

The Commission met for a special meeting on Tuesday, June 3rd, 2003, at 4:00 p.m., at the Town Hall. Members present were Commissioners Jim Hovland and Mike Freund. Also present was Recording Secretary Brenda Schneider. Adolph Schneider was not in attendance. Also present were Mike Nett, Meal Nett, Matt Stephan and Ron Cunzenheim of Excel Engineering, Eric Rakers and Dennis Steigenberger of Foth & Van Dyke.

1. Consideration and possible action regarding the construction phase of the Ledge Road sewer extension and the Hawk's Landing subdivision. The format for the meeting followed the comment letter submitted to Excel Engineering by Foth & Van Dyke, dated April 30th, 2003. A copy of the letter is attached to these minutes. A copy of Excel Engineering's responses, dated June 3rd, 2003 is also attached to these minutes.

Comment #1 pertains to the construction of a metering station at the connection point.

The District recognizes their responsibility to provide the flow meter. The District believes it would be cost-effective to install the station now rather than later. The parties agreed the current designed grade would be too steep for a meter to properly document flows. The parties also agreed that an additional manhole would be needed. The Nett's agreed to accommodate the installation of the meter station and the modifications to the grade. The grade will be revised in a 'step' method. A manhole would need to be deeper. Construction could begin at the next manhole. The station vault and the flume will be constructed initially. The meter will be added by the District when flows increase enough to warrant it. Renet could install the vault and flume by change order. Foth estimated the cost at \$30-35,000.00 for the complete station. Excel estimated the vault at \$500-600 and the flume at \$8000.00. The District will also provide the meter when flows warrant it. Jim Hovland motioned that the District install the meter station vault with the flume at the appropriate grades, seconded by Mike Freund. Motion carried (2-0-1 absent). Excel suggested the vault and parts be ordered through Kruczek in order to benefit from the District's favorable bidding. The warranty will transfer to the District. The District will pay for the additional manhole. Foth will supply the revised designs. The change orders will go to the Nett's for signature. The Nett's will then give the change orders to the District for payment.

Comment #2 pertains to two connections to the Colla property.

The assessment against the property has been deferred due to the ag-land exemption. Excel has eliminated the connections. Ag-land owners will be given the opportunity to purchase a lateral for \$2200.00. A newsletter will be mailed giving the owners one week to decide.

Comment #3 pertains to a connection at the Countryside Acres property.

The assessment against the property has been deferred due to the ag-land exemption. Excel has eliminated the connections. Ag-land owners will be given the opportunity to purchase a lateral for \$2200.00. A newsletter will be mailed giving the owners one week to decide.

Comment #4 pertains to an easement on Outlot #1.

The plat was recorded on 11/1/02. Nett has provided the requested easement. Nett will provide the District with a recorded copy when available.

Comment #5 pertains to relocating two connections from the manhole to the main.

Excel requested allowing the connections into the manhole in order to include Lot 23 and 24 in phase 1 construction. The flume would be installed in order to eliminate discharge onto the bench. The District's past preference and policy has not allowed connections into manholes. Foth suggested installing the flow line to go through the manhole similar to what is done for cul de sacs. An additional 350-400 feet of pipe would be needed to accommodate the request. Lot 21 could be serviced through Fine View Road if we knew when that pipe would be constructed. Foth suggested two 2-foot extensions with wye branches out of the manhole as a temporary alternative. However, if Lot 21 is served through Fine View Road, the Nett's would be required to pay for two additional manholes for the two extensions. The Nett's agreed to the alternative and the possible costs if the Fine View Road pipe is constructed before the Nett's develop phase 2.

Comment #6 pertains to an extra connection from Lot 81.

The extra connection was eliminated.

Comment #7 pertains to depth of the sewer not sufficient for basement service.

Current plans have grade elevation that would force 18 lots to not have basement service. However, the grade elevations of the lot pads can be revised to provide basement service to nine of the lots.

Comment #8 pertains to service to Autumnwood Trail and Autumnwood Court.

In order to provide basement service to the remaining nine lots located on Autumnwood Trail and Autumnwood Court, 6500 feet of sewer would have to drop at least 7.5 feet; all the way back to the steep grade near the connection point. The estimated cost of dropping the sewer 7.5 feet, estimated by Excel, was \$137,280.00. Nett proposes to revise the road grade and lot pads on Autumnwood Court in order to provide basement service to all but Lot 53 and 54. Lot 53 is proposed to have a low pressure grinder pump. The installation and maintenance would be the future homeowner's expense. Lot 54 would need an ejector pump with a gravity lateral. A shallow lateral at a ditch crossing was also discussed. The District advises 5-6 feet of cover over laterals. Excel thinks they can accomplish 42-48"; shooting for gravity as much as possible. The lot in question could accommodate an exposed basement. It could be raised to a comfortable depth in order to meet the District's depth requirement. The deeds for Lot 53 and 54 will indicate the grinder pump and ejector pump issues, respectfully. The designs will be adjusted to illustrate the revisions in elevations.

Other related discussion:

Foth will deliver the lateral stakes and notices to the property owners along Ledge Road.

Nett will stake all of the lots in the subdivision.

Nett will provide all construction stakes for all of the construction.

A pre-construction meeting will be held with the District, Foth, Foth's inspectors and the contractor.

Nett needs to add Foth and the District as 'additional insured'.

Contract A1 and B1 requires televising, low air pressure test and mandrel test. The Nett's contract does not include televising. In order to be consistent with the rest of the District's project, the Commission would require the televising. Televising of the Ledge Road section would be cost-shared between the Nett's and the District. The Nett's will discuss it with the other brothers.

A punch list will be done.

Excel was asked to have Ronet start construction near the subdivision in order to allow more time for the property owners on Ledge Road to mark their lateral locations. Ronet is estimated to begin in 1-2 weeks.

The Nett's and Excel were commended for the development of a plan to address the District's concerns.

Mike Freund motioned that Foth represent the District to draft a letter of understanding based upon today's meeting to include the items of discussion contained on the agenda, seconded by Jim Hovland. Motion carried (2-0-1 absent).

Mike Freund motioned that Foth draft a letter to provide to Excel and to the City which addresses the changes agreed upon, seconded by Jim Hovland. Motion carried (2-0-1 absent).

Jim Hovland motioned to adjourn, seconded by Mike Freund. Motion carried (2-0-1 absent).

Attest _____

Brenda A. Schneider
District Recording Secretary

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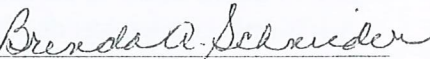
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Attest


Brenda A. Schneider
District Recording Secretary

**Hawks Landing Sanitary Sewer Review
Taycheedah Sanitary District #3
June 3, 2003**

Agenda

Location: Taycheedah Town Hall

Purpose: Review the sanitary sewer extension.

Topics for Discussion:

- I. April 30th, 2003 Review Letter from Foth & Van Dyke.
 - A. Comment #1 - Flow Meter Station.
 - B. Comment #2 – Page 74 – Eliminate Connections to Colla Property
 - C. Comment #3 – Page 75 – Eliminate Connection to Countryside Acres LLC
 - D. Comment #4 – Page P1 – 20' Wide Sanitary Sewer Easement on Outlot #1.
 - E. Comment #5 – Page P5 – Take Connections out of Manhole.

- II. May 22nd Submittal from Excel Engineering.
 - A. Page P10 – 4" Force Main Size (Lot 53).
 - 1. Ownership of grinder pump and force main.

 - B. Page P11 – Depth of sewer.
 - 1. Lot 47 depth of cover on lateral is 1.5 feet at ditch.
 - 2. Lot 48 depth of cover on lateral is 1.3 feet at ditch.
 - 3. Lot 49 depth of cover on lateral is 1.2 feet at ditch.
 - 4. Additional connection depth issues on cul de sac.

- III. Hawks Landing Autumn Trail Extension Review.
 - A.
 - 1. SP-4 - Taycheedah Sanitary District #3 and Foth & Van Dyke
 - 2. SP-6 – Televising required in addition to leakage and deflection test.

- IV. Miscellaneous/Closing



Foth & Van Dyke

consultants · engineers · scientists

April 30, 2003

Mr. Gary Reitz
Excel Engineering
100 Camelot Drive
Fond du Lac, Wisconsin 54935

Dear Mr. Reitz:

Re: Taycheedah Sanitary District No. 3
Hawk's Landing Subdivision

We have completed the review of the sanitary sewer plans for the Hawk's Landing Subdivision. On behalf of Sanitary District No. 3, the following is a list of comments that pertains to the plans.

1. Add a flow measurement station to page 74. We acknowledge the initial low or no flows will not allow a properly functioning meter. However, the measurement station should be included and constructed at this time, which we believe is consistent with Article 9.2.1 of the Agreement between the city of Fond du Lac and the Outlying Sewer Group. Do not hesitate to call if you have questions on the requirements of the city of Fond du Lac on this item. We should also discuss what equipment makes sense to install at this time.
2. On page 74, eliminate the two connections to parcel T20-16-18-32-03-001, owned by Michael and Jennifer Colla (Per the Taycheedah Sanitary District #3 policy, connections are not installed to lots where the special assessment has been deferred).
3. On page 75, eliminate the connection to parcel T20-16-18-32-04-004, owned by Countryside Acres LLC (Per the Taycheedah Sanitary District #3 policy, connections are not installed to lots where the special assessment has been deferred).
4. On page P1, provide a minimum 20' wide sanitary sewer easement on Outlot #1 centered around the sanitary sewer between the manholes labeled MH.2 and MH.3 in the profile.
5. On page P5, relocate the sanitary connections for lots 23 and 24 from the manhole to the sanitary sewer main.

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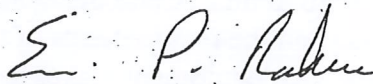
6. On page P6, eliminate the extra connection from lot 81 into MH#34.
7. The sanitary sewer in several locations does not appear to be deep enough to provide basement service with normal house construction elevations. This is based on the first floor elevation being 1.5 feet higher than the building grade elevation established on the Grading and Erosion Control Plan and a 9 foot deep basement. The builders will need to construct the basements to accommodate the sanitary sewer depth.
8. How is the east end of Autumnwood Trail and Autumnwood Court being serviced?
Based on the sewer depths from Phase 3, it does not appear that this area can be serviced with gravity sewer.

Please make the revisions as noted above. Additionally, please supply a response to question 7 and 8.

If you have any questions, please call me at (920) 496-6839.

Sincerely,

Foth & Van Dyke



Eric P. Rakers, P.E.
Lead Municipal Engineer

cc: Jim Hovland, Taycheedah Sanitary District #3
Mike Freund, Taycheedah Sanitary District #3
Adolph Schneider, Taycheedah Sanitary District #3
Brenda Schneider, Taycheedah Sanitary District #3
Kathryn Bullon, Edgerton, St. Peter, Petak, Massey & Bullon Law Offices
Dennis Steigenberger, Foth & Van Dyke
Glen Vierkant, Foth & Van Dyke



Tuesday, June 03, 2003

Foth & Van Dyke
2737 S. Ridge Road
Green Bay, WI 54304

Attn. Mr. Dennis Steigenberger, P.E.

RE: Hawk's Landing Subdivision
Area F Sanitary Sewer
Excel Project No. 301900/106790

Dear Mr. Steigenberger:

We are writing to respond to review comments in Mr. Eric P. Rakers, P.E. April 30th review letter. I will address the comments with the same number format as Mr. Rakers' letter.

1. It was understood from previous meetings that the flow meter would be the responsibility of Sanitary District No. 3 to provide. We understand that grade on the sanitary sewer pipe at the future meter location will have to be adjusted and we will adjust those grades accordingly to allow for a future meter station. The only question is who will pay for additional depth and additional man-hole depth to make this adjustment?
2. We have eliminated the two-connections parcels to P20-16-18-32-03-001.
3. We have eliminated the connection to parcel P20-16-18-32-04-004.
4. We have provided a 20 foot wide sanitary sewer easement on Outlot number 1, centered around the sanitary sewer between manholes MH2 and MH3 and have enclosed a copy of the easement description exhibit.
5. We would like to leave the connections for Lots 23 and 24 connected to the man-hole on page P5. The reason for requesting to leave the two laterals connected to the man-hole is sanitary sewer will not be constructed on Thornwood Drive at this point in time. This will enable Lot number 23 and 24 to be included in this phase of construction.
6. We have eliminated the extra connection from Lot number 81 into man-hole number 34.
7. I have enclosed a spreadsheet list with all of the Lots in the proposed subdivision. The list includes invert elevation requirements at the main along with designed main elevations. Eighteen (18) Lots in the subdivision have less than adequate depth from the first floor to the designed main. The developer will use this list to identify parcels, and revise grading plans to provide gravity service on 9 of the 18 Lots. These 9 lots are all within 1 vertical foot of having basement gravity service. The remaining 9 Lots are located at the Northeast corner of the subdivision on Autumnwood Court and Autumnwood Trail. These Lots are numbered, Lot number 46 through Lot number 54. The developer and Excel Engineering, Inc. will revise the grades of Autumnwood Court to bring Lot elevations up, so that basement service will be achieved. This will require modifying the grading plan and the road profile on Autumnwood Court. This will take care of providing basement gravity services to 8 of the remaining 9 Lots.

Lot number 53 is the controlling Lot for the subdivision. Sanitary sewer would need to be dropped approximately 7 ½ feet in elevation from a point in Ledge Road, all through the subdivision, in order to provide basement service to Lot number 53. The cost for lowering the sanitary sewer through the whole subdivision and on Ledge Road would cost approximately \$137,000. (\$71,500 due to additional depth for digging and cleanup, an additional \$22,500 for increased man-hole depths, and approximately \$43,000 for rock excavation).

We are proposing a low pressure displacement grinder pump in the basement of the proposed Lot number 53 which would discharge into the last man-hole at the East end of Autumnwood Trail. The cost for the low pressure displacement pump and force main to the man-hole would be approximately \$3,000. The property owner would be responsible for maintenance of that grinder pump.

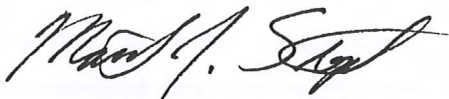
8. Addressed as part of item number 7 in this letter.

We hope these responses are adequate for granting your approval of the sanitary sewer. As mentioned earlier, I have enclosed a copy of the easement description and exhibit for sanitary sewer across outlot number 1. I have also enclosed several sets of plans for sanitary sewer through the whole subdivision including all future phases. I have enclosed the spreadsheet detailing the required sanitary main depths for individual lots, along with a basement cross section exhibit and have enclosed calculations for additional costs to provide basement service to Lot number 53.

Ronet Construction will be the contractor constructing the sanitary sewer. He estimates his schedule to move in within 2 weeks of today.

Sincerely,

Excel Engineering, Inc.



