

TAYCHEEDAH SANITARY DISTRICT NO. 1
REGULAR BUSINESS MEETING
January 25, 2021 – 5:00 P.M.
TAYCHEEDAH TOWN HALL
W4295 KIEKHAEFER PARKWAY
FOND DU LAC, WI 54937-6802

Call to Order

Meeting was called to order by M. Nett at 5:00 PM.

Present: Commissioners: J. Huck, M. Nett, D. Weber
Administrative Clerk: P. Yohann
Inspection: J. Rickert
Maintenance: M. Haensgen

Pledge of Allegiance

The Pledge of Allegiance was recited.

Approval of Agenda

Motion: by M. Nett, second by D. Weber, to approve the Agenda.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Approval of December 21, 2020 Regular Business Meeting Minutes

Motion: by J. Huck, second by D. Weber, to approve the December 21, 2020 Regular Business Meeting Minutes.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Public Comment

None to be reported.

REGULAR BUSINESS

Financial Report

Financial statements were distributed and reviewed.

Motion: by J. Huck, second by M. Nett, to approve the Financial Statements as submitted for December.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Motion: by M. Nett, second by J. Huck, to roll-over and renew for one year the CD at Associated Bank coming due January 30, 2021.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Approval of Bills/Sign Checks

Motion: by J. Huck, second by D. Weber, to approve the bills as submitted.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Inspection Report

- A copy of the detailed log of inspection activities during the month of January 2021 is on file.
- J. Rickert reported a lateral at a new house construction site was televised and found to be sagging with water pooling in it. Discussion was held and determined it is the owner's responsibility to remove the sag. It is the District's responsibility if there is failure in the lateral at the street connection.

Maintenance Report

- A copy of the detailed log of maintenance activities during the month of January 2021 is on file.
- M. Haensgen questioned when Energenecs would be installing the cellular service. Discussion was held, and he will call the representative for information of when it will be done.

Administrative Clerk's Report

- A copy of the detailed log of Administrative Clerk's activities during the month of January 2021 is on file.
- P. Yohann questioned if the Mission invoice should be paid. It will be included in next month's payables. The mileage for 2021 will be \$0.56 per mile. This issue of non-payment of closing costs by a title company has been taken care of and funds have been received.

UNFINISHED BUSINESS

1. **Update on the Gladstone lift station pumps.**

M. Nett will contact E. Otte for an update.

2. **Discussion of the updated AGREEMENT FOR THE ALLOCATION OF COSTS AND TRANSPORTATION OF WASTEWATER.**

M. Nett relayed his conversation with a member of the Johnsbury Sanitary District and would contact E. Otte. He suggested sending the Agreement to TSD#1's counsel for a written review and statement that there is no liability for Johnsbury Sanitary District to have the Agreement, and that it does not contradict the Master Agreement Between the City of Fond du Lac and the OSG.

NEW BUSINESS

None to be reported.

Meeting Adjournment

Motion: by D. Weber, second by J. Huck, to adjourn the meeting at 5:27 PM.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Respectfully submitted by:

Priscilla Yohann, Administrative Clerk
Taycheedah Sanitary District No. 1

TAYCHEEDAH SANITARY DISTRICT NO. 1
REGULAR BUSINESS MEETING
March 22, 2021 – 5:00 P.M.
TAYCHEEDAH TOWN HALL
W4295 KIEKHAEFER PARKWAY
FOND DU LAC, WI 54937-6802

Call to Order

Meeting was called to order by M. Nett at 5:10 PM.

<u>Present:</u>	Commissioners:	J. Huck, M. Nett, D. Weber
	Administrative Clerk:	P. Yohann
	Maintenance:	M. Haensgen
	Engineering:	E. Otte
<u>Absent:</u>	Inspection:	J. Rickert

Pledge of Allegiance

The Pledge of Allegiance was recited.

Approval of Agenda

Motion: by M. Nett, second by D. Weber, to approve the Agenda.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Approval of February 22, 2020 Regular Business Meeting Minutes

Motion: by M. Nett, second by J. Huck, to approve the February 22, 2021 Regular Business Meeting Minutes.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Public Comment

None to be reported.

REGULAR BUSINESS

Financial Report

Financial statements were distributed and reviewed.

Motion: by J. Huck, second by D. Weber, to approve the Financial Statements as submitted for February.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Approval of Bills/Sign Checks

Motion: by D. Weber, second by J. Huck, to approve the bills as submitted.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Inspection Report

- A copy of the detailed log of inspection activities during the month of March 2021 is on file.
- No report at this time.
- M. Nett relayed the name of an individual who would be available to perform inspection duties when TSD#1 personnel is unavailable.

