

**JOHNSBURG SANITARY DISTRICT  
MONTHLY COMMISSION MEETING  
APRIL 12, 2023  
5:00 P.M.  
ST. JOHN THE BAPTIST PARSONAGE**

Members present: President Franz Schmitz and Commissioners Ken Schneider and Jason Meyer. Also present: Recording Secretary Brenda Schneider; and Jeremy Bord.

1. Call to order. President Schmitz called the meeting to order at 5:02 p.m.
2. Approval of the minutes of the 3/9/2023 meeting. Motion by Ken Schneider, second by Jason Meyer, to approve the minutes of the March 9<sup>th</sup> monthly meeting. Motion carried (3-0).
3. Discussion and possible action regarding operational issues:
  - a. Meter station. Nothing to report at this time.
  - b. Lift Stations. The March pump runtime reports were reviewed. The Commission noted increased pump run times at both stations during and shortly after recent rain events.
  - c. Grinder pump stations. Jeremy Bord replaced the bulb at the Meyer station which now appears to be functioning properly.

The panel was placed at the Jason Schmidt property before the house was built. Some dirt and landscaping needs to be removed in order for Sabel to do a necessary repair. Schmidt will remove the dirt and contact Sabel Mechanical regarding the timing of the repair.
  - d. Clearwater Inspections. Jeremy will perform manhole inspections. Home inspections and clean-out inspections may be done later this year.
  - e. Other operational issues. Nothing to report at this time.
4. Consideration and possible acceptance of the Agreement for the Allocation of Costs and Transportation of Wastewater Between Taycheedah Sanitary District No. 1 and Johnsburg Sanitary District. It was noted O&M bills for 4<sup>th</sup> quarter 2019 were recently received. Consideration of the Agreement was postponed to the next monthly meeting.
5. Consideration and possible acceptance of a quote from Synergy Sales for the purchase and installation of equipment to monitor flows at the meter station. Commission solicited a quote from Synergy Sales, LLC, to add Missions Communication technology to the meter station in order to track flows remotely. The quote is \$4,798.40 including the annual service package. The matter was postponed to the next meeting.
6. Review and update the preventative maintenance schedule. The matter was postponed to next month in order to provide more time for review.
7. Discuss Clearwater Investment Worksheet for 2022. Brenda Schneider will complete the worksheet for presentation to the Commission during their next meeting.
8. Approval of District bills. Motion by Ken Schneider, second by Jason Meyer, to approve the bills (order #27-34), for a total of \$16,729.12, and to authorize the following:
  - Transfer \$16,600 from the Operations/User Charge Account to the regular checking account,
  - Transfer \$2,774.63 from the Local Revenues Account to the User Charge Account for the Town of Calumet's delinquent collections via property tax bills, and

- Transfer \$3,798.00 from the Local Revenues Account to the Bank First-Debt Service Account for the Town of Calumet's special assessment collections via property tax bills.

Motion carried (3-0).

9. Schedule the next meeting. The next monthly meeting of the Commission is tentatively scheduled for Wednesday, May 4<sup>th</sup>, 2023, at 5:00 pm.
10. Adjournment. President Schmitz declared the meeting adjourned at 6:22 p.m.

Attest. \_\_\_\_\_

Brenda A. Schneider  
District Recording Secretary