of a contractor for work on Hwy K.
2. Approved estimates from Total Energy Systems for repairs at Brookhaven and Gladstone lift stations were returned.
3. The signed Memorandum approving the Resolution to the Master Sewer Agreement was returned.
4. The 2022 Census of Governments Survey of Public Employment & Payroll was completed and submitted.
5. A notice of construction scheduled for Hwy 151 was received; however, TSD#1 is not affected.

UNFINISHED BUSINESS

1. Update on Gladstone lift station pumps.

In progress as parts are being acquired and will go forward shortly.

2. Update on the approval of the O&M Agreements with Calumet Sanitary District, Johnsburg Sanitary District, and Taycheedah Sanitary District No. 3.

M. Nett reported he has not been notified of any approvals from Johnsburg but is aware of the loss of one of their commissioners. Johnsburg Sanitary District may wait until this vacancy is filled before proceeding.

3. Discussion and possible action of amending TSD#1 Ordinances regarding conflicting penalties.

M. Nett reported District counsel Sam Kaufman called him and indicated the district needs to know the differences between a penalty and that a special charge is not a tax or assessment. S. Kaufman indicated we can achieve our goal if the town has citation powers. M. Nett indicated he would contact the town chairman to answer this question and report back.

NEW BUSINESS

None to be reported.

Meeting Adjournment

Motion: by J. Huck, second by D. Weber, to adjourn.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Adjournment: Meeting adjourned at 5:40 PM.

Respectfully submitted by:

Michael Nett, Commissioner
Taycheedah Sanitary District No. 1

**TAYCHEEDAH SANITARY DISTRICT NO. 1
REGULAR BUSINESS MEETING**

**April 25, 2022 – 5:00 P.M.
TAYCHEEDAH TOWN HALL
W4295 KIEKHAEFER PARKWAY
FOND DU LAC, WI 54937-6802**

Call to Order

Meeting was called to order by M. Nett at 5:00 P.M.

Present: Commissioners: M. Nett, J. Huck, D. Weber
Administrative Clerk: P. Yohann
Maintenance: M. Haensgen

Absent: Inspection: J. Rickert

Approval of Agenda

Motion: by D. Weber, second by J. Huck, to approve the Agenda.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Approval of March 28, 2022, Regular Business Meeting Minutes

Motion: by J. Huck, second by D. Weber, to approve the March 28, 2022 Regular Business Meeting Minutes.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Public Comment

None to be reported.

REGULAR BUSINESS

Financial Report

Financial statements were distributed and discussed. The CD at Fox Valley Savings Bank will mature on May 12. It was decided to roll the CD over. The annual report was discussed.

Motion: by M. Nett, second by J. Huck, to approve the Financial Statements.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Motion: by M. Nett, second by J. Huck, to allow the CD at Fox Valley Savings Bank coming due on May 12, 2022, to roll over for a period of 12 months..

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Approval of Bills/Sign checks

Motion: by M. Nett, second by D. Weber, to approve the bills as submitted.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Inspection Report

- A copy of the detailed log of inspection activities during the month of April 2022 is on file.
- There was nothing to report.

Maintenance Report

- A copy of the detailed log of maintenance activities during the month of April 2022 is on file.
- There was nothing to report.

Administrative Clerk's Report

- A copy of the detailed log of administrative clerk activities during the month of April 2022 is on file.
- Numerous calls were received by customers with concerns of payments lost by USPS.

- A notification of curb ramp improvements up to Cty Hwy WH along US Hwy 151 was received and the requested system maps was forwarded to E. Otte.
- A check received for \$15,849.00 for a grant was turned over to the Township.
- Four permits were issued: 2 in Windward Estates, 2 in Fishermans Estates, and 1 on Fishermans Road.

UNFINISHED BUSINESS

1. Update on Gladstone lift station pumps.

The project is progressing.

2. Update on the approval of the O&M Agreements with Calumet Sanitary District, Johnsburg Sanitary District, and Taycheedah Sanitary District No. 3.

The appointment of a Johnsburg Sanitary District commissioner was postponed by the Town Board until May.

3. Discussion and possible action of amending TSD#1 Ordinances regarding conflicting penalties.

M. Nett reported his discussion with J. Thome, Chairperson of the Town of Taycheedah, regarding the citation ordinance amendment by the Town of Taycheedah. If TSD#1 is to impose a citation, it must be approved by the Town Board and will be issued by the building inspector. The TSD#1 fee schedule still must be reviewed and cannot be added to the quarterly fee. TSD#1's counsel will be contacted for advice.

