

**JOHNSBURG SANITARY DISTRICT
MONTHLY COMMISSION MEETING
SEPTEMBER 5, 2024
5:00 P.M.
TOMMY J'S BAR, JOHNSBURG**

Members present: President Franz Schmitz, Commissioners Ken Schneider and Jason Meyer. Also present: Recording Secretary Brenda Schneider, and Joel Schneider, Maintenance Technician.

1. Call to order. President Schmitz called the meeting to order at 5:03 p.m.
2. Approval of the minutes of the 8/15/2024 meeting. Motion by Ken Schneider, second by Jason Meyer, to approve the minutes of the August 15th monthly meeting as distributed with a correction to the location of the meeting. Motion carried (3-0).
3. Consideration and possible approval of a permit to tap the main near Johnsburg Road & Meyer Court, submitted by David & Dawn Pritzl. Clark Ziegelbauer has been working with the Pritzls. The required forms have been submitted; however, the District needs a Certificate of Insurance and a \$10,000 Licenses & Permits Bond from the excavating contractor. Clark informed the Commission that the Pritzls have decided to wait until next year. No action will be taken until the owners are ready to proceed.
4. Discussion and possible action regarding operational issues:
 - a. Meter station. Nothing to report at this time.
 - b. Lift Stations. The August pump runtime reports were reviewed. Ken Schneider noted the County Q station has been very consistent but the County W station fluctuates with rain events. It was also noted that there was no apparent increase during the Museum Summer Social event.
 - c. Grinder pump stations. Nothing to report at this time.
 - d. Clearwater Inspections. The televising project was completed on March 29th. Grease and slivers of concrete were discovered; however, no major leaks were found. There are a few small fractures. There is concern as to whether or not the two stations were drawn-down to inspect the condition of the inlet pipe. Per communication from Great Lakes TV Seal, lift station #1 was at a low level and additional televising is not necessary; however, lift station #2 may warrant additional televising. Great Lakes submitted a quote of \$970.00 to perform the additional work on station #2. Commission consensus was consider have the additional work done next year, noting the increase in pump run time does not warrant the expense at this time.

Cody Schoepke, City of Fond du Lac, is awaiting further revisions to the District's Stormwater Investment Reports. Brenda plans to resubmit the reports in the near future.

Joel Schneider will meet with John Rickert for manhole inspection training.
 - e. Other operational issues. The cost to repair the manhole as a result of a hit and run accident on May 5, was \$2,397.20. This expense was submitted to the District's insurance company; however, there is a \$1,000 deductible. The payment was received this week.
4. Approval of District bills. Motion by Ken Schneider, second by Jason Meyer, to approve the bills (order #60-63), for a total of \$268.11, and to authorize the following:
 - Transfer \$7300.03 from the Operations/User Charge Account to the Debt Service Account, and
 - Transfer \$1,293.04 from the Operations/User Charge Account to the Reserve for Replacement Account.Motion carried (3-0).
5. Schedule the next meeting. The next monthly meeting of the Commission is tentatively scheduled for Thursday October 3rd, at 5:00 p.m.

6. Adjournment. President Schmitz declared the meeting adjourned at 5:38 p.m.

Attest. _____
Brenda A. Schneider, District Recording Secretary