Maintenance Report

- A copy of the detailed log of maintenance activities during the month of March 2021 is on file.
- M. Haensgen stated he had nothing to report.

Administrative Clerk's Report

- A copy of the detailed log of Administrative Clerk's activities during the month of March 2021 is on file.

- P. Yohann reported completing a COVID questionnaire for the insurance company and completing the 2022 Census of Governments form. A replacement because of the current computer's age was discussed.

UNFINISHED BUSINESS

1. **Update on the Gladstone lift station pumps.**

E. Otte distributed a summary of options and budgets for three options of pump replacement with or without replacement of the generator or addition of a VFD. He stated he wants to confer with the Total Energy Systems engineer and Sabel Mechanical to determine the industry standard and longevity of generators. M. Haensgen will check the number of run hours on the current generators. Discussion was held regarding the other districts' financial responsibilities, and TSD#1's budget for the new City of Fond du Lac's OSG agreement.

2. **Discussion of the updated AGREEMENT FOR THE ALLOCATION OF COSTS AND TRANSPORTATION OF WASTEWATER.**

The topic will remain on the agenda due to Johnsonburg Sanitary District's requiring an updated City of Fond du Lac OSG agreement.

NEW BUSINESS

1. **Discussion and possible action on the proposed area for televising.**

An area of approximately 16,511 LF was mapped by E. Otte for televising. The area consists of Welling Beach Road and the Fishermans Estates.

Motion: by M. Nett, second by D. Weber, that we pursue to have the televising in that area.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Meeting Adjournment

Motion: by D. Weber, second by J. Huck, to adjourn the meeting at 5:50 PM.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Respectfully submitted,

Priscilla Yohann, Administrative Clerk
Taycheedah Sanitary District No. 1

TAYCHEEDAH SANITARY DISTRICT NO. 1
REGULAR BUSINESS MEETING
May 24, 2021 – 5:00 P.M.
TAYCHEEDAH TOWN HALL
W4295 KIEKHAEFER PARKWAY
FOND DU LAC, WI 54937-6802

Call to Order

Meeting was called to order by M. Nett at 5:00 PM.

<u>Present:</u>	Commissioners:	J. Huck, M. Nett, D. Weber
	Administrative Clerk:	P. Yohann
	Inspection:	J. Rickert
	Maintenance:	M. Haensgen

Pledge of Allegiance

The Pledge of Allegiance was recited.

Approval of Agenda

Motion: by J. Huck, second by D. Weber, to approve the Agenda.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Approval of April 26, 2020 Regular Business Meeting Minutes

Motion: by J. Huck, second by M. Nett, to approve the April 26, 2021 Regular Business Meeting Minutes.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

REGULAR BUSINESS

Financial Report

Financial statements approval was tabled until the June 28, 2021, meeting. The funds from the CD due at Hometown Bank were transferred to a CD at Fox Valley Savings Bank.

Approval of Bills/Sign Checks

Motion: by M. Nett, second by J. Huck, to approve the bills as submitted.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Inspection Report

- A copy of the detailed log of inspection activities during the month of May 2021 is on file.
- J. Rickert stated clear water inspections are continuing with some violations being discovered. A customer on Sylvan Bay was given 30 days to remove a by-pass line.

Maintenance Report

- A copy of the detailed log of maintenance activities during the month of May 2021 is on file.
- M. Haensgen had nothing to report. Obtaining updated maps was discussed. P. Yohann will contact E. Otte for information. C. Sampo from Energenecs along with a support technician reporting remotely gave instruction on utilizing the High Tide Technologies website.

Administrative Clerk's Report

- A copy of the detailed log of Administrative Clerk's activities during the month of May 2021 is on file.
- P. Yohann reported on receiving the annual Digger's proxy, BITCO's audit for the worker's comp policy, notification of the CMAR being available for submission, and inquired if quarterly billing would be acceptable from Excel, which was agreed by the commissioners it would be.

UNFINISHED BUSINESS

1. Update on the Gladstone lift station pumps.

Discussion was held regarding keeping the current generator, which E. Otte believes will be able to efficiently run the new pumps. Obtaining the pumps from the manufacturer is of concern.

2. Discussion of the updated AGREEMENT FOR THE ALLOCATION OF COSTS AND TRANSPORTATION OF WASTEWATER.

The topic will remain on the agenda due to Johnsburg Sanitary District's requiring an updated City of Fond du Lac OSG agreement.

