

TAYCHEEDAH SANITARY DISTRICT #3
MONTHLY COMMISSION MEETING
June 14, 2023
4:30 P.M.
TAYCHEEDAH TOWN HALL

Members present: President Katherine Diederich, and Commissioner Brian Mand. Excused: Commissioner Mark Haensgen. Also present: Recording Secretary Brenda Schneider.

Call to order. President Diederich called the meeting to order at 4:34 p.m.

Pledge of Allegiance. The Pledge of Allegiance was recited.

Approval of the minutes of the 5/17/2023 monthly meeting. Motion by Brian Mand, second by Katherine Diederich, to approve the minutes of the meeting conducted on May 17th, with a correction to the vote on Unfinished Business, Item 1. Motion carried (2-0).

Approval of the bills. Motion by Katherine Diederich, second by Brian Mand, to approve the bills (order #44-59), for an adjusted total of \$12,617.67. Motion carried (2-0).

Motion by Katherine Diederich, second by Brian Mand, to authorize the following:

- Transfer \$11,000.00 from the Operations/User Charge Account to the regular checking account, and
- Transfer \$538.25 from the Operations/Inspections Account to the regular checking account.

Motion carried (2-0).

Sewer System Maintenance:

1. Consideration and possible action regarding general maintenance and operational issues:
 - a. Meter Stations. Nothing to report at this time.
 - b. Lift Stations. The May pump-run time reports for all lift stations were reviewed.
 - i. Discuss the purchase of generators, access to a generator and the equipment to operate it. (*Reprinted from February 24, 2022 meeting.*) Randy Rieder offered the District use of the Town's portable generator noting that sanitary district use was the purpose of the purchase. Mark Haensgen and John Rickert will work with Randy to test the generator at one of the lift stations. Proceeding with the possible purchase of a stationary generator will be based upon the result of the testing. John Ricker, Mark Haensgen and Randy Rieder plan to meet in the near future to test the generator.
 - c. Grinder stations. Nothing to report at this time.
 - d. Clearwater inspections. Nothing to report at this time.
 - e. Other maintenance and operational issues. Nothing to report at this time.

Unfinished Business:

1. Discuss Clearwater Investment Worksheet for 2022. For 2023, the Commission plans to continue televising efforts, performing home inspections on 20% of the connections annually and inspect manholes. Motion by Katherine Diederich, second by Brian Mand, to complete and submit the form as discussed. Motion carried (2-0).

New Business:

1. Discuss a newsletter to be distributed with the July billing. Diederich will compile the newsletter. Schneider will take care of printing and delivery to the District Accountant.
2. Consideration and possible adjustment of the hourly wage for maintenance, clearwater inspections, Digger's Hotline locating and mowing services. In reviewing the information provided by John Rickert, further clarification needs to be obtained regarding referenced population detail. In the absence of John Rickert at this

meeting, discussion will occur during the July meeting. Additionally, the Commission will review other roles within the District.

3. Update regarding possible adjustment to the insurance coverage. Motion by Katherine Diederich, second by Brian Mand, to maintain the current coverage for 2023 and to review prior to the 2024 renewal. Motion carried (2-0).
4. Consideration and possible approval of the 2022 Compliance Maintenance Annual Report (CMAR). Motion by Katherine Diederich, second by Brian Mand, to update the report with precipitation information and approve as discussed. Motion carried (2-0).

Schedule the next meeting: Tentatively scheduled for Wednesday, July 26th, at 5:30 pm.

Comments from the public pertaining to District business. None presented.

Adjournment. Motion by Katherine Diederich, second by Brian Mand, to adjourn the meeting at 5:17 pm. Motion carried (2-0).

Attest. _____
Brenda A. Schneider, District Recording Secretary