Matthew J. Stephan, P.E.
Project Manager

cc: Taycheedah Sanitary District No. 3
Kathryn Bullon
Eric P. Rakers-Foth & Van Dyke
Mike Nett-Nett Construction Co.
Ron Cunzenheim

MS/lmd



Foth & Van Dyke

consultants · engineers · scientists

June 11, 2003

Matt Stephan
Excel Engineering Inc.
100 Camelot Drive
Fond du Lac, WI 54935

Dear Mr. Stephan:

RE: Taycheedah Sanitary District #3
Hawk's Landing Subdivision
Letter of Understanding

The Tuesday, June 3, 2003 meeting with the Sanitary District Commission and the Hawk's Landing Subdivision developer's resulted in a common understanding of various issues. Foth & Van Dyke's review letter dated April 30, 2003, the June 3, 2003 response letter from Excel Engineering, in addition to other issues raised at the meeting were the basis of discussion. This letter is intended to act as an agreement between the parties.

Items of discussion and points of understanding followings:

1. A flow measurement structure will be added by the developer on Ledge Road near the connection to the existing Sanitary District No. 1 sewer. The construction drawing will be revised by the developer's engineer to include the structure plus an additional manhole to accommodate the sanitary sewer pipe grade adjustment to allow the measurement structure. The District's engineer will provide the measurement structure detail to be consistent with existing District measurement stations. At this time the construction of the flow monitoring station will include all work and materials associated with the concrete vault, the palmer bowlus flume, panel foundation and conduit. The flow monitoring station construction will not include the sensor, electronic equipment, and panel. The developer is to obtain a quote from his contractor and submit the quote to the Taycheedah Sanitary District #3 for approval.

Taycheedah Sanitary District #3 will be responsible for the flow measurement station construction cost including the additional manhole to accommodate pipe grade adjustment, however, will have the option to purchase material for the developer's contractor to install should this result in a cost savings to the District.

2. The two connections to parcels T20-16-18-32-03-001 will be eliminated from the project. The District will contact the property owner regarding lateral options and will notify the developer should laterals be requested by the property owner.
3. The connection to parcel P20-16-18-32-04-004 will be eliminated from the project. The District will contact the property owner regarding lateral options and will notify the developer should laterals be requested by the property owner.
4. The developer will provide District #3 a 20 ft. wide sanitary easement on Outlot Number 1, centered around the sanitary sewer between Manholes MH2 and MH3. The District will furnish a copy of their standard easement form for use by the developer. The easement document will be submitted to District #3 for approval prior to recording by the developer. Upon developer's recording, the District will be provided a recorded copy.
5. Lateral connections for Lots 23 and 24 on Thornwood Drive will not be directly connected to the manhole on P5. Service branches will be installed just outside of the manhole (west and east) on the stub 8" mainlines. The developer agrees to install a manhole at the end of the 8" stub mainlines should the stub 8" mainlines not be extended during the next phase of the subdivision in this area.
6. The extra connection from Lot 81 into Manhole 34 will be eliminated.
7. Sanitary sewer depths for the current phase of the project plus the plan for the entire subdivision were discussed. The developer's listing of invert elevation requirements at the main also compared the design depths. Main elevations showed 18 lots in the subdivision have less than adequate depth from the first floor to the designed main. The developer will use this list to identify parcels, and revise grading plans to provide gravity service on nine of the 18 lots. These nine lots are all within 1 vertical foot of having basement gravity service. The remaining nine lots are located at the northeast corner of the subdivision on Autumnwood Court and Autumnwood Trail. These lots are numbered Lot No. 46 through Lot No. 54. The developer and Excel Engineering, Inc. will revise the grades of Autumnwood Court to bring lot elevations up, so that basement service will be achieved. This will require modifying the grading plan and the road profile on Autumnwood Court. This will take care of providing basement gravity services to eight of the remaining nine lots. Lot No. 53 is the controlling lot for the subdivision.

As the cost for lowering the sanitary sewer through the whole subdivision would not justify gravity service to Lot 53, a low pressure displacement grinder pump in the basement of the proposed Lot No. 53 which would discharge into the last

manhole at the east end of Autumnwood Trail, will be provided. The property owner would be responsible for maintenance of that grinder pump.

The above described service to Lot 53 will be included in the deed by the developer and a copy furnished to Sanitary District #3. The plan revisions as described for the lots on Autumnwood Court and Autumnwood Trail will be submitted to Sanitary District #3 for approval within 60 calendar days of execution of this agreement.

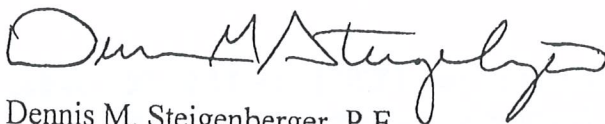
8. Sanitary District #3's policy requires televising of the mainline sanitary sewer in addition to the required leakage and deflection test. Televising will be added to the current project. Any additional cost on Ledge Road will be cost shared per the existing percentage split. Any additional cost within the subdivision will be the developer's responsibility.

By signing this letter, both parties agree that construction of the sanitary sewer on Ledge Road and current Hawk's Landing Subdivision phase may proceed by the developer's contractor, and that all items will be completed as stated above.

If you have any questions or comments, please call me at (920) 497-2500.

Sincerely,

Foth & Van Dyke and Associates, Inc.



Dennis M. Steigenberger, P.E.
Associate

Taycheedah Sanitary District #3

Developer

Date

Date



Foth & Van Dyke
consultants · engineers · scientists



April 30, 2003

Mr. Gary Reitz
Excel Engineering
100 Camelot Drive
Fond du Lac, Wisconsin 54935

P-6
P-1
74
75

Dennis Steigamberger

Dear Mr. Reitz:

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Please make the revisions as noted above. Additionally, please supply a response to question 7 and 8.

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Lead Municipal Engineer

P-6

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Mike Freund, Taycheedah Sanitary District #3
Adolph Schneider, Taycheedah Sanitary District #3
Brenda Schneider, Taycheedah Sanitary District #3
Kathryn Bullon, Edgerton, St. Peter, Petak, Massey & Bullon Law Offices
Dennis Steigenberger, Foth & Van Dyke
Glen Vierkant, Foth & Van Dyke

PROPOSAL

Nett Construction's
Hawk's Landing Subdivision
Sanitary Sewer, Roadway, and Grading Improvements
Town of Taycheedah, Fond du Lac County, WI

Nett Construction
W3880 McCabe Rd.
Malone, Wisconsin 53049

The undersigned, having examined the plans, specifications, contract documents, special provisions and the site of the work does hereby submit the following proposal to furnish and deliver all materials, and to do and perform all of the work for the completion of the designated project, all in accordance with the Applicable Specifications and Approved Plans for the work, together with all standard and special designs that may be designated on such plans and special provisions.

The undersigned bidder, if awarded the Contract, agrees to begin work not later than ten (10) days after the date of written notification from the Owner to do so, and to complete same in 80 calendar days.

The undersigned bidder does hereby declare and agree to be bound, and to perform the work all in accordance with the terms, conditions and requirements of the foregoing Proposal, Contract, Applicable Specifications, Special Provisions and the Plans and Working Drawings. The Applicable Specifications and all Plans and Working Drawings are made a part hereof as fully and completely as if attached hereto in detail.

Proposal Submitted By:

Ronnet Const. Corp
(Bidder)

1335^{of} Cornell Rd.

Green Bay, WI 54303

Sole Trader, or Co-Partner or Corporation

By James Tenor Jr.
(Bidder must sign on this line)

President Title

If a Corporation, answer the following:
Incorporated under the laws of what state?

Wisconsin

CONTROLLING LOT IS # 53 -

FOR BASEMENT GRAVITY SERVICE THE MAIN WOULD
NEED TO BE LOWERED 7.55' FROM THIS
LOT THROUGH THE SUBDIVISION AND SEVERAL
HUNDRED FEET DOWN LEDGE ROAD. (6500' ±)

THE DROP OF THIS PIPE WOULD RESULT IN THE
ADDITIONAL COSTS LISTED BELOW:

ADDITIONAL DEPTH - DIG LAY + CLEAN UP AT 9' ≈ 9⁰⁰/FT
DIG LAY + CLEAN UP AT 15' ≈ 20⁰⁰/FT
DIFFERENCE = 11⁰⁰/FT
$$6500'_{\text{FT}} \left(\frac{11^{00}}{\text{FT}} \right) = \underline{\underline{\$71,500^{00}}}$$

ADDITIONAL MANHOLE COST

- AVG BID COST PER VERT FOOT ≈ \$150⁰⁰/VF

20 MANHOLES REQUIRED TO BE ADJUSTED

$$20 \text{ EA} \left(7.5 \frac{\text{VF}}{\text{EA}} \right) \left(\$150^{00}/\text{VF} \right) = \underline{\underline{\$22,500}}$$

ROCK EXCAVATION

$$\begin{aligned} 550' (7.5') (.5) + 750' (7.5') (.5') &= 4875 \text{ SF} \\ 4875 \text{ SF} (3' \text{ WIDE}) &= 14625 \text{ CF} \\ 14625 \text{ CF} / 27 &= 541 \text{ CY} \\ 541 \text{ CY} @ \$80^{00}/\text{CY} &= \underline{\underline{\$43,280^{00}}} \end{aligned}$$

EXCEL
ENGINEERING INC.
ARCHITECTS - ENGINEERS - SURVEYORS

100 CAMELOT DRIVE
FOND DU LAC, WI 54935

(920) 926-9800
FAX: (920) 926-9801

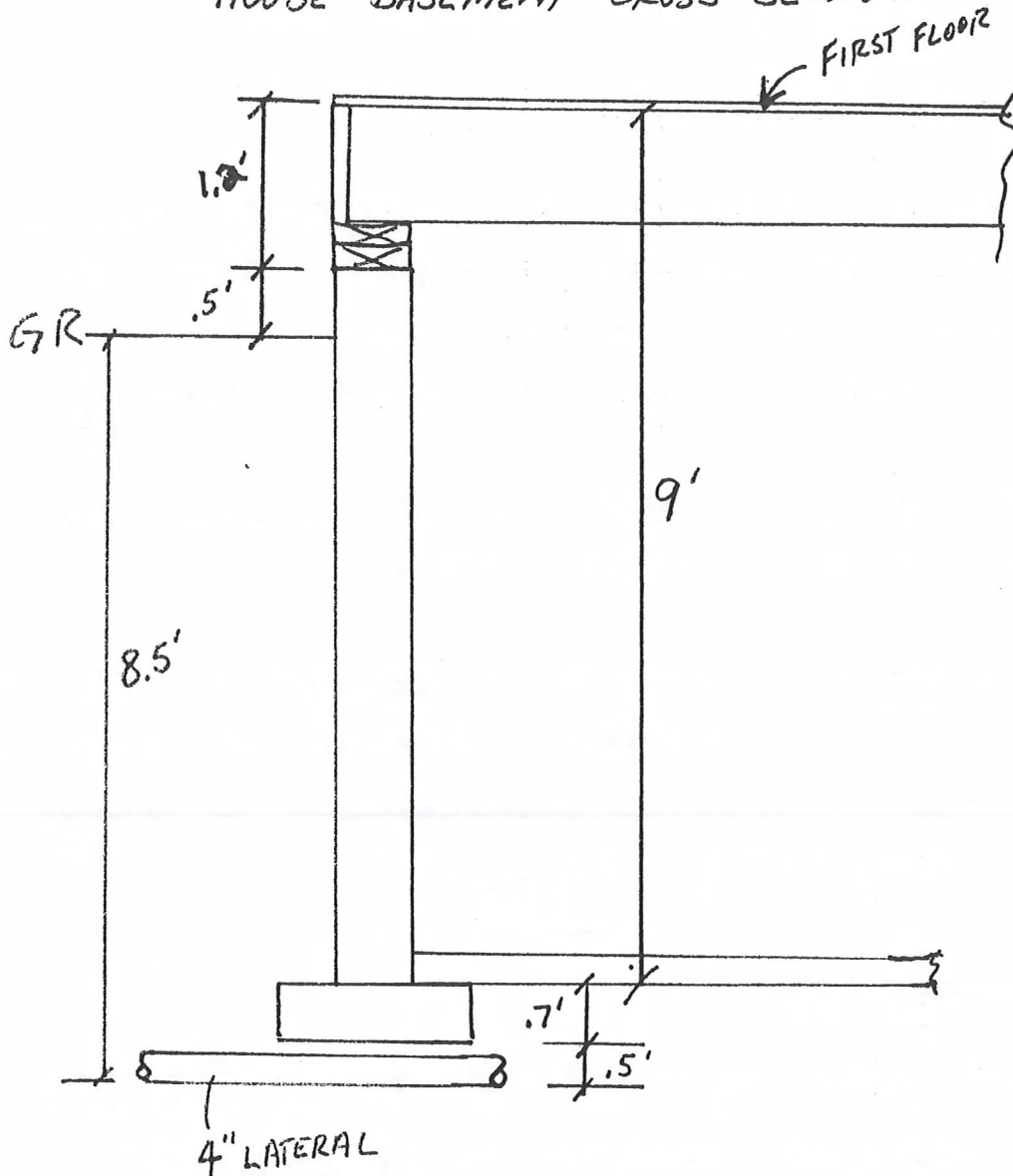
DATE 6/2/03 PAGE _____

PROJECT HAWKS LANDING

106790/301900

JOB# _____

GRADING PAD ELEVATION TO LATERAL IE DETAIL
HOUSE BASEMENT CROSS SECTION





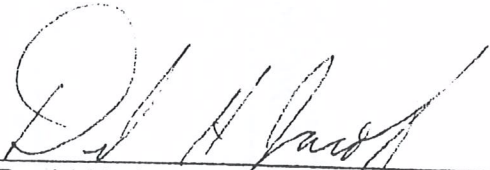
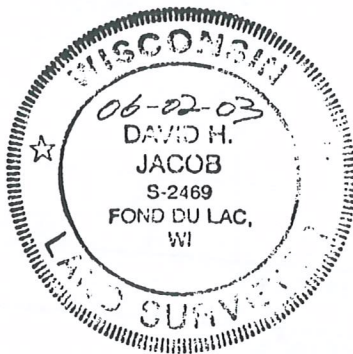
Project #: 106790
Reference: 20' Sanitary Sewer Easement

June 2, 2003

DESCRIPTION OF A 20 FOOT WIDE PERMANENT
SANITARY SEWER EASEMENT LOCATED IN OUTLOT 1 OF
HAWK'S LANDING, TOWN OF TAYCHEEDAH,
FOND DU LAC COUNTY, WISCONSIN.

A 20.00 feet wide permanent sanitary sewer easement located in Outlot 1 of HAWK'S LANDING, a recorded subdivision in Sections 28 and 33, T. 16 N.-R. 18 E., Town of Taycheedah, Fond du Lac County, Wisconsin bounded by two parallel lines lying 10.00 feet Northerly and Southerly of, at a right angle to and parallel with the following described centerline:

Commencing at the Southwest corner of said Outlot 1; thence North 00°-30'-55" West along the East right-of-way line of Fine View Road, 301.64 feet to the point of beginning of the centerline of the easement; thence North 84°-16'-06" East along a line that is 10.00 feet northerly of, at a right angle to and parallel with the North line of Lot 4, said HAWK'S LANDING, 249.75 feet to the westerly right-of-way line of Redtail Court and to the end of the centerline of the easement.