NEW BUSINESS

1. Discussion and possible action on the request for a septic mound on the property of T20-16-18-08-16-110-00.

R. Woolhether was in attendance for discussion of his request for constructing a mound system and not connecting to the TSD#1 system. M. Nett gave a brief history of the area and stated E. Otte had reviewed the proposal. There was no opposition to Mr. Woolhether's request.

Motion: by M. Nett, second by D. Weber, that Taycheedah Sanitary District No. 1 is not opposed to Ryan Woolhether request for the parcel described on the Agenda.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

2. Discussion and possible action on the purchase of a new computer.

P. Yohann distributed a listing of components for a new computer. Discussion was held.

Motion: by M. Nett, second by D. Weber, to update the computer system as per the list for a cost not greater than \$900.00

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

3. Discussion and possible action on the acceptance of the Worker's Compensation policy from BITCO.

Discussion was held. J. Huck inquired the cost of the proposed policy versus last year's. P. Yohann stated the policy increased \$42.00.

Motion: by J. Huck, second by M. Nett, to accept the proposal from BITCO for the Worker's Compensation policy.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Public Comment

None to be reported.

Meeting Adjournment

Motion: by D. Weber, second by J. Huck, to adjourn the meeting at 6:05 PM.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Respectfully submitted,

Priscilla Yohann, Administrative Clerk
Taycheedah Sanitary District No. 1

**TAYCHEEDAH SANITARY DISTRICT NO. 1
REGULAR BUSINESS MEETING**

**June 28, 2021 – 5:00 P.M.
TAYCHEEDAH TOWN HALL
W4295 KIEKHAEFER PARKWAY
FOND DU LAC, WI 54937-6802**

Call to Order

Meeting was called to order by M. Nett at 5:00 PM.

Present: Commissioners: J. Huck, M. Nett, D. Weber (arrived at 5:08)
Administrative Clerk: P. Yohann
Inspection: J. Rickert
Maintenance: M. Haensgen

Pledge of Allegiance

The Pledge of Allegiance was recited.

Approval of Agenda

Motion: by M. Nett, second by J. Huck, to approve the Agenda.

Vote: Ayes: 2, Opposed: 0 – **Motion carried.**

Approval of May 24, 2021 Regular Business Meeting Minutes

Motion: by J. Huck, second by M. Nett, to approve the May 24, 2021 Regular Business Meeting Minutes.

Vote: Ayes: 2, Opposed: 0 – **Motion carried.**

REGULAR BUSINESS

Financial Report

Financial statements were reviewed. K. Diederich emailed regarding the \$63,090.89 increase in Treatment Costs from 2019 with \$114,380.90 to 2020 with \$177,471.79. She stated she would refer to her notes and touch base with E. Otte for more information.

Motion: by J. Huck, second by M. Nett, to approve the April and May Financial Statements.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Approval of Bills/Sign Checks

Motion: by J. Huck, second by M. Nett, to approve the bills as submitted.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Inspection Report

- A copy of the detailed log of inspection activities during the month of June 2021 is on file.
- J. Rickert stated clear water inspections are continuing with some violations being discovered and consulting with the Town of Taycheedah building inspector. A customer's violation on Welling Beach was discussed. Future inspections will be done at this residence to ensure compliance. He further stated approximately 50 percent of the residents have been inspected.

Maintenance Report

- A copy of the detailed log of maintenance activities during the month of June 2021 is on file.
- M. Haensgen stated there are a few glitches with the new system from Energenecs, but it is working properly so far. He also voiced concerns of noxious fumes while working on the lift stations. Discussion followed.

Motion: by M. Nett, second by J. Huck, to authorize Mark Haensgen to pick up a Drager gas pump for the meter for use while working on the lines.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Administrative Clerk's Report

- A copy of the detailed log of Administrative Clerk's activities during the month of June 2021 is on file.
- P. Yohann reported on transferring the files from the old computer to the new one, completing the annual CMAR, and sending information regarding the procedure for abandonment to the customer of N7379 Calumet Street. It was decided a note will be added to the next statement regarding clear water inspections.

UNFINISHED BUSINESS

1. Update on the Gladstone lift station pumps.

The procurement of the pumps is in process.

2. Discussion of the updated AGREEMENT FOR THE ALLOCATION OF COSTS AND TRANSPORTATION OF WASTEWATER.

The topic will remain on the agenda due to Johnsburg Sanitary District's requiring an updated City of Fond du Lac OSG agreement.

NEW BUSINESS

1. Discussion and possible action of acceptance of the 2020 Compliance Maintenance Annual Report for submittal to Wisconsin DNR.

The report was reviewed.

