

**JOHNSBURG SANITARY DISTRICT  
MONTHLY COMMISSION MEETING  
JUNE 11, 2024  
5:00 P.M.  
Taycheedah Town Hall**

Members present: President Franz Schmitz, Commissioners Ken Schneider and Jason Meyer. Also present: Recording Secretary Brenda Schneider.

1. Call to order. President Schmitz called the meeting to order at 5:03 p.m.
2. Approval of the minutes of the 5/2/2024 meeting. Motion by Ken Schneider, second by Jason Meyer, to approve the minutes of the May 2<sup>nd</sup> monthly meeting as distributed. Motion carried (3-0).
3. Discussion and possible action regarding operational issues:
  - a. Meter station. Nothing to report at this time.
  - b. Lift Stations. The May pump runtime reports were reviewed. The Missions Communication system at the Cty Q location went down on January 16<sup>th</sup>. Missions recommended replacement of the radio at both lift stations. Two new radios have been received. Joel Schneider replaced the radio in the Cty. Q station. The daily reports identify the station as “SPARE”; however, the cumulative data is not appearing on the monthly reports. Brenda will see if the data appears after a full month of operation.
  - c. Grinder pump stations. Nothing to report at this time.
  - d. Clearwater Inspections. The televising project was completed on March 29<sup>th</sup>. They discovered grease and slivers of concrete; however, no leaks were found. A detailed report has recently been received. No major leaks were found; however, there are a few small fractures. The report has been reviewed by Ken Schneider. Jason will review it over the next month.
  - e. Other operational issues. The lot on Johnsborg Road has sold. The owner will need to obtain a permit to tap the main. The details regarding future service to this lot were included on the title search inquiry.
4. Review and possible approval of the 2023 Compliance Maintenance Annual Report (CMAR), as required by the WDNR. Motion by Ken Schneider, second by Jason Meyer, to approve the CMAR as amended during discussion. Motion carried (3-0).
5. Approval of District bills. Motion by Ken Schneider, second by Jason Meyer, to approve the bills (order #41-47), for a total of \$14,238.35, and to authorize the following:
  - Transfer \$14,000.00 from the Operations/User Charge Account to the regular checking account,
  - Transfer \$7,716.85 from the Operations/User Charge Account to the Debt Service Account, and
  - Transfer \$1,365.82 from the Operations/User Charge Account to the Reserve for Replacement Account.Motion carried (3-0).
6. Schedule the next meeting. The next monthly meeting of the Commission is tentatively scheduled for Thursday July 11<sup>th</sup>, at 5:00 p.m., at St. John the Baptist Parish Office.
7. Adjournment. President Schmitz declared the meeting adjourned at 5:37 p.m.

Attest. \_\_\_\_\_  
Brenda A. Schneider, District Recording Secretary