

**TAYCHEEDAH SANITARY DISTRICT #3**  
**MONTHLY COMMISSION MEETING**  
**JANUARY 18, 2018**  
**7:00 P.M.**  
**TAYCHEEDAH TOWN HALL**

Members present: President Bill Gius and Commissioner Mike Sabel. Excused: Commissioner John Rickert. Also present: Recording Secretary Brenda Schneider and Joe Huffinan, East Central Wisconsin Regional Planning Commission.

Call to order. President Gius called the meeting to order at 7:04 p.m.

Pledge of Allegiance. The Commission dispensed with the Pledge of Allegiance.

Approval of minutes. Motion by Mike Sabel, second by Bill Gius, to approve the minutes of the December 20<sup>th</sup>, 2017 Monthly Meeting as distributed. Motion carried (2-0).

Approval of bills. Motion by Bill Gius, second by Mike Sabel, to approve the bills (order #1-9), for a total of \$12,811.77, and to authorize the following:

- Transfer \$11,000.00 from the Operations/User Charge Account to the regular checking account, and
- Transfer \$134.56 from the Operations/Inspections Account to the regular checking account.

Motion carried (2-0). The detailed reports associated with the Sabel Mechanical invoices were reviewed and accepted.

Sewer System Maintenance:

1. Consideration and possible action regarding general maintenance and operational issues.

- a. Run time/flow reports. December pump run time reports for all lift stations were distributed and reviewed. A few months ago, the Commission retained Speedy Clean to televise the Schuster Lane lift station area. The report noted five issues of concern, all of them in a relatively short segment on Hillside Circle. Bill Gius will research repair options.
- b. Lift stations and grinder pump stations. Sabel Mechanical recently swapped-out the pump at the Endres station due to a large chunk of rubber missing from the gasket. Sabel Mechanical was able to get a spare pump that was stored at the Town Hall.  
Bill Gius intends to further discuss the Utility Location Ordinance with the Town Board. The Ordinance was adopted in April, 2016; however, a uniform application form is yet to be compiled. It is also doubtful that the utility companies servicing the area have been informed of the requirement to obtain a permit when working in the rights-of-way. The Commission reviewed the Fond du Lac County Utility Permit Application form.
- c. Other maintenance and operational issues. A new business is moving into the Town of Taycheedah. This business will do televising.

2. Clearwater Inspections.

- a. Status of annual inspections. Nothing further to report at this time.
- b. Re-inspection of structures under remediation orders. There remains only one structure with a prior-year remediation order that have yet to be re-inspected for compliance. The Commission discussed enforcement. The District's ordinance needs to be reviewed. The Commission reviewed the Emergency Notice used by Taycheedah Sanitary District #1. The Commission may incorporate a version of this letter.
- c. Televising-plans for 2018. The Commission plans to contract for the televising of 2-3 miles of sewer main in 2018. The Commission will need to determine the area(s) to be televised for solicitation of quotes.

Unfinished Business:

1. Discuss the Agreement for the Allocation of Costs and Transportation of Wastewater Between Sanitary District No. 1 of the Town of Taycheedah and Town of Taycheedah Sanitary District #3. The Commission compared the existing agreement with the proposed agreement. The consensus of the Commission has been in support of an amendment to the current agreement; however, they acknowledged that the existing agreement would not need to be amended in order to change the methodology used in allocating operation and maintenance expenses. During the October 24<sup>th</sup>, 2017, joint sanitary district meeting, it was suggested the districts conduct a workshop meeting. Bill Gius needs to contact Mike Nett, President of Taycheedah Sanitary District #1.



2. Discuss the update of the Fond du Lac Sewer Service Area. Joe Huffman, East Central, projects the Town's increase in population at 1,100 residents by 2040. In order to accommodate this projection, an estimated 476 acres of additional sewer service area would need to be identified. The Commission's initial expansion areas need to be reduced. The Commission re-evaluated and altered future sewer service areas. Mr. Huffman will update the maps and run the revised calculations per the modifications to the map.

New Business:

1. Review Sewer Use Ordinance. Review was postponed to a future meeting.

Schedule the next meeting. The next meeting is scheduled for February 21<sup>st</sup>, at 6:00 pm, at the Town Hall.

Public Comment. None presented.

Adjournment. Motion by Bill Gius, second by Mike Sabel, to adjourn the meeting at 8:21 pm. Motion carried (2-0).

Attest: Brenda A. Schneider  
Brenda A. Schneider, District Recording Secretary



**CALUMET SANITARY DISTRICT  
FOND DU LAC SANITARY DISTRICT NO. 2  
JOHNSBURG SANITARY DISTRICT  
TAYCHEEDAH SANITARY DISTRICT NO. 1**

**Johnsburg Sanitary District (JSD):** President Franz Schmitz and Commissioner Ken Schneider. Absent: Commissioner Dennis Lefeber.

**Taycheedah Sanitary District No. 1 (TSD#1):** President Mike Nett and Commissioners Dan Weber and Jim Huck.

**Taycheedah Sanitary District No. 3:** President Bill Gius and Commissioner John Rickert. Absent: Commissioner Mike Sabel.

**Also present:** Kathy Diederich, Schenck and Town of Taycheedah Treasurer; and, Brenda Schneider, Recording Secretary for Johnsburg Sanitary District and Taycheedah Sanitary District No. 3.

The meeting was called to order at 5:30 p.m.

**APPROVAL OF MINUTES OF THE LAST MEETING**

Motion by Gary Watry, second by Franz Schmitz, to approve the minutes of the October 26<sup>th</sup>, 2017, meeting. Motion carried unanimously by voice vote.