Motion: by M. Nett, second by D. Weber, to accept the CMAR completed by P. Yohann to be submitted to the Wisconsin DNR.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Public Comment

None to be reported.

Meeting Adjournment

Motion: by D. Weber, second by J. Huck, to adjourn the meeting at 5:33 PM.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Respectfully submitted,

Priscilla Yohann, Administrative Clerk
Taycheedah Sanitary District No. 1

**TAYCHEEDAH SANITARY DISTRICT NO. 1
REGULAR BUSINESS MEETING**

**July 26, 2021 – 5:00 P.M.
TAYCHEEDAH TOWN HALL
W4295 KIEKHAEFER PARKWAY
FOND DU LAC, WI 54937-6802**

Call to Order

Meeting was called to order by M. Nett at 5:00 PM.

Present: Commissioners: J. Huck, M. Nett, D. Weber
Administrative Clerk: P. Yohann
Inspection: J. Rickert
Maintenance: M. Haensgen

Pledge of Allegiance

The Pledge of Allegiance was recited.

Approval of Agenda

Motion: by J. Huck, second by D. Weber, to approve the Agenda.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Approval of June 28, 2021 Regular Business Meeting Minutes

Motion: by J. Huck, second by D. Weber, to approve the June 28, 2021 Regular Business Meeting Minutes.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

REGULAR BUSINESS

Financial Report

Financial statements were reviewed. A follow-up email will be sent to K. Diederich regarding clarification of the \$63,090.89 increase in Treatment Costs from 2019 with \$114,380.90 to 2020 with \$177,471.79.

Motion: by J. Huck, second by M. Nett, to approve the June Financial Statements.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Approval of Bills/Sign Checks

Motion: by M. Nett, second by J. Huck, to approve the bills as submitted.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Inspection Report

- A copy of the detailed log of inspection activities during the month of July 2021 is on file.
- J. Rickert stated clear water inspections are being conducted steadily.
- Excavators must give at least a two-day advance notice for requesting inspections. M. Nett suggested placing such a notice on the permit.

Maintenance Report

- A copy of the detailed log of maintenance activities during the month of July 2021 is on file.
- M. Haensgen stated the backflow preventor at the Gladstone lift station is not functioning properly and questioned when the pumps would be ordered. Discussion followed. He also stated water is leaking through the conduit of the electrical float cords. D.E. Thome will be contacted to correct the problem.

Administrative Clerk's Report

- A copy of the detailed log of Administrative Clerk's activities during the month of July 2021 is on file.
- P. Yohann reported on communication with the building inspector and the customers of N7379 Calumet Street

Administrative Clerk's Report (continued)

regarding the procedure for obtaining a temporary abandonment permit; the customer is in compliance with the ordinance and acceptance was granted.

- Phone calls were received from two residents regarding back-ups during the recent heavy rainfall of July 14.
- The televising report from Green Bay Pipe & TV was received, files were copied to the computer from the flash drive, and the report was given to M. Haensgen for review.

UNFINISHED BUSINESS

1. Update on the Gladstone lift station pumps.

An updated proposal from Smith & Loveless should be received soon as per E. Otte. M. Nett apologized about the recent back-up to the attending residents and explained the continuous, heavy rainfall and an upstream district dumping into the lines of TSD#1 caused an extreme circumstance. He further stated the various things TSD#1 does to keep influx of clear water from entering the system.

2. Discussion of the updated AGREEMENT FOR THE ALLOCATION OF COSTS AND TRANSPORTATION OF WASTEWATER.

There is no update currently.

NEW BUSINESS

1. Discussion and possible action on the acceptance of the proposal for the casualty/property insurance policy from Glatfelter Public Practice.

Motion: by M. Nett, second by D. Weber, to accept the proposal for the casualty/property insurance policy from Glatfelter Public Practice.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Public Comment

Two residents from Welling and Willow Beach Roads were present to discuss the recent issue of backups at their residences.

Meeting Adjournment

Motion: by M. Nett, second by J. Huck, to adjourn the meeting at 5:48 PM.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Respectfully submitted,

Priscilla Yohann, Administrative Clerk
Taycheedah Sanitary District No. 1

TAYCHEEDAH SANITARY DISTRICT NO. 1
REGULAR BUSINESS MEETING
August 23, 2021 – 5:00 P.M.
TAYCHEEDAH TOWN HALL
W4295 KIEKHAEFER PARKWAY
FOND DU LAC, WI 54937-6802

Call to Order

Meeting was called to order by M. Nett at 5:00 PM.

Present: Commissioners: J. Huck, M. Nett, D. Weber
Administrative Clerk: P. Yohann
Inspection: J. Rickert
Maintenance: M. Haensgen

Pledge of Allegiance

The Pledge of Allegiance was recited.