NEW BUSINESS

1. Discussion and possible action on the acceptance of CLA's Statement of Work.

The Statement of Work was reviewed and discussed.

Motion: by J. Huck, second by M. Nett, to accept the agreement from CLA.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Meeting Adjournment

Motion: by J. Huck, second by D. Weber, to adjourn.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Adjournment: Meeting adjourned at 5:24 PM.

Respectfully submitted by:

Priscilla Yohann
Administrative Clerk

**TAYCHEEDAH SANITARY DISTRICT NO. 1
REGULAR BUSINESS MEETING**

**May 23, 2022 – 5:00 P.M.
TAYCHEEDAH TOWN HALL
W4295 KIEKHAEFER PARKWAY
FOND DU LAC, WI 54937-6802**

Call to Order

Meeting was called to order by M. Nett at 5:00 P.M.

Present: Commissioners: M. Nett, J. Huck, D. Weber
Administrative Clerk: P. Yohann
Inspection: J. Rickert
Maintenance: M. Haensgen

Approval of Agenda

Motion: by M. Nett, second by D. Weber, to approve the Agenda.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Approval of April 25, 2022, Regular Business Meeting Minutes

Motion: by D. Weber, second by J. Huck, to approve the April 25, 2022 Regular Business Meeting Minutes.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Public Comment

None to be reported.

REGULAR BUSINESS

Financial Report

Financial statements were distributed and discussed.

Motion: by J. Huck, second by M. Nett, to approve the Financial Statements.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Approval of Bills/Sign checks

Motion: by M. Nett, second by D. Weber, to approve the bills as submitted.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Inspection Report

- A copy of the detailed log of inspection activities during the month of May 2022 is on file.
- J. Rickert reported the clear water inspections will be beginning on Dogwood Lane on Tuesday, May 24. A customer who has failed to admit entrance was discussed. J. Rickert will leave another door hanger.
- A customer wishing to construct a garage and connect to the house lateral was discussed. He instructed the customer that a permit for inspection is required.

Maintenance Report

- A copy of the detailed log of maintenance activities during the month of May 2022 is on file.
- M. Haensgen reported an Energenecs representative has made modifications to the Winnebago lift station so that more data is available thru High Tide.
- Discussion was held regarding the valves not closing at the Winnebago lift station and their needed replacement.

Administrative Clerk's Report

- A copy of the detailed log of administrative clerk activities during the month of May 2022 is on file.
- A modified customer list was compiled for Bowmar Appraisals.

- A notification the CMAR is available for reporting for 2021. Copies of a draft was distributed. The CMAR possible submission will be place on next month's agenda.
- The ICheck Merchant demonstration is scheduled for June 13 at 6:00 PM. A reminder will be sent.

UNFINISHED BUSINESS

1. **Update on Gladstone lift station pumps.**
The project is progressing.
2. **Update on the approval of the O&M Agreements with Calumet Sanitary District, Johnsburg Sanitary District, and Taycheedah Sanitary District No. 3.**
Johnsburg Sanitary District is awaiting the appointment of a commissioner by the Town Board.
3. **Discussion and possible action of amending TSD#1 Ordinances regarding conflicting penalties.**
Items of Consideration of Inspection Violation Penalties were discussed: 1) Retain a new attorney for TSD#1, 2) The current policy of adding penalty to the quarterly bills must be discontinued, 3) Determine if the Town can amend their ordinances to place a fine on accounts that fail to allow access and inspection by sanitary district officials/building inspector for properties within any sanitary district, and fine those violations that are not corrected within the allotted time, 4) Create a fee schedule if the Town ordinances are amended as per Item 3, and 5) Create a fee schedule for compensation to the building inspector for time involved for processing citations on behalf of the sanitary district. M. Nett will discuss with J. Thome the above items and placing it on the agenda for the Town Board meeting.

NEW BUSINESS

1. **Discussion and possible action on the replacement of the pumps and valves at the Winnebago lift station.**
The age of the equipment at the Winnebago lift station and should there be a failure who could supply a pump was discussed. M. Haensgen will contact Sabel Mechanical to see if they have something available.

Meeting Adjournment

Motion: by M. Nett, second by J. Huck, to adjourn.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Adjournment: Meeting adjourned at 5:45 PM.

