

**TAYCHEEDAH SANITARY DISTRICT NO. 1
REGULAR BUSINESS MEETING**

**January 27, 2020 – 5:00 P.M.
TAYCHEEDAH TOWN HALL
W4295 KIEKHAEFER PARKWAY
FOND DU LAC, WI 54937-6802**

Call to Order

Meeting was called to order by M. Nett at 5:00 P.M.

Present: Commissioners: M. Nett, J. Huck, D. Weber
Administrative Clerk: P. Yohann
Inspection: J. Rickert
Maintenance: M. Haensgen

Approval of Agenda

Motion: by D. Weber, second by J. Huck, to approve the Agenda.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Approval of December 16, 2019 Regular Business Meeting Minutes

Motion: by M. Nett, second by J. Huck, to approve the December 16, 2019 Regular Business Meeting Minutes.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Public Comment

None to be reported.

REGULAR BUSINESS

Financial Report

Financial statements were distributed and reviewed. The CDs coming due were discussed.

Motion: by J. Huck, second by M. Nett, to approve the Financial Statements.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Motion: by M. Nett, second by J. Huck, to have J. Huck search the best rate for the CDs coming due at Hometown Bank and Associated Bank and place them in a new CD or roll-over for a period not greater than three (3) years.

Approval of Bills/Sign checks

Motion: by D. Weber, second by J. Huck, to approve the bills as submitted.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Inspection Report - J. Rickert

- A copy of the detailed log of inspection activities during the month of January 2020 is on file.
- J. Rickert stated he had had no contact from the owner at N7436 Winnebago Drive. P. Yohann stated the certified letter had been returned. Another letter will be sent in April

Maintenance Report – M. Haensgen

- A copy of the detailed log of maintenance activities during the month of January 2020 is on file.
- M. Haensgen reported the representative from Mission had been working on the call-outs.
- The Gladstone lift station sump pump was discussed. M. Haensgen will contact Sabel to adjust the float and install a back-flow prevent valve.

Administrative Clerk's Report – P. Yohann

- A copy of the detailed log of administrative clerk's activities during the month of January 2020 is on file.
- P. Yohann reported on receiving the undelivered certified letter to the owner of N7436 Winnebago Drive, sending a certified letter to the owner of N7379 Calumet Street regarding temporary abandonment requirements, and the Release of Easement for the Brookhaven lift station from S. Sager.

UNFINISHED BUSINESS

1. Update on the approval of the O&M Agreements with Calumet Sanitary District, Johnsburg Sanitary District, and Taycheedah Sanitary District No. 3.

M. Nett reported along with K. Diederich reviewed the base agreement for each district. The difference between them is the point of entry into TSD#1's system. The revised versions of the agreement were reviewed and discussed. P. Yohann will send PDF versions to the appropriate individuals for each district.

Motion: by M. Nett, second by D. Weber, to accept the latest version of the O&M agreements for Johnsburg Sanitary District and Taycheedah Sanitary District No. 3 and the updated form for Calumet Sanitary District.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

2. Update on the Gladstone lift station pumps.

M. Haengen inquired if all electrical components were to be included. It was confirmed they would be. P. Yohann will contact E. Otte to determine the status of the procurement of the bids.

NEW BUSINESS

None to be reported.

Meeting Adjournment

Motion: by J. Huck, second by D. Weber, to adjourn.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Adjournment: Meeting adjourned at 5:50 PM.

Respectfully submitted by:

Priscilla Yohann, Administrative Clerk
Taycheedah Sanitary District No. 1

TAYCHEEDAH SANITARY DISTRICT NO. 1
REGULAR BUSINESS MEETING
March 23, 2020 – 5:00 P.M.
TAYCHEEDAH TOWN HALL PARKING LOT
W4295 KIEKHAEFER PARKWAY
FOND DU LAC, WI 54937-6802

Call to Order

Meeting was called to order by M. Nett at 5:00 P.M.

Present: Commissioners: M. Nett, J. Huck, D. Weber
Administrative Clerk: P. Yohann
Inspection: J. Rickert
Absent: Maintenance: M. Haensgen

Approval of Agenda

Motion: by D. Weber, second by J. Huck, to approve the Agenda.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Approval of February 24, 2020 Regular Business Meeting Minutes

Motion: by J. Huck, second by Dan Weber, to approve the February 24, 2020 Regular Business Meeting Minutes.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Public Comment

None to be reported.

REGULAR BUSINESS

Financial Report

Financial statements were distributed and reviewed.

Motion: by M. Nett, second by J. Huck, to approve the Financial Statements.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Approval of Bills/Sign checks

Motion: by M. Nett, second by J. Huck, to approve the bills as submitted.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Inspection Report

- A copy of the detailed log of inspection activities during the month of March 2020 is on file.
- J. Rickert stated there is a manhole on Sandy Beach Road that was added for the business park that is leaking, and grouting repair is needed. TSD#3 will be having Great Lakes in the area. P. Yohann will send an email to TSD#3 requesting this repair be added to Great Lakes work schedule.

Maintenance Report

- A copy of the detailed log of maintenance activities during the month of March 2020 is on file.
- P. Yohann stated M. Haensgen had nothing to report.

Administrative Clerk's Report

- A copy of the detailed log of administrative clerk's activities during the month of March 2020 is on file.