Approval of Agenda

Motion: by M. Nett, second by D. Weber, to approve the Agenda.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Approval of July 26, 2021 Regular Business Meeting Minutes

Motion: by J. Huck, second by D. Weber, to approve the July 26, 2021 Regular Business Meeting Minutes.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

REGULAR BUSINESS

Financial Report

Financial statements were reviewed. A follow-up email was sent to K. Diederich regarding clarification of the \$63,090.89 increase in Treatment Costs from 2019 with \$114,380.90 to 2020 with \$177,471.79 but an explanation has not been received. It was discussed that the expense would hopefully be a shared expense.

Motion: by J. Huck, second by D. Weber, to approve the July Financial Statements.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Approval of Bills/Sign Checks

Motion: by M. Nett, second by J. Huck, to approve the bills as submitted.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Inspection Report

- A copy of the detailed log of inspection activities during the month of August 2021 is on file.
- J. Rickert stated clear water inspections are being continued with approximately 200 being completed this year.

Maintenance Report

- A copy of the detailed log of maintenance activities during the month of August 2021 is on file.
- M. Haensgen stated the gas pump meter has been received. It was questioned if the buildings at the golf course had one or two hookups. M. Nett thanked both J. Rickert and M. Haensgen for their dedication and making correct assessments and decisions during the heavy rainfall of July 14-15. M. Haensgen questioned about the water that is leaking through the conduit of the electrical float cords at the Gladstone lift station. Discussion followed. M. Haensgen will contact Sabel Mechanical if they are able to correct the problem or if DE Thome Electrical services are required.

Administrative Clerk's Report

- A copy of the detailed log of Administrative Clerk's activities during the month of August 2021 is on file.
- P. Yohann reported on composing a letter that was requested by FDL county for R. Woolhether regarding approval of a mound system, contacting K. Diederich for clarity regarding the treatment costs increase for 2020, and calculating the expenses incurred for the July 15 incident.

UNFINISHED BUSINESS

1. Update on the Gladstone lift station pumps.

M. Nett reported the pumps have been ordered, and the delivery and installation will be coordinated through E. Otte and Sabel Mechanical.

2. Discussion of the updated AGREEMENT FOR THE ALLOCATION OF COSTS AND TRANSPORTATION OF WASTEWATER.

The OSG Master Agreement is still being formalized, and the topic will remain on the Agenda until further notice.

NEW BUSINESS

1. Discussion and possible action on the back-billing to Calumet Sanitary District for July 14 incident.

M. Nett reported on the meeting at E. Otte's office with himself, M. Haensgen, J. Rickert, and R. Depies and G. Watry of Calumet Sanitary District. When issues such as what occurred on July 14-15 happen, it was agreed by attendees to do the following:

A. Calumet Sanitary District must alert TSD#1 before dumping into the system.

B. If dumping is necessary, the first area is by the lake at Fisherman's Estates, and if level is too high then Deadwood Point Road, and if level is too high there, finally on Michigan Street in Taycheedah.

The topic of disposable wipes causing problems with pumps was discussed. Information will be sent to residents with the next statement regarding the problems they cause as well as illegal sump pump connections.

A list of expenses incurred during the heavy rainfall beginning July 14 and continuing July 15 was distributed and discussed.

Motion: by J. Huck, second by M. Nett, to respectfully request remittance from Calumet Sanitary District for one-half of the expenses incurred for the July 14-15 incident.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Public Comment

None to be reported

Meeting Adjournment

Motion: by J. Huck, second by D. Weber, to adjourn the meeting at 6:02 PM.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Respectfully submitted,

Priscilla Yohann, Administrative Clerk
Taycheedah Sanitary District No. 1

TAYCHEEDAH SANITARY DISTRICT NO. 1
REGULAR BUSINESS MEETING
September 27, 2021 – 5:00 P.M.
TAYCHEEDAH TOWN HALL
W4295 KIEKHAEFER PARKWAY
FOND DU LAC, WI 54937-6802

Call to Order

Meeting was called to order by M. Nett at 5:00 PM.

Present: Commissioners: J. Huck, M. Nett, D. Weber
Administrative Clerk: P. Yohann
Maintenance: M. Haensgen
Absent: Inspection: J. Rickert

Pledge of Allegiance

The Pledge of Allegiance was recited.

Approval of Agenda

Motion: by M. Nett, second by J. Huck, to approve the Agenda.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Approval of August 23, 2021 Regular Business Meeting Minutes

Motion: by D. Weber, second by J. Huck, to approve the August 23, 2021 Regular Business Meeting Minutes.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

REGULAR BUSINESS

Financial Report

Financial statements were reviewed.

