

TAYCHEEDAH SANITARY DISTRICT #3
MONTHLY COMMISSION MEETING
JANUARY 16, 2019
6:00 P.M.
TAYCHEEDAH TOWN HALL

Members present: President Bill Gius and Commissioners John Rickert and Katherine Diederich. Also present: Recording Secretary Brenda Schneider and Scott Roltgen, Excel Engineering.

Call to order. President Gius called the meeting to order at 6:00 p.m.

Pledge of Allegiance. The Pledge of Allegiance was recited.

Special Business:

1. Discuss accounting services. The Town Board recently appointed Katherine Diederich to a 6-year term on the Commission. Katherine is employed by Schenck. Schenck provides various levels of service to the District, as well as to Taycheedah Sanitary District #1. President Gius is researching a replacement accounting firm.

Approval of minutes. Motion by John Rickert, second by Bill Gius, to approve the minutes of the December 19th monthly meeting, as distributed. Motion carried (3-0).

New Business:

1. Discuss sewer extension in Hawk's Landing subdivision. Jim Roberts purchased the undeveloped acreage of Hawk's Landing. The entire subdivision was platted approximately 15 years ago. Roberts is in the planning stage of a small extension to accommodate 13 lots. The sewer extension will involve approximately 400 feet on Thornwood Drive, Redbark Court and an extension within an easement for service to Lots 21 and 22. These two lots abut Fineview Road. A sewer extension for Fineview Road is not anticipated in the foreseeable future.

In 2010, Nett Land & Development requested approval for the extension to serve Lots 21 & 22. The approval letter noting the conditions of approval was shared with Excel. Also noted was a recorded easement on Lots 21 and 23 for the benefit of Lots 21 and 22. A manhole will be constructed at the north end of the sewer main servicing Lots 21 and 22. Roberts would like to pay the special assessment for Lots 21 and 22 attributable to future service via Fineview Road. The future assessment cannot be calculated at this time due to the fact the assessment will be based upon costs at the time of construction.

Scott Roltgen was reminded that Eric Otte needs to review the sewer extension plans. Otte will also perform construction inspections. Roberts is required to provide record drawings and lateral cards. Also, Roberts must reimburse the District for all costs incurred by the District related to the extension.

Approval of bills. Motion by John Rickert, second by Bill Gius, to approve the bills (order #1-13) totaling \$18,457.00, and to authorize the following:

- Transfer \$18,500 from the Operations/User Charge Account to the regular checking account,
- Transfer \$164.30 from the Operations/User Charge Account to the Reserve for Replacement Account, and
- Acknowledge \$119.63 from the regular checking account for check printing.

Motion carried (3-0).

Sewer System Maintenance:

1. Consideration and possible action regarding general maintenance and operational issues.
 - a. Run time/flow reports. December pump-run time reports for all lift stations were distributed.
 - b. Lift stations and grinder pump stations. The Church Road lift station continues to report erratic pump run times. When checked, the manhole just north of the station had a trickle of water. The trickle is not enough to warrant the increase in the runtimes. John Rickert checked a few of the houses to verify possible infiltration. Sabel Mechanical was called on December 18th. A report from Sabel has yet to be received.
 - c. Televising report. Nothing to report.
 - d. Other maintenance and operational issues. Nothing to report.
2. Clearwater Inspections.
 - a. Re-inspection of structures under remediation orders. The team has prior-year remediation orders yet to be resolved and re-inspected. Nothing new to report at this time.

Unfinished Business:

No matters to consider.

New Business:

2. Discuss future wastewater needs for the 20-year Wastewater Treatment Plant. The City distributed a survey to all Outlying Sewer Group members regarding current conditions and future needs. It was noted that the City maintains some of the data requested. President Gius will attend the OSG meeting tomorrow. He will attempt to gather more information.

Schedule the next meeting. The next meeting is scheduled for Monday, February 11th, at 6:00 pm, at the Town Hall.

Public Comment. None presented.

Adjournment. Motion by Katherine Diederich, second by John Rickert, to adjourn the meeting at 6:52 pm. Motion carried (3-0).

Attest: Brenda A. Schneider
Brenda A. Schneider, District Recording Secretary

**CALUMET SANITARY DISTRICT
FOND DU LAC SANITARY DISTRICT NO. 2
JOHNSBURG SANITARY DISTRICT
TAYCHEEDAH SANITARY DISTRICT NO. 1
TAYCHEEDAH SANITARY DISTRICT NO. 3
JOINT QUARTERLY INFORMATIONAL MEETING
FEBRUARY 6th, 2019
5:30 P.M.
TAYCHEEDAH TOWN HALL**

ROLL CALL OF MEMBERS PRESENT:

Calumet Sanitary District (CSD): Commissioner Gary Watry. Absent: President Dave Burg and Commissioner Allen Schmitz.

Fond du Lac Sanitary District No. 2 (FdL#2): Absent: President Brian Balson and Commissioners Bob Giese and Tom Beltz.

Johnsburg Sanitary District (JSD): President Franz Schmitz and Commissioners Ken Schneider and Dennis Lefebvre.

Taycheedah Sanitary District No. 1 (TSD#1): President Mike Nett. Absent: Commissioners Jim Huck and Dan Weber.

Taycheedah Sanitary District No. 3: President Bill Gius and Commissioner Katherine Diederich. Absent: Commissioner John Rickert.

Also present: Brenda Schneider, Recording Secretary for Johnsburg Sanitary District and Taycheedah Sanitary District No. 3.

The meeting was called to order at 5:37 p.m.

APPROVAL OF MINUTES OF THE LAST MEETING

Motion by Franz Schmitz, second by Dennis Lefebvre, to approve the minutes of the April 26th, 2018 meeting as distributed. Motion carried unanimously by voice vote. Motion by Franz Schmitz, second by Gary Watry, to approve the minutes of the October 25th, 2018 meeting as distributed. Motion carried unanimously by voice vote.

STATUS OF AMENDMENTS TO THE FOND DU LAC SEWER SERVICE AREA

The East Central Wisconsin Regional Planning Commission approve the proposed amendments to the SSA on January 25th, 2019.

SHARED SEWER REPAIR ISSUES

The sales rep for Michels Corporation was not able to attend this meeting.

PREVENTATIVE MAINTENANCE

TSD#3 did some site inspections during the recent thaw. They found a small leak between rings in the Church Road lift station, as well as a high concentration of grease at the WH station.

CSD developed a policy requiring all restaurants with grease traps be subjected to annual cleaning and inspection. Only one restaurant completed and returned the form. They also plan to change the height of several manholes and use sealing covers. They have a problem with people opening manholes. They've noticed a decrease in corrosion with the increase in flows. They are working to resolve issues related to the goat farm. They are also planning to increase the size of the pipe at Elm Beach from 4" to 6".

JSD noted that the City installed a temporary laser flow meter in a manhole. They continue to experience odor issues at the end of each pumping cycle. Shaun Abler was the first to connect. His property is at the highest elevation and he experienced high concentrations of odor. JSD believes some level of gases are coming up from the lakeshore

area. The gases are causing significant corrosion. CSD was told the sulfur in the water is the cause of corrosion. CSD epoxy-lined several manholes. JSD noted a chemical additive can be used but it is quite costly. They would like to install a trap that would stop gases entering their system from downstream. Engineering would be needed. They would like support for this from the other districts.

TSD#1 reported that Total Energy performed site inspections a week ago for generator checks. A couple of their pumps went down. The Winnebago Drive lift station was not running. They were able to get the pump running. It was unknown as to why the generator did not kick-in. They were able to get all of the pumps were back up and running. Further research will be done. They also found a 4-foot sinkhole on the Gladstone easement. L&H Gyr did an emergency repair.