David H. Jacob, R.L.S. No. S-2469

Excel Engineering, Inc.
Fond du Lac, Wisconsin 54935

20' WIDE SANITARY SEWER EASEMENT



EXCEL
ENGINEERING INC.

100 CAMELOT DRIVE
FOND DU LAC, WI 54935
PH: (920) 926-9800
FAX: (920) 926-9801

HAWKS LANDING SANITARY SEWER INFORMATION
TOWN OF TAYCHEEDAH

PROJ NO. 106790
301900

Lot #	GR Elevation from grading plan	IE of Lat at House GR - 8.5'	Reqd Lateral IE @ Main 75' @ 1.04%	Reqd Main IE	IE of Main From Plan	Reqd Main IE vs Plan IE of Main
Lot # 1	90.50	82.00	81.22	81.05	79.40	1.65
Lot # 2	90.60	82.10	81.32	81.15	77.80	3.35
Lot # 3	88.70	80.20	79.42	79.25	77.30	1.95
Lot # 4	88.10	79.60	78.82	78.65	77.10	1.55
Lot # 5	90.60	82.10	81.32	81.15	77.80	3.35
Lot # 6	90.60	82.10	81.32	81.15	79.80	1.35
Lot # 7	91.60	83.10	82.32	82.15	80.40	1.75
Lot # 8	93.60	85.10	84.32	84.15	80.90	3.25
Lot # 9	94.60	86.10	85.32	85.15	81.90	3.25
Lot # 10	94.60	86.10	85.32	85.15	82.50	2.65
Lot # 11	94.10	85.60	84.82	84.65	82.90	1.75
Lot # 12	93.60	85.10	84.32	84.15	83.40	0.75
Lot # 13	93.10	84.60	83.82	83.65	83.80	-0.15
Lot # 14	94.10	85.60	84.82	84.65	84.30	0.35
Lot # 15	97.60	89.10	88.32	88.15	86.10	2.05
Lot # 16	100.60	92.10	91.32	91.15	89.60	1.55
Lot # 17	102.60	94.10	93.32	93.15	91.40	1.75
Lot # 18	101.40	92.90	92.12	91.95	91.80	0.15
Lot # 19	101.10	92.60	91.82	91.65	92.20	-0.55
Lot # 20	102.10	93.60	92.82	92.65	92.60	0.05
Lot # 21	104.80	96.30	95.52	95.35	93.90	1.45
Lot # 22	108.90	100.40	99.62	99.45		
Lot # 23	103.80	95.30	94.52	94.35	93.10	1.25
Lot # 24	103.60	95.10	94.32	94.15	93.20	0.95
Lot # 25	113.60	105.10	104.32	104.15	95.50	8.65
Lot # 26	118.50	110.00	109.22	109.05	109.10	-0.05
Lot # 27	119.10	110.60	109.82	109.65	109.50	0.15
Lot # 28	119.10	110.60	109.82	109.65	109.50	0.15
Lot # 29	118.50	110.00	109.22	109.05	109.10	-0.05
Lot # 30	113.60	105.10	104.32	104.15	104.60	-0.45
Lot # 31	111.10	102.60	101.82	101.65	99.30	2.35
Lot # 32	110.30	101.80	101.02	100.85	99.30	1.55
Lot # 33	110.90	102.40	101.62	101.45	98.50	2.95
Lot # 34	110.50	102.00	101.22	101.05	98.20	2.85
Lot # 35	110.50	102.00	101.22	101.05	97.80	3.25
Lot # 36	111.30	102.80	102.02	101.85	97.20	4.65
Lot # 37	110.50	102.00	101.22	101.05	96.60	4.45
Lot # 38	109.50	101.00	100.22	100.05	96.10	3.95
Lot # 39	108.50	100.00	99.22	99.05	95.50	3.55
Lot # 40	107.40	98.90	98.12	97.95	95.90	2.05
Lot # 41	107.30	98.80	98.02	97.85	95.20	2.65
Lot # 42	107.10	98.60	97.82	97.65	94.90	2.75
Lot # 43	106.10	97.60	96.82	96.65	92.50	4.15
Lot # 44	102.30	93.80	93.02	92.85	93.30	-0.45
Lot # 45	103.50	95.00	94.22	94.05	94.90	-0.85

Lot #	GR Elevation from grading plan	IE of Lat at House GR - 8.5'	Reqd Lateral IE @ Main 75' @ 1.04%	Reqd Main IE	IE of Main From Plan	Reqd Main IE vs Plan IE of Main
Lot # 46	103.60	95.10	94.32	94.15	95.50	-1.35
Lot # 47	104.50	96.00	95.22	95.05	96.00	-0.95
Lot # 48	103.50	95.00	94.22	94.05	96.00	-1.95
Lot # 49	102.60	94.10	93.32	93.15	96.00	-2.85
Lot # 50	102.60	94.10	93.32	93.15	95.50	-2.35
Lot # 51	103.10	94.60	93.82	93.65	94.90	-1.25
Lot # 52	102.10	93.60	92.82	92.65	94.20	-1.55
Lot # 53	97.10	88.60	87.82	87.65	95.20	-7.55
Lot # 54	101.20	92.70	91.92	91.75	93.80	-2.05
Lot # 55	105.60	97.10	96.32	96.15	93.50	2.65
Lot # 56	106.50	98.00	97.22	97.05	93.00	4.05
Lot # 57	103.60	95.10	94.32	94.15	92.40	1.75
Lot # 58	100.80	92.30	91.52	91.35	90.70	0.65
Lot # 59	100.20	91.70	90.92	90.75	90.30	0.45
Lot # 60	99.80	91.30	90.52	90.35	90.20	0.15
Lot # 61	99.60	91.10	90.32	90.15	87.10	3.05
Lot # 62	99.10	90.60	89.82	89.65	86.70	2.95
Lot # 63	99.10	90.60	89.82	89.65	86.60	3.05
Lot # 64	100.60	92.10	91.32	91.15	90.60	0.55
Lot # 65	103.60	95.10	94.32	94.15	92.20	1.95
Lot # 66	106.10	97.60	96.82	96.65	94.20	2.45
Lot # 67	102.60	94.10	93.32	93.15	91.80	1.35
Lot # 68	99.60	91.10	90.32	90.15	89.80	0.35
Lot # 69	98.70	90.20	89.42	89.25	88.60	0.65
Lot # 70	97.60	89.10	88.32	88.15	87.10	1.05
Lot # 71	98.10	89.60	88.82	88.65	86.40	2.25
Lot # 72	98.50	90.00	89.22	89.05	85.70	3.35
Lot # 73	99.10	90.60	89.82	89.65	85.20	4.45
Lot # 74	101.10	92.60	91.82	91.65	84.70	6.95
Lot # 75	101.10	92.60	91.82	91.65	84.30	7.35
Lot # 76	98.50	90.00	89.22	89.05	84.00	5.05
Lot # 77	97.10	88.60	87.82	87.65	83.30	4.35
Lot # 78	93.10	84.60	83.82	83.65	82.90	0.75
Lot # 79	92.50	84.00	83.22	83.05	82.40	0.65
Lot # 80	92.60	84.10	83.32	83.15	81.80	1.35
Lot # 81	92.50	84.00	83.22	83.05	81.40	1.65
Lot # 82	92.60	84.10	83.32	83.15	81.30	1.85
Lot # 83	92.60	84.10	83.32	83.15	81.20	1.95
Lot # 84	92.10	83.60	82.82	82.65	80.60	2.05
Lot # 85	91.50	83.00	82.22	82.05	80.00	2.05
Lot # 86	91.60	83.10	82.32	82.15	79.30	2.85
Lot # 87	90.60	82.10	81.32	81.15	78.80	2.35
Lot # 88	89.50	81.00	80.22	80.05	78.30	1.75
Lot # 89	91.70	83.20	82.42	82.25	79.60	2.65
Lot # 90	93.10	84.60	83.82	83.65	81.00	2.65

Lot #	GR Elevation from grading plan	IE of Lat at House GR - 8.5'	Reqd Lateral IE @ Main 75' @ 1.04%	Reqd Main IE	IE of Main From Plan	Reqd Main IE vs Plan IE of Main
Lot # 91	94.60	86.10	85.32	85.15	81.90	3.25
Lot # 92	94.60	86.10	85.32	85.15	82.50	2.65
Lot # 93	94.60	86.10	85.32	85.15	82.90	2.25
Lot # 94	92.60	84.10	83.32	83.15	83.5	-0.35
Lot # 95	93.10	84.60	83.82	83.65	84.00	-0.35
Lot # 96	94.10	85.60	84.82	84.65	84.30	0.35
Lot # 97	97.10	88.60	87.82	87.65	85.90	1.75
Lot # 98	99.60	91.10	90.32	90.15	88.60	1.55
Lot # 99	101.60	93.10	92.32	92.15	91.10	1.05
Lot # 100	102.60	94.10	93.32	93.15	91.40	1.75
Lot # 101	101.60	93.10	92.32	92.15	91.80	0.35
Lot # 102	103.60	95.10	94.32	94.15	92.40	1.75
Lot # 103	104.60	96.10	95.32	95.15	95.00	0.15
Lot # 104	108.60	100.10	99.32	99.15	97.40	1.75
Lot # 105	112.60	104.10	103.32	103.15	100.90	2.25
Lot # 106	112.10	103.60	102.82	102.65	99.50	3.15
Lot # 107	110.80	102.30	101.52	101.35	99.00	2.35
Lot # 108	110.40	101.90	101.12	100.95	98.40	2.55
Lot # 109	110.40	101.90	101.12	100.95	97.70	3.25
Lot # 110	111.20	102.70	101.92	101.75	97.30	4.45
Lot # 111	110.40	101.90	101.12	100.95	96.80	4.15
Lot # 112	109.50	101.00	100.22	100.05	96.30	3.75
Lot # 113	107.10	98.60	97.82	97.65	94.80	2.85
Lot # 114	104.10	95.60	94.82	94.65	93.00	1.65
Lot # 115	100.70	92.20	91.42	91.25	90.80	0.45
Lot # 116	99.70	91.20	90.42	90.25	89.40	0.85
Lot # 117	98.70	90.20	89.42	89.25	88.20	1.05
Lot # 118	97.60	89.10	88.32	88.15	87.40	0.75
Lot # 119	97.60	89.10	88.32	88.15	87.00	1.15
Lot # 120	98.10	89.60	88.82	88.65	86.60	2.05
Lot # 121	98.10	89.60	88.82	88.65	86.20	2.45
Lot # 122	98.50	90.00	89.22	89.05	85.60	3.45
Lot # 123	99.10	90.60	89.82	89.65	85.20	4.45
Lot # 124	100.70	92.20	91.42	91.25	84.70	6.55
Lot # 125	99.60	91.10	90.32	90.15	84.20	5.95
Lot # 126	98.60	90.10	89.32	89.15	83.80	5.35
Lot # 127	96.60	88.10	87.32	87.15	83.30	3.85
Lot # 128	93.70	85.20	84.42	84.25	82.90	1.35
Lot # 129	92.70	84.20	83.42	83.25	82.40	0.85
Lot # 130	92.50	84.00	83.22	83.05	81.90	1.15
Lot # 131	92.10	83.60	82.82	82.65	80.50	2.15

June 18th, 2003

Johnsburg Sanitary District
St. Peter Area Sanitary District
Taycheedah Sanitary District No. 1

1.

The Commissions of the Johnsburg Sanitary District, St. Peter Sanitary District and the Taycheedah Sanitary District No. 1 (TSD No. 1) met on Wednesday, June 18th, 2003, at 10:00 a.m., at the Taycheedah Town Hall. Johnsburg Sanitary District Commission members present were Chairman Franz Schmitz, Dennis Lefeber and Ken Schneider. St. Peter Sanitary District Commission member present was Adolph Schneider. Members absent were Chairman Jim Hovland and Mike Freund. TSD No. 1 Commission members present were Chairman Dan Deuster and George Cassady. Member absent was Richard Niehueser. Also present were Ron Cunzenheim, representing the Technical Standards Committee, Thad Majkowski representing Johnsburg Sanitary District, Attorney Kathryn Bullon and Attorney Paul Rosenfeldt representing all three District's and Brenda Schneider, Recording Secretary for Johnsburg Sanitary District and St. Peter Sanitary District.

The meeting was called to order at 10:10 a.m. Attorney Kathryn Bullon moderated the meeting. The purpose of the meeting was to come to a mutual agreement on how to handle isolated connections made to a pipe constructed by one district but the connections are located within another District.

St. Peter has one potential connection located in TSD No. 1 and Johnsburg Sanitary District has three potential connections also located in TSD No. 1.

The 2000 Wasterwater Agreement does address this type of situation. However, the intent was to apply to a substantial number of connections. The Agreement states that TSD No. 1 must purchase capacity in the line from the constructing district. A couple of connections would be a minute portion of the pipe. It would literally be pennies. The Districts need to determine how to handle these connections in a common sense and fair approach.

The group discussed turning the pipe over to TSD No. 1 upon completion of construction and inspections. Johnsburg's and St. Peter's metering stations are located at the district boundary of TSD No. 1. TSD No. 1 would be required to purchase capacity in the pipe from the constructing districts, based upon potential connections both now and in the future. The pipe would then become inventory of TSD No. 1.

Attorney Bullon recommended using the Agreement maps, which are based upon 50 year growth projections, to determine the number of potential users. East Central Regional Planning made population projections. Johnsburg and St. Peter will evaluate growth potential and work with TSD No. 1. The construction costs would be estimated until each District's final project costs are available.

TSD No. 1 will charge and bill the connections/assessments/user charges based upon their normal charges.

TSD No. 1 does have agreements with a couple of other District's for reimbursement of operation and maintenance based upon percentage. TSD No. 1 does intend to develop agreements with Johnsburg and St. Peter. Capital repair costs would also be shared based upon percentage.

St. Peter has charged and received a \$2200.00 additional lateral fee from Leo Schneider. Future lateral stubs into the pipe will be the expense of TSD No. 1. The \$2200.00 fee was based upon St. Peter's actual costs attributable to a lateral stub and riser.

Johnsburg has established a charge of \$5000.00 for an additional lateral. Attorney Bullon recommended Johnsburg establish a lateral and riser charge based upon actual costs for the three isolated connections only. Attorney Bullon also recommended billing the charge to TSD No. 1 and let TSD No. 1 bill it back to the homeowners.

Laudolff and Meyer, on the east side of Hwy. 151 and south of the Fisherman's Road intersection, have both voiced interest to Johnsburg Sanitary District for service. Attorney Bullon advised that service to those homes will be the decision of TSD No. 1.

Attorney Bullon will compile a memorandum of understanding based upon the agreements reached by the three districts.