Motion: by M. Nett, second by D. Weber, to approve the August Financial Statements.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Approval of Bills/Sign Checks

Motion: by M. Nett, second by D. Weber, to approve the bills as submitted.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Inspection Report

- A copy of the detailed log of inspection activities during the month of September 2021 is on file.
- M. Haensgen stated there was nothing to report. M. Nett reported J. Rickert had expressed concern about high rainfall affecting the flow float at the Gladstone lift station. He stated according to E. Otte there should be no issue.

Maintenance Report

- A copy of the detailed log of maintenance activities during the month of September 2021 is on file.
- M. Haensgen stated Sabel Mechanical will correct the leaking through the conduit for the electrical float cords at the Gladstone lift station and at the same time will pour the concrete for the new cabinet that will be installed for the new pumps. He also stated E. Otte would like to be included with the High Tide app. P. Yohann will contact the company.

Administrative Clerk's Report

- A copy of the detailed log of Administrative Clerk's activities during the month of September 2021 is on file.

- P. Yohann reported on receiving information about the upcoming highway improvements on County Road K and forwarded the request to E. Otte for completion. Also received was an email regarding an abandonment of a pipe at N7425 Winnebago Drive. The request was forwarded to J. Rickert, and he will be inspecting the capping on September 29.

UNFINISHED BUSINESS

1. Update on the Gladstone lift station pumps.

The pumps are on order with an approximate 12-week delivery date.

2. Discussion of the updated AGREEMENT FOR THE ALLOCATION OF COSTS AND TRANSPORTATION OF WASTEWATER.

M. Nett reported there is no news to report. He suggested E. Otte be contacted to determine if all the concerns of Johnsburg Sanitary District have been addressed in the new OSG Master Agreement.

NEW BUSINESS

1. Discussion and possible action on the annual discharge by Mercury Racing on October 29, 2021.

M. Nett reported on being contacted by Mercury Racing for permission to discharge wastewater into the system during their annual cleaning, which would be completed on October 29, 2021.

Motion: by M. Nett, second by J. Huck, to grant Mercury Racing to do their annual discharge of approximately 28,000 gallons of wastewater per their request on the requested date.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Public Comment

None to be reported

Meeting Adjournment

Motion: by J. Huck, second by D. Weber, to adjourn the meeting at 5:25 PM.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Respectfully submitted,

Priscilla Yohann, Administrative Clerk
Taycheedah Sanitary District No. 1

TAYCHEEDAH SANITARY DISTRICT NO. 1
REGULAR BUSINESS MEETING
October 25, 2021 – 5:00 P.M.
TAYCHEEDAH TOWN HALL
W4295 KIEKHAEFER PARKWAY
FOND DU LAC, WI 54937-6802

Call to Order

Meeting was called to order by M. Nett at 5:00 PM.

Present: Commissioners: J. Huck, M. Nett, D. Weber
Administrative Clerk: P. Yohann
Inspection: J. Rickert
Maintenance: M. Haensgen

Pledge of Allegiance

The Pledge of Allegiance was recited.

Approval of Agenda

Motion: by M. Nett, second by J. Huck, to approve the Agenda.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Approval of August 23, 2021 Regular Business Meeting Minutes

Motion: by J. Huck, second by M. Nett, to approve the September 27, 2021 Regular Business Meeting Minutes.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

REGULAR BUSINESS

Financial Report

Financial statements were reviewed.

Motion: by M. Nett, second by D. Weber, to approve the August Financial Statements.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Approval of Bills/Sign Checks

Motion: by J. Huck, second by D. Weber, to approve the bills as submitted.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Inspection Report

- A copy of the detailed log of inspection activities during the month of October 2021 is on file.
- J. Rickert reported the inspections are winding down with a few to be followed-up for completion. He requested the list of inspections wait to be updated until all are completed for the year. Deerpath and Dogwood Lane are the only streets where inspections have not been done.

Maintenance Report

- A copy of the detailed log of maintenance activities during the month of October 2021 is on file.
- M. Haensgen stated a new charger was ordered for the Draeger meter.

Administrative Clerk's Report

- A copy of the detailed log of Administrative Clerk's activities during the month of October 2021 is on file.
- P. Yohann distributed a list of delinquent accounts that letters were sent to.

UNFINISHED BUSINESS

1. Update on the Gladstone lift station pumps.

The order is being processed.

