

TAYCHEEDAH SANITARY DISTRICT NO. 1
REGULAR BUSINESS MEETING
May 22, 2023 – 5:00 P.M.
TAYCHEEDAH TOWN HALL
W4295 KIEKHAEFER PARKWAY
FOND DU LAC, WI 54937-6802

Call to Order

Meeting was called to order by M. Nett at 5:00 P.M. and the Pledge of Allegiance was recited.

Present: Commissioners: M. Nett, J. Huck, D. Weber
Administrative Clerk: Priscilla Yohann
Inspection: J. Rickert
Maintenance: M. Haensgen

Approval of Agenda

Motion: by D. Weber, second by J. Huck, to approve the Agenda.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Approval of April 24, 2023, Regular Business Meeting Minutes

Motion: by J. Huck, second by M. Nett, to approve the April 24, 2023 Regular Business Meeting Minutes.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

REGULAR BUSINESS

Financial Report

Financial statements were distributed and discussed.

Motion: by J. Huck, second by M. Nett, to approve the Financial Statements.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Approval of Bills/Sign checks

Motion: by M. Nett, second by D. Weber, to approve the bills as submitted.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Inspection Report

- A copy of the detailed log of inspection activities during the month of May 2023 is on file.
- J. Rickert stated clearwater inspections have begun. He questioned if the certified letter was received by a resident on Golf Course Drive. A manhole was repaired due to an accident, and discussion was held about acquiring additional items to keep on hand and if additional time to pick up the items should be added to the insurance claim.
- Manhole inspections were discussed. It was decided to inspect 25 percent of the manholes per year and the inspections are to be a shared expense depending on the location of the manholes.
Motion: by M. Nett, second by J. Huck, to have M. Haensgen and J. Rickert start to inspect with the intent of completing 25 percent of the manholes of the district.
Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Maintenance Report

- A copy of the detailed log of maintenance activities during the month of May 2023 is on file.
- M. Haensgen did not have anything to report. M. Nett questioned if the additional gravel had been delivered to the Brookhaven Beach lift station. The resident will order the gravel as has been done in the past.

Administrative Clerk's Report

- A copy of the detailed log of administrative clerk activities during the month of May 2023 is on file.

Administrative Clerk’s Report (Continued)

- P. Yohann reported a price increase of 10 percent effective with the May 1, 2024 renewal for High Tide, processing an insurance claim for manhole repairs on Michigan Street, distributing the CMAR for review, forwarding to J. Rickert I&I manhole inspection forms from E. Otte, receiving the notice of Diggers annual meeting and proxy, and receiving the Revised Debt Service Schedule from the City of Fond du Lac.
- Total Energy Systems Planned Maintenance Department is cleaning up their system and agreements for Brookhaven and Gladstone lift stations were sent in the event all stations were to be done on the same service basis.

UNFINISHED BUSINESS

1. Update on the AGREEMENT FOR THE ALLOCATION OF COSTS AND TRANSPORTATION OF WASTEWATER.

M. Nett stated Johnsburg Sanitary District is intending to sign the agreement at their next meeting.

NEW BUSINESS

1. Discussion and possible action of cashing CD 0173033350 at Fox Valley Savings Bank to reinvest the funds in a CD at Fox Valley Savings Bank to receive a better rate.

Discussion was held. The amount of the penalty for cashing in the CD would be recouped in a very short time.

Motion: by J. Huck, second by M. Nett, to cash in the Fox Valley Savings Bank CD at the current rate of 0.65 per cent and reinvest at 11 months at the current rate.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

2. Discussion and possible action to determine whether lift stations should be inspected for maintenance.

Past inspections were discussed. It was decided that Sabel Mechanical should do the inspections and epoxy application. Only dry wells would be done, and M. Haensgen and J. Rickert should be on site when inspections are conducted.

Motion: by M. Nett, second by J. Huck, to have Sabel Mechanical provide a proposal for annual maintenance and inspection and request Taycheedah Sanitary District No. 1 personnel be present at each station inspection.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

3. Discussion and possible action on the Total Energy Systems Planned Maintenance Agreement Renewals.

Discussion was held. It was decided to replace the former agreement with semi-annual inspections.

Motion: by M. Nett, by second by D. Weber, to amend the Total Energy Systems Planned Maintenance Agreement renewal last month to simply semi-annual maintenance with no load bank testing to match previous years’ agreements.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

4. Discussion and possible action on the introduction of clear water into the system at N8279 and N8293 Ashberry Avenue.

The blatant, intentional discharge of approximately one gallon per 1.5 minutes of clear water into the system was discussed and pictures reviewed. Discussion was held. J. Rickert will contact J. Mand for jetting.

Motion: by J. Huck, by second by M. Nett, to cite the owner \$1,500 per household at N8279 and N8293 Ashberry Avenue for clear water violations per Taycheedah Sanitary District No 1 Ordinance: 7.2 Clear Water Prohibited, 7.5 Prohibited Discharges, and 9.1 Penalties.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Regular Business Meeting
May 22, 2023
Page 3

PUBLIC COMMENT

None to be reported.

ADJOURNMENT:

The meeting adjourned at 6:05 PM.

Motion: by D. Weber, second by J. Huck, to adjourn.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Respectfully submitted by:

Priscilla Yohann
Administrative Clerk