**STATUS OF THE AMENDMENT TO THE FOND DU LAC SEWER SERVICE AREA**

The towns and the City have finalized the Inter-municipal Boundary Agreement. East Central Wisconsin Regional Planning Commission initiated the Sewer Service Area (SSA) amendment project in 2012 but decided to await the adoption of the Boundary Agreement. The project is in process.

Joe Hoffman, East Central, has met with districts. Amended SSA maps have been reviewed. Some modifications are pending.

**SHARED SEWER REPAIR ISSUES**

TSD#1 did not have significant repairs to report.

CSD is looking for a new maintenance person. They questioned to possibility of the districts hiring a full-time person. Interest was not expressed by the other districts.

**PREVENTATIVE MAINTENANCE**

Rick Malon, Town of Friendship, has done some sulfuric acid treatment for other districts.

**2018 TELEVISIONING PLANS**

Bill Gius reported that the OSG is planning to jointly bid televising. Eric Otte will compile the collective bid.

**OSG EXECUTIVE COMMITTEE REPORT**

Bill Gius reported that the City of Fond du Lac is awaiting word from the State regarding the new requirement for phosphorus removal based upon the variance approved last year. A fine is anticipated that is planned to be applied to the general fund.



The ammonia removal project is estimated to cost \$3M over the next few years. The City has awarded the bid to Miron for planning the project and assisting in the design in order to meet the new required levels.

## OPERATIONS & MAINTENANCE AGREEMENTS

### Discuss amendments to the Agreements

Several years ago, TSD#1 distributed draft revised Agreements. Their goal has been to have consistency amongst the three districts and to use metered flows at their three lift stations for O&M billing purposes. Kathy Diederich reported that TSD#1 anticipated all members would accept the document as distributed.

TSD#3 and JSD expressed support in incorporating an addendum to their current Agreements. CSD President Burg reported that he thought Past-President Wehner had fully vetted the revised document. He was under the impression the only change to the document was to the cost-sharing calculations. Based upon this misunderstanding, his Commission has approved and signed the draft Agreement. Burg contacted TSD#1's Deputy Clerk to request a copy of the signed document. He needs to compare it to the original Agreement.

TSD#1 President Mike Nett was not aware changes other than cost-sharing calculations were included in the draft Agreement. It is his understanding that Ron Cunzenheim was involved with the compilation and Eric Otte has reviewed it. His Commission's main concern has always been the cost-share methodology.

Bill Gius presented TSD#1 with a written statement regarding his concerns and objections. Bill offered to meet for a workshop meeting to further discuss the matter.

### Review Quarterly billings

Kathy Diederich distributed an analysis of the districts' 2017 flow.

2017-4<sup>th</sup> qt. O&M bills planned to be included in the cost-share were follows:

- |   |                |                            |
|---|----------------|----------------------------|
| • Work logs for the inspection and maintenance employees were reviewed. |                |                            |
| • Speedy Clean  | evenly divided | vacuum clean lift stations |
| • JE Arthur   | evenly divided | RFP-wet well cleaning      |
|   |                | \$2,925.00                 |
|   |                | \$220.00                   |

## PUBLIC COMMENT

Bill Gius introduced representatives of North Shore Environmental Construction. The company will be moving into the Sandy Beach Business Park on or about April 3<sup>rd</sup>. Chad Gutkowski, Keith Hitzke and Dave Johnson explained that their company is a heavy construction firm that handles many aspects of wastewater, including treatment plants. They have a 24/7 emergency division that provides spill clean-up. They will have a vac truck, roll-off boxes and portable tanks at the Taycheedah location that will allow them to quickly remove and store large amounts of liquid. They do a great deal of work for the EPA. They are planning an open house in May.

## ADJOURNMENT

Motion by Gary Watry, second by Ken Schneider, to adjourn at 6:46 p.m. Motion carried unanimously by voice vote.

## SCHEDULE THE NEXT MEETINGS

Thursday, April 26<sup>th</sup>, 2018  
Thursday, July 26<sup>th</sup>, 2018  
Thursday, October 25<sup>th</sup>, 2018  
Thursday, January 24<sup>th</sup>, 2019

Attest: Brenda A. Schneider  
Brenda A. Schneider, Recording Secretary  
Johnsburg Sanitary District  
Taycheedah Sanitary District #3

TAYCHEEDAH SANITARY DISTRICT #3  
MONTHLY COMMISSION MEETING  
FEBRUARY 21, 2018  
6:00 P.M.  
TAYCHEEDAH TOWN HALL

Members present: President Bill Gius and Commissioner John Rickert. Excused: Commissioner Mike Sabel. Also present: Recording Secretary Brenda Schneider and Mike Immel, Rural Mutual Insurance Co.

Call to order. President Gius called the meeting to order at 6:00 p.m.

Pledge of Allegiance. The Pledge of Allegiance was recited.

Presentation: Annual insurance review with Mike Immel, Rural Mutual Insurance Co. Mr. Immel requested the Commission review the stations for replacement value to ensure adequate coverage. All other coverage was reviewed.

Approval of minutes. President Gius declared the minutes of the January 18, 2018 meeting accepted as distributed.

Approval of bills. Motion by Bill Gius, second by John Rickert, to approve the bills (order #10-15), for a total of \$91,541.86, and to authorize the following:

- Transfer \$92,000.00 from the Operations/User Charge Account to the regular checking account.

Motion carried (2-0).