Respectfully submitted by:

Priscilla Yohann
Administrative Clerk

TAYCHEEDAH SANITARY DISTRICT NO. 1
REGULAR BUSINESS MEETING
August 1, 2022 – 5:00 P.M.
TAYCHEEDAH TOWN HALL
W4295 KIEKHAEFER PARKWAY
FOND DU LAC, WI 54937-6802

Call to Order

Meeting was called to order by M. Nett at 5:00 P.M. and the Pledge of Allegiance was recited.

Present: Commissioners: M. Nett, J. Huck, D. Weber
Administrative Clerk: P. Yohann
Maintenance: M. Haensgen
Absent: Inspection: J. Rickert

Approval of Agenda

Motion: by M. Nett, second by D. Weber, to approve the Agenda.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Approval of June 27, 2022, Regular Business Meeting Minutes

Motion: by D. Weber, second by J. Huck, to approve the June 27, 2022 Regular Business Meeting Minutes.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

REGULAR BUSINESS

Financial Report

Financial statements were distributed and discussed. The payments to the City of Fond du Lac were questions. P. Yohann will contact CLA for information.

Motion: by M. Nett, second by J. Huck, to approve the Financial Statements.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Motion: by J. Huck, second by D. Weber, to let the Fox Valley CD maturing on August 24 to roll over at whatever the rate is for a six- (6) month term.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Approval of Bills/Sign checks

Motion: by M. Nett, second by J. Huck, to approve the bills as submitted.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Inspection Report

- A copy of the detailed log of inspection activities during the month of July 2022 is on file.
- J. Rickert was not present and no report was given.

Maintenance Report

- A copy of the detailed log of maintenance activities during the month of July 2022 is on file.
- M. Haensgen reported the pad has been poured at the Gladstone lift station and the cabinet has been set. The age of the pumps at the Winnebago lift stations were questioned. It was determined that they are approximately 13-14 years old and are still working properly.
- The recent clear water inspection meeting with the City.

Administrative Clerk's Report

- A copy of the detailed log of administrative clerk activities during the month of July 2022 is on file.
- P. Yohann reported all logs and payroll information has been updated with the increase of mileage to \$0.62.5 effective 7/1/22, drafting the letter to Chairperson Thome regarding the amending of the Town ordinance

receiving the final audit report the workers compensation 2022 policy. The audit resulted in an additional \$46.00 premium. In addition, the policy quote from Family Insurance Center was received and forwarded to the Commissioners.

UNFINISHED BUSINESS

1. **Update on Gladstone lift station pumps.**

It was reported by M. Haensgen and M. Nett the pad had been poured, and the cabinet was set in place.

2. **Discussion of the updated AGREEMENT FOR THE ALLOCATION OF COSTS AND TRANSPORTATION OF WASTEWATER.**

There has been no action to be reported.

3. **Update of amending TSD#1 Ordinances regarding conflicting penalties.**

No action has been taken by the Town at this time.

4. **Discussion and possible action on the replacement of the pumps and valves at the Winnebago lift station.**

P. Yohann contacted E. Otte for an update. He state he was waiting to hear from the Smith & Loveless salesman regarding a quote.

NEW BUSINESS

1. **Discussion and possible action on the insurance proposal from Family Insurance Center.**

Discussion was held and decided to table the topic until the next meeting.

Public Comment

None to be reported.

Meeting Adjournment

Motion: by J. Huck, second by D. Weber, to adjourn.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Adjournment: Meeting adjourned at 5:33 PM.

Respectfully submitted by:

Priscilla Yohann
Administrative Clerk

TAYCHEEDAH SANITARY DISTRICT NO. 1
REGULAR BUSINESS MEETING
August 22, 2022 – 5:00 P.M.
TAYCHEEDAH TOWN HALL
W4295 KIEKHAEFER PARKWAY
FOND DU LAC, WI 54937-6802

Call to Order

Meeting was called to order by M. Nett at 5:00 P.M. and the Pledge of Allegiance was recited.

Present: Commissioners: M. Nett, J. Huck, D. Weber
Administrative Clerk: P. Yohann
Inspection: J. Rickert
Maintenance: M. Haensgen

Approval of Agenda

Motion: by D. Weber, second by M. Nett, to approve the Agenda.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Approval of August 1, 2022, Regular Business Meeting Minutes

Motion: by J. Huck, second by D. Weber, to approve the August 1, 2022 Regular Business Meeting Minutes.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

REGULAR BUSINESS

Financial Report

Financial statements were distributed and discussed. M. Nett reported the rates at Fox Valley have not changed.