- P. Yohann thanked M. Nett for performing duties while on vacation.
- In addition to regular duties an email was received from TSD#3 regarding an old 2016 balance that was due and questioned what the amount was for. CLA and K. Diederich were contacted for more information. In addition more information was requested from TSD#3 regarding a payment they claimed to have made that there is no record of receiving.
- Additionally Johnsburg Sanitary District requested information regarding an old balance from 2016. CLA and K. Diederich were contacted for more information.

UNFINISHED BUSINESS

1. **Update on the approval of the O&M Agreements with Calumet Sanitary District, Johnsburg Sanitary District, and Taycheedah Sanitary District No. 3.**

M. Nett reported there has been no response as of this date. J. Rickert stated the agreement for TSD#3 has been sent their attorney for comment.

2. **Update on the Gladstone lift station pumps.**

An email received from E. Otte was read by P. Yohann. There was nothing to report. E. Otte plans on finishing the pump capacity calculations within the next two weeks and then obtain pump upgrade proposals from Smith and Loveless before the next meeting.

3. **Discussion and possible action of paying the deammonification project payment due April 15, 2020.**

Discussion was held.

Motion: by J. Huck, second by D. Weber, to pay the deammonification project in full.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

NEW BUSINESS

None to be reported.

Meeting Adjournment

Motion: by D. Weber, second by J. Huck, to adjourn.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Adjournment: Meeting adjourned at 5:26 PM.

Respectfully submitted by:

Priscilla Yohann, Administrative Clerk
Taycheedah Sanitary District No. 1

**TAYCHEEDAH SANITARY DISTRICT NO. 1
REGULAR BUSINESS MEETING**

**April 27, 2020 – 5:00 P.M.
TAYCHEEDAH TOWN HALL
W4295 KIEKHAEFER PARKWAY
FOND DU LAC, WI 54937-6802**

Call to Order

Meeting was called to order by M. Nett at 5:00 P.M.

Present: Commissioners: J. Huck, M. Nett, D. Weber
Administrative Clerk: P. Yohann

Absent: Inspection: J. Rickert
Maintenance: M. Haensgen

Approval of Agenda

Motion: by M. Nett, second by J. Huck, to approve the Agenda.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Approval of March 23, 2020 Regular Business Meeting Minutes

Motion: by J. Huck, second by Dan Weber, to approve the March 23, 2020 Regular Business Meeting Minutes.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Public Comment

None to be reported.

REGULAR BUSINESS

Financial Report

Financial statements were distributed and reviewed. Discussion was held regarding the CDs that came due April 24 and April 25 at Associated Bank and Hometown Bank respectively. It was agreed short-term renewals would be put in place due to the low interest rate at the present time. J. Huck will contact Associated Bank for the current rate.

Motion: by M. Nett, second by D. Weber, to approve the Financial Statements as submitted for March.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Motion: by M. Nett, second by J. Huck, that the CD coming due at Hometown Bank be renewed and be put into a three-month term CD.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Motion: by M. Nett, second by D. Weber, that the Associated Bank CD coming due be renewed at Associated Bank at the current rate for a three-month term.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Approval of Bills/Sign checks

Motion: by J. Huck, second by D. Weber, to approve the bills as submitted.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Inspection Report

- A copy of the detailed log of inspection activities during the month of April 2020 is on file.
- P. Yohann stated J. Rickert had nothing to report.

Maintenance Report

- A copy of the detailed log of maintenance activities during the month of April 2020 is on file.
- P. Yohann stated M. Haensgen had nothing to report.

Administrative Clerk's Report

- A copy of the detailed log of administrative clerk's activities during the month of April 2020 is on file.
- Bank deposits are now being made in addition to regular duties.
- There has been no response on the request for information regarding a payment from TSD#3 after two attempts to attain it.
- Requested information regarding an old balance from 2016 for Johnsburg Sanitary District has not been received from K. Diederich. She has been contacted again.
- A call was received from a very irate customer regarding a check they had submitted for payment.

UNFINISHED BUSINESS

1. **Update on the approval of the O&M Agreements with Calumet Sanitary District, Johnsburg Sanitary District, and Taycheedah Sanitary District No. 3.**

M. Nett reported there has been no response as of this date.

2. **Update on the Gladstone lift station pumps.**

An email had been received from E. Otte. Pump upgrade proposals from Smith and Loveless have been requested. D. Weber expressed concerns that if the horsepower was increased from 30 to 40, the integrity of the existing force-main could be compromised. Discussion was held. P. Yohann will contact E. Otte with this concern.

NEW BUSINESS

None to be reported.

Meeting Adjournment

Motion: by M. Nett, second by J. Huck, to adjourn.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Adjournment: Meeting adjourned at 5:35 PM.

Respectfully submitted by:

Priscilla Yohann, Administrative Clerk
Taycheedah Sanitary District No. 1

**TAYCHEEDAH SANITARY DISTRICT NO. 1
REGULAR BUSINESS MEETING**

**May 18, 2020 – 5:00 P.M.
TAYCHEEDAH TOWN HALL
W4295 KIEKHAEFER PARKWAY
FOND DU LAC, WI 54937-6802**

Call to Order

Meeting was called to order by M. Nett at 5:00 PM.

Present: Commissioners: J. Huck (arrived 5:26 PM), M. Nett, D. Weber
Administrative Clerk: P. Yohann
Inspection: J. Rickert
Absent: Maintenance: M. Haensgen

Approval of Agenda

Motion: by D. Weber, second by M. Nett, to approve the Agenda.