Sewer System Maintenance:

1. Consideration and possible action regarding general maintenance and operational issues.
  - a. Run time/flow reports. January pump run time reports for all lift stations were distributed and reviewed. Overall, run times have been fairly consistent, with the exception of periodic spikes at Church Road. Commission also concurred that the run times at the Shady Lane station seem high for the few homes that it serves. In the near future, the Commission will inspect the condition of the grout work, as well as the pumps and check valves.
  - b. Lift stations and grinder pump stations. Nothing to report at this time
  - c. Other maintenance and operational issues. Nothing to report at this time.
2. Clearwater Inspections.
  - a. Status of annual inspections. More inspections are planned for 2018.
  - b. Re-inspection of structures under remediation orders. Ordinance enforcement needs to be addressed.
  - c. Televising-plans for 2018. The Commission plans to contract for the televising of 2-3 miles of sewer main in 2018. The areas designated are as follows: Shady Lane/W Ann Randall/E Ann Randall, Cty. WH (from Church Road west to meter station), Ledgeview Springs Drive, Jennie Lee Court and Braun Drive.

Unfinished Business:

1. Discuss the Agreement for the Allocation of Costs and Transportation of Wastewater Between Sanitary District No. 1 of the Town of Taycheedah and Town of Taycheedah Sanitary District #3. The consensus of the Commission has been in support of an amendment to the current agreement; however, they acknowledged that the existing agreement would not need to be amended in order to change the methodology used in allocating operation and maintenance expenses. During the January 25<sup>th</sup>, 2018, joint sanitary district meeting, President Gius presented his written summary of the changes proposed in comparison to the existing Agreement. Nothing further to report at this time.
2. Discuss the update of the Fond du Lac Sewer Service Area. During the February meeting, Joe Huffman, East Central, presented his projection that the Town's population will increase by 1,100 residents by the year 2040. In order to accommodate this projection, the draft sewer service area, as recently established, had to be reduced. The Commission re-evaluated and reduced future sewer service areas. The Commission had nothing further to report.
3. Review Sewer Use Ordinance. Review was postponed to the next meeting.

New Business:

1. Discuss accounting services. Discussion was postponed to the next meeting.

Schedule the next meeting. The next meeting is scheduled for March 21<sup>st</sup>, at 6:00 pm, at the Town Hall. The April meeting was tentatively scheduled for April 11<sup>th</sup>, or April 16<sup>th</sup>, at 6:00 pm.



Public Comment. None presented.

Adjournment. Motion by Bill Gius, second by John Rickert, to adjourn the meeting at 7:02 pm. Motion carried (2-0).

Attest: Brenda A. Schneider  
Brenda A. Schneider, District Recording Secretary



**TAYCHEEDAH SANITARY DISTRICT #3**  
**MONTHLY COMMISSION MEETING**  
**MARCH 19, 2018**  
**6:00 P.M.**  
**TAYCHEEDAH TOWN HALL**

Members present: President Bill Gius and Commissioners John Rickert and Mike Sabel. Also present: Recording Secretary Brenda Schneider.

Call to order. President Gius called the meeting to order at 6:00 p.m.

Pledge of Allegiance. The Pledge of Allegiance was recited.

Approval of minutes. Motion by John Rickert, second by Mike Sabel, to approve the minutes of the February 21, 2018, meeting as distributed. Motion carried (3-0).

Approval of bills. Motion by Bill Gius, second by John Rickert, to approve the bills (order #16-19), for a total of \$941.30, excluding \$479.56 and \$3,937.88 invoiced by Sabel Mechanical due to a need for further information, and to authorize the following:

- Transfer \$1,000.00 from the Operations/User Charge Account to the regular checking account, and
- Transfer \$10,902.74 from the Debt Service Account to the Operations/User Charge Account.

Motion carried (3-0).

Sewer System Maintenance:

1. Consideration and possible action regarding general maintenance and operational issues.

- a. Run time/flow reports. February pump-run time reports for all lift stations were distributed and reviewed. Commission expressed concern regarding spikes in flow at the Schuster Lane and Shady Lane lift stations. Bill Gius is in the process of researching the development of a line graph of the past three years of flow using the Missions data.

The height of the manholes in the Badger Lane and Hunters Lane area were raised last year.

- b. Lift stations and grinder pump stations. The Schuster Lane and Shady Lane lift stations were recently cleaned.

The Commission reviewed details of the lift station and grinder pump station components. The Commission needs to compile replacement costs for insurance purposes. Bill Gius will contact Eric Otte regarding professional assistance.

- c. Other maintenance and operational issues. All sanitary districts need to continue to be vigilant regarding unusual increases flow.

Commission reviewed the application for Construction in the Right-of-way submitted by Alliant Energy for work along Lakeview Road and Evergreen Court.

Autumn with the City at the treatment plant is leaving next week. Cody, her assistant, will take over some of her duties.

The OSG intends to begin re-negotiation of the Agreement in the near future. The current Agreement with the City expires 12/31/2019.

2. Clearwater Inspections.

- a. Status of annual inspections. The areas planned for inspection during 2018 are as follows: Silica Road, Hawk's Landing, Sand Hill Ridge subdivision and Lakeview Road subdivision. A newsletter regarding the upcoming inspections will be included in the next billing.

- b. Re-inspection of structures under remediation orders. Ordinance enforcement needs to be addressed.

- c. Televising-plans for 2018. The Commission consensus was to proceed with plans to contract for the televising of the following streets: Shady Lane/W Ann Randall/E Ann Randall, Cty. WH (from Church Road west to meter station), Ledgeview Springs Drive, Jennie Lee Court and Braun Drive.