OSG EXECUTIVE COMMITTEE REPORT

The City has dispersed a survey. Many of the flow-related questions can be answered by the City. This survey was a topic of discussion during the last meeting. Members are asked to complete the survey to the best of their ability and return it to the City as soon as reasonably possible.

OPERATIONS & MAINTENANCE AGREEMENTS

Proposed amending Agreement

Several years ago, TSD#1 distributed draft revised Agreements. Their goal is to have consistency amongst the three districts and to use metered flows at their three lift stations for O&M billing purposes. It was anticipated that all districts would accept the document as distributed.

In the past, TSD#3 and JSD expressed support in incorporating an addendum to their current Agreements. CSD President Burg reported that he thought Past-President Wehner had fully vetted the revised document. He was under the impression the only change to the document was to the cost-sharing calculations. Based upon this misunderstanding, his Commission approved and signed the draft Agreement in May of 2017.

TSD#1's main objective has always been the cost-share methodology. They believe the proposed Agreement is an excellent document created by incorporating the relevant details from all three current agreements into one.

September 6, 2018, Kathy Diederich and Mike Nett attended JSD's meeting. During this meeting, they learned a correction regarding the cost-share of wages needs to be made to the document. TSD#1 reported that everyone's drafts will be corrected and circulated.

This matter was deferred to the next meeting.

Review Quarterly billings

2018-4th qt. O&M bills planned to be included in the cost-share were follows:

•	Work logs for the inspection and maintenance employees were reviewed.	
•	Total Energy Gladstone-installed new block heater	\$1,120.52
•	Total Energy Brookhaven-installed new block heater	\$573.86
•	JE Arthur & Assoc. Gladstone-manage force main repairs	\$935.00
•	Ziegelbauer Septic Gladstone-pumping during repair	\$4,400.00
•	Speedy Clean unknown location-vacuum station	\$2,650.00
•	L&H Gyr Gladstone-repair force main	\$9,476.90

TSD#1 was reminded that the districts are awaiting adjusted bills for 2016 2nd and 3rd quarters. The JE Arthur and Visu-Sewer bills need to be split based upon shared and non-shared work.

Several years ago, REC Engineering sent a letter to each of the districts regarding anticipated cost-shares related to televising. An invoice for this work has yet to be received. TSD#1 explained that the cost-shares indicated in said letters were incorrect. They need to re-evaluate the cost-share.

PUBLIC COMMENT

None was given.

ADJOURNMENT

Motion by Dennis Lefeber, second by Ken Schneider, to adjourn at 6:31 p.m. Motion carried unanimously by voice vote.

SCHEDULE THE NEXT MEETINGS:

Thursday, April 25th, 2019
Thursday, July 25th, 2019
Thursday, October 24th, 2019
Thursday, January 23rd, 2020

Attest: Brenda A. Schneider
Brenda A. Schneider, Recording Secretary
Johnsburg Sanitary District
Taycheedah Sanitary District #3

TAYCHEEDAH SANITARY DISTRICT #3
MONTHLY COMMISSION MEETING
FEBRUARY 11, 2019
6:00 P.M.
TAYCHEEDAH TOWN HALL

Members present: President Bill Gius and Commissioner John Rickert. Excused: Commissioner Katherine Diederich. Also present: Recording Secretary Brenda Schneider.

Call to order. President Gius called the meeting to order at 6:00 p.m.

Pledge of Allegiance. The Commission dispensed with the Pledge of Allegiance.

Special Business:

1. Discuss accounting services. The Town Board appointed Katherine Diederich to a 6-year term on the Commission. Katherine is employed by Schenck. Schenck provides various levels of service to the District, as well as to Taycheedah Sanitary District #1. President Gius is researching a replacement accounting firm.

Approval of minutes. Motion by John Rickert, second by Bill Gius, to approve the minutes of the January 16th monthly meeting, as distributed. Motion carried (2-0).

Approval of bills. Motion by Bill Gius, second by John Rickert, to approve the bills (order #14-22) totaling \$21,461.27, and to authorize the following:

- Transfer \$21,000 from the Operations/User Charge Account to the regular checking account,
- Transfer \$1,015.40 from the Operations/User Charge Account to the Reserve for Replacement Account,
- Refund \$165.80 to the Estate of Brandon Gerwin for overpaid user charges, and
- Refund \$150.00 to Joan Schmitz for overpaid user charges.

Motion carried (2-0).

Sewer System Maintenance:

1. Consideration and possible action regarding general maintenance and operational issues.
 - a. Run time/flow reports. January pump-run time reports for all lift stations were distributed.
 - b. Lift stations and grinder pump stations. The Church Road lift station is sending multiple alarms warnings. Sabel Mechanical believes the pumps are getting air-locked. Commission discussed whether or not the pumps are drawing the level too low. It was noted that raising the pumps may resolve the issue.
 - c. Televising report. Nothing to report.
 - d. Other maintenance and operational issues. Nothing to report.
2. Clearwater Inspections.
 - a. Re-inspection of structures under remediation orders. The team has one remediation order prior to 2018 that is yet to be resolved and re-inspected.

Unfinished Business:

1. Proposed O&M Agreement with Taycheedah Sanitary District No. 1 under review with attorney. On November 20, 2018, the Commission approved an amendment to the current O&M Agreement with the stipulation it be distributed to TSD#1 for their consideration after attorney review. Attorney Matt Parmentier was provided a copy of all of the historic documents, as well as the Commission's recently approved amendment to the current Agreement. Attorney Parmentier was asked to render an opinion regarding consistency with the 2000 Wastewater Agreement Between the City of Fond du Lac and Outlying Sewer Group (aka Master Agreement). Attorney Parmentier opined that the proposed Agreement by TSD#1 has non-substantive edits that may not be necessary and some substantive edits that are not consistent with current or past practices. He advised the best approach would be to pursue the amendment to the current Agreement and consider whether or not to make larger scale changes once the Master Agreement is updated. Motion by Bill Gius, second by John Rickert, to re-affirm the amendment to the current O&M Agreement as approved on 11/20/18 and to distribute it to TSD#1 President Mike Nett and Deputy Clerk Priscilla Yohann. Motion carried (2-0).

New Business:

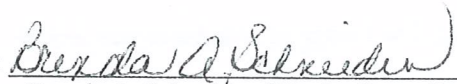
No matters to consider at this time.

Schedule the next meeting. The next meeting is scheduled for Wednesday, March 20th, at 6:00 pm, at the Town Hall.

Public Comment. None presented.

Adjournment. Motion by Bill Gius, second by John Rickert, to adjourn the meeting at 6:28 pm. Motion carried (2-0).

Attest:


Brenda A. Schneider, District Recording Secretary

TAYCHEEDAH SANITARY DISTRICT #3
MONTHLY COMMISSION MEETING
MARCH 21, 2019
6:00 P.M.
TAYCHEEDAH TOWN HALL

Members present: President Bill Gius and Commissioners John Rickert and Katherine Diederich. Also present: Recording Secretary Brenda Schneider.

Call to order. President Gius called the meeting to order at 6:00 p.m.

Pledge of Allegiance. The Pledge of Allegiance was recited.

Approval of minutes. Motion by Bill Gius, second by John Rickert, to approve the minutes of the February 11th monthly meeting, as distributed. Motion carried (2-0). Abstention-Katherine Diederich.

