

**TOWN BOARD  
MONTHLY BOARD MEETING  
May 13, 2024  
7:00 p.m.  
TAYCHEEDAH TOWN HALL**

Member present: Chairman Ken Steffes, Supervisors Justin Fowler, James Rosenthal II and Tim Simon. Also present: Clerk Kristin Marcoe, Treasurer Katherine Diederich, Road Maintenance Manager Justin Hansen, and Park Manager Randy Rieder.

**Call to order and Pledge of Allegiance:**

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Chairman Steffes called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

**Approval of Meeting Minutes:**

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Motioned by James Rosenthal II, second by Tim Simon to approve the minutes of the April 8, 2024, monthly board meeting. Motion carried (4-0).

**Reports:**

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**Park & Rec. Advisory Council:** Park Manager Randy Rieder informed the board a bike event will be held in Kiekhaefer Park at the end of the month. Currently working on the trail signs, maps, etc. for the park.

**Road Department Managers Report:** Road Manager Justin Hansen informed the board a new pin is needed to repair the tractor. He will follow up with the status of the temporary culvert put in place on Lake Park Drive. The new plow truck was delivered. Brief discussion regarding when to sell the old truck and how much it is worth.

**Review Financial Reports:**

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Treasurer Kathy Diederich informed the board there is adequate cash to pay the April 2024 invoices. Payment for the Transportation Aid was received. April is typically a slow month of activity. Snowplowing bills for the upcoming winter season will be sent.

**Approval of Town Bills:**

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Motioned by Chairman Steffes, second by Justin Fowler, to approve the bills (order #1591-#1645). Motion carried (4-0).

**New Business:**

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1. 2024 Road Bids: Road bids were collected from Northeast Asphalt, Kartechner, Scott's Construction and Fahrner. A representative from Kartechner was present and answered a few questions. Motioned by Tim Simon, second by James Rosenthal II to award as listed below:

Kartechner:

Pulverize, Grade and Compact, Pave 2" Binder 1-1/2" Finish Coat:

- Gladstone Beach Rd (Hwy 151 to West)

1-1/2" Overlay

- Bluegill Drive (Gladstone Beach Road to Mallard Lane)
- Mallard Lane (Bluegill Drive through end)

Northeast Asphalt:

Pulverize, Grade and Compact, Pave 2" Binder 1-1/2" Finish Coat:

- Hillcrest Lane (Sunset Drive to Edgewood Lane)

Mill 2" approximately 1,000 x 20' Pulverize, Grade and Compact Pave 2" Binder with 1.5" Finish Coat

- Edgewood Lane (Sunset Drive to Hillcrest Lane)

Motion carried (4-0).

Motioned by Chairman Steffes, second by James Rosenthal II to award as listed below:

Scotts Construction:

Chip Seal:

- Golf Course Drive (County Road UU to Cody Road)
- Kiekhaefer Pkwy (Hwy 151 to County Rd WH)
- McCabe (County Rd WH to Fineview)

Fahrner:

Crack-fill:

- Spring Street (Golf Course Drive to Golf Course Drive)
- Safari Lane (entire subdivision)
- Meadowview Drive
- Beachview Drive Lakeview Road to Lakeview Road
- Maplewood Lane (entire subdivision)
- Stoney Lane
- Maplewood Court
- Walley Drive Fisherman's Road to Fisherman's Road
- Sturgeon Street (entire subdivision)
- Perch Lane
- Minnow Lane
- Cody Road Seven Hills Road to Tower Road
- Michigan Street Fulton Street to Golf Course Drive
- Fulton Street County K to Spring Street
- Spring Street Fulton Street to Golf Course Drive

Motion carried (4-0).

2. Supervisor Appointment: Discussion regarding interested parties, workshops and interviews. The Board requests anyone interested in filling the open Supervisor seat to provide a letter of interest prior to June 10, 2024. A workshop date will be determined during the June 10<sup>th</sup> meeting to review the letters and meet with each person. Motioned by Chairman Steffes, second by Justin Fowler. Motion carried (4-0).
3. Liquor License Renewal: The following establishments completed their applications for Town Board Approval:
  - a. Sunset on the Water Bar & Grill. Motioned by James Rosenthal II, second by Tim Simon to approve the liquor license. Motion carried (4-0).
4. Operator Licenses: Numerous applications were received for approval. Motioned James Rosenthal II, second by Tim Simon to approve all applications received. Motion carried (4-0).
5. Road Dept. Cellphone: Chairman Steffes informed the Board he has had discussions with Justin regarding afterhours emergency phone calls. His personal cellphone is listed as his contact number. Phone calls from Board Members and Emergency Service Providers must be answered. All other calls can go to voicemail in which he will listen to the message and determine at that time if it is an emergency to address immediately. The Town will provide \$25/month towards his cellphone. Motioned by Tim Simon, second by Justin to approve \$25/month for cellphone services. Motion carried (4-0).

6. Garbage Pickup on Private Roads: Harter's Disposal brought to our attention the deteriorating road conditions of South Peebles Lane and Schmitz Drive. Both roads are private, and repairs are the responsibility of the owners. Clerk Marcoe will review the contract and work with Randy to discuss with Harter's.
7. Sex Offender Application Fee: The current fee for the sex offender residence board appeal form was discussed and it was determined it would not cover the expenses pertaining to each hearing. Motioned by Chairman Steffes, second by Justin Fowler to increase the fee to \$5,000.00, update the description to state: all attorney fees, any additional costs over \$5,000.00 will be the responsibility of the applicant. (Motion carried 4-0).
8. Public Work Ordinance Title 6, Chapter 4: Building Inspector Doug Hoerth presented the Town Board with suggestions and clarification regarding the current ordinance. The Board discussed culvert diameters and driveway widths. Presented in the rewritten ordinance are alternative options based on engineered design and location. Motioned by James Rosenthal II, second by Chairman Steffes to approve as presented by Doug Hoerth. Motion carried (4-0). Please see the website or contact Clerk Marcoe for the ordinance details.

**Ordinance Enforcement:**

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**Certified Survey Maps:**

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1. Simon Revocable Trust: Eric Frieberg of ET Surveying was present to answer any questions from the board. Brief discussion regarding the lots. Motioned by Chairman Steffes, second by Justin Fowler to approve the CSM. Motion carried (3-0-1). Tim Simon abstained.

**Adjournment:**

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Motion to adjourn by Justin Fowler, second by James Rosenthal II,. Motion carried (4-0). The meeting was adjourned at 8:16 p.m.

Attest: \_\_\_\_\_

Kristin A. Marcoe  
Clerk

