

TAYCHEEDAH SANITARY DISTRICT #3
MONTHLY COMMISSION MEETING
April 13, 2022
5:30 P.M.
TAYCHEEDAH TOWN HALL

Members present: President Katherine Diederich and Commissioners Brian Mand and Mark Haensgen. Also present: Recording Secretary Brenda Schneider; Mike Immel and Shawn Andrew, Rural Mutual Insurance Co.

Call to order. President Diederich called the meeting to order at 5:32 p.m.

Pledge of Allegiance. The Pledge of Allegiance was recited.

Approval of the minutes of the 3/16/2022 monthly meeting. Motion by Brian Mand, second by Mark Haensgen, to approve the minutes of the meeting conducted on March 16th as distributed. Motion carried (3-0).

Approval of the bills. Motion by Katherine Diederich, second by Mark Haensgen, to approve the bills (order #24-35), for a total of \$87,213.20. Motion carried (3-0).

Motion by Katherine Diederich, second by Brian Mand, to authorize the following:

- Transfer \$9,000.00 from the Operations/User Charge Account to the regular checking account.

Motion carried (3-0).

Motion by Katherine Diederich, seconded by Mark Haensgen, to refund \$707.41 to Clear Path Snow Removal for overpaid special assessment payment related to the sale of the former Perl property. Motion carried (3-0).

Sewer System Maintenance:

1. Consideration and possible action regarding general maintenance and operational issues:

- a. Meter Stations. The March pump-run time reports for all lift stations were reviewed.
- b. Lift Stations. John Rickert contacted Sabel Mechanical to address the variance in runtime between the two pumps at the Cty. WH lift station. A few days later John noticed the runtime was again consistent between the two pumps. Sabel had yet to respond so John called him to cancel the service call. It is believed something may have been stuck.
 - i. Discuss the purchase of generators, access to a generator and the equipment to operate it. Randy Rieder offered the District use of the Town's portable generator noting that sanitary district use was the purpose of the purchase. Mark Haensgen and John Rickert will work with Randy to test the generator at one of the lift stations. Proceeding with the possible purchase of a stationary generator will be based upon the result of the testing. The test has not yet been scheduled.
- c. Grinder stations. John Rickert reported there are no new updates from Sabel Mechanical pertaining to the upgrade project.
- d. Other maintenance and operational issues. Nothing to report at this time.

New Business:

1. Annual review of insurance coverage, Shawn Andrew, Rural Mutual Insurance Co. The Business Owner's policy renews on 5/13/22. There is blanket coverage on all property with a \$500 deductible. The 4% inflation guard was applied to the value of the property. The policy includes equipment breakdown coverage also with a \$500 deductible. The policy includes personal vehicle coverage and public officials' errors and omissions coverage. There were no changes to the Workman's Comp policy. Mr. Andrew suggested increasing the deductible to \$2,000 for a reduction in premium cost. He was asked to research the difference in premium.

2. Approval of resident newsletter. Motion by Katherine Diederich, second by Mark Haensgen, to approve the resident newsletter as distributed. Motion carried (3-0).
3. Review the estimated City of Fond du Lac Treatment Capital expenditures. The City plans to expend \$1,700,000 in 2022 and \$10,990,000 in 2023. The District's share of treatment plant projects is approximately 2.5% (\$42,000 and \$247,750 respectively).
4. Review sanitary district 2021 annual report of cash activity. The review was postponed to the May meeting.

Next meeting: Tentatively scheduled on Wednesday, May 11th, at 5:30 pm. The OSG Executive Committee will meet on April 14th at 11:00 a.m. National Exchange Bank is scheduled to give a presentation to the Town Board on May 9th at 6:00 p.m. regarding accepting electronic payments.

Comments from the public pertaining to District business. No public comment was presented.

Adjournment. Motion by Brian Mand, second by Mark Haensgen, to adjourn the meeting at 6:07 pm. Motion carried (3-0).

Attest. _____
Brenda A. Schneider, District Recording Secretary