Ron Cunzenheim will compile the calculations of potential users.

Ron Cunzenheim will inform the City of the agreements reached by the districts at the next Technical Standards Committee meeting.

Dan Deuster moved to adjourn at 10:50 a.m., seconded by George Cassady. Motion carried (2-0-1).

Dennis Lefeber moved to adjourn at 10:50 a.m., seconded by Ken Schneider. Motion carried (3-0).

St. Peter Sanitary District did not have a quorum in attendance.

Attest Brenda A. Schneider
Johnsburg Sanitary District Recording Secretary
St. Peter Sanitary District Recording Secretary

The St. Peter Sanitary District Commission met on Wednesday, June 25th, 2003, at 5:00 p.m., at the Taycheedah Town Hall for the purpose of conducting the June monthly meeting. Members present were Chairman Jim Hovland, Commissioners Mike Freund and Adolph Schneider, and Recording Secretary Brenda Schneider. Also present were Doug Fredrickson and Dennis Steigenberger of Foth & Van Dyke.

1. Call to order. The Chairman called the meeting to order.
2. Approval of the minutes from the 5/27/03, 5/28/03 and 6/3/03 meetings. Mike Freund moved to approve the minutes as corrected or amended, seconded by Adolph Schneider. Motion carried (3-0).
3. Report from Financial Advisor. See Item # 4.
4. Review and approval of the Request for Proposals for an auditor. The RFP was reviewed. Gib Hietpas suggested adding a paragraph regarding the preparation of detailed monthly reports by an accountant will be supplied. He also suggested including the name of his accounting firm. Some detail information will need to be obtained in order to complete the RFP.
5. Consideration and possible action regarding the duties expected of the District's Accountant. GM Hietpas, CPA, is willing to provide monthly financial statements, reconcile bank accounts monthly, maintain detailed special assessment records, compile quarterly and annual payroll reports, process monthly or quarterly user charge invoices, supply financial date and support documentation for the auditor and any other accounting services requested by the Commission. Gib is also responding to title search requests. The Commission reviewed a form developed by Gib to be used when responding to title search information. Gib will send a letter in August to the second payment pre-pay property owners reminding them of the due date of the second payment. Mike Freund moved to adopt the services as outlined in GM Hietpas, CPA's letter dated 6/11/03, seconded by Adolph Schneider. Motion carried (3-0).
6. Establish a fee for title searches. Mike Freund moved to establish a fee of \$15.00 for the accountant dealing with title searches, seconded by Adolph Schneider. Motion carried (3-0). Mike Freund moved that all checks be made payable to the Taycheedah Sanitary District No. 3, the checks are to be mailed to the accountant and deposited by his firm with a photocopy to be mailed to the District, seconded by Jim Hovland. Motion carried (3-0).
7. Sewer Construction status report. The main line has been completed in several locations. Kruczek has five crews working; one crew each on Decorah Lane, Lakeview Road, Cty. QQ, Sunset Drive and Silica Road. Two of the crews will be done within two weeks.

Town & Country has three crews working; one crew is working on restoration and laterals and the other two are working on Hwy. 149.

Work will proceed on Lakeview Road within the next couple of days.

Glen Street was stripped quite some time ago. It is unknown when work will proceed on Glen Street.

Jim Hovland asked Foth to remind the workers to not block driveways with gravel piles.

The project is losing more asphalt than expected. Foth is still waiting for a quote for full and half street paving instead of patching.

Foth estimates completion in late September. There is a chance that homes may be able to connect 30-45 days earlier than originally planned.

A property owner questioned the repair or replacement of his retaining wall by his culvert. The entire project was video-taped specifically for the purpose of documenting the pre-construction status of all of the properties. The contract requires restoration. The roads will be repaved before the snow flies. Driveways will also be reconstructed at that time.

8. Consideration and possible approval of a 6" lateral requested by Pat Mand. The manhole has been moved in order to facilitate an 8" main extension to Pat Mand's property in the future. Mr. Mand does not have approved development plans. Mike Freund moved to deny the request for a 6" lateral, seconded by Adolph Schneider. Motion carried (3-0).
9. Consideration and possible action regarding a petition received for a sewer main extension south of Hwy. 151 and Deadwood Point Road. Estimated costs were revised. The average cost for the extension would be \$23,930 per RUE. Jim Hovland motioned to extend sewer down Hwy. 151 south of Deadwood Point Road. Motion died for lack of a second. Mike Freund moved to deny the request. Motion died for lack of a second. The Commission discussed phase II of the project, annexing the area into the District and the special assessment that would need to be levied against the properties. Foth suggested annexing the property into the District and consider service to the area as a part of phase II. The District would benefit from the additional revenue and the District would be committed to eventually provide service. Jim Hovland motioned to table the petition and send the information to Ehler's & Associates, the District's Financial Advisor, for an opinion, seconded by Mike Freund. Motion carried (3-0).
10. Consideration and possible approval of an Addendum to the Contract Between the District and the Engineer for the sewer extension south of Hwy. 151 and Deadwood Point Road. The item was tabled.
11. Consideration and possible approval of an Addendum to the Contract Between the District and Engineer for the inspections of the Ledge Road/Hawk's Landing extension. The Addendum presented was a core agreement with a standard form of addendum. Adolph Schneider moved to approve the Addendum, seconded by Mike Freund. Motion carried (3-0). Excel Engineering will be conducting a pre-construction meeting in the near future.
12. Consideration and possible adoption of a policy regarding the waiting period between the issuance of a lateral connection permit and the inspections. No action was taken. The Inspectors want to have another meeting with the Commission.
13. Consideration and possible deferral of a vacant lot assessment requested by Tom Ramirez. The main pipe will not intersect at Fairfield Drive and Hwy. 149. Therefore, the only pipe abutting Mr. Ramirez's property will be at Hwy. 149. Mike Freund moved to deny the request for an extension of connection to Hwy. 149 pipe, seconded by Jim Hovland. Motion carried (3-0).

14. Consideration and possible approval of a Resolution Levying a Special Assessment against the property owned by Wayne & Laura Schneider. Jim Hovland motioned to approve the Resolution, seconded by Adolph Schneider. Motion carried (3-0).
15. Consideration and possible approval of a Resolution Levying a Special Assessment against the property owned by William & Phyllis Schneider. Adolph Schneider moved to approve the Resolution, seconded by Jim Hovland. Motion carried (3-0).
16. Consideration and possible adoption of an Ordinance Establishing the Sewer Utility of the Town Sanitary District No. 3 of the Town of Taycheedah of Fond du Lac County. The ordinance was reviewed and revised by the Commission and Foth. The Commission needs to address the user charge rate that will be charged against multi-use properties. Foth will compile additional information.
17. Approval of bills. Adolph Schneider moved to approve the bills as presented (order nos. 37-44), seconded by Mike Freund. Motion carried (3-0). Mike Freund moved to authorize the transfer of \$1,140,500 from the money market account no. 1 and transfer \$540.05 to close money market account no. 2 to the regular checking account, seconded by Jim Hovland. Motion carried (3-0).
18. Public comment and questions pertaining to District business. No public comments or questions were presented.
19. Closed Session pursuant to Wis. Stats. 19.85(e) to deliberate or negotiate the purchasing of public property, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Subject: easements. The Commission did not enter into closed session.
20. Adjournment. Adolph Schneider motioned to adjourn at 9:30 p.m., seconded by Mike Freund. Motion carried (3-0).

Attest: Brenda A. Schneider
Brenda A. Schneider
District Recording Secretary

The St. Peter Sanitary District Commission met on Tuesday, July 8th, 2003, at 2:30 p.m., at the Taycheedah Town Hall for the purpose of conducting the pre-construction conference. Members present were Chairman Jim Hovland, Commissioners Mike Freund and Adolph Schneider, and Recording Secretary Brenda Schneider. Also present were Matt Stephan of Excel Engineering, Doug Fredrickson and Dennis Steigenberger of Foth & Van Dyke, Jim Tenor of Ronet Construction, Mike Nett of Nett Land & Development, Ron Cunzenheim and Tim Preston and Jerry Guelig of the Town of Taycheedah. None of the impacted utility companies were represented.

Matt Stephan moderated the meeting.

The following issues were discussed:

- Foth & Van Dyke needs to assign the project inspector.
- The meter vault will be ordered by Ronet.
- The vault depth needs to be verified. A site visit will be made after the meeting.
- All permits are in place. However, Excel has yet to receive a connection permit from the City but they have received verbal approval. Taycheedah Sanitary District No. 1 has given approval through the City. Matt will contact TSD No. 1.
- Matt will fax the DNR permit and the NOI permit to Brenda Schneider.
- Excel Engineering will provide the initial staking.
- Excel will also stake the laterals within the subdivision.
- Some of the laterals on Ledge Road will need risers.
- Ronet needs to provide a certificate of insurance naming TSD No. 3, TSD No 1, the Town of Taycheedah, Foth & Van Dyke, Excel Engineering and Nett Land & Development, Inc. as additional insureds.
- Ledge Road and Fine View Roads shall be open to local traffic at all times.
- The pipe shouldn't affect the culvert under Fine View Road.
- Backfill around the meter vault will be granular.
- Manholes need to be protected until final grade is complete.
- Excel will do the as-builts for the project and then turn them over to the District.
- Foth & Van Dyke will do the punch list as part of the inspection process.
- The inspector will check depths and quantities. The inspection reports will be copied to Matt. Foth also generates a lateral card for each lateral stub.
- Video tapes should be copied to the District. One copy for the engineer and one for the District. Ronet will photograph and televise the project area before construction begins. Ronet was advised to shoot all existing driveways and culverts.
- Excel will shoot elevations of all of the culverts.
- Erosion control will need to be maintained. The road must be cleaned off immediately.
- Clay material from the area will be used to create a barrier near the metering devise.
- The project is estimated to take 11 weeks.
- Monthly pay requests will go through Excel for review and approval. Pay requests for the Ledge Road pipe and the Hawk's Landing work will be separated. The reimbursement percentage was estimated at 64%-36% for the District. The Nett's will be reimbursed by the District.
- The meter station costs will be done by change order.
- A 2-foot main extension will be installed for future extension north on Fine View Road.
- Steve Hamilton and Jay Gilgenbach are planned to have two lateral stubs. This may change.
- Ronet plans to begin construction on July 21st. Construction will begin at the Cty. UU and Ledge Road manhole.

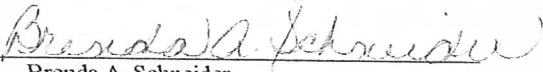
The pre-construction conference was adjourned at 3:40 p.m.

The St. Peter Sanitary District Commission met on Tuesday, July 8th, 2003, immediately following the pre-construction conference, at the Taycheedah Town Hall for the purpose of conducting a general business meeting. Members present were Chairman Jim Hovland, Commissioners Mike Freund and Adolph Schneider, and Recording Secretary Brenda Schneider. Also present were Doug Fredrickson and Dennis Steigenberger of Foth & Van Dyke.

1. Call to order. The Chairman called the meeting to order at 3:40 p.m..
2. Consideration and possible action to levy a special assessment upon the property owned by Steve Hamilton. A proposed levy of \$4400.00 for the secondary use on the property was considered. If an additional lateral is needed, the owner will have to pay an additional \$2200.00 for the second lateral. The owner will be required to provide documentation stating that the outbuilding will not need a separate lateral. Jim Hovland motioned to levy a \$4400.00 assessment upon the property owned by Steve Hamilton, seconded by Mike Freund. Motion carried (3-0).
3. Consideration and possible approval of a user charge schedule for multi-use property. Only small business use was addressed. A small business use was determined to be a business use and residential use located on one parcel with the business having less than 10 employees. Mike Freund moved to establish the user charge rate for a small business as 1.0 user charge for the residential unit and 0.5 user charge for the business use, seconded by Jim Hovland. Motion carried (3-0).
4. Consideration and possible approval of a rebate submitted by Tim Huempfnier and Mrs. Al Klimke. Mr. Huempfnier and Mrs. Klimke recently submitted a rebate request for their existing systems. Mike Freund moved to instruct Foth & Van Dyke to calculate the rebate based upon the time of submittal, seconded by Adolph Schneider. Motion carried (3-0).

5. Consideration and possible action to defer the vacant lot assessment against a parcel owned by Dan Rosenthal due to his preferred lateral connection route. Dan requests a deferral of the vacant lot assessment upon the lot that abuts Cty. QQ. Dan wants to connect his lateral through the vacant lot into the Cty. QQ main instead of into Evergreen Ct. He doesn't want a stub in Evergreen Ct. He would like to lay the lateral down the middle of the lot rendering it unbuildable. He would accept a deed restriction declaring it unbuildable. Foth commented that the depth of the sewer would be able to provide the service to the house by connection to Cty. QQ. Dan offered to add on the deed that if a lateral is ever needed on Evergreen Ct.; the homeowner would be responsible for the costs of the sewer extension. The reduction of costs for not extending the main on Evergreen Ct. to service Dan's house would be approximately \$2300.00. The District levied assessments based upon lots of record. Dan combined his lots 1-2 years ago. Dan sees his land as one lot with one house. Adolph Schneider moved to leave Dan Rosenthal's assessment as established, seconded by Jim Hovland. Motion carried (3-0).
6. Adjournment. Mike Freund moved to adjourn, seconded by Jim Hovland. Motion carried (3-0).