Approval of bills. Motion by Bill Gius, second by John Rickert, to approve the bills (order #23-33) totaling \$74,100.99, and to authorize the following:

- Transfer \$74,500 from the Operations/User Charge Account to the regular checking account.

Motion carried (3-0).

Sewer System Maintenance:

1. Consideration and possible action regarding general maintenance and operational issues.

- a. Run time/flow reports. February pump-run time reports for all lift stations were distributed. High run times were noted during the fast thaw.
- b. Lift stations and grinder pump stations. The Cty QQ station continues to send false alarms. Hal Henderson is of the opinion there are issues with the controller.
The wet well of the Church Road station needs to be caulked as soon as possible.
- c. Televising report. The Commission is interested in participating in an OSG group bid. President Gius will contact Eric Otte.
- d. Other maintenance and operational issues. A manhole on Fineview Road, just north of Ledge, was hit by a snow plow. Randy Rieder put it back into place using a tar gasket. John Rickert will check into the District's inventory stored in the Town Garage.

John Rickert will provide Katherine Diederich will a key to the lift stations. She will also be added to the Mission's alarm system contact list.

2. Clearwater Inspections.

- a. Re-inspection of structures under remediation orders. The team will begin annual inspections once the ground dries out. There was discussion regarding other districts having problems finding someone to do these inspections.

Unfinished Business:

New Business:

Schedule the next meeting. The next meeting is scheduled for Wednesday, April 17th, at 6:00 pm, at the Town Hall.

Public Comment. President Gius reported that he has received questions regarding the construction of three sets of condominiums the intersection of Silica Road and Cty QQ. It was noted there is one lateral dedicated to the lot. The District's ordinance requires one lateral for each building. Town zoning may also be an issue.

Adjournment. Motion by Katherine Diederich, second by Bill Gius, to adjourn the meeting at 6:34 pm. Motion carried (3-0).

Attest: Brenda A. Schneider
Brenda A. Schneider, District Recording Secretary

TAYCHEEDAH SANITARY DISTRICT #3
MONTHLY COMMISSION MEETING
APRIL 18, 2019
6:00 P.M.
TAYCHEEDAH TOWN HALL

Members present: President Bill Gius and Commissioner John Rickert. Excused: Commissioner Katherine Diederich. Also present: Scott Roltgen, Excel Engineering and Recording Secretary Brenda Schneider.

Call to order. President Gius called the meeting to order at 6:07 p.m.

Pledge of Allegiance. The Pledge of Allegiance was recited.

Approval of minutes. Motion by Bill Gius, second by John Rickert, to approve the minutes of the March 21st monthly meeting, as distributed. Motion carried (2-0).

Approval of bills. Motion by Bill Gius, second by John Rickert, to approve the bills (order #34-46) totaling \$9,617.11, and to authorize the following:

- Transfer \$9,000.00 from the Operations/User Charge Account to the regular checking account,
- Transfer \$403.69 from Operations/Inspections Account to the regular checking account,
- Transfer \$2,538.23 Operations/User Charge Account to the Reserve for Replacement Account,
- Transfer \$8,872.44 from the Operations/User Charge Account to the Debt Service Account, and
- Acknowledge \$155,800 loan payment to NEBAT (\$150,000 prin./\$5,800 int.).

Motion carried (2-0).

Sewer System Maintenance:

1. Consideration and possible action regarding general maintenance and operational issues.

- a. Run time/flow reports. March pump-run time reports for all lift stations were distributed. High run times were noted likely due to the frequent rainfalls.
- b. Lift stations and grinder pump stations. Last Sunday Jeff Braun called Bill Gius regarding a buzzing sound coming from the pump. The system was turned off. When turned back on, the system would not operate on automatic. On Monday, Sabel Mechanical could not replicate the problem. On Wednesday, Sabel found a problem with the floats that was confusing the controllers.
Quotes will be requested for cleaning and grouting the Church Road station, for cleaning the QQ station and for sewer main repairs on Hillside noted in the televising report.
- c. Televising report. The Commission is interested in participating in an OSG group bid. President Gius will contact Eric Otte.
- d. Other maintenance and operational issues.

2. Clearwater Inspections.

- a. Re-inspection of structures under remediation orders. The team will begin annual inspections once the ground dries out.

Unfinished Business:

New Business:

1. Discuss and possibly approve the Hawk's Landing sewer extension. Eric Otte has reviewed the initial plans for 13 new lots. He communicated a list of several comments and concerns to Excel Engineering. Excel addressed every one of them to Otte's satisfaction. Scott Roltgen noted the manholes will be located in the center of the road. Eric Otte and Andy Karls will inspect the construction. Motion by Bill Gius, second by John Rickert, to approve the sewer construction plans for the 13 lot extension of Hawk's Landing conditional upon an executed Developer's Agreement and any related forms and requirements. Motion carried (2-0).

Correspondence:

1. Taycheedah Sanitary District No. 1 – Regarding proposed amendment to the Agreement for the Allocation of Costs and Transportation of Wastewater between Town of Taycheedah Sanitary District No. 3 and Sanitary District No. 1 of the Town of Taycheedah. The letter informs TSD#3 of a future response regarding their proposed amendment will be sent once the TSD#1 Commission has reviewed it to determine if it aligns with their intent of keeping the Agreement fair and equitable to all.

Schedule the next meeting. The next meeting is scheduled for Wednesday, May 15th, at 6:00 pm, at the Town Hall.

Public Comment.

Adjournment. Motion by Bill Gius, second by John Rickert, to adjourn the meeting at 7:10 pm. Motion carried (2-0).

Attest: Brenda A. Schneider
Brenda A. Schneider, District Recording Secretary

TAYCHEEDAH SANITARY DISTRICT #3
MONTHLY COMMISSION MEETING
MAY 15, 2019
6:00 P.M.
TAYCHEEDAH TOWN HALL

Members present: President Bill Gius and Commissioners John Rickert and Katherine Diederich. Also present: Recording Secretary Brenda Schneider.

Call to order. President Gius called the meeting to order at 6:01 p.m.

Pledge of Allegiance. The Commission dispensed with the Pledge of Allegiance.

Approval of minutes. Motion by John Rickert, second by Bill Gius, to approve the minutes of the April 18th monthly meeting, as distributed. Motion carried (2-0).

Commissioner Diederich arrived at this time.

Approval of bills. Motion by Bill Gius, second by John Rickert, to approve the bills (order #47-58) totaling \$5,929.83, and to authorize the following:

- Transfer \$5,000.00 from the Operations/User Charge Account to the regular checking account.

Motion carried (3-0).

During the June meeting, the Commission will review potentially paying off the construction loan.

Sewer System Maintenance:

1. Consideration and possible action regarding general maintenance and operational issues.
 - a. Run time/flow reports. April pump-run time reports for all lift stations were distributed.
 - b. Lift stations and grinder pump stations. President Gius is in the process of collecting quotes for cleaning the Cty QQ lift station, grouting the Church Road lift station and correcting main issues on Hillside. Great Lakes has not responded and Green Bay Pipe & TV intends to submit a quotes.
 - c. Televising report. The Commission is interested in participating in an OSG group bid. President Gius will see Eric Otte on Thursday.
 - d. Other maintenance and operational issues. Nothing to report.
2. Clearwater Inspections.

The team will begin annual inspections soon.

Unfinished Business:

1. Review and possibly approve the Developer's Agreement for the Hawk's Landing sewer extension. Eric Otte has reviewed the initial plans for 13 new lots. He communicated a list of several comments and concerns to Excel Engineering. Excel addressed every one of them to Otte's satisfaction. Motion by Bill Gius, second by John Rickert, to approve the Developer's Agreement and to process it thru Attorney Matt Parmentier for delivery to Jim Roberts. Motion carried (3-0).

