

TAYCHEEDAH SANITARY DISTRICT #3
MONTHLY COMMISSION MEETING
December 20, 2023
5:30 P.M.
TAYCHEEDAH TOWN HALL

Members present: President Katherine Diederich and Commissioners Brian Mand and Mark Haensgen. Also present: Recording Secretary Brenda Schneider and Inspector John Rickert.

Call to order. President Diederich called the meeting to order at 5:32 p.m.

Pledge of Allegiance. The Pledge of Allegiance was recited.

Approval of the minutes of the 11/15/2023 monthly meeting and 11/22/2023 special meeting. Motion by Brian Mand, second by Katherine Diederich, to approve the minutes of the meetings conducted on November 15th and November 22nd. Motion carried (3-0).

Approval of the bills. Motion by Katherine Diederich, second by Brian Mand, to approve the bills (order #110-125), for a total of \$8,523.30. Motion carried (3-0).

Motion by Katherine Diederich, second by Brian Mand, to authorize the following:

- Transfer \$8,500.00 from the Operations/User Charge Account to the regular checking account, and
- Transfer \$18,654.46 from the Operations/User Charge Account to the Reserve for Replacement Account.

Motion carried (3-0).

Sewer System Maintenance:

1. Consideration and possible action regarding general maintenance and operational issues:

- a. Meter Stations. Nothing to report at this time.
- b. Lift Stations. The November pump-run time reports for all lift stations were reviewed. John Rickert reported that he checked the heaters in all of the lift stations and grinder pumps.
 - i. Discuss the purchase of generators, access to a generator and the equipment to operate it. (*Reprinted from February 24, 2022 meeting.*) Randy Rieder offered the District use of the Town's portable generator noting that sanitary district use was the purpose of the purchase. Mark Haensgen and John Rickert will work with Randy to test the generator at one of the lift stations. Proceeding with the possible purchase of a stationary generator will be based upon the result of the testing. John Rickert, Mark Haensgen and Randy Rieder met a couple of time to test the generator. They have not been able to get it to work. In the past, the Town changed the wiring. At this point, they are unsure if the problem is wiring-related or with the generator itself. They are also unsure if the generator is capable of providing enough power to run the station. An electrician plans to take another look at it in the near future.
- c. Grinder stations. The W4067 Aspen Court station's heater is not working. John Rickert determined a new thermostat is needed. He contacted Sabel Mechanical on 12/4/2023 regarding replacement of the thermostat. Sabel later called Rickert to inform him that they verified the heater is not working and a new thermostat is needed. The part is on order.

The recently installed alarm at the Treffert station, W4014 Cty. WH, is humming. Rickert contacted Sabel Mechanical. Sabel verified the alarm needs to be replaced and have one on order.

John Rickert's full report of the upgrades was as follows:

- W4067 Aspen Court – malfunctioning heater and needs telemetry system.
- N8628 Decorah Lane – needs new pump cord, shut-off valve and check valve. Telemetry has been installed.
- N8670 Decorah Lane – needs new pump cord and telemetry system.

- N8675 Decorah Lane – needs new pump cord and telemetry system.
- N7718 County Road WH – needs new pump cord and telemetry system.
- N7720 County Road WH – upgrade complete with exception of the telemetry system.
- W4014 County Road WH – upgrade complete with the exception of the replacement of the alarm.
- N7956 County Road WH – remains to be upgraded.

The telemetry has been installed in two of the eight stations; however, the district does not yet have online administrative access. Also, Sabel Mechanical does not plan to replace the spliced cords until the pumps need to be replaced. Currently, the cords are connected with wire nuts.

The Treffert station was the first station to be upgraded. In September, 2021, the Commission accepted a quote to upgrade the remaining stations. Sabel Mechanical recently informed Rickert that they were contracted to upgrade six station excluding the Treffert station. The Commission expected the quote to be for seven upgrades. The original quote was verified. John Rickert will contact Sabel Mechanical.

- d. Clearwater elimination.
 - i. Home inspections. Nothing to report at this time.
 - ii. 2024 televising plans. The Commission consensus was to request quotes to televise four miles of sanitary sewer main. The areas to be done will be determined at a later date.
- e. Other maintenance and operational issues. Nothing to report at this time.

Unfinished Business:

- 1) Discuss the status of the Hawk’s Landing sewer extension. The Developer’s Agreement, including the Commission’s conditions, was released to Eric Otte. On December 12th, Eric Otte contacted John Rickert to request he sign the Owner’s Approval Letter on behalf of the Commission. President Diederich was unavailable that week. Otte assured Rickert that it was acceptable for him to sign the Letter even though he is no longer a Commissioner. Commission consensus was in order to ensure compliance with the Agreement and its’ exhibit, approval will be revoked if requirements are not promptly completed. President Diederich will follow-up with Otte on January 3rd.
- 2) Preliminary discussion regarding purchase of Town of Taycheedah capacity. President Diederich announced that Eric Otte is compiling the calculations regarding the purchase price of the remaining capacity currently held by the Town. The topic was be revisited in the future.

Schedule the next meeting. The next meeting will be held on Thursday, January 18th, at Tommy J’s Bar, Johnsburg.

Comments from the public pertaining to District business. No comments were presented.

Adjournment. Motion by Katherine Diederich second by Brian Mand, to adjourn the meeting at 6:22 pm. Motion carried (3-0).

Attest. _____
Brenda A. Schneider, District Recording Secretary