Unfinished Business:

1. Discuss the Agreement for the Allocation of Costs and Transportation of Wastewater Between Sanitary District No. 1 of the Town of Taycheedah and Town of Taycheedah Sanitary District #3. The consensus of the Commission has been in support of an amendment to the current agreement; however, they acknowledged that the existing agreement would not need to be amended in order to change the methodology used in allocating operation and maintenance expenses. During the January 25<sup>th</sup>, 2018, joint sanitary district meeting, President Gius presented his written summary of the changes proposed in comparison to the existing Agreement. Nothing further to report at this time.

2. Discuss the update of the Fond du Lac Sewer Service Area. During the February meeting, Joe Huffman, East Central, presented his projection that the Town's population will increase by 1,100 residents by the year 2040. In order to accommodate this projection, the draft sewer service area, as recently established, had to be reduced. The Commission re-evaluated and reduced future sewer service areas. The Commission had nothing further to report.
3. Review Sewer Use Ordinance. Review was postponed to the next meeting.

New Business:

1. Discuss accounting services. Discussion was postponed for further research.

Schedule the next meeting. The next meeting is scheduled for April 16<sup>th</sup>, at 6:00 pm, at the Town Hall. The Joint Quarterly Meeting will be on April 26<sup>th</sup>.

Public Comment. None presented.

Adjournment. Motion by Bill Gius, second by John Rickert, to adjourn the meeting at 7:00 pm. Motion carried (3-0).

Attest: Brenda A. Schneider  
Brenda A. Schneider, District Recording Secretary



**TAYCHEEDAH SANITARY DISTRICT #3**  
**MONTHLY COMMISSION MEETING**  
**APRIL 5, 2018**  
**6:00 P.M.**  
**TAYCHEEDAH TOWN HALL**

Members present: President Bill Gius and Commissioners John Rickert and Mike Sabel. Also present: Recording Secretary Brenda Schneider.

1. Call to order. President Gius called the meeting to order at 6:00 pm.
2. Consideration and possible action to defer connection of a new house at N8410 County Road QQ. Dennis Schneider, the owner of the original parcel, split slightly over five acres off of the parcel and sold it.

Nathan Schneider and his wife plan to break ground within the next couple of weeks for the building a new house approximately 900 feet from the road. Nathan has taken steps to use an on-site system for wastewater.

Dennis Schneider was under the impression that his property was removed from the sanitary district; and therefore he thought was exempt from connection to the sewer. It was noted that the title company and the builder recently contacted representatives of the district regarding this perceived option to connect.

It was determined that the confusion goes back to a letter, dated April 19, 2006, sent to Dennis Schneider by Taycheedah Sanitary District #1 then President Dan Deuster. At that time, TSD#1 was in desperate need to swap acreage in the Fond du Lac sewer service area due to the fact that they had over-extended service commitments. Due to the fact that TSD#1 did not have sufficient unallocated acreage to swap, they looked to TSD#3 for said acreage. Once contacted by Eric Fowle, Executive Director of East Central Wisconsin Regional Planning, Jim Hovland, former President of TSD#3, strongly opposed swapping the Dennis Schneider land and the adjacent Orlando Schneider land due to the fact that services were already available to both of these parcels. TSD#1 apparently did not follow-up with Schneider as to the outcome of the swapping of his land. It was also presumed that Schneider did not attend the May 10<sup>th</sup> meeting noted in the letter.

President Gius spoke with Attorney John St Peter regarding this matter. St. Peter offered the following options:

- TSD#3 can require connection,
- TSD#3 can defer connection under very specific conditions, or
- Schneider could petition the Town Board from formal removal from the sanitary district.

After considerable discussion of the various options, motion by Bill Gius, second by Mike Sabel, to defer the requirement to connect the new construction Nathan Schneider home (N8410 Cty. QQ) to the sanitary sewer under the condition any other house, in any direction, any further development of the Dennis Schneider property (as known in 2006) or any development of the adjacent property currently owned by Redtail Dairy (previously recognized as the Orlando Schneider property) would require connection of the Nathan Schneider home, as well as any other current or future structures requiring service per the Sanitary District Ordinance regarding sewer extensions. All costs incurred by the future said connection of the Nathan Schneider home, as well as any remaining special assessment levied against the Dennis Schneider property, shall be borne by the property owner(s). Attorney St. Peter/Parmentier will assist the Commission in drafting an agreement. Motion carried (3-0).

3. Adjournment. Motion by Bill Gius, second by John Rickert, to adjourn the meeting at 6:26 pm. Motion carried (3-0).

Attest: Brenda A. Schneider  
Brenda A. Schneider, District Recording Secretary



**TAYCHEEDAH SANITARY DISTRICT #3**  
**MONTHLY COMMISSION MEETING**  
**APRIL 16, 2018**  
**6:00 P.M.**  
**TAYCHEEDAH TOWN HALL**

Members present: President Bill Gius and Commissioners John Rickert and Mike Sabel. Also present: Recording Secretary Brenda Schneider.

Call to order. President Gius called the meeting to order at 6:00 p.m.

Pledge of Allegiance. The Pledge of Allegiance was recited.

Approval of minutes. Motion by John Rickert, second by Mike Sabel, to approve the minutes of the March 18<sup>th</sup> monthly meeting and the April 5<sup>th</sup> special meeting, as distributed. Motion carried (3-0).

Approval of bills. Motion by Bill Gius, second by John Rickert, to approve the bills (order #20-30), for a total of \$10,183.78, and to authorize the following:

- Transfer \$9,675.00 from the Operations/User Charge Account to the regular checking account, and
- Acknowledge the loan payment of \$161,300.00 from the Debt Service Account (\$150,000 principle/\$11,300 interest).

The refund of a possible erroneous special assessment installment payment to Robyn Calvey was postponed pending confirmation from Town Treasurer Kathy Diederich. Motion carried (3-0).

