

TOWN BOARD
MONTHLY BOARD MEETING
April 8, 2024
7:00 p.m.
TAYCHEEDAH TOWN HALL

Member present: Chairman Ken Steffes, Supervisors Justin Fowler, James Rosenthal II and Tim Simon. Also present: Clerk Kristin Marcoe, Treasurer Katherine Diederich, Road Maintenance Manager Justin Hansen, and Park Manager Randy Rieder.

Call to order and Pledge of Allegiance:

Chairman Steffes called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

Approval of Meeting Minutes:

Motioned by Tim Simon, second by Justin Fowler to approve the minutes of the March 18, 2024, monthly board meeting. Motion carried (4-0).

Reports:

Park & Rec. Advisory Council: Park Manager Randy Rieder informed the board of the rain/snow Kiekhaefer Park's grounds are wet but still in good shape.

Road Department Managers Report: Road Manager Justin Hansen informed the board he is working on the information for the 2024 road bids. The tractor is having transmission issues (same as last year) and is looking into the repairs.

Review Financial Reports:

Treasurer Kathy Diederich informed the board there is adequate cash to pay the March 2024 invoices. Payment for the sales and use tax was received from Fond du Lac County and a reminder to attend the Town's Annual Meeting of the Electors on Monday, April 22, 2024 at 6:00 p.m.

Approval of Town Bills:

Motioned by Justin Fowler, second by James Rosenthal II, to approve the bills (order #1550-#1590). Motion carried (4-0).

New Business:

1. **Schwartz Invoice Dispute:** Tess and Ray Schwartz were in attendance and informed the board they were unaware they were to pay for lawyer fees from the Sex Offender Hearing on March 4, 2024. After discussion regarding the application process, the verbiage and the paperwork involved in preparation up to and through the hearing process the board prepared to go into closed session.
2. **Closed Session:** Chairman Steffes read the following: The Town Board intends to convene into closed session pursuant to Wis.Stat.19.85(1)(g) for the purpose of conferring with legal counsel for the Town who is rendering oral or written advice concerning strategy to be adopted by the Town with respect to litigation in which the Town is or is likely to become involved and pursuant to Wis.Stat.19.85 (1)(g) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. During the closed session, the Board will discuss the Schwartz invoice dispute. Motioned by Chairman Steffes to move into a closed session at 7:26 p.m., second by James Rosenthal II. Motion carried 4-0 followed by a roll call vote.

3. Reconvene into open session: Motioned by Chairman Steffes at 7:43 p.m. to reconvene into open session, second by Justin Fowler. Motion carried (4-0). Supervisor Tim Simon made a motion to refund \$500.00 to the Schwartz's, second by Justin Fowler. Motion carried (4-0).
4. Waterway Marker Permit: Terry Diezel from Fond du Lac County's Land Information Department was in attendance to discuss and clarify the swim area and the placement of the swim buoys at Roosevelt Park. Rueben Witt, representing Fond du Lac Yacht Club was also in attendance and shared information with Terry regarding boating regulations and the distance they must be from buoys. After discussions and listening to each side, Chairman Steffes motioned to approve the permit to place the buoys 50' east of the pier in a 200' x 200' area, second by Justin Fowler. Motion carried (4-0).
5. Chicken Permit: Anthony Bauer completed the required chicken permit application. Motioned by Tim Simon, second by Chairman Steffes to approve the permit. Motion carried (4-0).
6. Liquor Licenses: Johnsburg Athletic and St. Peter Athletic Clubs completed their applications and submitted to the Board for approval for the 2024 period. Motioned by James Rosenthal II, second by Justin Fowler to approve. Motion carried (4-0).
7. Operator License: Numerous applications were received for approval. Two applications missed a question in which Clerk Marcoe will contact each and note on the application. Motioned by James Rosenthal II, second by Tim Simon, to approve the applications received. Motion carried (4-0).
8. Culvert Permits: Two undersized culverts were placed within the Town. Neither party completed the application to obtain a permit. The Town's ordinance states the violation is \$250.00 - \$500.00 for not obtaining a permit. Discussions regarding permits, culvert sizes, engineering and reviewing the ordinance. Motioned by Tims Simon to keep the current installed culverts in place until the ordinance is reviewed, second by Justin Fowler. Motion carried (4-0).

9. Plan Commission Appointments: Plan Commission Appointments:

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|----------------|-----------------------|-------------------|
| Dan Calvey | 1-year citizen member | term expires 2025 |
| Leon Schneider | 3-year citizen member | term expires 2027 |
| Bud Sabel | 1-year citizen member | term expires 2025 |
| Brian Costello | 1-year citizen member | term expires 2025 |
| Tim Simon | 1-year board member | term expires 2025 |

Motioned by Chairman Steffes, second by Justin Fowler to approve the appointments for the Plan Commission. Motion carried (3-0-1) Tim Simon abstained.

10. Board of Appeals Appointments:

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| John Buechel | 3-year citizen member | term expires 2027 |
| Mark Gulig (1 st Alternate) | 1-year citizen member | term expires 2025 |
| John Rickert (2 nd Alternate) | 1-year citizen member | term expires 2025 |

Motioned by Justin Fowler, second by James Rosenthal II to approve the appointments for Board of Appeals. Motion carried (4-0).

Ordinance Enforcement:

Certified Survey Maps:

Adjournment:

Motion to adjourn by James Rosenthal II, second by Chairman Steffes. Motion carried (4-0). The meeting was adjourned at 8:24 p.m.

Attest: _____
 Kristin A. Marcoe
 Clerk