Attest:


Brenda A. Schneider
District Recording Secretary

Hawk's Landing
Town of Taycheedah
Pre-construction Meeting 7/8/03 @ 2:30 P.M.
Excel Construction # 301900
Excel Design #106790

Introductions

Owner: Nett Construction, Inc.
Phone – 920-921-9076

Ultimate Owner: Town of Taycheedah S.D. #3
c/o Brenda Schneider – W2695 Loehr Road, Malone, WI 53049
Phone – 920-921-5224

Contractor: Ronet Construction, 1335 Cornell Road, Green Bay, WI 54313
Phone 920-434-2442 Fax 920-934-4858 **24-Hour Phone - _____**

Design Engineer: **Matt Stephàn** - Excel Engineering-100 Camelot Drive, Fond du Lac, WI 54935
Phone 920-926-9800 Fax 920-926-9801

Construction Engineer – **Dennis Steigenberger** – Foth & Van Dyke Corp. – 2737 S. Ridge Road
Green Bay, WI 54304
Phone – 920-496-6790 Fax – 920-497-8516

Inspector: _____ - Foth & Van Dyke Corp. – 2737 S. Ridge Road, Green Bay, WI 54304
Phone – 920-496-6790 Fax – 920-497-8516 Cell # _____

Start - Completion dates and Construction Sequence

- Monday - Friday - Hours
- 7-5:30
- Sequence
-

Utilities

- Electric – Alliant – Rick Martin - Phone – 322-6683
- Charter Communications – Glen Yost – Phone – 920-907-7720 X. 1610
- Verizon – Richard Duckett – Phone – 920-893-7434
- SBC Ameritech – Jim Driefuerst – Phone – 920-929-1064
- Digger's Hotline – Phone _____
-

Agency Coordination & Permits

- City of Fond du Lac (Sewer)
-
- Town of Taycheedah
-
- Wisconsin Department of Natural Resources (Sewer)
-

Areas to Protect

- Detention Ponds
-
- Access to Existing Homes & Buildings
-

Staking Information

- 3-days notice required (Call Tuesday for following Monday 8:00 am Construction)
-
- Re-staking costs by Contractor
-

Meter Vault

- Estimated Delivery Date
- *approx 1 wk once ordered*
- Material Ordered By _____
- *Site visit will be made to select location*

Traffic, Access and Detours

- Ledge Road – Open to Local Traffic at all times
- *Review*

Inspection, Testing

- All Testing by Contractor
-
- Special Backfill Where Required
-
- Sand/Granular at Meter Vault
-
- Contractor to Protect Installed Items
-
- Acceptance after As-Builts
-
- Sewers to be Televised per Sanitary District
-
- Inspection Reports to be Copied to Matt Stephan at Excel Engineering Weekly

Erosion control

- Silt Fence – Tracking Pad
-
- Weekly Inspection & ½ inch Rain (No. 1 Requirements)
-

Payment Requests

- Monthly –
-
- Mail to Excel for Review
-

The St. Peter Sanitary District Commission met on Wednesday, July 23rd, 2003, at 5:00 p.m., at the Taycheedah Town Hall for the purpose of conducting the July monthly meeting. Members present were Commissioners Mike Freund, Adolph Schneider and John Rickert. Also present were Doug Fredrickson and Dennis Steigenberger of Foth & Van Dyke. Recording Secretary Brenda Schneider was not in attendance. The meeting was tape-recorded.

Mike Freund thanked Jim Hovland for his many years of service to the District and introduced John Rickert. John was appointed to complete Jim Hovland's term.

1. Call to order. Mike Freund called the meeting to order.
2. Election of Officers. Adolph Schneider nominated Mike Freund as District Chairman, seconded by John Rickert. Mike Freund nominated John Rickert as Secretary, seconded by Mike Freund. Adolph Schneider will continue as Treasurer.
3. Approval of the minutes from the 6/18/03, 6/23/03 and 7/8/03 meetings. John Rickert abstained from the approval of minutes. Mike Freund motioned to approve the minutes with a correction to the time of adjournment of the June 18th meeting, seconded by Adolph Schneider.
4. Presentation by Dave Wagner, Ehler's & Associates, the District's Financial Advisor, regarding the financial status of the District, and
5. Review of the applicability of Wis. Stats. 66.0703 and 91.19. The Town Board requested the District address the statutes. Dennis Steigenberger explained that Wis. Stats. 66.0703(11) states that if a District special assesses the entire costs of the project, any remaining funds must be refunded. Approximately half of the costs of the District's project were assessed. The mil rate and a portion of the user charge will be needed for debt retirement of the remainder of the costs. The group discussed the costs of the current construction project, the timing of the construction of Phase II, the distribution possibilities of the anticipated remaining funds and the metering of water use. Dave Wagner spoke to the District's attorney. The attorney's opinion is that it is at the discretion of the Commission as to the disbursement of anticipated remaining funds; whether applied to the mil rate, the user charge or a rebate of the special assessment. Mr. Wagner stated that a 10% reduction could be made at this point in the project. Completion of the project may allow for further reductions. The Commission consensus was to wait until the project is complete before determining the distribution of remaining funds. Dave Wagner was prepared to distribute a revised financing model applying a reduction. Foth advised withholding the model until final payment is made to the Contractors. The Commission consensus was to not distribute the model to the Commission at this time. Further extensive discussion took place regarding the preceding subjects, the reasoning for the Phase I and Phase II areas and the new construction with on-site systems occurring within Phase II areas of the District.

Dennis Steigenberger explained that Wis. Stats. 66.0721(b) and 91.15 indicated that special assessments may not be assessed to lands zoned as agricultural use. However, Wis. Stats. 66.0721(3)(a) states a special assessment may be levied on a structure located on agricultural land. The District assessed all residential structures located on ag-land. State law also requires the connection of all residential structures to a sewer once it is made available to the property. Also, Wis. Stats. 66.0721(3)(c) states if an exempt land changes its uses, it can be assessed. The District's attorney was involved with the assessment process. The issue may be addressed further at a future meeting.

6. Consideration and possible action regarding a petition received for a sewer main extension south of Hwy. 151 and Deadwood Point Road. Dave Wagner was asked to review the engineering estimates. Dave is not prepared to report. He needs a breakdown of the cost reductions items in order to prepare a report. Adolph Schneider moved to table the petition, seconded by John Rickert. Motion carried (3-0).
7. Consideration and possible approval of an Addendum to the Contract Between the District and the Engineer for the sewer extension south the Hwy. 151 and Deadwood Point Road. No action taken.
8. Sewer Construction Status Report. Several construction areas have been completed since the last meeting. Completion meaning the construction of the main. Kruczek has a crew working on Silica Road and on the Sunset Drive area. The blasting crew is working on Silica Road. Town & Country has a crew in the Glen Street area and two crews working in the Meadow Drive area. There is also a restoration crew working along Hwy. 149. The Commission discussed restoration areas and restoration complaints, the pass ability of roads, the DOT permit for the closure of Hwy. 149 until the end of August, the Hwy. 149 improvement project planned for April of next year, manhole heights, boring vs. cutting for lateral crossings, the project specifications and Contractor responsibilities, problems getting to their homes and driveway repair.

Kruczek submitted a change order adding 40 ft. of force main along Silica Road and Lakeview Drive at a cost of \$1,520.00, in order to relocate the manhole out of the intersection. Adolph Schneider moved to approve Change Order No. 2, seconded by John Rickert. Motion carried (3-0).

9. Consideration and possible action regarding road repair. The Town is planning to replace a section of Silica Road. Deadwood Point Road has a poor base and subsequently sustained heavy damage. The Commission needs to discuss these projects, as well as a few other areas, with the Town Board. It needs to be determined who will do the repairs and what portion of the repair would be paid by the District. There was further discussion regarding the Silica Road hill project. A meeting will be scheduled between the Commission and the Town Board.
10. Consideration and possible action to waive the interest charge for Rural Development grant recipients. Requested by Rural Development. Adolph Schneider moved that interest charge will be waived for Rural Development grant recipients, seconded by John Rickert. Motion carried (3-0).

11. Consideration and possible approval of a User Charge Schedule. No action taken.
12. Consideration and possible adoption of an Ordinance Establishing the Sewer Utility of the Town Sanitary District No. 3 of the Town of Taycheedah of Fond du Lac County. Revisions made at the last meeting have not been incorporated. No action taken. The Commission discussed one lateral for two structures issues. State Code 82.35 states one lateral is acceptable. The property owners need to be aware that in the event the structures are separated; a second lateral will need to be installed at the owner's expense.
13. Approval of bills. John Rickert motioned to approve payment to Kruczek and Town & Country Utilities based upon Payment Summary Sheet No.4, seconded by Adolph Schneider. Motion carried (3-0). John Rickert motioned to table the payment for attorney fees so that questions can be asked, seconded by Adolph Schneider. Motion carried (3-0). Mike Freund moved to pay the bill submitted by Foth & Van Dyke, seconded by John Rickert. Motion carried (3-0). Adolph Schneider moved to transfer \$850,502.00 from the Money Market Account to regular checking, seconded by John Rickert. Motion carried (3-0). A check for \$2200.00, out of the money market, to refund the additional lateral fee paid by Silica Plumbing & Heating was signed. The property was assessed \$22,000.00 which includes two laterals. Therefore, an additional lateral is not needed for the second building.
14. Public comment and questions pertaining to District business.

The Commission discussed changing the time of the monthly meeting. The Commission established the meeting time for 6:00 p.m., on the fourth Wednesday of the month.

Public comment was taken regarding the Connection Permit and associated fee and inspections, interior plumbing and sump pump water discharge, the possibility of applying the potential rebated money to the connection charge, the depth of lateral connection pipes, when connections can begin to be made to the mains, the independent powers of a sanitary district and their commissioners, the selection process of the Commissioners, the sanitary district formation process, Phase I and Phase II, on-site septic system rebates and the blaster moving lateral stakes. The Commission discussed the cutting of trees within the right-of-way by the Contractors and the removal of contaminated soil.
15. Closed Session pursuant to Wis. Stats. 19.85(e) to deliberate or negotiate the purchasing of public property, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Subject: easements. The Commission did not enter into Closed Session.
16. John Rickert motioned to adjourn, seconded by Adolph Schneider. Motion carried (3-0).

Attest: Brenda A. Schneider
Brenda A. Schneider
District Recording Secretary

July 23rd, 2003

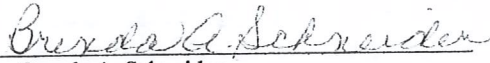
St. Peter Sanitary District

1.

The St. Peter Sanitary District Commission met on Tuesday, October 7th, 2003, at 3:30 p.m., at the Taycheedah Town Hall for the purpose of conducting a workshop meeting. Members present were Commissioners Mike Freund, Adolph Schneider and John Rickert. Also present were Doug Fredrickson and Dennis Steigenberger of Foth & Van Dyke. Recording Secretary Brenda Schneider was not in attendance. The meeting was tape-recorded.

1. Call to order. Mike Freund called the meeting to order.
2. Discuss and compile a newsletter. Dennis Steigenberger dispersed a copy of the March 4, 2003 newsletter and a rough draft newsletter dated October 7th, 2003. The Commission reviewed the rough draft. The Commission discussed adding responses to some "commonly asked questions" in order to squash some of the rumors going around the District. The newsletter could introduce John Rickert and explain the reason for the change in Commissioners, the authority of the Commission, a status report of the project, an over-view of the project's funding, the timing of a possible refund of revenue under budget, connection permit and contractor bond requirements and certificate of insurance requirements, ask property owners to make contact if they have concerns or complaints and address restoration issues. The newsletter will be sent to property owners in the initial project area. A different newsletter may be sent to the property owners outside of Phase I.
3. Adjournment. Adolph Schneider moved to adjourn, seconded by John Rickert. Motion carried (3-0).

Attest:



Brenda A. Schneider
District Recording Secretary

The Special Joint Meeting of the Town Board and the St. Peter Area Sanitary District was held on Tuesday, August 5th, 2003, at 6:00 p.m., at the Town Hall. Member present were Chairman Jerry Guelig, Supervisors Tim Simon, and Mike Wirtz and Clerk Brenda Schneider. Ann Simon and Jim Bertram were absent. Sanitary District members present were Chairman Mike Freund, Commissioners Adolph Schneider and John Rickert. Also present were Dennis Steigenburger and Doug Fredrickson of Foth & Van Dyke.

1. Call to order. The Chairman Guelig called the meeting to order.
2. Consideration and possible approval of an agreement regarding joint road repair projects. Chairman Freund spoke about the purpose of the meeting. Some of the roads within the sewer construction project have been badly damaged; in part due to poor base. The District planned on patching these areas. However, it may be best to consider doing more than patching. Foth has compiled cost estimates of patching these areas. The estimates are based upon the project bid amounts. The asphalt bid is for a depth of three inches.

Silica Road hill. The District would have had to replace 565 ft. of road with the width varying 5-6 feet. Foth estimated:

Asphalt	319 sq. yd. @ \$11.00 per sq. yd.=	\$3509.00.
Gravel	384 sq. yds @ \$3.33 per sq. yd.=	\$1286.40
	TOTAL	\$4795.40

The District could pay that amount to the Town and the Town contract the work. Or the District could have the work done and charge the Town. The District's cost would be \$14,850.00 for the full width. The Town is currently requesting bids for the area. It was agreed to wait until the Town receives the bids and compare them to the District's costs. Feldner's driveway will be the Town's responsibility. Foth offered to stake the road for the Town.

Deadwood Point Road. The District anticipated damage between the connection point and Ashberry due to the meter station, several manholes and a couple of sewer crossings. The intent was to not lose a lot of road between Ashberry Avenue and Hwy. 151. The areas were measured. Foth estimated:

Asphalt	553.6 sq. yd. @ \$11.00 per sq. yd.=	\$6,089.69
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A 170 ft. area on the median of Ashberry Avenue was used as a staging area by the Contractor. The Contractor will be responsible for that road damage. As with the other areas, the Town can do the work and charge the Contractor. Or the Contractor can be sent to do it. The Contractor will be asked to submit a price. Foth estimated 18 tons of asphalt.

Chairman Guelig spoke about adding gravel, milling and a binder course to Deadwood. Then add a second layer next year. Foth voiced concern regarding the height of the manholes in the roadway. After further discussion, it was decided that the Town would not wait the year between layers.

Decorah Lane and Aspen Court. These street were paved with cold-mix and has also has a poor base. Foth feels the Board will not be happy if the District patches the area. Chairman Guelig and Tim Preston will inspect the area.

The full width of Lakeview Road between Hwy. 149 and Bittersweet and a section of Silica Road between Lakeview Road and Cty. QQ will be paved by the District.

Board action on road repair projects is scheduled for Monday, August 11th. The next District meeting is scheduled for August 27th. Chairman Freund sees no problem exchanging the dollars.

The group discussed restoration issues and blacktopping within the construction areas.

The Contractors will be responsible for settling that occurs within the one year warranty period.

3. Jerry Guelig motioned to adjourn at 7:05 p.m., seconded by Mike Freund. Guelig, Wirtz, T. Simon-aye. Motion carried. (3-0-2 absent). Freund, Schneider, Rickert-aye. Motion carried (3-0).

Attest: Brenda A. Schneider
Brenda A. Schneider, Town Clerk

The St. Peter Sanitary District Commission met on Wednesday, August 27th, 2003, at 6:00 p.m., at the Taycheedah Town Hall for the purpose of conducting the August monthly meeting. Members present were Chairman Mike Freund, Commissioners Adolph Schneider and John Rickert and Recording Secretary Brenda Schneider. Also present were Doug Fredrickson and Dennis Steigenberger of Foth & Van Dyke.

1. Call to order. The Chairman called the meeting to order.
2. Approval of the minutes from the 7/23/03 and 8/5/03 meetings. The minutes were accepted as presented.
3. Consideration and possible revision to the special assessments on agricultural land with residential structures. Bud Sabel submitted, prior to the meeting, a letter, dated 8/6/03, from the Dept. of Ag regarding a local government not being able to impose special assessments for sanitary sewers on lands either zoned or under an agreement under ch. 91, Wis. Stats. Bud's home, located on a one acre of land, was zoned residential when the assessments were levied. Bud's dad owns the neighboring farmhouse and the surrounding land, which is zoned agricultural. Therefore, the statements noted in the letter from Keith Foye, Dept. of Ag, may apply to the farmhouse but not Bud's house. The \$11,000 assessment has been paid on both properties. The lateral extension has not been installed across the road to the property line of the farmhouse; only a wye and a 9-foot riser. The Commission discussed the application of ch. 66.0721 regarding the assessing of structures, obtaining legal advice, the connection requirements in the State Plumbing Code, extending the lateral to the property line, incurring the expense of extending the lateral later and who would pay for it, inspection requirements of on-site systems, the possibility of replacing an on-site system and the proposed ordinance's prohibition on replacement of on-site systems. Adolph Schneider moved to extend the lateral to the property line of the Harold Sabel farmhouse at this time and to obtain a legal opinion regarding the farmland preservation laws and the special assessment laws, seconded by John Rickert. Motion carried (3-0).
4. Review and possible approval of the "second-half special assessment payment reminder" letter to be sent by the District's accountant. John Rickert moved to approve the form of the letter and authorize the accountant to send the payment reminder letters, seconded by Adolph Schneider. Motion carried (3-0).
5. Sewer Construction Report.