New Business:

Schedule the next meeting. The next monthly meeting is scheduled for Thursday, June 20th, at 6:00 pm, at the Town Hall.

Public Comment. Andrea Dowland, owner of the vacant lot at the NE corner of Lakeview Road and Silica Road, addressed the Commission regarding the lot's deferred assessment of \$7,118.00. They forgot about the deferred assessment and have already closed on their construction loan. Their contractor budgeted \$4,000 for permits. The total was actually \$1,600; therefore there is \$2,400 excess but they can't access the money until after the work is done and it is included in a draw. They have the remaining \$4,718. They request an exception to have the connection permit issued without full payment of the deferred assessment. President Gius contact attorney Parmentier. The attorney opined that the Commission

has the authority to work with her. The Commission schedule a special meeting for Friday at 3:15 pm to consider a yet to be written agreement would provide six months to pay-off the deferred assessment and reimburse the District for attorney fees estimated at \$600.00. Dowland offered to have her sister, an attorney, to draft the initial document. The email outlining Attorney Parmentier's recommendations was provided to Dowland.

Adjournment. Motion by Bill Gius, second by John Rickert, to adjourn the meeting at 6:42 pm. Motion carried (3-0).

Attest: Brenda A. Schneider
Brenda A. Schneider, District Recording Secretary

TAYCHEEDAH SANITARY DISTRICT #3
MONTHLY COMMISSION MEETING
JUNE 20, 2019
6:00 P.M.
TAYCHEEDAH TOWN HALL

Members present: President Bill Gius and Commissioners John Rickert and Katherine Diederich. Also present: Recording Secretary Brenda Schneider.

Call to order. President Gius called the meeting to order at 6:03 p.m.

Pledge of Allegiance. The Commission dispensed with the Pledge of Allegiance.

Approval of minutes. Motion by John Rickert, second by Katherine Diederich, to approve the minutes of the May 15th monthly meeting, as distributed. Motion carried (3-0).

Approval of bills. Motion by Bill Gius, second by John Rickert, to approve the bills (order #59-70) totaling \$6,956.83, and to authorize the following:

- Transfer \$6,700.00 from the Operations/User Charge Account to the regular checking account, and
- Transfer \$134.56 from the Operations/Inspections Account to the regular checking account.

Motion carried (3-0).

Sewer System Maintenance:

1. Consideration and possible action regarding general maintenance and operational issues.

- a. Run time/flow reports. May pump-run time reports for all lift stations were distributed. It was noted the Church Road station has settled down considerably with no explanation.
- b. Lift stations and grinder pump stations. President Gius is in the process of collecting quotes for cleaning the Cty QQ lift station, grouting the Church Road lift station and correcting main issues on Hillside. Great Lakes has not responded and Green Bay Pipe & TV intends to submit a quotes.
- c. Televising report. The Commission is interested in participating in an OSG group bid. President Gius spoke to Eric Otte. Otte indicated he sent a note to the membership and that he did not receive any replies. No one recalled receiving said note. The Commission will compile a color-coded map of the areas completed.
- d. Other maintenance and operational issues. The bank has The Welsch Restaurant and Ale Haus up for sale.

2. Clearwater Inspections.

The team will begin annual inspections of the following streets: Beachview Drive, Stony Lane, Bittersweet Lane, Maplewood Lane and Court, Meadow Drive, Lakeview Road, Decorah Lane and Ledgeview Springs Drive. The persistent weekend rain events has delayed this year's inspections.

Unfinished Business:

1. Review and possibly approve the Developer's Agreement for the Hawk's Landing sewer extension. Eric Otte has reviewed the initial plans for 13 new lots. He communicated a list of several comments and concerns to Excel Engineering. Excel addressed every one of them to Otte's satisfaction. Motion by Bill Gius, second by John Rickert, to approve the final draft of the Developer's Agreement with Jim Roberts with signature of the document to occurred after Roberts' letter of credit is received. Motion carried (3-0).

New Business:

1. Debt reduction review. President Gius compiled details regarding the NEBAT debt, the treatment plant loan, the City's capital improvement projects related to the treatment plant and the District's current assets. Katherine Diederich recommended the pay-off of the NEBAT loan and consider paying-off the treatment plant loan pending any unknown pre-payment penalty. Gius has City staff in the process so determining pre-payment options.
2. Fond du Lac Treatment Plant reminder/review. President Gius reported that the OSG has entered negotiations with the City regarding the Master Agreement. There has been one meeting to date. Jeff Mazanec has been brought back as a consultant for the OSG and the City. Per the OSG's professional staff, it is not advised to pay-out a significant amount of cash pending yet-to-be-determined financial impact of the negotiations.

Motion by Katherine Diederich, second by Bill Gius, to utilize Debt Service funds to pay-off the remaining NEBAT loan of \$430,000 plus the accrued interest. Motion carried (3-0).

Schedule the next meeting. The next monthly meeting is scheduled for Tuesday, July 16th or Thursday, June 18th, at 6:00 pm, at the Town Hall.

Public Comment. Katherine Diederich commented that Lydia Schneider is selling her property. Katherine would like to buy it. In researching the property, it was determined that the sanitary district boundary split the property into two tax parcels. Katherine noted that the split was done absent a certified survey map. The lack of a CSM complicates obtaining title insurance.

Adjournment. Motion by Bill Gius, second by John Rickert, to adjourn the meeting at 7:02 pm. Motion carried (3-0).

Attest: Brenda A. Schneider
Brenda A. Schneider, District Recording Secretary

TAYCHEEDAH SANITARY DISTRICT #3
MONTHLY COMMISSION MEETING
JULY 16, 2019
6:00 P.M.
TAYCHEEDAH TOWN HALL

Members present: President Bill Gius and Commissioners John Rickert and Katherine Diederich. Also present: Recording Secretary Brenda Schneider.

Call to order. President Gius called the meeting to order at 6:02 p.m.

Pledge of Allegiance. The Pledge of Allegiance was recited.

Approval of minutes. John Rickert noted that Katherine Diederich is not planning to purchase the Lydia Schneider property as noted under Public Comment. Motion by John Rickert, second by Bill Gius to approve the minutes of the June 20th monthly meeting with the noted modification to Public Comment. Motion carried (3-0).

Approval of bills. Motion by Bill Gius, second by John Rickert, to approve the bills (order #71-78) totaling \$4,582.55, and to authorize the following:

- Transfer \$4,400.00 from the Operations/User Charge Account to the regular checking account, and
- Transfer \$134.56 from the Operations/Inspections Account to the regular checking account.

Motion carried (3-0).

Sewer System Maintenance:

1. Consideration and possible action regarding general maintenance and operational issues.

- a. Run time/flow reports. June pump-run time reports for all lift stations were distributed. The Shady Lane station spiked significantly on June 13. A rain event of 1.2" occurred on June 12th.
- b. Lift stations and grinder pump stations. The Church Road and QQ stations will be cleaned the week of July 29. The Endres station alarmed recently. The floats were stuck.
- c. Televising report. The following areas will be televised this year: Sunset Drive, Edgewood Lane, Horizon Court, Somerset Court, Hillcrest Lane, Highland Drive, Decorah Lane, Aspen Court, Aspen Court easement to Silica Road, Lakeview Road from Silica Road north to end.
- d. Other maintenance and operational issues. No matters to report at this time.