Motion: by M. Nett, second by J. Huck, to approve the Financial Statements.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Motion: by J. Huck, second by M. Nett, to let the Fox Valley CD maturing on August 24 to roll over at the current rate.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Approval of Bills/Sign checks

Motion: by J. Huck, second by D. Weber, to approve the bills as submitted.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Inspection Report

- A copy of the detailed log of inspection activities during the month of August 2022 is on file.
- J. Rickert reported no inspections were conducted recently, approximately 70 have been completed, and .

Maintenance Report

- A copy of the detailed log of maintenance activities during the month of August 2022 is on file.
- M. Haensgen reported a module at the Winnebago lift station needs replacement. Energenecs has one on order. Ziegelbauer HVAC replaced a fan; however, the air-conditioner needs to be replaced.

Administrative Clerk's Report

- A copy of the detailed log of administrative clerk activities during the month of August 2022 is on file.
- P. Yohann reported the usual activities are being conducted. M. Nett stated a third-quarter newsletter will be prepared to be included with the statements.

UNFINISHED BUSINESS

1. Update on Gladstone lift station pumps.

It was reported there is a delay in receiving parts.

2. Update on the AGREEMENT FOR THE ALLOCATION OF COSTS AND TRANSPORTATION OF WASTEWATER.

There has been no action to be reported.

3. Update to amending TSD#1 Ordinances regarding conflicting penalties.

Discussion was held. The topic will be placed on next month's agenda to discuss the repeal of the attempted ordinance changes to the Town of Taycheedah ordinances and changes to TSD#1 Ordinances.

4. Discussion and possible action on the replacement of the pumps and valves at the Winnebago lift station.

Emails from E. Otte have been forwarded to the Commissioners wherein it is stated he is waiting for Sabel Mechanical to perform a pump test. This information is required for E. Otte to request a quote from Smith & Loveless.

5. Discussion and possible action on the insurance proposals from Family Insurance Center and The Horton Group.

After reviewing the submitted proposals it was decided to stay with the current carrier.

Motion: by J. Huck, second by D. Weber, to retain The Horton Group as the insurance carrier as per the proposal dated July 25, 2022.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

NEW BUSINESS

None to be reported

Public Comment

None to be reported.

Meeting Adjournment

Motion: by M. Nett, second by J. Huck, to adjourn.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Adjournment: Meeting adjourned at 5:38 PM.

Respectfully submitted by:

Priscilla Yohann
Administrative Clerk

TAYCHEEDAH SANITARY DISTRICT NO. 1
REGULAR BUSINESS MEETING
September 26, 2022 – 5:00 P.M.
TAYCHEEDAH TOWN HALL
W4295 KIEKHAEFER PARKWAY
FOND DU LAC, WI 54937-6802

Call to Order

Meeting was called to order by M. Nett at 5:00 P.M. and the Pledge of Allegiance was recited.

Present: Commissioners: M. Nett, J. Huck, D. Weber
Administrative Clerk: P. Yohann
Maintenance: M. Haensgen
Absent: Inspection: J. Rickert

Approval of Agenda

Motion: by M. Nett, second by D. Weber, to approve the Agenda.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Approval of August 22, 2022, Regular Business Meeting Minutes

Motion: by J. Huck, second by D. Weber, to approve the August 22, 2022 Regular Business Meeting Minutes.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

REGULAR BUSINESS

Financial Report

Financial statements were distributed and discussed.

Motion: by M. Nett, second by J. Huck, to approve the Financial Statements.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Approval of Bills/Sign checks

Motion: by D. Weber, second by J. Huck, to approve the bills as submitted.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Inspection Report

- A copy of the detailed log of inspection activities during the month of September 2022 is on file.
- In J. Rickert's absence, M. Haensgen reported approximately 130 inspections have been completed.

Maintenance Report

- A copy of the detailed log of maintenance activities during the month of September 2022 is on file.
- M. Haensgen reported the electrician is installing the panel at the Gladstone lift station.