Vote: Ayes: 2, Opposed: 0 – **Motion carried.**

Approval of April 27, 2020 Regular Business Meeting Minutes

Motion: by M. Nett, second by Dan Weber, to approve the April 27, 2020 Regular Business Meeting Minutes.

Vote: Ayes: 2, Opposed: 0 – **Motion carried.**

Public Comment

None to be reported.

REGULAR BUSINESS

Financial Report

Financial statements were distributed and reviewed. Discussion was held regarding the Letter of Engagement from CLA and the issuing of the CD at Hometown Bank for a period of six months at a rate of .35%, which is the best rate available at the current time.

Motion: by M. Nett, second by D. Weber, to approve the Financial Statements as submitted for April.

Vote: Ayes: 2, Opposed: 0 – **Motion carried.**

Motion: by M. Nett, second by D. Weber, to accept the Letter of Engagement from CLA to do the accounting duties for next year.

Vote: Ayes: 2, Opposed: 0 – **Motion carried.**

Approval of Bills/Sign checks

Motion: by M. Nett, second by D. Weber, to approve the bills as submitted.

Vote: Ayes: 2, Opposed: 0 – **Motion carried.**

Inspection Report

- A copy of the detailed log of inspection activities during the month of May 2020 is on file.
- J. Rickert reported home inspections have been suspended due the corona virus.
Motion: by M. Nett, second by D. Weber, to approve delaying of home inspections for an undetermined time until the general public feels comfortable with entry into the home or in case of an emergency.
Vote: Ayes: 2, Opposed: 0 – **Motion carried.**
- The owner of a property in the Sandy Beach Business Park wishes to place a driveway in line with a manhole. The manhole would require additional rings. J. Rickert will look into the cost of the additional rings required, and it was agreed by the Commissioners to charge the customer the cost of the rings.

Maintenance Report

- A copy of the detailed log of maintenance activities during the month of May 2020 is on file.
- J. Rickert inquired as to the status of replacement of the Gladstone lift station pumps. See entry under Unfinished Business.

Administrative Clerk's Report

- A copy of the detailed log of Administrative Clerk's activities during the month of May 2020 is on file.
- A letter was sent to A. Victor per M. Nett's draft, working on the CMAR report has begun, and news of S. Sager's passing was reported. P. Yohann will send a card of condolences on behalf of the District.

UNFINISHED BUSINESS

1. **Update on the approval of the O&M Agreements with Calumet Sanitary District, Johnsburg Sanitary District, and Taycheedah Sanitary District No. 3.**

M. Nett reported there has been no response as of this date.

2. **Update on the Gladstone lift station pumps.**

The proposal submitted by Smith & Loveless and information submitted by Sabel Mechanical LLC were reviewed and discussed. M. Nett stated the District approves the increase of GPM; however, concern of the possibility of the generator not being able to adequately supply power for the two pumps' increased speed was expressed. It was decided to rely on the engineer to determine the correct equipment be provided. As there were no wear plates included on the proposal, it was decided to table the proposal until an updated material list from Smith & Loveless and a quote from Sabel is submitted. At that time public bids will be requested to comply with state rules.

NEW BUSINESS

1. **Discussion and possible action on the Diggers Hotline, Inc. Proxy.**

Motion: by M. Nett, second by J. Huck, to accept the Diggers Hotline Proxy.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

2. **Discussion and possible action on acceptance of the Worker's Compensation Policy from The Horton Group.**

Motion: by M. Nett, second by D. Weber, to accept the current proposal for next year for the Worker's Compensation policy.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Meeting Adjournment

Motion: by J. Huck, second by D. Weber, to adjourn.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Adjournment: Meeting adjourned at 5:51 PM.

Respectfully submitted by:

Priscilla Yohann, Administrative Clerk
Taycheedah Sanitary District No. 1

**TAYCHEEDAH SANITARY DISTRICT NO. 1
REGULAR BUSINESS MEETING**

**June 22, 2020 – 5:00 P.M.
TAYCHEEDAH TOWN HALL
W4295 KIEKHAEFER PARKWAY
FOND DU LAC, WI 54937-6802**

Call to Order

Meeting was called to order by M. Nett at 5:00 PM.

Present: Commissioners: J. Huck, M. Nett, D. Weber
Administrative Clerk: P. Yohann
Inspection: J. Rickert
Maintenance: M. Haensgen

Approval of Agenda

Motion: by D. Weber, second by M. Nett, to approve the Agenda.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Approval of May 18, 2020 Regular Business Meeting Minutes

Motion: by J. Huck, second by Dan Weber, to approve the May 18, 2020 Regular Business Meeting Minutes.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Public Comment

None to be reported.

REGULAR BUSINESS

Financial Report

Financial statements were distributed and reviewed. Discussion was held regarding the request to revise the financial statements. More clarification is required. The Board will invite the representative from CLA for discussion.

Motion: by M. Nett, second by J. Huck, to approve the Financial Statements as submitted for May.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Approval of Bills/Sign checks

Motion: by M. Nett, second by D. Weber, to approve the bills as submitted.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Inspection Report

- A copy of the detailed log of inspection activities during the month of June 2020 is on file.
- J. Rickert reported home inspections are suspended due the corona virus and had nothing else to report.