Kruczek needs to complete Silica Road from west of Sunset to Cty. QQ, Cty. QQ from Silica Road to downtown Silica and the north half of Evergreen Court. Restoration is being completed in various locations and some of the blacktopping is done.

Town & Country needs to complete Hwy. 149 from west of Billene to Church Road. The paving contractor will be done by the end of the week.

The Hwy. 149 will be open for all traffic by the end of the week. The remainder of the Hwy. 149 work will be done under traffic with flagmen.

By the end of September, all of the pipes will be installed. The lift stations and metering vaults need to be completed. Three-phase electricity needs to be extended to the lift stations and metering vaults.

The contract connection date is Dec. 1st. However, the project may be ready by the end of October.

Agreements need to be secured with Taycheedah Sanitary District No. 1 and the other affected parties.

The project has two sites with contaminated soils. The material removed during construction needs to be hauled to an approved landfill. The PVC pipes in these areas require special gaskets. The contractor is currently waiting for the gaskets to arrive.

A tree was removed in the Ann Randall area. The contractor will contact the owner again regarding the replacement of the tree. The videos will be viewed to verify the type of tree.

Some of the restoration crews have done some sub-standard work. The Inspectors will watch more carefully.

The elevations of manhole covers will need to be adjusted when the state does the Hwy. 149 project. The manhole barrels have been installed according to the state's anticipated elevations. The DOT estimates \$300 for each of the approximately 60 manholes.

Chimney seals are required in the manholes. The chimney seals have not been installed in the manholes along Hwy. 149 due to the anticipated adjustments. The Commission and staff discussed their options. The Commission consensus was to have the Contractor install the chimney seals when the highway project is ready in order to avoid possible warranty problems. Foth suggested negotiating a Change Order and escrowing the funds for the job. The DOT verbally requested a letter regarding the District's agreement to pay the costs associated with the manhole cover adjustments. The Commission authorized Brenda to contact the DOT to ask for a written request.

The intent of the project is that the electricity for individual grinder pumps be supplied by the homeowner. If the homeowner does not have 200 amp service, the upgrade will be a project expense. The owner will have the option as to the location of the control panel.

The Commission and Foth reviewed the revised draft sewer use ordinance.

6. Consideration and possible designation of an individual or firm to perform Digger's Hotline utility locates. Digger's Hotline has been contacting Andy Karls, Inspector for Taycheedah Sanitary District No.1, to locate buried utilities within the District. John Rickert motioned to become a member of Digger's Hotline, seconded by Adolph Schneider. Motion carried (3-0). Andy Karls is willing to continue to provide the service on a temporary basis. Adolph Schneider moved to hire Andy Karls to perform the duties for the District regarding Digger's Hotline utility locates, seconded by John Rickert. Motion carried (3-0).
7. Discussion of the location of Rick Mand's grinder pump. Rick has selected a grinder pump location between his house and detached garage. He plans to service his detached garage. Rick was assessed \$15,400 for the second use; which was paid by 10/31/02. On August 7, 2002, Rick requested the Commission reduce his assessment to \$11,000. The reduction was approved based upon Rick's plan to abandon the facilities in the garage. Mike Freund moved to increase the assessment on the assessment roll to \$15,400 based upon the action taken on 8/7/02, Item #17, strike the action taken on 8/7/02, Item #15 and inform the property owner of the need to charge a 1.5 User Charge to reflect the additional connection of the outbuilding to the grinder pump, seconded by Adolph Schneider. Motion carried (3-0).
8. Approval of bills. The attorney bill was reviewed. Mike Freund motioned to reduce the payment to the attorney by \$227.50; \$145 for the joint one hour meeting with Johnsburg Sanitary District and Taycheedah Sanitary District No.1 and \$82.50 for personal legal advice rendered to a property owner, with a message that individuals should contact their own attorney or confront the Commission, seconded by John Rickert. Motion carried (3-0). Adolph Schneider moved to approve the bills submitted by Foth & Van Dyke, Kruczek, Town & Country and GM Hietpas, seconded by John Rickert. Motion carried (3-0). Foth requested the approval of the expense to provide 3-phase electricity to the lift stations and metering stations. The exact amount is yet to be determined. Adolph Schneider moved to approve an amount not to exceed \$140,000 to Alliant Energy for the extension of power to the lift stations and metering stations, seconded by John Rickert. Motion carried (3-0). Adolph Schneider moved to transfer \$1,320,000.00 from the Money Market Account to regular checking, seconded by John Rickert. Motion carried (3-0).
9. Public comment and questions pertaining to District business.

Public comment was taken regarding the timing and method that will be used to disperse any remaining funds, the adjustment of manhole covers and the replacement of property stakes removed by the contractors during construction.

Don Moore, District Inspector, informed the Commission that approximately six sewer laterals have been installed to within five feet of the connection stub. One of the laterals was laid beneath a new swimming pool and the rest are for new construction.
10. Closed Session pursuant to Wis. Stats. 19.85(e) to deliberate or negotiate the purchasing of public property, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Subject: easements. Adolph Schneider moved to enter into Closed Session, seconded by Jon Rickert. Roll call vote: Adolph Schneider, yes; John Rickert, yes; Mike Freund, yes. Motion carried (3-0).
11. Adjournment. John Rickert motioned to adjourn at 9:35 p.m., at the conclusion of the Closed Session, seconded by Adolph Schneider. Motion carried (3-0).

Attest: Brenda A. Schneider
Brenda A. Schneider
District Recording Secretary



State of Wisconsin
Jim Doyle, Governor

Department of Agriculture, Trade and Consumer Protection
Rod Nilsestuen, Secretary

August 6, 2003

Mr. Fred Sabel
Wedge Road
Malone, Wisconsin 53049

Dear Mr. Sabel:

I talked with your wife yesterday and promised to send this letter regarding assessments from local governments for improvements on lands under a farmland preservation agreement or under a certified exclusive agricultural zoning ordinance. The local government may not impose special assessments for sanitary sewers, water, lights, or non-farm drainage on lands either zoned or under an agreement under ch. 91, Wis Stats., the state's farmland preservation law.

My understanding is that the land in question is located in the Town of Taycheedah, Fond du Lac County and is subject to a certified exclusive agricultural zoning ordinance enacted by the Town. The statutes, s. 91.15, Stats., restricts these kinds of assessments, unless the assessments were made prior to the adoption of the zoning ordinance. Land covered by the statutory exemption shall be denied use of an improvement created by the special assessment, unless the owner has paid an amount that would have been paid had the land not been excluded.

I am not aware of any other statutory provision that would give the Town of Taycheedah the authority to make the assessment in violation of s. 91.15, Stats. I encourage you to share this with the town board.

I have also attached a copy of ch. 91, the farmland preservation law. Please let me know if I can be of any further assistance.

Sincerely,

Keith Foye, Chief
Land Resources Section
AGRICULTURAL RESOURCE MANAGEMENT DIVISION
(608) 224-4603

cc: Sam Tobias, Fond du Lac County Planning Department, City-County Government
Center, 160 South Macy St., Fond du Lac, Wisconsin 54935

The St. Peter Sanitary District Commission met on Wednesday, September 24th, 2003, at 6:00 p.m., at the Taycheedah Town Hall for the purpose of conducting the September monthly meeting. Members present were Chairman Mike Freund, Commissioners Adolph Schneider and John Rickert and Recording Secretary Brenda Schneider. Also present were Doug Fredrickson and Dennis Steigenberger of Foth & Van Dyke.

1. Call to order. The Chairman called the meeting to order.
2. Public comment and questions pertaining to District business.
 - a. Blacktop along the west side of the St. Peter church was replaced without forming the swale needed to direct water to the catch basin. The contractor has been contacted and will take care of it.
3. Approval of the minutes from the 8/27/03 meeting. Adolph Schneider moved to approve the minutes as presented, seconded by John Rickert. Motion carried (3-0).
4. Consideration and possible revision to the special assessments on agricultural land with residential structures. Attorney Paul Rosenfeldt submitted an opinion letter dated 9/10/03. Bud Sabel stated that Keith Foye, Dept. of Ag, was going to submit a follow-up letter to him. Bud has yet to receive the letter. The Commission acknowledged the recent revision to the State Plumbing Code regarding connection requirements. The District's ordinance will need to address connection requirements. The Commission further discussed the fact that the Sabel's have paid the \$11,000 assessment on both properties; the lateral extension has been installed across the road to the property line of the farmhouse; the age of the on-site system; and the difference between assessing by the front foot, per lot or per structure. John Rickert moved to table the issue for further information, seconded by Adolph Schneider. Motion carried (3-0). Bud was asked to forward Mr. Foye's letter to the Commission once it is received.
5. Consideration and possible action regarding the cost of adjusting the heights of the manhole covers along Hwy. 149. Gary Metzger, DOT, submitted a letter asking the Commission's preference as to whose contractor the want to adjust the manholes. The Commission acknowledges that the District will be responsible for the costs incurred regardless of whose contractor does the work. Foth has reviewed the plans and has determined that seven manholes will require barrel-section adjustments due to significant increases in elevation. Town & Country will charge approximately \$6000 for the seven manhole adjustments. Foth recommended designating \$22,000 for the adjustments of all of the manholes. Adolph Schneider moved to request the DOT's contractor do the minimal adjustments to the manholes with the exception of the seven identified by the District's engineering firm, those seven to be adjusted by the District's contractor, seconded by John Rickert. Motion carried (3-0).
6. Consideration and possible action to levy a special assessment against the Steve Hamilton property for a secondary use. Mr. Hamilton signed a waiver of public hearing for the \$4,400 additional assessment. Adolph Schneider moved to adopt the Resolution Levying the Special Assessment Against the Hamilton property, seconded by John Rickert. Motion carried (3-0).
7. Sewer Construction Report.

Kruczek needs to complete Cty. QQ from Silica Road to downtown Silica. They are waiting for the required gasket order. Restoration is being completed in various locations and the blacktopping is expected to be completed by October 20th. The lift station equipment has arrived. The internal work is expected to be complete next week. The force main work on Decorah and Aspen is expected to be complete by October 20th. The grinder pump installation will be complete by the end of November. And the flow meter station is expected to be complete by the end of October.

Town & Country needs to complete Hwy. 149 from west of Billene to Church Road. They are also waiting for the required gasket order. The paving contractor is done with the exception of the needed repair work by the church and at the intersection of Hwy. 149 and McCabe Road. The flow meter station can not be completed until the flume order arrives. The lift station work is continuing. The grinder pumps are expected to be complete by the end of November. The restoration work is being completed in various areas. The restoration material was tested. The material does meet the contract specifications. The contract does require the material to be free from chunks, stones, etc. The area east of Cty. QQ to Glen Street may need to be redone. Some blacktop has broken away and there are some issues with the slope of the ditch.

The connection date is unknown at this time. Electricity needs to be extended to the metering stations, lift stations and grinder pumps. Alliant Energy is not yet ready to begin the extension work and have yet to provide an estimated date. The Commission may want to consider accepting the system in sections rather than in its' entirety in order to allow some of the homes to connect. The Shuster Lane and Shady Lane lift

stations will take longer for the electrical extension. The group discussed ways to possibly expedite the electrical extension. Foth will contact Alliant Energy.

The DNR issued a Notice of Violation for erosion control maintenance. Any forfeiture will be paid by the contractor. Foth is compiling the written response and photographs requested by the DNR. The submittal deadline has been extended to October 1st. Erosion control will need to be dealt with over the winter. Foth will continue to make weekly inspections.

8. Consideration and possible adoption of an Ordinance Establishing the Sewer Utility of the Town Sanitary District No. 3 of the Town of Taycheedah of Fond du Lac County. The draft ordinance was reviewed. Revisions were discussed. Foth will compile the final draft and submit to the District's attorney for his review.
9. Consideration and possible action to retain an auditor. Dave Wagner, Ehlers & Associates, solicited Request for Proposals for auditing services. Schenck Business Solutions, Virchow Krause & Co. and Hawkins, Ash, Baptie & Co. LLP, responded to the RFP. Adolph Schneider moved to retain Schenck Business Solutions as the District's auditors, seconded by John Rickert. Motion carried (3-0).
10. Consideration and possible adoption of an Agreement for the Allocation of Costs and Transportation of Wastewater Between the Town of Taycheedah Sanitary District No. 3 and Sanitary District No. 1 of the Town of Taycheedah. Metering issues and what constitutes operational costs were discussed. Foth will research and report on the metering issues. Legal opinion will be asked regarding the operation costs issue. TSD. No. 1 did not take action at their monthly meeting on September 22nd.
11. Consideration and possible adoption of a Resolution Designating Public Depository for Miscellaneous Public Accounts and Authorizing Withdrawal of Public Moneys. Mike Freund moved to adopt the Resolution Designating Public Depository for Miscellaneous Public Accounts and Authorizing Withdrawal of Public Moneys, seconded by Adolph Schneider. Motion carried (3-0).
12. Approval of bills. The attorney bill was reviewed. Mike Freund motioned to reduce the payment to the attorney by \$52.50 for personal legal advice rendered to an individual citizen regarding assessment payoff, seconded by John Rickert. Motion carried (3-0). Adolph Schneider moved to pay the bills as discussed and adjusted (the attorney bill), seconded by John Rickert. Motion carried (3-0). Adolph Schneider moved to transfer \$841,000.00 from the Money Market Account to regular checking, seconded by John Rickert. Motion carried (3-0).
13. Closed Session pursuant to Wis. Stats. 19.85(c) to deliberate or negotiate the purchasing of public property, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Subject: easements. John Rickert moved to enter into Closed Session, seconded by Adolph Schneider. Roll call vote: Adolph Schneider, yes; John Rickert, yes; Mike Freund, yes. Motion carried (3-0).
14. Adjournment. John Rickert motioned to adjourn at 10:00 p.m., at the conclusion of the Closed Session, seconded by Adolph Schneider. Motion carried (3-0).

Attest: Brenda A. Schneider
Brenda A. Schneider
District Recording Secretary

The St. Peter Sanitary District Commission met on Tuesday, October 7th, 2003, at 3:30 p.m., at the Taycheedah Town Hall for the purpose of conducting a workshop meeting. Members present were Commissioners Mike Freund, Adolph Schneider and John Rickert. Also present were Doug Fredrickson and Dennis Steigenberger of Foth & Van Dyke. Recording Secretary Brenda Schneider was not in attendance. The meeting was tape-recorded.