Administrative Clerk's Report

- A copy of the detailed log of administrative clerk activities during the month of September 2022 is on file.
- P. Yohann reported letters were sent to the upstream districts regarding the repairs at the Winnebago lift station, receiving the notification from Mercury Racing of annual discharge on October 21, which is on hold until the repairs at the Winnebago lift station are completed, and forwarding to the Commissioners information regarding changes of the ordinances for citations and the estimate from Total Energy.

UNFINISHED BUSINESS

1. **Update on Gladstone lift station pumps.**

M. Nett reported the repairs are in progress and cited the electrician is updating the control panel.

2. **Update on the AGREEMENT FOR THE ALLOCATION OF COSTS AND TRANSPORTATION OF WASTEWATER.**

Johnsburg Sanitary District has postponed taking action on approving the agreement.

3. **Update to amending TSD#1 Ordinances regarding conflicting penalties.**

Discussion was held.

Motion: by M. Nett, second by J. Huck, that after reviewing the opinion by sanitary #1 district attorney regarding the two ordinance changes approved on 11/22/21 for clear water inspections and citations, I hereby make a motion to rescind this action regarding both ordinance changes.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

4. **Discussion and possible action on the replacement of the pumps and valves at the Winnebago lift station.**

It was reported all components has been ordered and after discussion with E. Otte, once the main valves and check valves have been installed, Sabel Mechanical will perform a pressure test on the pumps. If there is a pump failure, it will pursue replacing or rebuilding the pumps.

NEW BUSINESS

1. **Discussion and possible action on Estimate No. 112671 from Total Energy Systems, LLC for Brookhaven lift station.**

The estimate is for replacing the air intake hose, turbo hose, and clamps.

Motion: by M. Nett, second by J. Huck, to approve Estimate No. 112671 dated September 5, 2022, in the amount of \$2,036.40.

2. **Discussion and possible action of amending TSD#1 Ordinances regarding inspection and citations.**

No action was taken.

PUBLIC COMMENT

None to be reported

ADJOURNMENT:

The meeting adjourned at 5:31 PM.

Motion: by M. Nett, second by J. Huck, to adjourn.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Respectfully submitted by:

Priscilla Yohann
Administrative Clerk

TAYCHEEDAH SANITARY DISTRICT NO. 1
REGULAR BUSINESS MEETING
October 24, 2022 – 5:00 P.M.
TAYCHEEDAH TOWN HALL
W4295 KIEKHAEFER PARKWAY
FOND DU LAC, WI 54937-6802

Call to Order

Meeting was called to order by M. Nett at 5:00 P.M. and the Pledge of Allegiance was recited.

Present: Commissioners: M. Nett, J. Huck
Administrative Clerk: P. Yohann
Maintenance: M. Haensgen
Absent: Commissioner: D. Weber
Inspection: J. Rickert

Approval of Agenda

Motion: by J. Huck, second by M. Nett, to approve the Agenda.

Vote: Ayes: 2, Opposed: 0 – **Motion carried.**

Approval of September 26, 2022, Regular Business Meeting Minutes

Motion: by J. Huck, second by M. Nett, to approve the September 26, 2022 Regular Business Meeting Minutes.

Vote: Ayes: 2, Opposed: 0 – **Motion carried.**

REGULAR BUSINESS

Financial Report

Financial statements were distributed and discussed. Two CDs will be maturing in November. The interest rates were discussed. It was decided to renew the CDs for 12-month terms.

Motion: by M. Nett, second by J. Huck, to approve the Financial Statements.

Vote: Ayes: 2, Opposed: 0 – **Motion carried.**

Motion: by M. Nett, second by J. Huck, to renew the Verve CD with a due date of November 14 and the National Exchange Bank CD due November 4 with a 12-month maturity date.

Vote: Ayes: 2, Opposed: 0 – **Motion carried.**

Approval of Bills/Sign checks

Motion: by M. Nett, second by J. Huck, to approve the bills as submitted.

Vote: Ayes: 2, Opposed: 0 – **Motion carried.**

Inspection Report

- A copy of the detailed log of inspection activities during the month of October 2022 is on file.
- In J. Rickert's absence, M. Haensgen reported on a clearwater inspection violation. P. Yohann will send a certified letter to the customer.

Maintenance Report

- A copy of the detailed log of maintenance activities during the month of October 2022 is on file.
- M. Haensgen reported the panel at the Gladstone lift station has been installed, and the pumps and valves replacements at the Winnebago lift station have been completed.