2. Discussion of the updated AGREEMENT FOR THE ALLOCATION OF COSTS AND TRANSPORTATION OF WASTEWATER.

J. Rickert reported the Master Agreement between the City of Fond du Lac and the OSG has been completed. It has not been released, however. P. Yohann will contact E. Otte to determine if all the concerns of Johnsborg Sanitary District have been addressed in the new OSG Master Agreement.

NEW BUSINESS

1. Discussion and possible action on the Winnebago lift station meter.

M. Nett reported the conversation with K. Diederich regarding the expense paid by the District as a result of calculations by the City. It was determined a meter off of Luco Road was not operating. The merits of using a mag meter versus a vega laser transducer was discussed.

Motion: by J. Huck, second by D. Weber, to have E. Otte proceed with proposals including installation for a vega laser transducer for a price not to exceed \$7,000 and to have E. Otte coordinate the installation.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Public Comment

None to be reported

Meeting Adjournment

Motion: by D. Weber, second by J. Huck, to adjourn the meeting at 5:35 PM.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Respectfully submitted,

Priscilla Yohann, Administrative Clerk
Taycheedah Sanitary District No. 1

TAYCHEEDAH SANITARY DISTRICT NO. 1
REGULAR BUSINESS MEETING
November 22, 2021 – 5:00 P.M.
TAYCHEEDAH TOWN HALL
W4295 KIEKHAEFER PARKWAY
FOND DU LAC, WI 54937-6802

Call to Order

Meeting was called to order by M. Nett at 5:00 PM.

Present: Commissioners: J. Huck, M. Nett, D. Weber
Administrative Clerk: P. Yohann
Inspection: J. Rickert
Maintenance: M. Haensgen

Pledge of Allegiance

The Pledge of Allegiance was recited.

Approval of Agenda

Motion: by D. Weber, second by J. Huck, to approve the Agenda.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Approval of October 25, 2021 Regular Business Meeting Minutes

Motion: by M. Nett, second by J. Huck, to approve the October 25, 2021 Regular Business Meeting Minutes.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

REGULAR BUSINESS

Financial Report

Financial statements were reviewed.

Motion: by J. Huck, second by M. Nett, to approve the October Financial Statements.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Approval of Bills/Sign Checks

Motion: by M. Nett, second by J. Huck, to approve the bills as submitted.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Inspection Report

- A copy of the detailed log of inspection activities during the month of November 2021 is on file.
- J. Rickert reported the inspections are wrapping up for the year with the inspections on Lakepark Drive. An inspection at Mercury Hi-Performance was discussed. M. Nett suggested consulting Brad Sabel for assistance and information and left it to the discretion of J. Rickert and M. Haensgen how to proceed. The connection for the new building on Lakepark Drive was discussed. It was suggested to tap into the main line with a slide-by-Y connection.

Maintenance Report

- A copy of the detailed log of maintenance activities during the month of November 2021 is on file.
- M. Haensgen reported replacing a heating core at the Winnebago lift Station. He will calibrate the meters and document the readings every six months.

Administrative Clerk's Report

- A copy of the detailed log of Administrative Clerk's activities during the month of November 2021 is on file.
- P. Yohann distributed a list of delinquent accounts that were tax-rolled, and the list of 2022 meeting dates.
- The Energenecs 2022 Service Agreement was received with a \$202 increase over 2021; and Digger's Hotline 2022 prepayment information was received with no increase in price.

UNFINISHED BUSINESS

1. Update on the Gladstone lift station pumps.

The order is being processed.

2. Discussion of the updated AGREEMENT FOR THE ALLOCATION OF COSTS AND TRANSPORTATION OF WASTEWATER.

P. Yohann contacted E. Otte to determine if all the concerns of Johnsbury Sanitary District have been addressed in the new OSG Master Agreement, and he stated he believed that they had been met.

NEW BUSINESS

1. Discussion and possible action on the acceptance of the 2022 Service Agreement with Energenecs.

The Agreement was distributed and discussed.

Motion: by J. Huck, second by D. Weber, to approve the terms and conditions of the 2022 Preventive Maintenance & Technical Service Agreement.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

2. Discussion and possible action of updating the “2000 Wastewater Agreement with the City of Fond du Lac and Outlying Sewer Group” to the new 2021 Agreement.

The new agreement has not been received.

3. Discussion and possible action of adopting a graduated fee schedule based on a timeline for non-compliance to the TSD#1 Ordinances.

Discussion as held. Concern was expressed of the few customers in non-compliance of the Ordinances with illegal hookups, and the message that sends to the customers that are abiding the Ordinances as well as the additional costs due to the added flow.