1. Call to order. Mike Freund called the meeting to order.
2. Discuss and compile a newsletter. Dennis Steigenberger dispersed a copy of the March 4, 2003 newsletter and a rough draft newsletter dated October 7th, 2003. The Commission reviewed the rough draft. The Commission discussed adding responses to some "commonly asked questions" in order to squash some of the rumors going around the District. The newsletter could introduce John Rickert and explain the reason for the change in Commissioners, the authority of the Commission, a status report of the project, an over-view of the project's funding, the timing of a possible refund of revenue under budget, connection permit and contractor bond requirements and certificate of insurance requirements, ask property owners to make contact if they have concerns or complaints and address restoration issues. The newsletter will be sent to property owners in the initial project area. A different newsletter may be sent to the property owners outside of Phase I.
3. Adjournment. Adolph Schneider moved to adjourn, seconded by John Rickert. Motion carried (3-0).

Attest: Brenda A. Schneider
Brenda A. Schneider
District Recording Secretary

The St. Peter Sanitary District Commission met on Wednesday, October 22nd, 2003, at 6:00 p.m., at the Taycheedah Town Hall for the purpose of conducting the October monthly meeting. Members present were Chairman Mike Freund, Commissioners Adolph Schneider and John Rickert and Recording Secretary Brenda Schneider. Also present were Doug Fredrickson and Dennis Steigenberger of Foth & Van Dyke.

1. Call to order. The Chairman called the meeting to order.
2. Public comment and questions pertaining to District business.
 - a. The Commission was asked when connections can begin. This topic will be covered under status report.
3. Approval of the minutes from the 9/24/03 meeting. Adolph Schneider moved to approve the minutes as presented, seconded by John Rickert. Motion carried (3-0).
4. Consideration and possible revision to the special assessments on agricultural land with residential structures. Bud Sabel stated he received a follow-up letter from Keith Foye, Dept. of Ag, pertaining to structures from 1988. Bud has forwarded it to an attorney in Milwaukee. Bud is not ready to share the correspondence with the Commission. The Commission and Mr. Sabel furthered discussed the fact that the pipe was installed by a private individual after the Commission decided they weren't going to build the pipe; the project was prepared and approved by the Commission with the intent of ownership; the project cost to the District will be the percentage of capacity needed for areas other than Hawk's Landing; other agricultural property was not required to connect; and the District boundaries were not established by the Commission. The Commission needs to receive the information from Bud and a legal opinion from the District's attorney before any decision can be made by the Commission.
5. Consideration and possible action authorizing the Chairman to sign easements. Adolph Schneider moved to authorize the Chairman to sign easements, seconded by John Rickert. Motion carried (3-0).
6. Sewer Construction Report.

Kruczek needs to complete Cty. QQ from Silica Road to downtown Silica. The gasket order has arrived. Kruczek plans to start the section next week. Northeast plans to complete the paving by the end of next week. A couple of more days of patching are needed before all blacktop is complete. The lift station on Evergreen will be installed near the end of next week. The grinder pump installation will be complete by the end of November. The flow meter station is expected to be complete by mid November. The sewer extension north of Silica Road and Hwy. 151 will be installed after Cty. QQ is completed.

Town & Country needs to complete Hwy. 149 from west of Billene Drive to Church Road. The gasket order has arrived. Town & Country also plans to start the section next week. The paving contractor is done with the exception of the needed repair work by the church and at the intersection of Hwy. 149 and McCabe Road. The flow meter station will be installed mid November.

The connection date is anticipated to be the end of November/early December not including all of the individual grinder pumps. Alliant plans to extend all power by early December. Three-phase electricity will be buried down Billene Drive to Schuster Lane in the right-of-way. The brush on Schuster Lane has been removed. The Commission could accept the system in sections rather than in its' entirety in order to allow some of the homes to connect. However, Foth advises waiting, if the dates will be close, in order to avoid confusion with warrantee dates.

The agreements with the other sanitary districts need to be approved by all districts.

The flow meter on Ledge Road would need approximately 7200 gal of flow per day in order to function accurately. Foth projects 40 homes would be needed to operate the flow meter.

The lift stations are not set-up to be operated by a generator. The Commission established a portable pump operation in the event of an emergency. The lift stations would need transfer switchers and control panel modifications; which can be added at any time. Two other lift stations pump into the Hwy. 149/Kiekhaefer Parkway lift station. Commissioner Rickert believes that lift station should have its' own generator with automatic transfers. Foth will evaluate the storage capacity within the nearby mains and Bud Sabel will compile associated costs.

Excel Engineering submitted elevation plans for Hawk's Landing. Foth has reviewed the plans and will submit a written response to the Commission. Foth suggested a notation on the plat regarding the grinder pump service needed for one of the lots and only first floor service possible for the other lot.

Dave and Dan Bertram requested a deferral of the vacant lot assessment on the lot they own in Silica. The lateral will be installed next week. The Bertram's may negotiate with the Commission on the issue at next month's meeting.

Hillcrest and Edgewood Lane is damaged. The road-base is poor. Foth contacted the Town Chairman about making the repairs a joint project between the District and the Town. Chairman Freund will follow-up with Chairman Guelig.

The owners of the Hunt lot at the corner of McCabe Road and Fine View Road have requested service. Arthur & Associates, engineers representing the Hunts, contacted Commission Schneider offering to pay the construction costs. The Commission needs clarification on the extent of their offer. Foth will report on the possible extension at the next meeting.

7. Consideration and possible adoption of an Ordinance Establishing the Sewer Utility of the Town Sanitary District No. 3 of the Town of Taycheedah of Fond du Lac County. The draft ordinance was revised and reviewed. John Rickert motioned to adopt the Ordinance Establishing the Sewer Utility of the Town Sanitary District No. of the Town of Taycheedah of Fond du Lac County, including Appendix A as presented, seconded by Adolph Schneider. Motion carried (3-0).
8. Consideration and possible adoption of an Agreement for the Allocation of Costs and Transportation of Wastewater Between the Town of Taycheedah Sanitary District No. 3 and Sanitary District No. 1 of the Town of Taycheedah. Adolph Schneider moved to request Attorney Gary Sharpe review and render an opinion regarding the Agreements between No. 1 and No. 3, seconded by John Rickert. Motion carried (3-0).
9. Approval of bills. The attorney bill was reviewed. The check will be reduced by \$330.00 for services rendered to the Town Chairman on 8/7/03. Adolph Schneider moved to pay the bills as discussed and deduct \$330.00 from the attorney bill, seconded by John Rickert. Motion carried (3-0). Adolph Schneider moved to transfer \$275,000.00 from the Money Market Account to regular checking, seconded by John Rickert. Motion carried (3-0).
10. Closed Session pursuant to Wis. Stats. 19.85(e) to deliberate or negotiate the purchasing of public property, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Subject: easements. Adolph Schneider moved to enter into Closed Session, seconded by John Rickert. Roll call vote: Adolph Schneider, yes; John Rickert, yes; Mike Freund, yes. Motion carried (3-0).
11. Adjournment. Adolph Schneider motioned to adjourn at 8:00 p.m., at the conclusion of the Closed Session, seconded by John Rickert. Motion carried (3-0).

Attest: Brenda A. Schneider
Brenda A. Schneider
District Recording Secretary

Foth & Van Dyke Memorandum

October 22, 2003

TO: Taycheedah Sanitary District No. 3 Commission

CC: Brenda Schneider, Recording Secretary

FR: Dennis Steigenberger, P.E. *DS*

RE: Ledge Road Area Flow Meter

As requested, we have reviewed the number of homes that would be required to be connected to this system to allow a flow meter to function. Per manufacturer data, a minimum flow rate of 5 gpm or 7,200 gpd is necessary to have an accurate flow reading.

Based on design standards of 70 gpd to 100 gpd per person, and assuming 2.6 persons per home, the number of single family home connections would be in the range of 28 to 40.

New sewer systems typically result in the lower range of flow per person (limited infiltration) and therefore the 40 home projection may be the most reasonable.

The St. Peter Sanitary District Commission met on Wednesday, November 19th, 2003, at 6:00 p.m., at the Taycheedah Town Hall for the purpose of conducting the November monthly meeting. Members present were Chairman Mike Freund, Commissioners Adolph Schneider and John Rickert and Recording Secretary Brenda Schneider. Also present were Doug Fredrickson and Dennis Steigenberger of Foth & Van Dyke.

1. Call to order. The Chairman called the meeting to order.
2. Public comment and questions pertaining to District business. None given.
3. Approval of the minutes from the 10/7/03 and 10/22/03 meetings. Adolph Schneider moved to approve the minutes as presented, seconded by John Rickert. Motion carried (3-0).
4. Consideration and possible revision to the special assessments on agricultural land with residential structures. Bud Sabel was not prepared to present the second letter from the Dept. of Ag. His lawyer is currently looking into it. Bud will inform the District next month if he will be ready for the Commission to address the issue. Adolph Schneider moved to table further consideration, seconded by John Rickert. Motion carried (3-0).
5. Consideration and possible deferral of the vacant lot assessment against land owned by Dave and Dan Bertram. The Bertrams originally intended to move a house onto the lot for employee housing. The lot is contiguous to farmland. The lateral stub has not been installed yet. The appeal period expired more than one year ago. Adolph moved to deny the request of possible deferral, seconded by John Rickert. Motion carried (3-0).
6. Sewer Construction Report.

Kruczek intends to complete construction on Cty. QQ next week. Town & Country has completed construction on Hwy. 149.

Northeast Asphalt will be on site Wednesday. The swale by the church will be done next spring.

Some landscaping needs to be completed. Additional erosion control will need to be in place for the winter.

Electrical service has been run to most of the lift stations.

The flumes for the metering stations should arrive by the 2nd of December. The metering stations will not be operational until mid December. The flow meters will need the flow from approximately 40 homes in order to function properly. The District will need to work with Sanitary District No. 1 to develop an agreement addressing initial flows. The Chairman and Foth will meet with District No. 1 next week.

The connections could begin in most areas on or about December 8th, with the exception of the areas serviced by the lift stations at Shady Lane and Cty. QQ. Testing has been completed on all gravity sewers. The project could be accepted in portions. The grinder pumps would be ready for connection later.

The Commission reviewed the draft Connection Permit application form and Connection Notice.

7. Consideration and possible approval of service request to the Hunt lot at the corner of McCabe Road and Fine View Road. The Commission reviewed the plans for service to the area. The estimated probable costs to service the 15 homes in the area would be \$455,354.00. The Town is considering reducing the elevation of the McCabe Road hill next year. The Commission consensus was to re-evaluate the request if the Town proceeds with the hill reduction project.
8. Consideration and possible action to retain a part-time maintenance employee. An employee will need to be knowledgeable of lift stations, generators, etc. The employee would also be a contact person in the event of problems. The Commissioners will develop a list of duties and responsibilities for the part-time employee.
9. Consideration and possible action regarding the use, and or, installation of generator(s) at the lift stations. The Town Board has purchased a PTO driven generator and wants to know if the District will be contributing to the cost. A stationary generator would cost approximately \$12,000 and a trailer-mounted generator would be about \$19,750.00 with the trailer.

Chairman Freund spoke to Steve Smith at Alliant Energy. Mr. Smith could remember only one outage in 1999 which lasted about 12 hours. Mr. Smith also commented on the high degree of reliability of the new substation and power grid.

The District's approved back-up plan is to utilize Ziegelbauer's Septic Service in the event of lift station problems.

Foth presented a Lift Station Outage Response Time Evaluation. The lift station at Kiekhaefer Pkwy and Hwy. 149 is the most critical. Foth also presented proposals to perform generator connections to the lift stations.

Chairman Freund will speak to the Town regarding rental rates.

Adolph Schneider moved to table the issue for more information, seconded by John Rickert. Motion carried (3-0).

10. Consideration and possible adoption of an Agreement for the Allocation of Costs and Transportation of Wastewater Between the Town of Taycheedah Sanitary District No. 3 and Sanitary District No. 1 of the Town of Taycheedah. Attorney Gary Sharpe has reviewed the Agreements and finds the language consistent with the 2000 Wastewater Agreement. Adolph Schneider motioned to approve the Agreement, seconded by John Rickert. Motion carried (3-0).
11. Consideration and possible adoption of an Agreement between Taycheedah Sanitary District No. 1 and No. 3 regarding the connection of the Deadwood Point Road properties to the sewer main constructed by the St. Peter Sanitary District. John Rickert motioned to adopt the Agreement, seconded by Adolph Schneider. Motion carried (3-0).
12. Consideration and possible levy of a mil tax against all real and personal property within the District. Adolph Schneider motioned to levy a mil tax of \$137,982.00 (\$1.22 per \$1,000.00 of equalized value/\$1.425262 per \$1,000.00 of assess value) as recommended by Dave Wagner, Ehler's & Associates, seconded by John Rickert. Motion carried (3-0).
13. Consideration and possible action to retain alternate legal counsel. Adolph Schneider moved to retain Gary Sharpe as the District's legal counsel, seconded by John Rickert. Motion carried (3-0).
14. Consideration and possible recommendation to the Town Board regarding the attachment of lands owned by Bill and Wayne Schneider. Adolph Schneider motioned to recommend to the Town Board that lands owned by Bill and Wayne Schneider be attached to the District, seconded by John Rickert. Motion carried (3-0).
15. Consideration and possible recommendation to the Town Board regarding the attachment of land owned by Jeff Bertram. Adolph Schneider motioned to recommend to the Town Board that land owned by Jeff Bertram be attached to the District, seconded by John Rickert. Motion carried (3-0).
16. Approval of bills. Adolph Schneider moved to approve the bills as submitted, seconded by John Rickert. Motion carried (3-0). Mike Freund moved to transfer \$817,000.00 from the Money Market Account to regular checking, seconded by John Rickert. Motion carried (3-0).
17. Closed Session pursuant to Wis. Stats. 19.85(e) to deliberate or negotiate the purchasing of public property, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Subject: easements. John Rickert moved to enter into Closed Session, seconded by Adolph Schneider. Roll call vote: Adolph Schneider, yes; John Rickert, yes; Mike Freund, yes. Motion carried (3-0).
18. Adjournment. John Rickert motioned to adjourn at 10:30 p.m., at the conclusion of the Closed Session, seconded by Adolph Schneider. Motion carried (3-0).

Attest: Brenda A. Schneider
Brenda A. Schneider
District Recording Secretary

TAYCHEEDAH SANITARY DISTRICT NO. 3-
ST. PETER AREA SANITARY DISTRICT
FOND DU LAC COUNTY, WISCONSIN

RESOLUTION

WHEREAS, the Commissioners of Taycheedah Sanitary District No. 3-St. Peter Area Sanitary District have reviewed the boundary attachment,

WHEREAS, the attachment is contiguous to the original boundary,

WHEREAS, the attachment land is intended for single-family residential purposes,

THEREFORE BE IT RESOLVED, that the Commissioners of Taycheedah Sanitary District No. 3-St. Peter Area Sanitary District request the Town Board of the Town of Taycheedah to consider and approve the following attachments.