Sewer System Maintenance:

1. Consideration and possible action regarding general maintenance and operational issues.

- a. Run time/flow reports. March pump-run time reports for all lift stations were distributed and reviewed. Commission noted that flow seems to have stabilized.

Commission discussed a possible weak impellor at the Cty, WH station due to a noticeable difference in run-time between the two pumps. They will keep an eye on this.

- b. Lift stations and grinder pump stations. The Commission reviewed details of the lift station and grinder pump station components. The Commission needs to evaluate replacement costs for insurance purposes. Eric Otte will compile an estimate. His report is expected sometime next week.

- c. Other maintenance and operational issues. The City applied to the DNR for a Multi Discharger Variance. The variance has been approved. Basically, the variance allows for the payment of an annual fee, estimated to be \$364,000, in lieu of installing additional equipment that would reduce the phosphorus in the discharge in an attempt to meet the new unrealistic level in the lake. The estimate for treatment plant modifications and watershed programs is \$20-80,000,000. These expenses would be cost-shared proportionately by the using districts, as will the MDV fees. The Outlying Sewer Group collective comprise 25% of the total.

Three manhole covers were recently discovered knocked-off of their frames along Lakeview Road. These manholes were marked with reflective plexi-posts. Based upon evidence at the scene, it is presumed that the manholes were hit last fall.

Commission reviewed the application for Construction in the Right-of-way submitted by Alliant Energy at W3657 Taynette Circle.

2. Clearwater Inspections.

- a. Status of annual inspections. The areas planned for inspection during 2018 are as follows: Silica Road, Hawk's Landing, Sand Hill Ridge subdivision and Lakeview Road subdivision. A newsletter regarding the upcoming inspections was included with the April billing. The team plans to start soon.
- b. Re-inspection of structures under remediation orders. There remains one remediation order from 2017. The tops of the clean-outs were sheered-off. Ordinance enforcement needs to be addressed.
- c. Televising-plans for 2018. The Commission consensus is to proceed with plans to contract for the televising of the following streets: Shady Lane/W Ann Randall/E Ann Randall, Cty. WH (from Church Road west to meter station), Ledgeview Springs Drive, Jennie Lee Court and Braun Drive. The information was provided to Eric Otte.

Unfinished Business:

1. Discuss the Agreement for the Allocation of Costs and Transportation of Wastewater Between Sanitary District No. 1 of the Town of Taycheedah and Town of Taycheedah Sanitary District #3. The consensus of the Commission has been in support of an amendment to the current agreement; however, they acknowledged that the existing agreement would not need to be amended in order to change the methodology used in allocating operation and maintenance expenses. During the January 25<sup>th</sup>, 2018, joint sanitary district meeting, President Gius presented his written summary of the changes proposed in comparison to the existing Agreement. The matter is expected to be further discussed during the April 26<sup>th</sup> joint meeting.
2. Discuss the update of the Fond du Lac Sewer Service Area. During the February meeting, Joe Huffman, East Central, presented his projection that the Town's population will increase by 1,100 residents by the year 2040. In order to accommodate this projection, the draft sewer service area, as recently established, had to be reduced. The Commission re-evaluated and reduced future sewer service areas. The Commission had nothing further to report.
3. Review Sewer Use Ordinance. Review was postponed to the next meeting.

New Business:

1. Discuss accounting services. Discussion was postponed for further research.
2. Consideration and possible approval of an agreement to defer connection of a house at N8410 Cty. QQ. Possible approval of a formal agreement was postponed to the next meeting.

Schedule the next meeting. The next meeting is scheduled for May 16<sup>th</sup>, at 6:00 pm, at the Town Hall.

Public Comment. None presented.

Adjournment. Motion by John Rickert, second by Mike Sabel, to adjourn the meeting at 7:23 pm. Motion carried (3-0).

Attest: Brenda A. Schneider  
Brenda A. Schneider, District Recording Secretary



**CALUMET SANITARY DISTRICT  
FOND DU LAC SANITARY DISTRICT NO. 2  
JOHNSBURG SANITARY DISTRICT  
TAYCHEEDAH SANITARY DISTRICT NO. 1  
TAYCHEEDAH SANITARY DISTRICT NO. 3  
JOINT QUARTERLY INFORMATIONAL MEETING  
April 26th, 2018  
5:30 P.M.  
TAYCHEEDAH TOWN HALL**

**ROLL CALL OF MEMBERS PRESENT:**

**Calumet Sanitary District (CSD):** President Dave Burg and Commissioner Gary Watry, Absent: Commissioner Allen Schmitz.

**Fond du Lac Sanitary District No. 2 (FdL#2):** Absent: President Brian Balson and Commissioners Bob Giese and Tom Beltz.

**Johnsburg Sanitary District (JSD):** President Franz Schmitz, Commissioner Ken Schneider and Commissioner Dennis Lefebvre.

**Taycheedah Sanitary District No. 1 (TSD#1):** Commissioner Dan Weber and Commissioner Jim Huck. Absent: President Mike Nett and.

**Taycheedah Sanitary District No. 3:** President Bill Gius, Absent: Commissioner John Rickert and Commissioner Mike Sabel.

**Also present:** Kathy Diederich, Schenck SC and Town of Taycheedah Treasurer; Absent: Brenda Schneider, Recording Secretary for Johnsburg Sanitary District and Taycheedah Sanitary District No. 3.

The meeting was called to order at 5:30 p.m.

**APPROVAL OF MINUTES OF THE LAST MEETING**

Motion by Franz Schmitz, second by Dan Weber, to approve the minutes of the January 25<sup>th</sup>, 2018 meeting. Motion carried unanimously by voice vote.