Motion: by J. Huck, second by M. Nett, to charge \$500 per quarter penalty if access is not gained within ten days for a clear water inspection with notification to be given by certified letter.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Motion: by M. Nett, second by J. Huck, to change the Ordinances from \$500 per day to \$500 per quarter if a non-compliant hookup is not changed within 30 days.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Public Comment

None to be reported

Meeting Adjournment

Motion: by J. Huck, second by D. Weber, to adjourn the meeting at 5:57 PM.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Respectfully submitted,

Priscilla Yohann, Administrative Clerk
Taycheedah Sanitary District No. 1

TAYCHEEDAH SANITARY DISTRICT NO. 1
REGULAR BUSINESS MEETING
December 20, 2021 – 5:00 P.M.
TAYCHEEDAH TOWN HALL
W4295 KIEKHAEFER PARKWAY
FOND DU LAC, WI 54937-6802

Call to Order

Meeting was called to order by M. Nett at 5:00 PM.

Present: Commissioners: J. Huck, M. Nett, D. Weber
Administrative Clerk: P. Yohann
Maintenance: M. Haensgen
Absent: Inspection: J. Rickert

Pledge of Allegiance

The Pledge of Allegiance was recited.

Approval of Agenda

Motion: by M. Nett, second by D. Weber, to approve the Agenda.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Approval of November 22, 2021 Regular Business Meeting Minutes

Motion: by D. Weber, second by J. Huck, to approve the November 22, 2021 Regular Business Meeting Minutes.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

REGULAR BUSINESS

Financial Report

Financial statements were reviewed. The CD at Associated Bank will be mature January 31, 2022, and institutions will be contacted before the January meeting to see which has the best rate.

Motion: by J. Huck, second by M. Nett, to approve the November Financial Statements.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Approval of Bills/Sign Checks

Motion: by J. Huck, second by D. Weber, to approve the bills as submitted.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Inspection Report

- A copy of the detailed log of inspection activities during the month of December 2021 is on file.
- M. Nett reported on information from J. Rickert of a landlord reporting that a tenant in his apartment complex is using an excessive amount of water. J. Rickert requested the meter readings from all apartments; however, he has not received the information yet. The matter will be dealt with once information is obtained.

Maintenance Report

- A copy of the detailed log of maintenance activities during the month of December 2021 is on file.
- M. Haensgen inquired if there was a bump test available to test the gas meter; there isn't one available. He will purchase one. M. Nett stated a city employee will show him the vega laser transducer that was installed in Johnsbury Sanitary District. M. Haensgen requested to be included on the visit. P. Yohann stated in an update from E. Otte that he is proceeding in obtaining one for Winnebago lift station and will contact DE Thome to install the conduit for it.

Administrative Clerk's Report

- A copy of the detailed log of Administrative Clerk's activities during the month of December 2021 is on file.

- P. Yohann contacted OSG members to inquire what penalties were assessed for non-compliance. Two replied no penalties, one will research their ordinance, and another replied letters are sent with follow-up inspections. If still in non-compliance, fines are imposed.
- E. Otte was contacted to obtain RFPs for Cty Hwy K.
- A temporary abandonment was requested for N7884 Sandy Beach Road. Reconnection is expected May or June 2022. The request was granted by the Commissioners.

UNFINISHED BUSINESS

1. Update on the Gladstone lift station pumps.

The order is in process.

2. Discussion of the updated AGREEMENT FOR THE ALLOCATION OF COSTS AND TRANSPORTATION OF WASTEWATER.

The District is still waiting for Johnsburg Sanitary District to sign the agreement.

NEW BUSINESS

1. Discussion and possible action of the adoption of accessing a reinspection fee when inspection appointments are cancelled.

Discussion was held. Inspections had been scheduled and then cancelled without notice.

Motion: by M. Nett, second by J. Huck, if an applicant for an inspection cancels and fails within one day to notify the inspector of the cancellation, \$50 will be assessed.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

2. Discussion and possible action on obtaining RFPs for repair work on Hwy K.

E. Otte is preparing the RFPs.

3. Discussion and possible action of amending TSD#1 Ordinances regarding conflicting penalties.

Copies of the Ordinances were distributed, and discussion was held. It was agreed to assess penalties to the quarterly billings rather than to pursue through court. Additionally, a \$500 penalty will be assessed for refusal of entry. Legal counsel will be contacted to update the Ordinances.

Public Comment

None to be reported

Meeting Adjournment

Motion: by D. Weber, second by J. Huck, to adjourn the meeting at 5:37 PM.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Respectfully submitted,

Priscilla Yohann, Administrative Clerk
Taycheedah Sanitary District No. 1