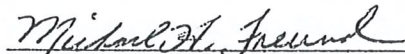
PROPERTY ATTACHMENT

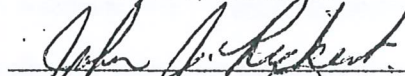
T20-16-18-17-15-003-00, T.16N. R.18E., Town of Taycheedah, Fond du Lac County, Wisconsin, Section 17, part of the SW 1/4 of the SE 1/4, 1.089 acres, owned by Wayne and Laura Schneider. (Exhibit A)


T20-16-18-17-15-004-00, T.16N. R.18E., Town of Taycheedah, Fond du Lac County, Wisconsin, Section 17, part of the SW 1/4 of the SE 1/4, .699 acres, owned by William and Phyllis Schneider. (Exhibit A)

Part of T20-16-18-16-09-001-00, T16N R18E, Town of Taycheedah, Fond du Lac County, Wisconsin, a part of the NE 1/4 of the SW 1/4, further described as Lot 1, CSM No. 6548, Vol. 45, Pages 43, 43a, 43b, 2.0 acres, owned by Jeff Bertram. (Exhibit B)

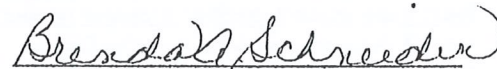
Resolution passed and approved this 19th day of November, 2003.


Michael Freund, Chairman


John Rickert


Adolph Schneider

Attest:


Brenda A. Schneider, Secretary

The St. Peter Sanitary District Commission met on Monday, December 8th, 2003, at 5:00 p.m., at the Taycheedah Town Hall for the purpose of conducting a Special Meeting. Members present were Chairman Mike Freund, Commissioners Adolph Schneider and John Rickert and Recording Secretary Brenda Schneider. Also present were Doug Fredrickson and Dennis Steigenberger of Foth & Van Dyke.

1. Call to order. The Chairman called the meeting to order.
2. Public comment and questions pertaining to District business. Comments and questions pertained to the incomplete restoration and lack of visual screening at the Shady Lane lift station, the status of the settlement for the damage caused to Dick Bertram's alfalfa field, other restoration that will be completed in the spring, temporary asphalt patching, the status of the lift stations and a possible refund.
3. Consideration and possible adoption of an Agreement for the Allocation of Costs and Transportation of Wastewater Between the Town of Taycheedah Sanitary District No. 3 and Sanitary District No. 2 of the Town of Fond du Lac. Adolph Schneider moved to accept the Agreement as presented, seconded by John Rickert. Motion carried (3-0).
4. Sewer Construction Report.

All mainline construction is complete; including the Hwy. 151/Silica Road extension.

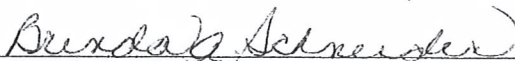
The individual grinder pumps are not complete. The delivery of the pumps is expected December 19th.

Lift stations: Evergreen Court will start-up tomorrow, Silica needs electrical work, Church Road and Kiekhaefer Parkway are ready, Shady Lane needs electrical and Schuster Lane is energized and ready for start-up. The Kiekhaefer Parkway and Church Road lift stations were tested. The connection was plugged so that the water would not be discharged in No. 1's sewer main. All lift station telemetry will be installed this week. The DNR required two forms of notification if the pump fails. The plans include a warning light and telemetry. The Commission needs to determine whose phone numbers will be programmed into the telemetry. The Contractor will supply training.

The Deadwood Point Road and Hwy. 149 metering stations are waiting for delivery of the panels.

5. Consideration and possible acceptance of the wastewater collection system. Foth & Van Dyke presented Certificates of Substantial Completion for portions of Contract A-02 and B-02. Each Certificate includes an attachment listing exclusions as well as punch lists for both contracts. At the time that the entire project is deemed substantially complete, a reduction in the retainer may be considered as stated in the Contracts. The Commission reviewed the Certificates, Attachments and Punch Lists. John Rickert motioned to accept the Certificate of Substantial Completion of Contract A-02 and B-02 with the Attachments and Punch Lists, seconded by Adolph Schneider. Motion carried (3-0).
6. Ratify the Connection Permit application form. Adolph Schneider moved to ratify the Connection Permit application form, seconded by John Rickert. Motion carried (3-0).
7. Designate the Connection Permit Issuer. John Rickert motioned to appoint Brenda Schneider as the Permit Issuer, seconded by Mike Freund. Motion carried (3-0).
8. Ratify the Lateral Connection Notice. Adolph Schneider moved to ratify the Lateral Connection Notice and the Connection Fact Sheet as revised, seconded by John Rickert. Motion carried (3-0).
9. Consideration and possible action to retain a part-time maintenance employee. The Commission discussed possible contact persons for the lift station telemetry.
10. Closed Session pursuant to Wis. Stats. 19.85(e) to deliberate or negotiate the purchasing of public property, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Subject: easements. Adolph Schneider moved to enter into Closed Session, seconded by John Rickert. Roll call vote: Adolph Schneider, yes; John Rickert, yes; Mike Freund, yes. Motion carried (3-0).
11. Adjournment. John Rickert motioned to adjourn at 6:45 p.m., at the conclusion of the Closed Session, seconded by Adolph Schneider. Motion carried (3-0).

Attest:



Brenda A. Schneider
District Recording Secretary

**AGREEMENT FOR THE ALLOCATION OF CAPITAL COSTS
OF SHARED SEWER FACILITIES BETWEEN
TAYCHEEDAH SANITARY DISTRICT NO. 3 AND
TOWN OF FOND DU LAC SANITARY DISTRICT NO. 2**

THIS AGREEMENT, made and entered into this 8th day of December, 2003, and executed in two originals (each constituting an original), by and between Taycheedah Sanitary District No. 3 ("TSD#3") and Sanitary District No. 2 of the Town of Fond du Lac ("TSD#2").

W I T N E S S E T H

WHEREAS, TSD#3 anticipates that it will connect to and begin transporting sewage through the facilities of the Town of Taycheedah Sanitary District No. 1 by approximately January 1, 2004; and

WHEREAS, upon such connection, TSD#3 sewage will begin to be transported through TSD#2 facilities; and

WHEREAS, under the 2000 Wastewater Agreement TSD#3 is therefore required to reimburse TSD#2 for the capital costs attributable to the portion of the capacity of the TSD#2 facilities to be used by TSD#3,

NOW, THEREFORE, in consideration of the premises and of the conditions and covenants hereinafter set forth,

IT IS HEREBY AGREED AS FOLLOWS:

1. TSD#3 shall pay to TSD#2 the sum of \$18,194.36 on or before December 31, 2003, which sum shall constitute full reimbursement of the above-referenced capital costs attributable to TSD#3's use of TSD#2 facilities.
2. In the event that payment is not received on or before December 31, 2003, the amount shall be adjusted from February 11, 2003 (the date of its last computation) in accordance with Section 6.4.3 of the 2000 Wastewater Agreement, unless in the opinion of Ronald Cunzenheim or other engineering consultant to the Technical Committee of the Outlying Sewer Group under the 2000 Wastewater Agreement such adjustment would result in a net increase or decrease of less than \$250. TSD#3 shall neither connect to TSD#1 nor begin transporting sewage until payment as required herein.
3. In the event that any term, covenant or condition of this Agreement is determined to be in conflict with the 2000 Wastewater Agreement or any rule duly adopted thereunder, such term, covenant or condition shall be void and unenforceable to the extent of such conflict.

4. This is the entire agreement of the parties. This Agreement may not be rescinded, revoked, modified or amended except by express written agreement subsequently executed by the parties hereto.

Dated this 8 day of December, 2003.

TAYCHEEDAH SANITARY DISTRICT NO. 3

By: Michael Freund
Michael Freund

By: Adolph Schneider
Adolph Schneider

By: Brenda Schneider
John Rickert

SANITARY DISTRICT NO. 2 OF THE
TOWN OF FOND DU LAC

By: Brian Balson
Brian Balson

By: Tom Beltz
Tom Beltz

By: Robert Giese
Robert Giese

The St. Peter Sanitary District Commission met on Wednesday, December 17th, 2003, at 6:00 p.m., at the Taycheedah Town Hall for the purpose of conducting the December monthly meeting. Members present were Chairman Mike Freund, Commissioners Adolph Schneider and John Rickert and Recording Secretary Brenda Schneider. Also present were Doug Fredrickson and Dennis Steigenberger of Foth & Van Dyke.

1. Call to order. The Chairman called the meeting to order.
2. Public comment and questions pertaining to District business. None given.
3. Approval of the minutes from the 11/19/03 and 12/8/03 meetings. The 11/19/03 minutes were revised to document the mil rate and the 12/8/03 were revised in reference to the retainer. John Rickert motioned to adopt the minutes as revised, seconded by Adolph Schneider. Motion carried (3-0).
4. Sewer Construction Report.

Nine homes have been connected to the sewer.

All pipe has been installed. The Hwy. 151 extension and Cty QQ pipe needs to be tested.

The Cty. QQ lift station needs to be tested. The Evergreen Court lift station has been tested and is set to go. Schuster Lane lift station has been energized and is scheduled for start-up next week. Shady Lane lift station needs to be energized. It is scheduled for the first week in January. Telemetry needs to be installed.

The Deadwood Point flow meter flume has been installed. The delivery of the telemetry equipment has been delayed.

The shipping of the grinder pumps is scheduled for Friday.

5. Consideration and possible acceptance of portions of the wastewater collection system. The Evergreen Court lift station is ready. Schuster Lane lift station should be ready next week. A Special Meeting will be held on Thursday, Jan. 8th, 2004, at 5:00 p.m. to consider additional Certificates of Substantial Completion.

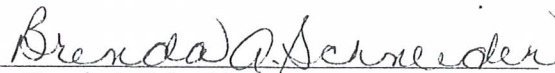
The Ledge Road pipe is mechanically ready. All testing and inspection of the Ledge Road project was completed by Foth. Foth received the material cost breakdown today. Foth reviewed the Letter of Understanding and have drafted a Certificate of Substantial Completion. A punch list is attached. Mike Nett submitted a cost-share analysis for the Ledge Road pipe prepared by Excel Engineering. The Certificate is dated 12/8/03. Notification letters will be sent after the Special Meeting scheduled on 1/8/04.

John Rickert motioned to accept the Certificate of Substantial Completion for the Ledge Road/Hawk's Landing Subdivision Sanitary Sewer Extension, seconded by Adolph Schneider. Motion carried (3-0).

6. Consideration and possible action to retain a part-time maintenance employee. The telemetry needs to be programmed with contact phone numbers. The Commission needs to develop a list of persons to contact, a list of duties for the employee and a compensation schedule.
7. Consideration and possible action regarding the use, and or, installation of generator(s) at the lift stations. Adolph Schneider motioned to have the contactor install the throw-out switches in order to adapt the lift stations for generator operation, seconded by John Rickert. Motion carried (3-0).
8. Consideration and possible action regarding a non-complying connection to the sewer system. A connection was made for a home under construction without a permit or inspection. The attached memorandum is hereby incorporated by reference. The owner, excavating contactor, plumbing contractor and the District's Inspector were present.

After extensive discussion with the owner, contractors and the District's Inspector, Mike Freund moved that the Contractors will dig up the site, replace the pipe and perform an air test under the observation of the District's Inspector Don Moore, seconded by Adolph Schneider. Motion carried (3-0).

9. Approval of bills. Adolph Schneider moved to approve the bills as submitted (Order nos. 92-109), seconded by Mike Freund. Motion carried (3-0). Adolph Schneider moved to transfer \$280,000.00 from the Money Market Account to regular checking, seconded by John Rickert. Motion carried (3-0).
10. Closed Session pursuant to Wis. Stats. 19.85(e) to deliberate or negotiate the purchasing of public property, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Subject: easements. The Commission did not enter into Closed Session.
11. Adjournment. John Rickert motioned to adjourn at approximately 9:00 p.m., seconded by Adolph Schneider. Motion carried (3-0).

Attest: 
Brenda A. Schneider
District Recording Secretary

MEMORANDUM

TO: COMMISSIONERS
FROM: BRENDA SCHNEIDER
DATE: DECEMBER 12TH, 2003
RE: NON-COMPLYING CONNECTION

This morning Frank Cmejla, owner of the home under construction at W3847 Horizon Court, came to my office for a Lateral Connection Permit. Mr. Cmejla was 'perturbed' with the fact that he had to apply for and pay for an additional permit above and beyond his Building Permit. He commented that he has built five homes and has never had to apply for a separate permit for sewer connection; not even in the City of Fond du Lac. He also questioned the inspection requirement when the same individual already inspects the plumbing. Mr. Cmejla applied for and paid for a Connection Permit. I, however, did not sign and release the permit because his contractor needs to submit the Certificate of Insurance and the \$10,000 bond. Also, Mr. Cmejla could not supply the contractors' license numbers.

A short time later, Jim of Best Plumbing, the plumbing contractor, called me to give me his license number.

About an hour after his first visit, Mr. Cmejla returned to tell me that his lateral was connected Wednesday morning. (A majority of his lateral was laid when the excavation for the new home was done earlier this year.) He again spoke about Don Moore inspecting the (partial) line when it was laid earlier this year. He was not aware of whether or not Don inspected the final connection before it was backfilled. (Don has been very conscientious about the permit requirement. He has visited me at least once every day this week. He has a copy of every approved permit.) I told Mr. Cmejla that I need to speak to Don Moore.

After Mr. Cmejla left, Jannette Excavating called. The excavator claimed the plumbing contractor told him (excavator) that he (plumber) had spoke to Don Moore and that Don told him (plumber) that he (excavator) could go ahead and backfill. In response to my question, the excavator told me that he thought it was unusual but he didn't think he needed to question the plumber.

I told Mr. Cmejla and the excavator that I needed to speak to Don Moore about this. I also warned both of them that the Commission will need to decide how to handle this situation and that the Commission may require them to re-open the trench, test the line and have an inspection.

Late this morning, Don returned my call. He was aware of the connection only because on Thursday night he called the plumbing contractor, as a courtesy, to inform him that he could now lay the final connection. The plumber informed Don that he made the final connection on Wednesday. Don was not happy to say the least. Don told the plumber that someone has to get a permit. Don told me he called the plumber back this morning and told him he will not sign-off on the permit.

I spoke to Doug Fredrickson, Foth & Van Dyke Field Office. Doug recalls Mr. Cmejla visiting him early this week, last week and possibly the week before. Mr. Cmejla wanted to know when connections could be made. Doug is sure he told Mr. Cmejla that he needed to apply for a permit before connecting to the sewer.

At this point, I have not issued the permit and will withhold it until after Wednesday's meeting AND receipt of the bond and certificate.