

**JOHNSBURG SANITARY DISTRICT  
MONTHLY COMMISSION MEETING  
JULY 6, 2023  
5:00 P.M.  
ST. JOHN THE BAPTIST PARSONAGE**

Members present: President Franz Schmitz and Commissioners Ken Schneider and Jason Meyer. Also present: Recording Secretary Brenda Schneider; and Joyce Schneider.

1. Call to order. President Schmitz called the meeting to order at 5:00 p.m.
2. Approval of the minutes of the 6/8/2023 meeting. Motion by Ken Schneider, second by Jason Meyer, to approve the minutes of the June 6<sup>th</sup> monthly meeting. Motion carried (3-0).
3. Discussion and possible action regarding operational issues:
  - a. Meter station. Nothing to report at this time.
  - b. Lift Stations. The June pump runtime reports were reviewed. It was noted that both lift stations were cleaned last Fall.
  - c. Grinder pump stations. Sabel Mechanical has finished the modifications needed to the station located at the Jason Schmidt property.
  - d. Clearwater Inspections. Home inspections and clean-out inspections are planned to begin in August. John Rickert has agreed to provide training. Date for training is yet to be determined. Brenda Schneider will have the necessary forms printed.
  - e. Other operational issues. Ken Schneider informed the Commission that Jeremiah Mand, Mand Plumbing, televised the lateral at the Coach House. No issues were found; the lateral is in perfect condition.
4. Review and approval of the 2022 Compliance Maintenance Annual Report (CMAR), as required by the DNR. Motion by Jason Meyer, second by Ken Schneider, to approve the 2022 CMAR. Motion carried (3-0).
5. Approval of District bills. Motion by Ken Schneider, second by Jason Meyer, to approve the bills (order #49-58), for a total of \$7,556.91, and to authorize the following:
  - Transfer \$7,500 from the Operations/User Charge Account to the regular checking account,
  - Transfer \$484.25 from the Operations/User Charge Account to the Debt Service Account (Welter special assessment installment payment), and
  - Acknowledge the quarterly debt payment of \$9,315.83.Motion carried (3-0).
6. Schedule the next meeting. The next monthly meeting of the Commission is tentatively scheduled for Thursday, August 3<sup>rd</sup>, at 5:00 pm. The September meeting was tentatively scheduled for Thursday, September 14<sup>th</sup>, at %:00 pm.
7. Adjournment. President Schmitz declared the meeting adjourned at 5:42 p.m.

Attest. \_\_\_\_\_  
Brenda A. Schneider  
District Recording Secretary