2. Clearwater Inspections.

The team has completed 45 inspections. So far they are only finding broken clean-out covers. Many of this year's inspections were inspected five years ago. No sump pumps have been reconnected.

Unfinished Business:

No unfinished business.

New Business:

1. City of Fond du Lac's Capital Improvement Plan (CIP) and budget impacts. President Gius reported the City is planning \$20 million split between 2021 and 2022 for modifications to the treatment plant. The City is under a strict timeline of 4/1/2023. For de-ammonification, the City is the first in the nation to test a program using bugs from the Netherlands. The program is very successful so far. The City has spent more than \$4 million so far in 2019 on treatment plant projects. More details are expected to be reported during the Annual OSG meeting to be held on September 19th. The location of the meeting is yet to be determined.
2. Consideration and possible approval of the 2018 Compliance Maintenance Annual Report (CMAR), as required by the DNR. Motion by Bill Gius, second by John Rickert, to approve the 2018 CMAR with the modifications discussed. Motion carried (3-0).

Schedule the next meeting. The next monthly meeting is scheduled for Thursday, August 22nd, at 6:00 pm, at the Town Hall.

Public Comment. None presented.

Adjournment. Motion by Bill Gius, second by John Rickert, to adjourn the meeting at 6:54 pm. Motion carried (3-0).

Attest: Brenda A. Schneider
Brenda A. Schneider, District Recording Secretary

**CALUMET SANITARY DISTRICT
FOND DU LAC SANITARY DISTRICT NO. 2
JOHNSBURG SANITARY DISTRICT
TAYCHEEDAH SANITARY DISTRICT NO. 1
TAYCHEEDAH SANITARY DISTRICT NO. 3
JOINT QUARTERLY INFORMATIONAL MEETING
July 25, 2019
5:00 P.M.
TAYCHEEDAH TOWN HALL**

ROLL CALL OF MEMBERS PRESENT:

Calumet Sanitary District (CSD): Absent: Commissioner Gary Watry. Present: President Dave Burg and Commissioner Allen Schmitz.

Fond du Lac Sanitary District No. 2 (FdL#2): Absent: President Brian Balson and Commissioners Bob Giese and Tom Beltz.

Johnsburg Sanitary District (JSD): President Franz Schmitz Absent: Commissioners Ken Schneider and Dennis Lefebvre.

Taycheedah Sanitary District No. 1 (TSD#1): Absent: President Mike Nett. Present: Commissioners Jim Huck and Dan Weber.

Taycheedah Sanitary District No. 3: President Bill Gius and Commissioner John Rickert. Absent: Commissioner Katherine Diederich.

The meeting was called to order at 5:06 p.m.

APPROVAL OF MINUTES OF THE LAST MEETING

Motion by Bill Gius to approve minutes from previous meeting. Motion was approved by Franz Schmitz and Jim Huck, abstained by all others as they were not at the previous meeting.

STATUS OF AMENDMENTS TO THE FOND DU LAC SEWER SERVICE AREA

Continues to be under review with OSG executive committee and City of FDL.

SHARED SEWER REPAIR ISSUES

None discussed.

PREVENTATIVE MAINTENANCE

Each district will review and respond. Districts continue to research televising and maintenance individually as needed.

Calumet commented on costs related to fish cleaning station. Deposits of fish remains continue to be an issue for the system. Some unauthorized waste deposited in system at location. Frequent cleaning, jetting, etc., required. They are checking with FDL County regarding some additional service bills caused by the amount of waste going into the system at that point.

TSD#3 in process of bidding for annual televising.

OSG EXECUTIVE COMMITTEE REPORT

Bill Gius reviewed the correspondence between City of FDL and OSG regarding CIP. Documents attached.

OPERATIONS & MAINTENANCE AGREEMENTS

Proposed amending Agreement

TSD#3 and Johnsburg have responded to TSD#1 proposal. TSD#1 reviewing input.

Review Quarterly billings

Accepted shared system bills from TSD#1. Districts will respond at next meeting.

PUBLIC COMMENT

None was given.

ADJOURNMENT

Motion by John Rickert, second by Jim Huck, to adjourn at 5:57 p.m. Motion carried unanimously by voice vote.

SCHEDULE THE NEXT MEETINGS:

Annual OSG membership meeting September 18, 2019. Time and location TBD
Thursday, October 24th, 2019
Thursday, January 23rd, 2020

Attest: _____

Bill Gius
Taycheedah Sanitary District #3

TAYCHEEDAH SANITARY DISTRICT #3
MONTHLY COMMISSION MEETING
AUGUST 28, 2019
6:00 P.M.
TAYCHEEDAH TOWN HALL

Members present: President Bill Gius and Commissioners John Rickert and Katherine Diederich. Also present: Recording Secretary Brenda Schneider.

Call to order. President Gius called the meeting to order at 6:04 p.m.

Pledge of Allegiance. The Pledge of Allegiance was recited.

Approval of minutes. Motion by Bill Gius, second by Katherine Diederich, to approve the minutes of the July 16th meeting as distributed. Motion carried (3-0).

Approval of bills. Motion by Bill Gius, second by John Rickert, to approve the bills (order #79-83) totaling \$14,377.04, and to authorize the following:

- Transfer \$14,500.00 from the Operations/User Charge Account to the regular checking account.

Motion carried (3-0).

Sewer System Maintenance:

1. Consideration and possible action regarding general maintenance and operational issues.

- a. Run time/flow reports. July pump-run time reports for all lift stations were distributed. One of the pumps at the WH lift station is running twice as long as the other. There may be an issue with the impellor.
- b. Lift stations and grinder pump stations. The Church Road and QQ stations were recently cleaned. The Church Road station was not leaking when the vendor was present. Vendor told President Gius if it starts to leak again, they will return at no charge.
- c. Televising report. The following areas will be televised this year: Sunset Drive, Edgewood Lane, Horizon Court, Somerset Court, Hillcrest Lane, Highland Drive, Decorah Lane, Aspen Court, Aspen Court easement to Silica Road, Lakeview Road from Silica Road north to end. The total distance for these areas is approximately 3.09 miles. Green Bay Pipe & TV, Speedy Clean and Great Lakes TV & Seal have been asked to provide a quote.
- d. Other maintenance and operational issues. No matters to report at this time.

2. Clearwater Inspections.

The team has completed just over 100 inspections. Their goal is 130 homes. So far they have noticed a reduction in violations.

Unfinished Business:

No unfinished business.

New Business:

No new business.

Schedule the next meeting. The next monthly meeting is scheduled for Wednesday, September 25th, at 6:00 pm, at the Town Hall.

Public Comment. President Gius reported that correspondence between legal counsel and Jim Roberts regarding the Hawk's Landing extension is moving along.

Adjournment. Motion by John Rickert, second by Bill Gius, to adjourn the meeting at 6:26 pm. Motion carried (3-0).

Attest: Brenda A. Schneider
Brenda A. Schneider, District Recording Secretary

TAYCHEEDAH SANITARY DISTRICT #3
MONTHLY COMMISSION MEETING
SEPTEMBER 25, 2019
5:00 P.M.
TAYCHEEDAH TOWN HALL

Members present: President Bill Gius and Commissioner John Rickert. Excused: Commissioner Katherine Diederich.
Also present: Recording Secretary Brenda Schneider.

Call to order. President Gius called the meeting to order at 5:05 p.m.

Pledge of Allegiance. The Pledge of Allegiance was recited.

Approval of minutes. Motion by John Rickert, second by Bill Gius, to approve the minutes of the August 28th meeting as distributed. Motion carried (2-0).