Administrative Clerk's Report

- A copy of the detailed log of administrative clerk activities during the month of October 2022 is on file.
- P. Yohann distributed copies of the preliminary list of delinquent accounts that will be tax-rolled.

UNFINISHED BUSINESS

1. **Update on Gladstone lift station pumps.**

M. Haensgen reported the panel is wired, and Sabel is waiting for the pumps to be delivered.

2. **Update on the AGREEMENT FOR THE ALLOCATION OF COSTS AND TRANSPORTATION OF WASTEWATER.**

The District is still waiting for a response from Johnsburg Sanitary District.

3. **Discussion and possible action on the replacement of the pumps and valves at the Winnebago lift station.**

As reported by M. Haensgen during his maintenance report, all improvements have been completed.

NEW BUSINESS

None to be reported.

PUBLIC COMMENT

None to be reported.

ADJOURNMENT:

The meeting adjourned at 5:20 PM.

Motion: by M. Nett, second by J. Huck, to adjourn.

Vote: Ayes: 2, Opposed: 0 – **Motion carried.**

Respectfully submitted by:

Priscilla Yohann
Administrative Clerk

TAYCHEEDAH SANITARY DISTRICT NO. 1
REGULAR BUSINESS MEETING
November 28, 2022 – 5:00 P.M.
TAYCHEEDAH TOWN HALL
W4295 KIEKHAEFER PARKWAY
FOND DU LAC, WI 54937-6802

Call to Order

Meeting was called to order by M. Nett at 5:00 P.M. and the Pledge of Allegiance was recited.

Present: Commissioners: M. Nett, J. Huck
Administrative Clerk: P. Yohann
Inspection: J. Rickert
Absent: Commissioner: D. Weber
Maintenance: M. Haensgen

Approval of Agenda

Motion: by M. Nett, second by J. Huck, to approve the Agenda.

Vote: Ayes: 2, Opposed: 0 – **Motion carried.**

Approval of October 24, 2022, Regular Business Meeting Minutes

Motion: by M. Nett, second by J. Huck, to approve the October 24, 2022 Regular Business Meeting Minutes.

Vote: Ayes: 2, Opposed: 0 – **Motion carried.**

Approval of November 3, 2022, Special Business Meeting Minutes

Motion: by M. Nett, second by J. Huck, to approve the November 3, 2022 Regular Business Meeting Minutes.

Vote: Ayes: 2, Opposed: 0 – **Motion carried.**

REGULAR BUSINESS

Financial Report

Financial statements were distributed and discussed. The CD at Hometown Bank will be maturing on December 6, 2022. Rates at various financial institutions were discussed.

Motion: by J. Huck, second by M. Nett, to approve the Financial Statements.

Vote: Ayes: 2, Opposed: 0 – **Motion carried.**

Motion: by J. Huck, second by M. Nett, to cancel the Hometown Bank CD maturing December 6, 2022, and reinvest the funds at Hometown Bank for 39 months at the special rate of 4.2 percent or higher.

Vote: Ayes: 2, Opposed: 0 – **Motion carried.**

Approval of Bills/Sign checks

Motion: by M. Nett, second by J. Huck, to approve the bills as submitted.

Vote: Ayes: 2, Opposed: 0 – **Motion carried.**

Inspection Report

- A copy of the detailed log of inspection activities during the month of November 2022 is on file.
- J. Rickert reported 154 inspections have been completed with 9 violations, and 1 violation from April 27, 2021, which has not been completed at N8738 Sullivan Bay. M. Nett will contact the owner. An attempted inspection at N7394 Meadowview Drive was discussed. It was decided that a notice will be included in the next billing that if an inspection is not allowed within 30 days a \$500 penalty will be assessed on the next billing.

Maintenance Report

- A copy of the detailed log of maintenance activities during the month of November 2022 is on file.
- There was nothing to report.

Administrative Clerk's Report

- A copy of the detailed log of administrative clerk activities during the month of November 2022 is on file.
- P. Yohann reported on the final tax roll of \$8,164.42, sending the certified letter to the customer at W4713 Golf Course Drive, compiling the timeline of Schmitz's issues and distributing it to the Commissioners, and preparing an application for a permit for Eden Meat Market at Eden Grill. Discussion was held regarding the Schmitz's issues and decided it would be less expensive to the District if a refund was issued as compared to consulting legal counsel. M. Nett will compose a letter.