Maintenance Report

- A copy of the detailed log of maintenance activities during the month of June 2020 is on file.
- M. Haensgen had nothing to report.
- The poor performance of the notification system and flow recording by Synergy Sales was discussed. E. Otte will be contacted to request the system be checked and the flow recording addressed as well and then upon the completion of that to have the representative meet with the Board.

Administrative Clerk's Report

- A copy of the detailed log of Administrative Clerk's activities during the month of June 2020 is on file.

- The property/casualty insurance questionnaire had been received and completed. P. Yohann inquired if limits of liability and/or deductibles would be changed, and it was decided to keep everything the same.
- The CMAR report was completed and discussed.
Motion: by M. Nett, second by D. Weber, to accept and submit the CMAR as provided.
Vote: Ayes: 3, Opposed: 0 – **Motion carried.**
- The replacement for legal counsel was discussed. P. Yohann will reach out to the firm to determine if someone is available.

UNFINISHED BUSINESS

1. **Update on the approval of the O&M Agreements with Calumet Sanitary District, Johnsburg Sanitary District, and Taycheedah Sanitary District No. 3.**

The District is still waiting to hear from the other districts.

2. **Update on the Gladstone lift station pumps.**

E. Otte is working on obtaining a complete proposal for new pumps, VFD's, and installation of the components.

NEW BUSINESS

1. **Discussion and possible action of the requirement for manhole chimney seals in the Sandy Beach Business Park.**

Discussion was held. J. Rickert commented the city required the chimney seals and felt they should be required by the District.

Motion: by M. Nett, second by J. Huck, to use chimney seals in any additions or expansions within Taycheedah Sanitary District No. 1.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Meeting Adjournment

Motion: by J. Huck, second by D. Weber, to adjourn.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Adjournment: Meeting adjourned at 6:00 PM.

Respectfully submitted by:

Priscilla Yohann, Administrative Clerk
Taycheedah Sanitary District No. 1

TAYCHEEDAH SANITARY DISTRICT NO. 1
REGULAR BUSINESS MEETING
July 27, 2020 – 5:00 P.M.
TAYCHEEDAH TOWN HALL
W4295 KIEKHAEFER PARKWAY
FOND DU LAC, WI 54937-6802

Call to Order

Meeting was called to order by M. Nett at 5:00 PM.

Present: Commissioners: J. Huck, M. Nett, D. Weber
Administrative Clerk: P. Yohann
Inspection: J. Rickert
Maintenance: M. Haensgen

Approval of Agenda

Motion: by D. Weber, second by J. Huck, to approve the Agenda.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Approval of June 22, 2020 Regular Business Meeting Minutes

Motion: by J. Huck, second by Dan Weber, to approve the June 22, 2020 Regular Business Meeting Minutes.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Public Comment

None to be reported.

REGULAR BUSINESS

Financial Report

Financial statements were distributed and reviewed. Discussion was held.

Motion: by J. Huck, second by M. Nett, to approve the Financial Statements as submitted for June.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Approval of Bills/Sign checks

Motion: by M. Nett, second by D. Weber, to approve the bills as submitted.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Inspection Report

- A copy of the detailed log of inspection activities during the month of July 2020 is on file.
- J. Rickert reported it is necessary to have manholes marked for ease of locating them when they are in ditches or obscured from view.

Maintenance Report

- A copy of the detailed log of maintenance activities during the month of July 2020 is on file.
- M. Haensgen reported a board went out at the Brookhaven lift station. A jumper had been placed between the pumps. It was determined all lift stations should be checked for this situation. Discussion was held about the possibility of updating the communication system with Energenecs. J. Rickert suggested waiting until after year-end.

Administrative Clerk's Report

- A copy of the detailed log of Administrative Clerk's activities during the month of July 2020 is on file.
- The Workmen's Comp final audit was received resulting in a \$5 charge, which was waived.

- E. Otte was contacted and requested to schedule a meeting with Synergy Sales. He is planning on attending the August meeting to give a report.
- Sager Law Office was contacted for suggestions for legal counsel. Dan Vande Zande and Sam Kaufman were recommended. P. Yohann will contact them for possible representation.

UNFINISHED BUSINESS

1. **Update on the approval of the O&M Agreements with Calumet Sanitary District, Johnsburg Sanitary District, and Taycheedah Sanitary District No. 3.**

M. Nett reviewed the discussion that was held during the recent Joint OSG meeting.

2. **Update on the Gladstone lift station pumps.**

E. Otte is working on obtaining a complete proposal for new pumps, VFD's, and installation of the components. He is planning on attending the August meeting with information.

NEW BUSINESS

None to be reported.

Meeting Adjournment

Motion: by M. Nett, second by D. Weber, to adjourn.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Adjournment: Meeting adjourned at 5:30 PM.

Respectfully submitted by:

Priscilla Yohann, Administrative Clerk
Taycheedah Sanitary District No. 1

TAYCHEEDAH SANITARY DISTRICT NO. 1
REGULAR BUSINESS MEETING
August 24, 2020 – 5:00 P.M.
TAYCHEEDAH TOWN HALL
W4295 KIEKHAEFER PARKWAY
FOND DU LAC, WI 54937-6802

Call to Order

Meeting was called to order by M. Nett at 5:00 PM.

