

TAYCHEEDAH SANITARY DISTRICT #3
MONTHLY COMMISSION MEETING
January 19, 2023
5:30 P.M.
TAYCHEEDAH TOWN HALL

Members present: President Katherine Diederich, and Commissioners Brian Mand and Mark Haensgen. Also present: Recording Secretary Brenda Schneider and John Rickert.

Call to order. President Diederich called the meeting to order at 5:31 p.m.

Pledge of Allegiance. The Pledge of Allegiance was recited.

Approval of the minutes of the 12/19/2022 monthly meeting. Motion by Brian Mand, second by Mark Haensgen, to approve the minutes of the meeting conducted on December 19th, as distributed. Motion carried (3-0).

Approval of the bills. Motion by Katherine Diederich, second by Mark Haensgen, to approve the bills (order #1-13), for a total of \$4,765.98. Motion carried (3-0).

Motion by Katherine Diederich, second by Brian Mand, to authorize the following:

- Transfer \$4,500.00 from the Operations/User Charge Account to the regular checking account, and Motion carried (3-0).

Sewer System Maintenance:

1. Consideration and possible action regarding general maintenance and operational issues:

- a. Meter Stations. Nothing to report at this time.
- b. Lift Stations. The December pump-run time reports for all lift stations were reviewed.
 - i. Discuss the purchase of generators, access to a generator and the equipment to operate it. (*Reprinted from February 24, 2022 meeting.*) Randy Rieder offered the District use of the Town's portable generator noting that sanitary district use was the purpose of the purchase. Mark Haensgen and John Rickert will work with Randy to test the generator at one of the lift stations. Proceeding with the possible purchase of a stationary generator will be based upon the result of the testing. The test has not yet been scheduled.
- c. Grinder stations. John Rickert reported the station located at the Jeff Braun property has excessive moisture in the cabinet. He contacted Sabel Mechanical to add a thermostat to control the heater. The work is expected to be completed today.

On September 13, 2021, the Commission accepted a quote from Sabel Mechanical to upgrade all of the grinder pump stations. At this time, some of the stations have been started but none of those are complete. Of the stations that have been started, none of them have had the telemetry installed and the spliced electrical wiring in the wet well has yet to be replaced in accordance with Code.

- d. Clearwater inspections. All violations have been remediated with the exception of one that has been outstanding since 2019. The last report from the property owner was that he needs more pipe. The Commission will discuss enforcement under Unfinished Business.
- e. Other maintenance and operational issues. Andy Karls has been serving the District as the inspector and Digger's Hotline locator. Andy has decided to retire. The matter will be discuss during the next meeting.

Unfinished Business:

1. Review an enforcement letter and the list of potential recipients. A proposed enforcement letter was reviewed and edited. The letter will be sent to owner of the property with the outstanding violation from 2019.

2. Discuss investment of funds. During the December meeting, Brenda Schneider erred in the amount of the Bristol Morgan check. The check was issued for \$650,000. With direction from Katherine Diederich, Schneider invested the funds with Bristol Morgan at 3.5% for 22 months.

As for the proposed investment with Hometown Bank authorized during the December meeting, due to their upcoming merger with Bank First, their offered CD rate is currently 2% for all available terms. Commission consensus was to not complete this investment at this time.

Motion by Katherine Diederich, second by Mark Haengen to authorize the District Secretary to invest the following funds at the best rate possible: \$250,000-User Charge Funds and \$200,000-GO Note Funds; also, Katherine Diederich will reinvest the two Fox Valley Savings Bank CDs that will mature on 2/11/2023 for 29 months at 3.5%. Motion carried (3-0).

Schedule the next meeting: Tentatively scheduled for Thursday, February 16th, at 5:30 pm.

Comments from the public pertaining to District business. None presented.

Adjournment. Motion by Brian Mand, second by Katherine Diederich, to adjourn the meeting at 6:11 pm. Motion carried (3-0).

Attest. _____
Brenda A. Schneider, District Recording Secretary