

**JOHNSBURG SANITARY DISTRICT
MONTHLY COMMISSION MEETING
January 7, 2021
5:00 P.M.
ST. JOHN'S PARISH HOUSE**

Members present: President Franz Schmitz and Commissioners Dennis Lefeber and Ken Schneider. Also present: Recording Secretary Brenda Schneider and Mike Schumacher.

1. Call to order. President Schmitz called the meeting to order at 5:00 p.m.
2. Approval of the minutes of the 12/3/2020 meeting. Motion by Ken Schneider, second by Dennis Lefeber, to approve the minutes of the December 3rd meeting as distributed. Motion carried (3-0).
3. Discussion and possible action regarding operational issues:
 - a. Meter station. The City recommends the flow meter be replaced. Cody Schoepke submitted the following quotes: an ultrasonic meter is \$4,382; and, a laser meter is \$15,199. It was noted, per the Agreement with the City, the City has the authority to replace the meter, at the District's expense, without approval by the Commission.

Hal Henderson, Missions Communications, installed the temporary radar meter on Saturday, October 3rd. The trial is expected to be for a period not to exceed 90 days, at no cost to the District. Hal has Cody involved in the pilot project.

Recent communication between Cody, Hal and Brenda revealed an issue with the accuracy of the meter reading. Hal was using pump runtime and volume based upon the pumping capacity of the original pumps at the City Q lift station. These pumps were replaced with variable speed pumps. Information pertaining to the dimensions of the wet well was provided to Hal. Beginning mid-December, Cody is more confident in the radar meter readings but wants to see at least a couple more months of data. Brenda contact Hal regarding the situation. Hal agreed to extend the term of the pilot program for a least a couple more months. Hal is confident the radar meter will eventually meet the City's expectations. Hal also verified the radar meter has the capability to communicate with the City's telemetry. Hal will contact Cody regarding the extension of the pilot program and related matters.
 - b. Lift Station. The December pump runtime reports were reviewed.

The pump-run time at the Malone station has been more than double for the last four days. The reason is unknown at this time. The Commissioners will continue to monitor it.
 - c. Grinder pump stations. Nothing to report at this time.
 - d. Odor Issues. Nothing to report at this time.
 - e. Other operational issues. A vehicle accident on December 29th took down an air vent on Johnsburg Road. Don Breth, Town of Calumet Chair, informed the Commission of the situation. Sabel Mechanical was contacted to repair the air vent. The bill for this repair is not yet received. The Commission will obtain a copy of the accident report in order to identify and bill the person responsible for the damage.
4. Approval of District bills. Motion by Dennis Lefeber, second by Ken Schneider, to approve the bills (order #1-9), for a total of \$6,182.32, and to authorize the following:
 - Transfer \$6,200.00 from the Operations/User Charge Account to the regular checking account.Motion carried (3-0).

5. Review Debt Service Account. The District's current financing plan projects refinancing the remaining debt no later than October 2021. Based upon the projected flow of committed funds vs. the scheduled loan payments, the refinancing will need to occur prior to April 2021 unless the Commission prematurely redeems the CD. The CD will mature on 1/29/2022. Brenda Schneider contacted Dan Hintze, National Exchange Bank, regarding refinancing. Mr. Hintz provided 10-year amortization schedules for \$387,500 with an interest rate of 2.9%. All three schedules will have a balloon payment on May 1, 2031 that would need to be re-financed at that time.
Hometown Bank has been contacted for a quote. The Commission is awaiting said quote.
The Commission may consider borrowing additional funds for replacement of the flow meter and the grinder pump panels.
7. Agreement for the Allocation of Costs and Transportation of Wastewater Between Taycheedah Sanitary District No. 1 and Johnsburg Sanitary District. The most-recent version of the document was received by Ken Schneider on or about December 11th.
Upon the conclusion of a detailed review of the document, motion by Ken Schneider, second by Dennis Lefeber, to withhold further consideration of the proposed O&M Agreement until the updated Master Agreement between the City of Fond du Lac and the OSG is fully negotiated and approved. Motion carried (3-0). The Commission's decision will be communicated to TD#1 via letter from the President.
8. Schedule the next meeting. The next Commission meeting is scheduled for Thursday, February 4th, at 5:00 pm.

The Commission was pleased to have an interested party in attendance. They hope that anyone interested in an eventual appointment to the Commission attends numerous meetings in order to gain knowledge of the District's infrastructure and the Commission's administrative obligations.
9. Adjournment. President Schmitz declared the meeting adjourned at 6:18 p.m.

Attest. _____
Brenda A. Schneider
District Recording Secretary