Present: Commissioners: J. Huck, M. Nett, D. Weber
Administrative Clerk: P. Yohann
Inspection: J. Rickert
Maintenance: M. Haensgen

Approval of Agenda

Motion: by M. Nett, second by D. Weber, to approve the Agenda.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Approval of July 27, 2020 Regular Business Meeting Minutes

Motion: by J. Huck, second by Dan Weber, to approve the July 27, 2020 Regular Business Meeting Minutes.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Public Comment

None to be reported.

REGULAR BUSINESS

Financial Report

Financial statements were distributed and reviewed. Discussion was held.

Motion: by M. Nett, second by J Huck, to approve the Financial Statements as submitted for July.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Representatives Mary Kosmer and Michelle Wood from Clifton, Larson, Allen LLP were present to explain the revised financial statements. Mary Kosmer stated the headings and footings were adjusted to reflect required government terminology and reporting standards.

Approval of Bills/Sign checks

Motion: by M. Nett, second by J. Huck, to approve the bills as submitted.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Inspection Report

- A copy of the detailed log of inspection activities during the month of August 2020 is on file.
- J. Rickert reported having to repair a manhole after it was damaged by a car. Repairs were conducted by M. Haensgen and himself.

Maintenance Report

- A copy of the detailed log of maintenance activities during the month of August 2020 is on file.
- Discussion was held regarding the present notification system and conflicts of wiring with Energenecs. M. Haensgen will contact Energenecs regarding the possibility of updating the communication system.

Administrative Clerk's Report

- A copy of the detailed log of Administrative Clerk's activities during the month of August 2020 is on file.

- P. Yohann reported on contacting Vande Zande & Kaufman Law regarding legal representation, obtaining the accident report for the incident at Minnow and Perch Lanes and will pursue filing a claim once all information regarding costs involved are obtained.
- Also reported on was correspondence with an owner who is in violation of clear water inspection and forwarded to him the unclaimed certified letter that was sent and returned to the District.

UNFINISHED BUSINESS

1. Update on the approval of the O&M Agreements with Calumet Sanitary District, Johnsburg Sanitary District, and Taycheedah Sanitary District No. 3.

M. Nett stated because of the opportunity provided to us last Monday evening by the Taycheedah Town Board by changing the make-up of the TSD#3 Board, I look forward to join in a positive, collaborative effort with representatives of our upstream districts if it means we can enhance and ratify an already viable and amended Agreement for the Allocation of Costs and Transportation of Wastewater to equitably share our costs and maintenance.

As always, the goal has been to create an updated, consistent agreement to maintain fairness and equitable allocation of costs and transportation of wastewater in the sanitary system we share and rely on.

2. Update on the Gladstone lift station pumps.

E. Otte was unable to attend, and the District will wait until he has the quotes and information available.

NEW BUSINESS

1. Discussion and possible action on the acceptance of the renewal policy from Glatfelter Public Practice.

Discussion was held, and it was decided to request a quote from an insurance agent who is a customer of TSD#1. The September meeting will be changed to September 21 so that a decision can be made before the current policy expires on September 26. P. Yohann will contact the agent and request if the quote can be available for the September 21 meeting.

2. Discussion and possible action of selecting legal representation.

P. Yohann reported on contacting Vande Zande/Kaufman office and the conversation with Sam Kaufman. He is willing to become the legal counsel for the District.

Motion: by M. Nett, second by D. Weber, to retain Vande Zande/Kaufman LLP as official legal representative for Taycheedah Sanitary District No. 1.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Meeting Adjournment

Motion: by D. Weber, second by M. Nett, to adjourn.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Adjournment: Meeting adjourned at 5:45 PM.

Respectfully submitted by:

Priscilla Yohann, Administrative Clerk
Taycheedah Sanitary District No. 1

TAYCHEEDAH SANITARY DISTRICT NO. 1
WORKSHOP MEETING
September 2, 2020 – 9:00 A.M.
J.E. Arthur & Associates
4598 PRAIRIE RD.
FOND DU LAC, WI 54935

Call to Order

Meeting was called to order by M. Nett at 9:00 A.M.

Present: Commissioners: M. Nett, J. Huck, D. Weber

Approval of Agenda

Motion: by D. Weber, J Huck, second by, to approve the Agenda.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

NEW BUSINESS

Discussion was held with TSD#1's engineer Eric Otte regarding the proposed shared maintenance and cost agreement. He explained the treatment plant in Fond du Lac now is now known as the "City of Fond du Lac Wastewater Treatment Resource Recovery Facility." This change, along with some clarifying text changes, and properly recognizing the geographical uniqueness of TSD#1 and of each of the respective upstream districts with different connection points flowing through TSD#1 were recommended.

Motion: by M. Nett, second by J. Huck, to approve the changes to the agreement and forward them to TSD#1's attorney for review.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Meeting Adjournment

Motion: by J. Huck, second by D. Weber, to adjourn.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Adjournment: Meeting adjourned at 9:59 PM.

Respectfully submitted by:

Mike Nett, President
Taycheedah Sanitary District No. 1

TAYCHEEDAH SANITARY DISTRICT NO. 1
REGULAR BUSINESS MEETING
September 21, 2020 – 5:00 P.M.
TAYCHEEDAH TOWN HALL
W4295 KIEKHAEFER PARKWAY
FOND DU LAC, WI 54937-6802

Call to Order

Meeting was called to order by M. Nett at 5:00 PM.

