

**JOHNSBURG SANITARY DISTRICT
MONTHLY COMMISSION MEETING
OCTOBER 5, 2023
5:00 P.M.
TOMMY J'S, JOHNSBURG**

Members present: President Franz Schmitz, Commissioners Ken Schneider and Jason Meyer. Also present: Recording Secretary Brenda Schneider; Joyce Schneider; John & Renee Rickert.

1. Call to order. President Schmitz called the meeting to order at 5:04 p.m.
2. Approval of the minutes of the 9/14/2023 meeting. Motion by Ken Schneider, second by Jason Meyer, to approve the minutes of the September 14th monthly meeting. Motion carried (3-0).
3. Discussion and possible action regarding operational issues:
 - a. Meter station. Ken Schneider recently spoke to the City representative at the meter station. The City retains an independent party to do the calibrating.
 - b. Lift Stations. The September pump runtime reports were reviewed. Ken Schneider reported that both lift stations were recently cleaned.
 - c. Grinder pump stations. Nothing to report at this time.
 - d. Clearwater Inspections. John Rickert met with Jason Meyer and Ken & Joyce Schneider on October 4th to provide training for home inspections and clean-out inspections. So far eight homes have been inspected with four remediation orders issues.
 - e. Other operational issues. The Outlying Sewer Group's Annual Meeting was conducted a couple of weeks ago. The District needs to submit Clearwater Investment documentation.
4. Approval of District bills. Motion by Ken Schneider, second by Jason Meyer, to approve the bills (order #74-79), for a total of \$363.54, and to authorize the following:
 - Transfer \$1,102.39 from the Operations/User Charge Account to the Debt Service Account, and
 - Affirm the quarterly debt payment of \$9,293.80 to Bank First.Motion carried (3-0).
5. Schedule the next meeting. The next monthly meeting of the Commission is tentatively scheduled for Thursday, November 2nd, at 5:00 pm.
6. Adjournment. Motion by Jason Meyer, second by Ken Schneider, to adjourn the meeting at 5:26 p.m.

Attest. _____
Brenda A. Schneider
District Recording Secretary