**STATUS OF THE AMENDMENT TO THE FOND DU LAC SEWER SERVICE AREA**

TSD#3 contacted Eric Otte. Attorney Matt Parmentier was also involved.

**SHARED SEWER REPAIR ISSUES**

CSD indicated they had a generator fail. They also disclosed tampering at the Hwy 151 and Fisherman's road infrastructure.

TSD #1 and TSD#3 were alerted by the City that they had spikes in flow.

**PREVENTATIVE MAINTENANCE**

CSD is replacing manholes, rings and covers.

**OSG EXECUTIVE COMMITTEE REPORT**

Bill was able to provide a report. Cody replaced Autumn, next meeting in May 17<sup>th</sup>, 2018. Topics will include the upcoming agreement, allocation of DNR Fines and discussion on which City fund (General) will receive vs. a restricted sewer treatment fund, Prosperous removal, ammonia removal process (\$3.6 million)



## OPERATIONS & MAINTENANCE AGREEMENTS

### Discuss amendments to the Agreements

No discussion took place.

### Review Quarterly billings

2018-1<sup>st</sup> qt. O&M bills planned to be included in the cost-share were follows:

- Work logs for the inspection and maintenance employees were reviewed.
- Total Energy Systems Gladstone-generator fee \$375.00
- Total Energy Systems Brookhaven-generator fee \$375.00
- Total Energy Systems Winnebago Dr.-generator fee \$375.00
- Total Energy Systems Gladstone-generator work \$294.85
- Total Energy Systems Winnebago Dr.-crank case work \$977.10

### PUBLIC COMMENT

None was given.

### ADJOURNMENT

Motion by Franz, second by Dan Weber, to adjourn at 6:00 p.m. Motion carried unanimously by voice vote.

### SCHEDULE THE NEXT MEETINGS

Thursday, July 26<sup>th</sup>, 2018  
Thursday, October 25<sup>th</sup>, 2018  
Thursday, January 24<sup>th</sup>, 2019  
Thursday, April 25<sup>th</sup>, 2019

Attest:

\_\_\_\_\_  
Brenda A. Schneider, Recording Secretary  
Johnsburg Sanitary District  
Taycheedah Sanitary District #3  
(Surrogate Katherine Diederich-Town of  
Taycheedah Treasurer submitted on her behalf)

**TAYCHEEDAH SANITARY DISTRICT #3**  
**MONTHLY COMMISSION MEETING**  
**MAY 16, 2018**  
**6:00 P.M.**  
**TAYCHEEDAH TOWN HALL**

Members present: President Bill Gius and Commissioner John Rickert. Also present: Recording Secretary Brenda Schneider. Excused: Commissioner Mike Sabel.

Call to order. President Gius called the meeting to order at 6:01 p.m.

Pledge of Allegiance. The Pledge of Allegiance was recited.

Approval of minutes. Motion by John Rickert, second by Bill Gius, to approve the minutes of the April 16<sup>th</sup> monthly meeting, as distributed. Motion carried (2-0).

Approval of bills. Motion by John Rickert, second by Bill Gius, to approve the bills (order #32-41), for a total of \$2,942.31, and to authorize the following:

- Transfer \$3,200 from the Operations/User Charge Account to the regular checking account, and
- Transfer \$134.56 from Operations/Inspection Account to the regular checking account.

Motion carried (2-0).

- Motion by John Rickert, second by Bill Gius, to refund from the Debt Service Account a special assessment installment payment of \$401.20 erroneously charged against the Robyn Calvey property. Motion carried (2-0).
- Motion by Bill Gius, second by John Rickert, to send an invoice to Dan & Linda Calvey in the amount of \$401.20 for the 2017 special assessment installment payment that was not charged against their 2017 tax bill. Motion carried (2-0).

Sewer System Maintenance:

1. Consideration and possible action regarding general maintenance and operational issues.

- a. Run time/flow reports. April pump-run time reports for all lift stations were distributed and reviewed. Several sites had variance reports with the recent significant rain event, particularly Schuster Lane. The Commission suspects a worn impellor and/or malfunctioning check valve. It was noted that all of the pumps should be pulled and the impellers inspected.

Last month the Commission discussed a possible weak impellor at the Cty, WH station due to a noticeable difference in run-time between the two pumps. It was noted that the run times are now evening out.

- b. Lift stations and grinder pump stations. With the recent significant rain event, several stations reported run time variances, particularly Schuster Lane. The Commission suspects a worn impellor and/or malfunctioning check valve. It was noted that all of the pumps should be pulled and the impellers inspected.

Last month the Commission discussed a possible weak impellor at the Cty, WH station due to a noticeable difference in run-time between the two pumps. It was noted that the run times are now evening out.

Hal Henderson contacted Bill Gius regarding the reason for the disabling of the monitoring system for the QQ lift station. Said disabling was unknown to the Commission. Upon investigation, it was noted that the Missions box at this location had been tampered with to the point of being bent. Bill Gius will contact Sabel Mechanical to check on the system.

The Commission is awaiting a report from Eric Otte that is needed to evaluate replacement costs for insurance purposes.

- c. Other maintenance and operational issues. John Rickert will attend on Bill's behalf the May 17<sup>th</sup> OSG Executive Committee Meeting.

2. Clearwater Inspections.

- a. Status of annual inspections. The areas planned for inspection during 2018 are as follows: Silica Road, Hawk's Landing, Sand Hill Ridge subdivision and Lakeview Road subdivision. A newsletter regarding the upcoming inspections was included with the April billing. The team plans to start soon.