Present: Commissioners: J. Huck, M. Nett, D. Weber
Administrative Clerk: P. Yohann
Inspection: J. Rickert
Maintenance: M. Haensgen

Approval of Agenda

Motion: by D. Weber, second by J. Huck, to approve the Agenda.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Approval of August 24, 2020 Regular Business Meeting Minutes

Motion: by J. Huck, second by M. Nett, to approve the August 24, 2020 Regular Business Meeting Minutes.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Approval of September 2, 2020 Workshop Meeting Minutes

Motion: by J. Huck, second by D. Weber, to approve the September 2, 2020 Workshop Meeting Minutes.

Vote: Ayes: 2, Opposed: 0, Abstain: 1 – **Motion carried.**

Public Comment

None to be reported.

REGULAR BUSINESS

Financial Report

Financial statements were distributed and reviewed. Discussion was held. The renewal of the CD at Fox Valley Savings Bank was discussed. It was decided to keep the CD at Fox Valley and let it renew.

Motion: by M. Nett, second by D. Weber, to approve the Financial Statements as submitted for August.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Approval of Bills/Sign Checks

Motion: by D. Weber, second by J. Huck, to approve the bills as submitted.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Inspection Report

- A copy of the detailed log of inspection activities during the month of September 2020 is on file.
- J. Rickert did not have anything to report.

Maintenance Report

- A copy of the detailed log of maintenance activities during the month of September 2020 is on file.
- M. Haensgen reported on call-outs from the Winnebago lift station, the lack of call-outs when the alert at the Winnebago lift station is displayed, and no return calls from Mission relating to these issues. He will be contacting Energencies to obtain answers to upgrading the system to today's standards and receiving reliable call-outs. M. Haensgen will request a proposal for a new call-out system.

Administrative Clerk's Report

- A copy of the detailed log of Administrative Clerk's activities during the month of September 2020 is on file.
- P. Yohann reported on completing the accident report for the manhole damaged at Perch and Minnow Lanes, obtaining the Retainer Agreement from Vande Zande & Kaufman Law, contacting Rural Insurance for a quote on casualty/property insurance, and receiving the notice for the renewal of the WPDES General Permit. The application was forwarded to E. Otte for completion.
- Also reported on was receiving notice of Mercury Racing's request for approval of the yearly discharge to be conducted on October 23. E. Otte has approved the discharge.
Motion: by M. Nett, second by J. Huck, to acknowledge and agree to the Mercury Racing discharge procedure conducted as per the email of September 15, 2020 from Brad Sabel.
Vote: Ayes: 3, Opposed: 0 – **Motion carried.**
- The customer at N7460 Winnebago has requested a temporary abandonment.
Motion: by M. Nett, second by J. Huck, to accept the request for temporary abandonment at N7460 Winnebago Drive.
Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

UNFINISHED BUSINESS

1. **Update on the Gladstone lift station pumps.**
E. Otte is working on obtaining the quotes.

NEW BUSINESS

1. **Discussion and possible action on the approval of the updated AGREEMENT FOR THE ALLOCATION OF COSTS AND TRANSPORTATION OF WASTEWATER.**
M. Nett reported the agreements needed updating to reflect the name change of the Fond du Lac wastewater treatment facility and the geographical uniqueness of TSD#1 and the upstream districts. He further stated having separate agreements with each upstream district is legal and reference to the "2000 Wastewater Agreement between City of Fond du lac, Wisconsin, and Outlying Sewer Group" is not required and has no relationship. E. Otte will be requested to send the new agreements with the respective exhibits via certified mail.
Motion: by J. Huck, second by D. Weber, to accept the new agreements and have them sent by certified mail by E. Otte.
Vote: Ayes: 3, Opposed: 0 – **Motion carried.**
2. **Discussion and possible action on the casualty/property insurance policy from Rural Mutual Insurance Company.**
Discussion was held. After consideration of the proposal it was decided to renew with the current company.
3. **Discussion and possible action on updating the Gen-Tracker system at the Gladstone lift station.**
D. Weber will pursue obtaining information and a quote from Total Energy Systems, LLC.

Meeting Adjournment

- Motion:** by J. Huck, second by M. Nett, to adjourn the meeting at 5:55 PM.
Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Respectfully submitted by:

Priscilla Yohann, Administrative Clerk
Taycheedah Sanitary District No. 1

TAYCHEEDAH SANITARY DISTRICT NO. 1
REGULAR BUSINESS MEETING
September 21, 2020 – 5:00 P.M.
TAYCHEEDAH TOWN HALL
W4295 KIEKHAEFER PARKWAY
FOND DU LAC, WI 54937-6802

Motion: by D. Weber, second by J. Huck, to approve the Agenda.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Motion: by J. Huck, second by M. Nett, to approve the August 24, 2020 Regular Business Meeting Minutes.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Motion: by J. Huck, second by D. Weber, to approve the September 2, 2020 Workshop Meeting Minutes.

