

**JOHNSBURG SANITARY DISTRICT
MONTHLY COMMISSION MEETING
NOVEMBER 2, 2023
5:00 P.M.
ST. JOHN THE BAPTIST PARSONAGE**

Members present: President Franz Schmitz, Commissioners Ken Schneider and Jason Meyer. Also present: Recording Secretary Brenda Schneider and Joyce Schneider.

1. Call to order. President Schmitz called the meeting to order at 5:01 p.m.
2. Approval of the minutes of the 10/5/2023 meeting. Motion by Ken Schneider, second by Jason Meyer, to approve the minutes of the October 5th monthly meeting. Motion carried (3-0).
3. Discussion and possible action regarding operational issues:
 - a. Meter station. Ken Schneider reported the flow data via the OSG website is spotty.
 - b. Lift Stations. The October pump runtime reports were reviewed.
 - c. Grinder pump stations. Nothing to report at this time.
 - d. Clearwater Inspections. All structures have been inspected with the exception of the Welter house and Johnsburg Athletic Club. Approximately 15 remediation orders were issued with seven of them still in need of re-inspection. Only one cross-connection was found.
 - e. Other operational issues. The manhole on Mengel Road has yet to be repaired. Ken Schneider has been calling Sabel Mechanical approximately every two weeks.

The Joint Sanitary District meeting was held on October 26th. Kathy Diederich was not in attendance; however, she delivered Operation & Maintenance bills for 4th quarter 2021, all quarters of 2022 and 1st quarter 2023. She also provided details for 2nd and 3rd quarters 2023 for review.

Ken Schneider has had contact with a resident who may be interested in assisting the District with maintenance services. Jeremy Bord has alerted the Commission that he plans to cease providing services to the District effective 12/31/2023.
4. Discuss the user charge rate applied to the Jim Feyen property. Ken Schneider reported Mr. Feyen has ceased providing public tours. He has 15 dogs housed in his kennel. The sewer service to the kennel is not planned to be capped at this time. No action was taken.
5. Consideration and possible approval of a property tax levy for 2023 payable 2024. Motion by Ken Schneider, second by Jason Meyer, to not levy a tax for 2023. Motion carried (3-0).
6. Approval of District bills. Motion by Ken Schneider, second by Jason Meyer, to approve the bills (order #80-83), for a total of \$216.75, and to authorize the following:
 - Transfer \$7,848.29 from the Operations/User Charge Account to the Debt Service Account, and
 - Transfer \$1,389.08 from the Operations/User Charge Account to the Reserve for Replacement Account.Motion carried (3-0).
7. Schedule the next meeting. The next monthly meeting of the Commission is tentatively scheduled for Thursday, December 14th, at 5:00 p.m., at Tommy J's.
8. Adjournment. President Schmitz declared the meeting adjourned at 6:20 p.m.

Attest. _____

Brenda A. Schneider
District Recording Secretary