

**TAYCHEEDAH SANITARY DISTRICT NO. 1**  
**REGULAR BUSINESS MEETING**  
**April 24, 2023 – 5:00 P.M.**  
**TAYCHEEDAH TOWN HALL**  
**W4295 KIEKHAEFER PARKWAY**  
**FOND DU LAC, WI 54937-6802**

**Call to Order**

Meeting was called to order by M. Nett at 5:00 P.M. and the Pledge of Allegiance was recited.

**Present:** Commissioners: M. Nett, J. Huck, D. Weber  
Administrative Clerk: Priscilla Yohann  
Inspection: J. Rickert  
Maintenance: M. Haensgen

**Approval of Agenda**

**Motion:** by D. Weber, second by M. Nett, to approve the Agenda.

**Vote:** Ayes: 3, Opposed: 0 – **Motion carried.**

**Approval of March 27, 2023, Regular Business Meeting Minutes**

**Motion:** by D. Weber, second by J. Huck, to approve the March 27, 2023 Regular Business Meeting Minutes.

**Vote:** Ayes: 3, Opposed: 0 – **Motion carried.**

**REGULAR BUSINESS**

**Financial Report**

Financial statements were distributed and discussed.

**Motion:** by J. Huck, second by M. Nett, to approve the Financial Statements.

**Vote:** Ayes: 3, Opposed: 0 – **Motion carried.**

**Motion:** by M. Nett to reinvest the maturing CD at Fox Valley Savings Bank for a period of not less than 11 months.

**Vote:** Ayes: 3, Opposed: 0 – **Motion carried.**

**Approval of Bills/Sign checks**

**Motion:** by M. Nett, second by D. Weber, to approve the bills as submitted.

**Vote:** Ayes: 3, Opposed: 0 – **Motion carried.**

**Inspection Report**

- A copy of the detailed log of inspection activities during the month of April 2023 is on file.
- J. Rickert stated clearwater inspections will begin soon on Winnebago Street.
- M. Nett reported on a conversation with an excavator that inquired about a resident on Hwy 151 who wanted to tie into the system via a resident who is a customer. Discussion was held. M. Nett has contacted E. Otte for more information and advice.

**Maintenance Report**

- A copy of the detailed log of maintenance activities during the month of April 2023 is on file.
- M. Haensgen reported the air conditioner at the Winnebago lift station is no longer working. Ziegelbauer HVAC has located one for installation. M. Nett inquired if Energenecs had installed the panel to which M. Haensgen reported not yet. Notification calls were questioned if they were received for the Winnebago lift station when a breaker tripped. M. Haensgen will investigate why notifications were not received.
- D. Weber inquired if the wet wells require painting. J. Rickert stated some are showing signs of rust. Discussion was held. M. Nett suggested a checklist be established and E. Otte be contacted to determine what else the District should be doing besides televising and inspections.

### **Administrative Clerk's Report**

- A copy of the detailed log of administrative clerk activities during the month of April 2023 is on file.
- P. Yohann stated a resident inquired about the additional gravel for the road to the Brookhaven lift station. M. Haensgen will investigate it. The payments for the 4<sup>th</sup> quarter, 2019 invoices were received from Johnsborg and Taycheedah Sanitary Districts, and six (6) sanitary districts were contacted for wage information.

### **UNFINISHED BUSINESS**

#### **1. Update on the AGREEMENT FOR THE ALLOCATION OF COSTS AND TRANSPORTATION OF WASTEWATER.**

M. Nett stated the unsigned agreement will be addressed at the upcoming joint OSG meeting. To date Johnsborg Sanitary District has not signed the agreement due to concerns about the City's phosphorus retribution. The concern of the OSG Master Agreement has been resolved. K. Diederich will present 2020 invoices and will have 2021 and 1<sup>st</sup> quarter 2022 prepared. M. Nett questioned how K. Diederich is compensated to which she replied she is not. Discussion was held and the commissioners agreed some compensation should be rewarded. She requested P. Yohann assist in compiling and distributing invoices to the upstream districts for more timely delivery and payment of invoices.

### **NEW BUSINESS**

#### **1. Discussion and possible action of the improper connection at N8279 and N8293 Ashberry Avenue.**

M. Nett reported on a clearwater violation by two new houses under construction on Ashberry Avenue. An approximate 2-inch hole had been drilled in the sewer riser pipe with gravel entering the system. The issue was discussed with Town of Taycheedah building inspector D. Hoerth, the builder, and J. Rickert. The builder understands the lateral will be jetted first to determine what further steps need to be taken, namely jetting the main to make sure all the gravel has been removed. The builder further understands that he will be charged for this work. J. Rickert stated Jeremiah Mand will jet and then televise the system.

#### **2. Discussion and possible action on the Total Energy Systems Planned Maintenance Agreement Renewal.**

Discussion was held. It was decided to pursue annual maintenance with quarterly inspections and two-hour load bank testing.

**Motion:** by M. Nett, by second by J. Huck, to accept the Total Energy Systems Planned Maintenance Agreement renewal for annual maintenance in the 4–6-year category at \$3,438 as shown on the proposal and quarterly inspections, and load bank testing for 2-hour periods at \$900 for a total of \$4,338.

**Vote:** Ayes: 3, Opposed: 0 – **Motion carried.**

#### **3. Discussion and possible action of TSD#1 personnel wage reviews.**

P. Yohann distributed information received from various sanitary districts and the 2022 Wisconsin Rural Water Association Wage/Benefit Survey. Discussion was held. M. Nett reported the commissioners wage is bound by Town of Taycheedah Board oversight and wages for TSD#1 personnel must be more attractive in the event a position would have to be filled.

**Motion:** by M. Nett, by second by J. Huck, to raise the current rate from \$26 to \$32 per hour for maintenance and inspection personnel.

**Vote:** Ayes: 3, Opposed: 0 – **Motion carried.**

**Motion:** by J. Huck, by second by D. Wester, to raise the current rate from \$19 to \$23 per hour for the administrative clerk personnel.

**Vote:** Ayes: 3, Opposed: 0 – **Motion carried.**

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**PUBLIC COMMENT**

None to be reported.

**ADJOURNMENT:**

The meeting adjourned at 6:45 PM.

**Motion:** by J. Huck, second by M. Nett, to adjourn.

**Vote:** Ayes: 3, Opposed: 0 – **Motion carried.**

Respectfully submitted by:

Priscilla Yohann  
Administrative Clerk