Vote: Ayes: 2, Opposed: 0, Abstain: 1 – **Motion carried.**

Motion: by M. Nett, second by D. Weber, to approve the Financial Statements as submitted for August.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Motion: by D. Weber, second by J. Huck, to approve the bills as submitted.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Motion: by M. Nett, second by J. Huck, to acknowledge and agree to have Mercury Racing discharge procedure conducted as per the email of September 15, 2020 from Brad Sabel.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Motion: by M. Nett, second by J. Huck, to accept the request for temporary abandonment at N7460 Winnebago Drive.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Motion: by J. Huck, second by D. Weber, to accept the new agreements and have them sent by certified mail by E. Otte.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Motion: by J. Huck, second by M. Nett, to adjourn the meeting at 5:55 PM.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

TAYCHEEDAH SANITARY DISTRICT NO. 1
REGULAR BUSINESS MEETING
October 26, 2020 – 5:00 P.M.
TAYCHEEDAH TOWN HALL
W4295 KIEKHAEFER PARKWAY
FOND DU LAC, WI 54937-6802

Call to Order

Meeting was called to order by M. Nett at 5:00 PM.

Present: Commissioners: J. Huck, M. Nett, D. Weber
Administrative Clerk: P. Yohann
Inspection: J. Rickert
Maintenance: M. Haensgen

Pledge of Allegiance

The Pledge of Allegiance was recited.

Approval of Agenda

Motion: by D. Weber, second by J. Huck, to approve the Agenda.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Approval of September 21, 2020 Regular Business Meeting Minutes

Motion: by J. Huck, second by D. Weber, to approve the September 21, 2020 Regular Business Meeting Minutes.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Public Comment

None to be reported.

REGULAR BUSINESS

Financial Report

Financial statements were distributed and reviewed and discussion was held. The renewal of the CDs at Hometown Bank, National Exchange Bank and Trust, and Verve were discussed. It was decided to let the CDs renew.

Motion: by J. Huck, second by D. Weber, to approve the Financial Statements as submitted for August.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Motion: by J. Huck, second by D. Weber, to allow the three CDs due in the near future in November at Hometown Bank, National Exchange Bank, and Verve to renew at the current rate and term.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Approval of Bills/Sign Checks

Motion: by M. Nett, second by D. Weber, to approve the bills as submitted.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Inspection Report

- A copy of the detailed log of inspection activities during the month of October 2020 is on file.
- J. Rickert stated the manhole had been damaged by mowing activities near N7521 Winnebago Drive. The extent of the damage was discussed. It was decided time and materials be billed to the customer for the damage.

Maintenance Report

- A copy of the detailed log of maintenance activities during the month of October 2020 is on file.
- M. Haensgen reported on issues of the generator not running and one pump not working at the Gladstone lift station. No call-outs were received. A new exhaust fan motor is needed and will be replaced at the Gladstone lift station. The oil indicator was defective and was repaired at the Brookhaven lift station.

Administrative Clerk's Report

- A copy of the detailed log of Administrative Clerk's activities during the month of October 2020 is on file.
- P. Yohann reported on the sending of letters to the delinquent accounts; a request from a customer for copies of the joint OSG agreements, consulting counsel, printing, and delivering the copies to said customer; receiving notification of the granting of the WPDES general permit; and contact with a customer on Calumet Street to explain the procedure for obtaining a temporary abandonment. J. Rickert also reported on conducting a clear water inspection at the property as well.

UNFINISHED BUSINESS

1. **Update on the Gladstone lift station pumps.**

Proposals are pending due to waiting for the new agreements to be finalized. P. Yohann will contact E. Otte to determine what the status is of obtaining proposals for a new control panel.

2. **Discussion of the updated AGREEMENT FOR THE ALLOCATION OF COSTS AND TRANSPORTATION OF WASTEWATER.**

M. Nett reported E. Otte has reviewed and updated a few minor wording suggestions. Once counsel has again reviewed the agreements for compliance they will be forwarded to the districts for signature.

3. **Discussion and possible action on updating the Gen-Tracker system at the Gladstone lift station.**

The proposal from Total Energy Systems, LLC for upgrading the Gen-Tracker system to 4G was discussed. .

Motion: by D. Weber, second by J. Huck, to approve the Total Energy Systems bid for upgrading from 2G to 4G for the Gen-Tracker system.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

NEW BUSINESS

1. **Discussion and possible action on the proposal for cellular service submitted by Energenecs.**

After discussion regarding the proposal submitted by Energenecs for cellular service and reporting, it was suggested by J. Huck to request a representative be at the next meeting to present the proposal and be available to answer questions. P. Yohann will request attendance by a representative. The proposal was tabled until next month's meeting.

Meeting Adjournment

Motion: by J. Huck, second by D. Weber, to adjourn the meeting at 5:45 PM.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Respectfully submitted by:

Priscilla Yohann, Administrative Clerk
Taycheedah Sanitary District No. 1

TAYCHEEDAH SANITARY DISTRICT NO. 1
REGULAR BUSINESS MEETING
November 23, 2020 – 5:00 P.M.
TAYCHEEDAH TOWN HALL
W4295 KIEKHAEFER PARKWAY
FOND DU LAC, WI 54937-6802

Call to Order

Meeting was called to order by M. Nett at 5:00 PM.

Present: Commissioners: J. Huck, M. Nett, D. Weber
Administrative Clerk: P. Yohann
Inspection: J. Rickert
Maintenance: M. Haensgen

Pledge of Allegiance

The Pledge of Allegiance was recited.

Approval of Agenda

Motion: by M. Nett, second by D. Weber, to approve the Agenda.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Approval of October 26, 2020 Regular Business Meeting Minutes

Motion: by J. Huck, second by D. Weber, to approve the October 26, 2020 Regular Business Meeting Minutes.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Public Comment

None to be reported.

REGULAR BUSINESS

Financial Report

Financial statements were distributed, reviewed, and discussion was held.