- b. Re-inspection of structures under remediation orders. There remains one remediation order from 2017. The tops of the clean-outs were sheered-off. Ordinance enforcement needs to be addressed.

- c. Televising-plans for 2018. The Commission consensus is to proceed with plans to contract for the televising of the following streets: Shady Lane/W Ann Randall/E Ann Randall, Cty. WH (from Church Road west to meter station), Ledgeview Springs Drive, Jennie Lee Court and Braun Drive. The information was provided



to Eric Otte. It was noted that Town of Fond du Lac Sanitary District No.2 is also planning to do some televising.

Unfinished Business:

1. Discuss the Agreement for the Allocation of Costs and Transportation of Wastewater Between Sanitary District No. 1 of the Town of Taycheedah and Town of Taycheedah Sanitary District #3. The consensus of the Commission has been in support of an amendment to the current agreement; however, they acknowledged that the existing agreement may not need to be amended in order to change the methodology used in allocating operation and maintenance expenses. During the January 25<sup>th</sup>, 2018, joint sanitary district meeting, President Gius presented his written summary of the changes proposed in comparison to the existing Agreement.
2. Discuss the update of the Fond du Lac Sewer Service Area. During the February meeting, Joe Huffman, East Central, presented his projection that the Town's population will increase by 1,100 residents by the year 2040. In order to accommodate this projection, the draft sewer service area, as recently established, had to be reduced. The Commission re-evaluated and reduced future sewer service areas. The Commission had nothing further to report.
3. Consideration and possible approval of an agreement to defer connection of a new house at N8410 Cty. QQ. The Commission reviewed the draft agreement. Bill will speak to Attorney John St Peter regarding some modifications to the document.
4. Review Sewer Use Ordinance. Review was postponed to the next meeting.
5. Discuss accounting services. The matter was postponed to the next meeting.

New Business:

1. Discuss inspection and underground utility locating services. Bill Gius wants John Rickert to be the back-up to Andy Karls for Digger's Hotline locate services.

Schedule the next meeting. The next meeting is scheduled for Thursday, June 21<sup>st</sup>, at 6:00 pm, at the Town Hall.

Public Comment. None presented.

Adjournment. Motion by Bill Gius, second by John Rickert, to adjourn the meeting at 7:20 pm. Motion carried (2-0).

Attest: Brenda A. Schneider  
Brenda A. Schneider, District Recording Secretary



TAYCHEEDAH SANITARY DISTRICT #3  
MONTHLY COMMISSION MEETING  
JUNE 21, 2018  
6:00 P.M.  
TAYCHEEDAH TOWN HALL

Members present: President Bill Gius and Commissioners John Rickert and Mike Sabel. Also present: Recording Secretary Brenda Schneider.

Call to order. President Gius called the meeting to order at 6:00 p.m.

Pledge of Allegiance. The Pledge of Allegiance was recited.

Approval of minutes. Motion by John Rickert, second by Mike Sabel, to approve the minutes of the May 16<sup>th</sup> monthly meeting, as distributed. Motion carried (3-0).

Approval of bills. Motion by John Rickert, second by Bill Gius, to approve the bills (order #42-56), for a total of \$10,952.87, excluding the voided duplicate check to Speedy Clean, and to authorize the following:

- Transfer \$11,000 from the Operations/User Charge Account to the regular checking account, and
- Transfer \$269.13 from Operations/Inspection Account to the regular checking account.

Motion carried (3-0).

Sewer System Maintenance:

1. Consideration and possible action regarding general maintenance and operational issues.

- a. Run time/flow reports. May pump-run time reports for all lift stations were distributed and reviewed. Also reviewed was a compilation of the prior three-year history as recorded by the Missions system.
- b. Lift stations and grinder pump stations. Sabel Mechanical recently pulled the pumps at Schuster Lane. They found worn impellers with plastic shopping bags, shop rags and a mop-head caught in them. It was noted that this was not the first time this type of material was found stuck in pump impellers. An informational bill insert will again be distributed regarding the flushing of foreign materials.  
Pump 1 at County WH may need to be replaced and Pump 2 needs to be evaluated.
- c. Other maintenance and operational issues. Nothing to report at this time.

2. Clearwater Inspections.

- a. Status of annual inspections. The areas planned for inspection during 2018 are as follows: Silica Road, Hawk's Landing, Sand Hill Ridge subdivision and Lakeview Road subdivision. A newsletter regarding the upcoming inspections was included with the April billing. Inspections have begun.
- b. Re-inspection of structures under remediation orders. There remains five homes under remediation orders that have yet to be re-inspected. The Team leave door-hangers that include contact information but none of owners respond.
- c. Televising-plans for 2018. The Commission consensus is to proceed with plans to contract for the televising of the following streets: Shady Lane/W Ann Randall/E Ann Randall, Cty. WH (from Church Road west to meter station), Ledgeview Springs Drive, Jennie Lee Court and Braun Drive. Eric Otte solicited bids. Bids were received from Green Bay Pipe & TV (\$.31 per foot for cleaning/\$.36 for televising) and Speedy Clean (\$.49 per foot for cleaning and \$.49 for televising). Motion Bill Gius, second by John Rickert, to accept the bid of \$.67 per foot by Green Bay Pipe & TV. Motion carried (3-0)

Unfinished Business:

1. Discuss the Agreement for the Allocation of Costs and Transportation of Wastewater Between Sanitary District No. 1 of the Town of Taycheedah and Town of Taycheedah Sanitary District #3. The consensus of the Commission has been in support of an amendment to the current agreement; however, they acknowledged that the existing agreement may not need to be amended in order to change the methodology used in allocating operation and maintenance expenses. During the January 25<sup>th</sup>, 2018, joint sanitary district meeting, President Gius presented his written summary of the changes proposed in comparison to the existing Agreement.
2. Discuss the update of the Fond du Lac Sewer Service Area. During the February meeting, Joe Huffman, East Central, presented his projection that the Town's population will increase by 1,100 residents by the year 2040. In order to accommodate this projection, the draft sewer service area, as recently established, had to be reduced. The Commission re-evaluated and reduced future sewer service areas.