Approval of bills. Motion by Bill Gius, second by John Rickert, to approve the bills (order #84-96), with the exclusion of \$64.50 of the Dempsey Law Firm bill, for a total of \$5,605.11, and to authorize the following:

- Transfer \$5,700.00 from the Operations/User Charge Account to the regular checking account, and
- Refund \$150.00 to Glen Tabbert for overpaid second quarter user charge.

Motion carried (2-0).

Closed Session:

The Commission intends to convene into closed session pursuant to Wis. Stat. 19.85(1)(e) for the purposes of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. During the closed session, the Commission will discuss the intergovernmental agreement with Taycheedah Sanitary District No. 1. Motion by Bill Gius, second by John Rickert, to enter into closed session at 5:14 pm for the purpose noted above. Roll call vote passed unanimously. Motion by Bill Gius, second by John Rickert, to reconvene to open session at 5:33 pm. Motion carried (2-0).

Sewer System Maintenance:

1. Consideration and possible action regarding general maintenance and operational issues.
 - a. Run time/flow reports. August pump-run time reports for all lift stations were distributed.
 - b. Lift stations and grinder pump stations. Sabel Mechanical inspected the WH station. Increased runtime was caused by a foreign object caught in one of the pumps.
 - c. Televising report. The following areas will be televised this year: Sunset Drive, Edgewood Lane, Horizon Court, Somerset Court, Hillcrest Lane, Highland Drive, Decorah Lane, Aspen Court, Aspen Court easement to Silica Road, Lakeview Road from Silica Road north to end. The total distance for these areas is approximately 3.09 miles. The following quotes were received: Green Bay Pipe & TV-\$0.71 per foot plus \$150 for mobilization; Speedy Clean-\$0.78 per foot; and, Great Lakes TV & Seal-\$0.84 per foot. Motion by Bill Gius, second by John Rickert, to award the work to Green Bay Pipe & TV. Motion carried (2-0).
 - d. Other maintenance and operational issues. No matters to report at this time.
2. Clearwater Inspections.

The team has completed just over 120 inspections. Their goal is 130 homes.

Unfinished Business:

No unfinished business.

New Business:

No new business.

Schedule the next meeting. The next monthly meeting is scheduled for Wednesday, October 23rd, at 6:00 pm, at the Town Hall.

Public Comment. None presented.

Adjournment. Motion by Bill Gius, second by John Rickert, to adjourn the meeting at 5:45 pm. Motion carried (2-0).

Attest: Brenda A. Schneider
Brenda A. Schneider, District Recording Secretary

TAYCHEEDAH SANITARY DISTRICT #3
MONTHLY COMMISSION MEETING
OCTOBER 23, 2019
6:00 P.M.
TAYCHEEDAH TOWN HALL

Members present: President Bill Gius and Commissioners John Rickert and Katherine Diederich. Also present: Recording Secretary Brenda Schneider.

Call to order. President Gius called the meeting to order at 6:03 p.m.

Pledge of Allegiance. The Pledge of Allegiance was recited.

Approval of minutes. Motion by Bill Gius, second by John Rickert, to approve the minutes of the September 25th meeting as distributed. Motion carried (2-0). Abstention-Commissioner Diederich.

Approval of bills. Motion by Bill Gius, second by John Rickert, to approve the bills (order #97-108), for a total of \$25,383.71, and to authorize the following:

- Transfer \$25,000.00 from the Operations/User Charge Account to the regular checking account.

Motion carried (3-0).

Sewer System Maintenance:

1. Consideration and possible action regarding general maintenance and operational issues.

- a. Run time/flow reports. September pump-run time reports for all lift stations were distributed. Run times have increased, likely due to the wet weather.
- b. Lift stations and grinder pump stations. Sabel Mechanical inspected and cleaned the WH station. Sabel recommends replacing both impellers. Commission concurred to wait on replacement.
- c. Televising report. The following areas will be televised this year: Sunset Drive, Edgewood Lane, Horizon Court, Somerset Court, Hillcrest Lane, Highland Drive, Decorah Lane, Aspen Court, Aspen Court easement to Silica Road, Lakeview Road from Silica Road north to end. The total distance for these areas is approximately 3.09 miles. Green Bay Pipe & TV is expected to do the work within the next couple of weeks.
- d. Other maintenance and operational issues. No matters to report at this time.

2. Clearwater Inspections.

The team has completed 129 inspections. Only 17 homes were found to have a violation, 11 of which have been corrected and re-inspected. The team is awaiting re-inspection of the remaining six homes.

One of the six that needs a re-inspection has been under remediation orders for five years. There are five frost sleeves missing and three clean-out caps sheared-off. Owner will be given two weeks to repair. If repairs are not completed, the Commission will orchestrate the repairs and bill the owner.

Unfinished Business:

No unfinished business.

New Business:

1. Consideration and possible approval of the 2019 Tax Levy, to be paid in 2020. Motion by Katherine Diederich, second by John Rickert, to not levy a property tax for 2019. Motion carried (2-1). Nay-Bill Gius.
2. Report regarding the OSG Annual Meeting. The City recently unveiled their Capital Improvement Projects for 2020-2024. The de-ammonification project is planned for 2020 at an estimated cost of \$3 million, of which TSD#3 will be responsible for just under \$40,000 without interest. Also planned within the next five years are the struvite project at an estimated \$4.5 million; modification, removal and compliance with phosphorus levels at an estimated cost of \$20 million; and, a bio-solids dryer at \$6 million.

Commission voiced concern regarding treatment plant capacity. The plant was expanded to handle 60 million gallons per day. The City needs to routinely bypass during wet weather.

Schedule the next meeting. The next monthly meeting is scheduled for Thursday, November 21st, at 6:00 pm, at the Town Hall.

Public Comment. None presented.

Adjournment. Motion by Bill Gius, second by John Rickert, to adjourn the meeting at 6:46 pm. Motion carried (3-0).

Attest: Brenda A. Schneider
Brenda A. Schneider, District Recording Secretary

TAYCHEEDAH SANITARY DISTRICT #3
MONTHLY COMMISSION MEETING
OCTOBER 23, 2019
6:00 P.M.
TAYCHEEDAH TOWN HALL

AMENDED

Members present: President Bill Gius and Commissioners John Rickert and Katherine Diederich. Also present: Recording Secretary Brenda Schneider.

Call to order. President Gius called the meeting to order at 6:03 p.m.

Pledge of Allegiance. The Pledge of Allegiance was recited.

Approval of minutes. Motion by Bill Gius, second by John Rickert, to approve the minutes of the September 25th meeting as distributed. Motion carried (2-0). Abstention-Commissioner Diederich.

Approval of bills. Motion by Bill Gius, second by John Rickert, to approve the bills (order #97-108), for a total of \$25,383.71, and to authorize the following:

- Transfer \$25,000.00 from the Operations/User Charge Account to the regular checking account.

Motion carried (3-0).

Sewer System Maintenance:

1. Consideration and possible action regarding general maintenance and operational issues.

- a. Run time/flow reports. September pump-run time reports for all lift stations were distributed. Run times have increased, likely due to the wet weather.
- b. Lift stations and grinder pump stations. Sabel Mechanical inspected and cleaned the WH station. Sabel recommends replacing both impellers. Commission concurred to wait on replacement.
- c. Televising report. The following areas will be televised this year: Sunset Drive, Edgewood Lane, Horizon Court, Somerset Court, Hillcrest Lane, Highland Drive, Decorah Lane, Aspen Court, Aspen Court easement to Silica Road, Lakeview Road from Silica Road north to end. The total distance for these areas is approximately 3.09 miles. Green Bay Pipe & TV is expected to do the work within the next couple of weeks.
- d. Other maintenance and operational issues. No matters to report at this time.