UNFINISHED BUSINESS

1. **Update on Gladstone lift station pumps.**

The project has been completed.

2. **Update on the AGREEMENT FOR THE ALLOCATION OF COSTS AND TRANSPORTATION OF WASTEWATER.**

M. Nett reported Johnsburg Sanitary District has the item on their agenda and are waiting for some 2019 invoices. P. Yohann will contact K. Diederich to determine when the invoices will be sent.

NEW BUSINESS

1. **Discussion and possible action on the acceptance of CLA's Statement of Work.**

Discussion was held.

Motion: by M. Nett, second by J. Huck, to accept CLA's Statement of Work.

Vote: Ayes: 2, Opposed: 0 – **Motion carried.**

2. **Discussion and possible action on the acceptance of the 2023 Service Agreement with Energenecs.**

Motion: by J. Huck, second by M. Nett, to accept the 2023 Service Agreement with Energenecs.

Vote: Ayes: 2, Opposed: 0 – **Motion carried.**

PUBLIC COMMENT

None to be reported.

ADJOURNMENT:

The meeting adjourned at 6:03 PM.

Motion: by M. Nett, second by J. Huck, to adjourn.

Vote: Ayes: 2, Opposed: 0 – **Motion carried.**

Respectfully submitted by:

Priscilla Yohann
Administrative Clerk

TAYCHEEDAH SANITARY DISTRICT NO. 1
REGULAR BUSINESS MEETING
December 19, 2022 – 5:00 P.M.
TAYCHEEDAH TOWN HALL
W4295 KIEKHAEFER PARKWAY
FOND DU LAC, WI 54937-6802

Call to Order

Meeting was called to order by M. Nett at 5:00 P.M. and the Pledge of Allegiance was recited.

Present: Commissioners: M. Nett, J. Huck, D. Weber
Administrative Clerk: P. Yohann
Maintenance: M. Haensgen
Absent: Inspection: J. Rickert

Approval of Agenda

Motion: by J. Huck, second by M. Nett, to approve the Agenda.

Vote: Ayes: 2, Opposed: 0, Abstain: 1 – **Motion carried.**

Approval of November 28, 2022, Regular Business Meeting Minutes

Motion: by J. Huck, second by M. Nett, to approve the November 28, 2022 Regular Business Meeting Minutes.

Vote: Ayes: 2, Opposed: 0, Abstain: 1 – **Motion carried.**

REGULAR BUSINESS

Financial Report

Financial statements were distributed and discussed. M. Nett reported on the possibility of the Town of Taycheedah divesting approximately 600,000 capacity.

Motion: by J. Huck, second by D. Weber, to approve the Financial Statements.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Approval of Bills/Sign checks

Motion: by M. Nett, second by D. Weber, to approve the bills as submitted.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Inspection Report

- A copy of the detailed log of inspection activities during the month of December 2022 is on file.
- M. Nett reported contacting the owner on Sylvan Bay regarding a violation. The owner stated the violation had been corrected.

Maintenance Report

- A copy of the detailed log of maintenance activities during the month of December 2022 is on file.
- There was nothing to report.

Administrative Clerk's Report

- A copy of the detailed log of administrative clerk activities during the month of December 2022 is on file.
- P. Yohann reported on sending an updated statement to the owner of N7436 Winnebago Drive, completing the 2022 Census of Governments Survey, sending a letter to the customer at W4713 Golf Course Drive via regular mail, and supplying the 2023 meeting dates to the attendees of the meeting.

UNFINISHED BUSINESS

1. Update on the AGREEMENT FOR THE ALLOCATION OF COSTS AND TRANSPORTATION OF WASTEWATER.

M. Nett stated that there was nothing to report.

NEW BUSINESS

1. Discussion and possible action on amending the November 28, 2022 Regular Business Meeting Minutes motion to cancel the Hometown Bank CD maturing December 6, 2022 and reinvest the funds at Hometown Bank for 39 months at the special rate of 4.2 percent or higher.

Discussion was held.

Motion: by M. Nett, second by J. Huck, invested the funds at 3.5 percent for 24 months because the original rate and time frame were not available on the date it matured per the motion.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

PUBLIC COMMENT

None to be reported.

ADJOURNMENT:

The meeting adjourned at 5:18 PM.

Motion: by J. Huck, second by D. Weber, to adjourn.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Respectfully submitted by:

Priscilla Yohann
Administrative Clerk