Motion: by M. Nett, second by D. Weber, to approve the Financial Statements as submitted for October.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Approval of Bills/Sign Checks

Motion: by D. Weber, second by M. Nett, to approve the bills as submitted.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Inspection Report

- A copy of the detailed log of inspection activities during the month of November 2020 is on file.
- J. Rickert questioned if a resident who ignored clear water inspections was billed the penalty. P. Yohann replied affirmatively that the penalties are being applied quarterly.

Maintenance Report

- A copy of the detailed log of maintenance activities during the month of November 2020 is on file.
- M. Haensgen reported on replacing the fan at the Gladstone lift station.

Administrative Clerk's Report

- A copy of the detailed log of Administrative Clerk's activities during the month of November 2020 is on file.
- P. Yohann reported on the final tax roll and distributed proposed dates for 2021.

UNFINISHED BUSINESS

1. **Update on the Gladstone lift station pumps.**

Proposals are pending due to waiting for the new agreements to be finalized according to E. Otte.

2. **Discussion of the updated AGREEMENT FOR THE ALLOCATION OF COSTS AND TRANSPORTATION OF WASTEWATER.**

M. Nett reported TSD#3 had signed the agreement and thanked J. Rickert for his cooperation in moving the agreement forward after confirmation by TSD#3's attorney of no conflicts or objections. We are still waiting for notification of the signing of the agreements from Calumet and Johnsbury Sanitary Districts.

3. **Discussion and possible action on the proposal for cellular service submitted by Energenecs.**

Brian Akason from Energenecs presented information regarding the system and service for cellular monitoring of the lift stations. Discussion was held regarding updates, availability of service technicians, how soon the service could be implemented, and the advantage of being able to integrate with the Energenecs panels already installed. The availability of daily logs of data was discussed. He will look into it and report back to the Board.

Motion: by M. Nett, second by D. Weber, to accept the proposal from Energenecs for the new lift station dialers.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

NEW BUSINESS

1. **Discussion and possible action on the acceptance of the 2021 Service Agreement with Energenecs.**

After discussion regarding the proposal submitted by Energenecs the service agreement was accepted.

Motion: by M. Nett, second by J. Huck, to accept the 2021 Service Agreement with Energenecs.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

2. **Discussion and possible action on the continuation of service with Diggers Hotline, Inc.**

Motion: by M. Nett, second by J. Huck, to accept the Diggers Hotline 2021 Fee Schedule as presented for services.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Meeting Adjournment

Motion: by J. Huck, second by D. Weber, to adjourn the meeting at 5:50 PM.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Respectfully submitted by:

Priscilla Yohann, Administrative Clerk
Taycheedah Sanitary District No. 1

TAYCHEEDAH SANITARY DISTRICT NO. 1
REGULAR BUSINESS MEETING
December 21, 2020 – 5:00 P.M.
TAYCHEEDAH TOWN HALL
W4295 KIEKHAEFER PARKWAY
FOND DU LAC, WI 54937-6802

Call to Order

Meeting was called to order by M. Nett at 5:03 PM.

Present: Commissioners: J. Huck, M. Nett, D. Weber
Administrative Clerk: P. Yohann
Inspection: J. Rickert

Absent: Maintenance: M. Haensgen

Pledge of Allegiance

The Pledge of Allegiance was recited.

Approval of Agenda

Motion: by M. Nett, second by J. Huck, to approve the Agenda.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Approval of November 23, 2020 Regular Business Meeting Minutes

Motion: by J. Huck, second by D. Weber, to approve the November 23, 2020 Regular Business Meeting Minutes.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Public Comment

None to be reported.

REGULAR BUSINESS

Financial Report

Financial statements were distributed and reviewed.

Motion: by J. Huck, second by D. Weber, to approve the Financial Statements as submitted for November.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Approval of Bills/Sign Checks

Motion: by J. Huck, second by M. Nett, to approve the bills as submitted.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Inspection Report

- A copy of the detailed log of inspection activities during the month of December 2020 is on file.
- J. Rickert had nothing to report.

Maintenance Report

- A copy of the detailed log of maintenance activities during the month of December 2020 is on file.
- J. Rickert reported for M. Haensgen of not receiving a call-out from Mission for an issue that occurred at the Winnebago Lift Station. M. Haensgen notified Energenecs, and a part to rectify the issue is on order.

• **Administrative Clerk's Report**

- A copy of the detailed log of Administrative Clerk's activities during the month of December 2020 is on file.
- P. Yohann questioned if the distributed proposed dates for 2021 were acceptable, which at this time they are, and year-end filing has begun.

UNFINISHED BUSINESS

1. **Update on the Gladstone lift station pumps.**

There is no update due to illness of E. Otte.

2. **Discussion of the updated AGREEMENT FOR THE ALLOCATION OF COSTS AND TRANSPORTATION OF WASTEWATER.**

M. Nett reported delivering the agreement to G. Watry, Calumet Sanitary District Commissioner, for their meeting on December 21. Notification of the signing of the agreement from Johnsbury Sanitary Districts is still pending.

NEW BUSINESS

None to be reported.

Meeting Adjournment

Motion: by M. Nett, second by J. Huck, to adjourn the meeting at 5:20 PM.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Respectfully submitted by:

Priscilla Yohann, Administrative Clerk
Taycheedah Sanitary District No. 1