

TAYCHEEDAH SANITARY DISTRICT NO. 1
REGULAR BUSINESS MEETING
June 24, 2024 – 5:00 P.M.
TAYCHEEDAH TOWN HALL
W4295 KIEKHAEFER PARKWAY
FOND DU LAC, WI 54937-6802

Call to Order

The meeting was called to order by D. Weber at 5:00 P.M. and the Pledge of Allegiance was recited.

Present: Commissioners: M. Nett, J. Huck, D. Weber
Administrative Clerk: Priscilla Yohann
Inspection: J. Rickert
Maintenance: M. Haensgen

Absent: M. Nett

Approval of Agenda

Motion: by J. Huck, second D. Weber, to approve the Agenda.

Vote: Ayes: 2, Opposed: 0, Absent: 1 – **Motion carried.**

Approval of May 20, 2024, Regular Business Meeting Minutes

Motion: by J. Huck, second by D. Weber, to approve the May 20, 2024, Regular Business Meeting Minutes.

Vote: Ayes: 2, Opposed: 0, Absent: 1 – **Motion carried.**

REGULAR BUSINESS

Financial Report

Financial statements were distributed.

Motion: by J. Huck, second by D. Weber, to approve the Financial Statements.

Vote: Ayes: 2, Opposed: 0, Absent: 1 – **Motion carried.**

Approval of Bills/Sign checks

Motion: by D. Weber, second by J. Huck, to approve the bills as submitted.

Vote: Ayes: 2, Opposed: 0, Absent: 1 – **Motion carried.**

Inspection Report

- A copy of the detailed log of inspection activities during the month of June, 2024, is on file.
- J. Rickert reported the stock of riser rings is getting depleted, the last boot extender was installed, and inquired who should cover the cost of replenishing the inventory, which TSD#3 has offered to do. Discussion was held. M. Haensgen suggested TSD#1 pay for the rings as TSD#3 has half the manholes as TSD#1. Manhole inspections were discussed. J. Rickert questioned at what limit of leaking should repair be done. It was decided leaks at four gallons per minute and above be repaired. Televising will try to be combined with another district. Two manholes are unable to locate along Winnebago Drive. The use of televising will have to be used to locate them.

Maintenance Report

- A copy of the detailed log of maintenance activities during the month of June, 2024, is on file.
- M. Haensgen reported discussing with Energenecs the calibration of the meters and the differential with the city's meters. Discussion was held. J. Rickert questioned if it was time to upgrade the meters, particularly at the Winnebago lift station. M. Haensgen will inquire with the city as to what type of meters are used.
- M. Haensgen reported having trouble contacting Klinger Painting.

Administrative Clerk's Report

- A copy of the detailed log of administrative clerk activities during the month of June, 2024, is on file.
- P. Yohann reported on completing the CMAR and a property-casualty questionnaire, beginning completion of the Workers Compensation annual audit, and preparing eight new customer letter packets for mailing.

UNFINISHED BUSINESS

None to be reported

NEW BUSINESS

1. Discussion and possible action of granting request of connecting two properties to one line at W4680 Golf Course Drive.

The owner presented his plans for demolition and development of the two properties. Discussion was held, and it was suggested joining the properties into one parcel. This would prevent any future issues should one of the properties be sold.

1. Discussion and possible action of the 2023 Compliance Maintenance Annual Report (CMAR).

Motion: by D. Weber, by second by J. Huck, to approve and submit the CMAR.

Vote: Ayes: 2, Opposed: 0, Absent: 1 – **Motion carried.**

PUBLIC COMMENT

None to be reported.

ADJOURNMENT:

The meeting adjourned at 5:32 PM.

Motion: by J. Huck, second by D. Weber, to adjourn.

Vote: Ayes: 2, Opposed: 0, Absent: 1 – **Motion carried.**

Respectfully submitted by:

Priscilla Yohann
Administrative Clerk