2. Clearwater Inspections.

The team has completed 129 inspections. Only 17 homes were found to have a violation, 11 of which have been corrected and re-inspected. The team is awaiting re-inspection of the remaining six homes.

One of the six that needs a re-inspection has been under remediation orders for five years. There are five frost sleeves missing and three clean-out caps sheared-off. Owner will be given two weeks to repair. If repairs are not completed, the Commission will orchestrate the repairs and bill the owner.

Unfinished Business:

No unfinished business.

New Business:

1. Consideration and possible approval of the 2019 Tax Levy, to be paid in 2020. Motion by Katherine Diederich, second by John Rickert, to not levy a property tax for 2019 *due to a history of positive cash flow and the pay-off of debt.* Motion carried (2-1). Nay-Bill Gius.
2. Report regarding the OSG Annual Meeting. The City recently unveiled their Capital Improvement Projects for 2020-2024. The de-ammonification project is planned for 2020 at an estimated cost of \$3 million, of which TSD#3 will be responsible for just under \$40,000 without interest. Also planned within the next five years are the struvite project at an estimated \$4.5 million; modification, removal and compliance with phosphorus levels at an estimated cost of \$20 million; and, a bio-solids dryer at \$6 million.

Commission voiced concern regarding treatment plant capacity. The plant was expanded to handle 60 million gallons per day. The City needs to routinely bypass during wet weather.

Schedule the next meeting. The next monthly meeting is scheduled for Thursday, November 21st, at 6:00 pm, at the Town Hall.

Public Comment. None presented.

Adjournment. Motion by Bill Gius, second by John Rickert, to adjourn the meeting at 6:46 pm. Motion carried (3-0).

Attest: Brenda A. Schneider
Brenda A. Schneider, District Recording Secretary

**CALUMET SANITARY DISTRICT
FOND DU LAC SANITARY DISTRICT NO. 2
JOHNSBURG SANITARY DISTRICT
TAYCHEEDAH SANITARY DISTRICT NO. 1
TAYCHEEDAH SANITARY DISTRICT NO. 3
JOINT QUARTERLY INFORMATIONAL MEETING
October 31, 2019
5:30 P.M.
TAYCHEEDAH TOWN HALL**

ROLL CALL OF MEMBERS PRESENT:

Calumet Sanitary District (CSD): Commissioner Allen Schmitz. Absent: Commissioner Gary Watry and President Dave Burg.
Fond du Lac Sanitary District No. 2 (FdL#2): Absent: President Brian Balson and Commissioners Bob Giese and Tom Beltz.
Johnsburg Sanitary District (JSD): Commissioner Ken Schneider. Absent: President Franz Schmitz and Commissioner Dennis Lefeber.
Taycheedah Sanitary District No. 1 (TSD#1): President Mike Nett and Commissioners Jim Huck and Dan Weber.
Taycheedah Sanitary District No. 3: President Bill Gius and Commissioners John Rickert and Katherine Diederich.

Also present was Brenda Schneider, Recording Secretary for Taycheedah Sanitary District #3 and Johnsburg Sanitary District.

The meeting was called to order at 5:32 p.m.

APPROVAL OF MINUTES OF THE LAST MEETING

Motion by John Rickert, second by Bill Gius, to approve minutes of the July 25, 2019 meeting. Motion carried by voice vote.

SHARED SEWER REPAIR ISSUES

JSD recently had 14 manholes lined by Northern Pipe.

JSD has been informed by the City that their flow meter is not functioning correctly. Approximately one year ago, the City installed a laser meter in a nearby manhole. In spring, the City informed JSD that every month when they visit the site, they remove grit and gravel from the meter trough. JSD hopes, with the manhole lining and cleaning, the grit and gravel has been eliminated and the meter will accurately function. The City does not believe the meter will function accurately and want the District to replace the meter with a laser flow meter at a cost of approximately \$15,000 or an ultra-sonic meter at \$4,300. References provided to JSD were for very large communities in the Milwaukee and Madison area. The group believed the laser meter would be more accurate.

JSD residents on the west side of the service area are noticing increased odor. JSD would like to install a syphon-break at their connection point to TSD#1 in order to stop gas from the lake area entering their system. TSD#1 commented that higher flows reduce the level of odor.

TSD#1 recently learned the Gladstone pumps are 43 years old. They are in the process of obtaining quotes to upgrade the pumps and all associated ancillary equipment.

CSD had to do emergency bypass discharge into TSD#1 on October 11th.

PREVENTATIVE MAINTENANCE

TSD#3 retained Green Bay Pipe & TV to televise three miles of pipe. The work is expected to be done this week.

TSD#1 televised this year as follow-up to a couple of suspect laterals.

TSD#3 has experienced issues with the Missions reporting system at the Cty. QQ station. They are beginning to have issues with finding replacement parts.

OSG EXECUTIVE COMMITTEE REPORT

The de-ammonification project and other capital improvement projects will impact every district.

OPERATIONS & MAINTENANCE AGREEMENTS

Proposed amending Agreement

TSD#1 has taken into consideration the comments and requests they received. They have been working on a proposed replacement agreement. The replacement agreement is expected to be completed soon. Once adopted by the districts, TSD#1 will recede the initial proposed document.

Review Quarterly billings

2019-1st qt. O&M bills planned to be included in the cost-share were follows:

- Work logs for the inspection and maintenance employees were reviewed.
- Energenics all locations-annual service agreement \$4,200.00

2019-2nd qt. O&M bills planned to be included in the cost-share were follows:

- Work logs for the inspection and maintenance employees were reviewed.
- JE Arthur & Assoc. review agreements with districts \$220.00
- Energenics unknown location-filter element kit \$912.04
- Energenics unknown location-phase monitor repair \$727.23

2019-3rd qt. O&M bills planned to be included in the cost-share were follows:

- Work logs for the inspection and maintenance employees were reviewed.
- Green Bay Pipe & TV Gladstone to North-clean and televise \$2,457.32
- Total Energy Systems Brookhaven-planned maintenance \$1,215.00
- Total Energy Systems Winnebago Dr.-planned maintenance \$1,215.00
- Total Energy Systems Gladstone-planned maintenance \$1,215.00
- Total Energy Systems all locations-annual monitoring fee \$1,320.00

PUBLIC COMMENT

None was given.

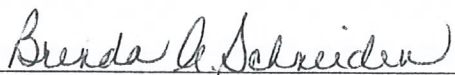
ADJOURNMENT

Motion by Bill Gius, second by John Rickert, to adjourn at 6:20 p.m. Motion carried unanimously by voice vote.

SCHEDULE THE NEXT MEETINGS:

Thursday, January 23rd, 2020
Thursday, April 23rd, 2020
Thursday, July 23rd, 2020
Thursday, October 22nd, 2020

Attest:



Brenda A Schneider, Recording Secretary
Taycheedah Sanitary District #3
Johnsburg Sanitary District

TAYCHEEDAH SANITARY DISTRICT #3
MONTHLY COMMISSION MEETING
NOVEMBER 21, 2019
6:00 P.M.
TAYCHEEDAH TOWN HALL

Members present: President Bill Gius and Commissioners John Rickert and Katherine Diederich. Also present: Recording Secretary Brenda Schneider.

Call to order. President Gius called the meeting to order at 6:00 p.m.

Pledge of Allegiance. The Pledge of Allegiance was recited.

