

**JOHNSBURG SANITARY DISTRICT
MONTHLY COMMISSION MEETING
APRIL 4, 2024
5:00 P.M.
Taycheedah Town Hall**

Members present: President Franz Schmitz, Commissioners Ken Schneider and Jason Meyer. Also present: Recording Secretary Brenda Schneider.

1. Call to order. President Schmitz called the meeting to order at 5:04 p.m.
2. Approval of the minutes of the 3/6/2024 meeting. Motion by Ken Schneider, second by Jason Meyer, to approve the minutes of the March 6th monthly meeting as distributed. Motion carried (3-0).
3. Discussion and possible action regarding operational issues:
 - a. Meter station. Nothing to report at this time.
 - b. Lift Stations. The March pump runtime reports were reviewed. The Missions Communication system at the Cty Q location went down on January 16th. Missions indicated the radios are old and missing several updates. They recommended replacement of the radio at both lift stations. Two new radios have recently been received. Joel Schneider and John Rickert attempted to install the new radios. They question if the correct radios were received due to a couple of differences when compared to the original radios. Schneider is checking with Missions.
 - c. Grinder pump stations. Nothing to report at this time.
 - d. Clearwater Inspections. The televising project was completed on March 29th. They discovered grease and slivers of concrete; however, no leaks were found. A detailed report will be received in the future.
 - e. Other operational issues. A one vehicle accident occurred on March 22nd on Johnsburg Road during a snow event. The driver lost control of his vehicle and struck a vent pipe. Sabel Mechanical has been asked to inspect the pipe for damage. A copy of the accident report has been obtained.
4. Review and approval of the 2023 Annual Report. Motion by Ken Schneider, second by Jason Meyer, to approve the 2023 Annual Report. Motion carried (3-0).
5. Approval of District bills. Motion by Ken Schneider, second by Jason Meyer, to approve the bills (order #26-30), for a total of \$12,864.40, and to authorize the following:
 - Transfer \$12,800.00 from the Operations/User Charge Account to the regular checking account,
 - Transfer \$8,793.73 from the Operations/User Charge Account to the Bank First Debt Service Account,
 - Transfer \$1,556.41 from the Operations/User Charge Account to the Reserve for Replacement Account, and
 - Acknowledge the quarterly loan payment of \$9,251.37.Motion carried (3-0).
6. Schedule the next meeting. The next monthly meeting of the Commission is tentatively scheduled for Thursday, May 2nd, at 5:00 p.m., at St. John the Baptist Parish Office.
7. Adjournment. President Schmitz declared the meeting adjourned at 5:40 p.m.

Attest. _____

Brenda A. Schneider, District Recording Secretary