

**TAYCHEEDAH SANITARY DISTRICT #3**  
**MONTHLY COMMISSION MEETING**  
**March 6, 2024**  
**5:30 P.M.**  
**TAYCHEEDAH TOWN HALL**

Members present: President Katherine Diederich and Commissioners Brian Mand and Mark Haensgen. Also present: Recording Secretary Brenda Schneider and Inspector John Rickert.

Call to order. President Diederich called the meeting to order at 5:39 p.m.

Pledge of Allegiance. The Pledge of Allegiance was recited.

Approval of the minutes of the 2/15/24 monthly meeting. Motion by Mark Haensgen, second by Brian Mand, to approve the minutes of the meeting conducted on February 15<sup>th</sup>. Motion carried (3-0).

Approval of the bills. Motion by Katherine Diederich, second by Mark Haensgen, to approve the bills (order #19-22), for a total of \$1,755.19, noting an invoice of \$912.00 from Omni Site for telemetry service to six grinder pump stations; however, only five stations are functioning. Motion carried (3-0).

Motion by Katherine Diederich, second by Brian Mand, to authorize the following:

- Transfer \$2,000.00 from the Operations/User Charge Account to the regular checking account.

Motion carried (3-0).

Sewer System Maintenance:

1. Consideration and possible action regarding general maintenance and operational issues:
  - a. Meter Stations. Nothing to report at this time.
  - b. Lift Stations. The February pump-run time reports for all lift stations were reviewed.
    - i. Discuss the purchase of generators, access to a generator and the equipment to operate it. (*Reprinted from February 24, 2022 meeting.*) Randy Rieder offered the District use of the Town's portable generator noting that sanitary district use was the purpose of the purchase. Mark Haensgen and John Rickert will work with Randy to test the generator at one of the lift stations. Proceeding with the possible purchase of a stationary generator will be based upon the result of the testing. John Rickert, Mark Haensgen and Randy Rieder met a couple of time to test the generator. They have not been able to get it to work. In the past, the Town changed the wiring. At this point, they are unsure if the problem is wiring-related or with the generator itself. They are also unsure if the generator is capable of providing enough power to run the station. Randy Rieder plans to have an electrician take another look at it in the future.
  - c. Grinder stations. The recently installed alarm system at the Treffert station, W4014 Cty. WH, was humming. Rickert contacted Sabel Mechanical. Sabel indicated the part has been on back-order for three months.

The telemetry is functioning at five of the six stations. Rickert was able to access the program.

The station at N7956 County Road WH is the last one to be upgraded. Sabel Mechanical indicated that the last upgrade will be completed when the weather is favorable. Rickert was not aware if the upgrade has been recently completed.
  - d. Clearwater elimination.
    - i. Home inspections. Nothing to report at this time.
    - ii. 2024 televising plans. The Commission reviewed the proposed area to be televised as compiled by John Rickert and Brenda Schneider. Commission directed John Rickert to identify an additional two miles to the planned area due to the favorable cost.
  - e. Other maintenance and operational issues. Nothing to report at this time.

Unfinished Business:

- 1) Discuss the status of the Hawk's Landing sewer extension. The Developer's Agreement, including the Commission's conditions, was released to Eric Otte. On December 12<sup>th</sup>, Eric Otte contacted John Rickert to request he sign the Owner's Approval Letter on behalf of the Commission. President Diederich was unavailable that week. Otte assured Rickert that it was acceptable for him to sign the Letter even though he is no longer a Commissioner. Commission consensus was, in order to ensure compliance with the Agreement and its' exhibit, approval will be revoked if requirements are not promptly completed. President Diederich recently received an email stating all necessary agencies have approved the project. Diederich followed-up with Eric Otte.

The signed Developer's Agreement was recently received; however, none of conditions noted on Exhibit B have been met. Jim Roberts claims the letter of credit provided to the Town covers the roads and sewer construction. Per Attorney Matt Parmentier, an original of the document needs to be presented to the District. Roberts will be advised that the District cannot accept the final completion of the project and no connection permits will be issued until all conditions are met.

- 2) Review and possible revision of a newsletter to be distributed with the first quarter billing. The draft newsletter was reviewed and modified.

Schedule the next meeting. The next meeting will be held on Thursday, April 18<sup>th</sup> at 5:30 pm, at the Taycheedah Town Hall.

Comments from the public pertaining to District business. No comments were presented.

Adjournment. Motion by Brian Mand, second by Mark Haensgen, to adjourn the meeting at 6:19 pm. Motion carried (3-0).

Attest. \_\_\_\_\_  
Brenda A. Schneider, District Recording Secretary