Approval of minutes. Motion by John Rickert, second by Bill Gius, to amend the minutes of the October 23rd meeting by adding the following statement to New Business Item # 1, *due to a history of positive cash flow and the pay-off of debt.* Motion to approve the amended minutes carried (3-0).

Approval of bills. Motion by Katherine Diederich, second by John Rickert, to approve the bills (order #109-116), for a total of \$1,920.55, and to authorize the following:

- Transfer \$1,100.00 from the Operations/User Charge Account to the regular checking account,
- Transfer \$134.56 from Operations/Inspections Account to the regular checking account, and
- Transfer \$5,636.96 from the Operations/User Charge Account to the Reserve for Replacement Account.

Motion carried (3-0).

Sewer System Maintenance:

1. Consideration and possible action regarding general maintenance and operational issues.

- a. Run time/flow reports. October pump-run time reports for all lift stations were distributed.
- b. Lift stations and grinder pump stations. At the Cty QQ lift station, the Missions reporting system reported the pumps mirrored each other. Also at QQ, the wet well cover was hit by an apparent large piece of equipment. The cover was bent and would not close properly.
- c. Televising report. The televising of Sunset Drive, Edgewood Lane, Horizon Court, Somerset Court, Hillcrest Lane, Highland Drive, Decorah Lane, Aspen Court, Aspen Court easement to Silica Road, Lakeview Road from Silica Road north to end is complete. Green Bay Pipe and TV indicated they found no issues and everything looked great.
- d. Other maintenance and operational issues. No matters to report at this time.

2. Clearwater Inspections.

The team is working on re-inspections. President Gius will draft an enforcement letter for review by the District's legal counsel.

Unfinished Business:

No unfinished business.

New Business:

No new business.

Schedule the next meeting. The next monthly meeting is scheduled for Monday, December 16th, at 6:00 pm, at the Town Hall.

Public Comment. None presented.

Adjournment. Motion by Bill Gius, second by John Rickert, to adjourn the meeting at 6:20 pm. Motion carried (3-0).

Attest: Brenda A. Schneider
Brenda A. Schneider, District Recording Secretary

TAYCHEEDAH SANITARY DISTRICT #3
MONTHLY COMMISSION MEETING
DECEMBER 16, 2019
6:00 P.M.
TAYCHEEDAH TOWN HALL

Members present: President Bill Gius and Commissioners John Rickert and Katherine Diederich. Also present: Recording Secretary Brenda Schneider.

Call to order. President Gius called the meeting to order at 6:02 p.m.

Pledge of Allegiance. The Pledge of Allegiance was recited.

Approval of minutes of the 11/21/19 meeting. Motion by Bill Gius, second by Kathy Diederich, to amend the minutes by correcting the next meeting date to December 16th. Motion carried (3-0).

Reconsideration of the approval of the minutes of the 10/23/19 meeting. Motion by Bill Gius, second by John Rickert, to amend the minutes of the October 23rd meeting by noting the following statement to New Business Item # 1, (*Bill Gius*) *would have liked to see a financial analysis.* Motion to approve the amended minutes carried (3-0).

Approval of bills. Motion by Bill Gius, second by John Rickert, to approve the bills (order #117-127), for a total of \$16,750.67, and to authorize the following:

- Transfer \$16,700.00 from the Operations/User Charge Account to the regular checking account,
- Transfer \$2,935.88 from the Operations/User Charge Account to the Reserve for Replacement Account, and
- Transfer \$554.27 from the regular checking account to the Operations/User Charge Account.

Motion carried (3-0).

Sewer System Maintenance:

1. Consideration and possible action regarding general maintenance and operational issues.

a. Run time/flow reports. November pump-run time reports for all lift stations were distributed.

Some days the pump run times at the Cty QQ station mirror each other. This has been noticed periodically over the past few months.

The Shady Land station has had high pump runtimes for quite some time. It was noted that the pond in the field to the west of the station has never been so large. Gius or Rickert will visit the site within the next week.

The Evergreen station experienced a spike in runtimes last month.

b. Lift stations and grinder pump stations. The Cty QQ lift station continues to have issues. Hal Henderson has serviced the Missions reporting system twice. The controller has failed on several occasions. Both Gius and Rickert have re-set it at least twice. Sabel Mechanical also checked it and found it mechanically sound. Gius spoke to Henderson and Eric Otte regarding controller replacement. The manufacturer no longer sells them. Doug Sabel found a couple on Ebay. Gius will contact Sabel regarding establishing a stock of relay switches. There's also a potential of replacing the floats vs. replacing the controller.

c. 2019 Televising report and plan 2020 televising. The televising of Sunset Drive, Edgewood Lane, Horizon Court, Somerset Court, Hillcrest Lane, Highland Drive, Decorah Lane, Aspen Court, Aspen Court easement to Silica Road, Lakeview Road from Silica Road north to end is complete. Green Bay Pipe and TV indicated they found no issues and everything looked great.

Commission will discuss 2020 televising during their next meeting.

d. Other maintenance and operational issues. No matters to report at this time.

2. Clearwater Inspections.

The team has two locations for enforcement letters; one is missing cleanout caps and the other needs to install a sump pump in the second sump pit or fill the pit.

Unfinished Business:

No unfinished business.

New Business:

1. Byran Perl lateral capping. April 2019, Perl contacted Cindy, the District's Accountant, questioning why he's still receiving a sewer bill for the former Rosenthal warehouse. Perl reported he hired Mand to cap the sewer after the fire due to the fact the building was no longer served by electricity. Perl reported he obtained a permit to cap the sewer. Cindy explained to Perl that there would still be a minimum charge. The District does not have a disconnect permit process.

Andy Karls, District Inspector, received a call from Jason Gulig at least a couple of years ago. Andy advised Jason of the requirement that he be notified for an inspection when he does the work. Andy never received a call.

On or about December 3rd, the building was demolished. The status of the sewer lateral is unknown. It was noted that Jason Gulig's backhoe is at the site.

Gius contacted Jason Gulig. Gulig reported he had capped the lateral a few years ago and that John Rickert inspected his work. Rickert verified receiving a call; however, by the time he arrived at the site, no one was present and all he could verify was disturbed gravel. Gulig offered to re-open the site, at no charge, so that the cap could be inspected.

The Commission discussed two options: require Gulig re-open the site or have the lateral televised.

Motion by Bill Gius, second by John Rickert, to have Jason Gulig re-open the site to verify the lateral is properly capped, with inspection to be done by John Rickert or Andy Karls, and the cost is to be borne by the property owner. Motion carried (3-0).

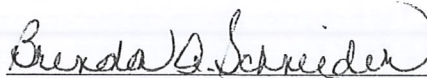
2. Inspection Procedure Review. The Commission will research a capping sewer lateral application form.
3. Financial Review. President Gius discussed the District's remaining debt to the City of \$433,000 and the estimated obligation of \$177,500 for the District's portion of the treatment plant's 5-year capital improvement plans. Lengthy discussion ensued regarding various aspects of the District's financial position. Katherine Diederich will compile a 5-year budget.
4. Newsletter. The Commission will compile a newsletter to reassure the residents that the District remains financially solvent, the construction loan was paid-off and provide information regarding future treatment plant projects.

Schedule the next meeting. The next monthly meeting is scheduled for Wednesday, January 15th, at 6:00 pm, at the Town Hall.

Public Comment. None presented.

Adjournment. Motion by Bill Gius, second by Katherine Diederich, to adjourn the meeting at 7:20 pm. Motion carried (3-0).

Attest:



Brenda A. Schneider, District Recording Secretary