Joe Hoffman, East Central Wisconsin Regional Planning, recently retired. Todd Vanderboom is Joe's replacement. Todd will be invited to the next joint sanitary district meeting.

3. Consideration and possible approval of an agreement to defer connection of a new house at N8410 Cty. QQ. The Commission was provided a copy of the Certified Survey Map. President Gius will provide the documents to Attorney John St Peter to be included in the final version of the Agreement.
4. Review Sewer Use Ordinance. Review was postponed to the next meeting.
5. Discuss accounting services. The matter was postponed to the next meeting.
6. Discuss inspection and underground utility locating services. Andy Karls handles this work for the District. Mike Sabel and John Rickert are Andy's back-ups in the event he's not available.

New Business:

1. Discuss the impact on funding due to the splitting of lots. Recently Lot 49, Lakeview subdivision, was split in half. The owner of Lot 50 and the owner of Lot 48 each purchased the half of Lot 49. Per the District funding plan, at some point in time, the District expected to receive \$5,383 when a new home is connected to the Lot 49 lateral. The District will research how the split was done and President Gius will obtain a legal opinion.
2. Discuss equipment replacement costs for insurance purposes. Eric Otte compiled estimates using price quotes from LW Allen. Equipment only for all sites totals \$500,000. It is assumed an estimate for labor needs to be included. Agent Mike Immel will be asked to attend the next meeting.
3. Discuss potential subdivision expansion. The consensus of the Commission was that any developer-initiated expansion will require a Memorandum of Understanding. It was noted that past developer extensions required District engineering's review of the plans, on-site inspections and compilation of record drawings, at the developer's expense.

Schedule the next meeting. The next meeting is scheduled for Thursday, July 12<sup>th</sup>, at 6:00 pm, at the Town Hall.

Public Comment. None presented.

Adjournment. Motion by Bill Gius, second by Mike Sabel, to adjourn the meeting at 7:25 pm. Motion carried (3-0).

Attest: Brenda A. Schneider  
Brenda A. Schneider, District Recording Secretary



**TAYCHEEDAH SANITARY DISTRICT #3**  
**MONTHLY COMMISSION MEETING**  
**JULY 16, 2018**  
**6:00 P.M.**  
**TAYCHEEDAH TOWN HALL**

Members present: President Bill Gius and Commissioners John Rickert and Mike Sabel. Also present: Recording Secretary Brenda Schneider.

Call to order. President Gius called the meeting to order at 6:05 p.m.

Pledge of Allegiance. The dispensed with the Pledge of Allegiance.

Approval of minutes. Motion by John Rickert, second by Mike Sabel, to approve the minutes of the June 21<sup>st</sup> monthly meeting, as distributed. Motion carried (3-0).

Approval of bills. Motion by Bill Gius, second by Mike Sabel, to approve the bills (order #57-66) for a total of \$18,446.98, noting that the attorney needs to itemize his bill, and to authorize the following:

- Transfer \$17,200 from the Operations/User Charge Account to the regular checking account.

Motion carried (3-0).

Sewer System Maintenance:

1. Consideration and possible action regarding general maintenance and operational issues.
  - a. Run time/flow reports. June pump-run time reports for all lift stations were distributed and reviewed. The Missions reporting system recently issued a pump runtime variance report for the Church Road lift station. There was over one inch of rain the prior Friday. The Commission will keep an eye on this station.
  - b. Lift stations and grinder pump stations. See Item a.
  - c. Other maintenance and operational issues. Nothing to report at this time.
2. Clearwater Inspections.
  - a. Status of annual inspections. The areas planned for inspection during 2018 are as follows: Silica Road, Hawk's Landing, Sand Hill Ridge subdivision and Lakeview Road subdivision. Inspections are in process.
  - b. Re-inspection of structures under remediation orders. The Team has been able to complete several re-inspections of homes under prior-year remediation orders. They are finding a number of locations missing frost sleeve covers due to the fact a contractor used ice cream pails that have now deteriorated.  
See Unfinished Business, Item #3.
  - c. Televising-plans for 2018. The Commission approved plans to contract with Green Bay Pipe & TV for the televising of the following streets: Shady Lane/W Ann Randall/E Ann Randall, Cty. WH (from Church Road west to meter station), Ledgeview Springs Drive, Jennie Lee Court and Braun Drive. It is unknown when this work will be done.

Unfinished Business:

1. Discuss the Agreement for the Allocation of Costs and Transportation of Wastewater Between Sanitary District No. 1 of the Town of Taycheedah and Town of Taycheedah Sanitary District #3. The consensus of the Commission has been in support of an amendment to the current agreement; however, they acknowledged that the existing agreement may not need to be amended in order to change the methodology used in allocating operation and maintenance expenses. During the January 25<sup>th</sup>, 2018, joint sanitary district meeting, President Gius presented his written summary of the changes proposed in comparison to the existing Agreement. Bill Gius recently contacted Mike Nett. The two agreed to meet some time in August.
2. Consideration and possible approval of an agreement to defer connection of a new house at N8410 Cty. QQ. President Gius provided the Certified Survey Map for the property to Attorney John St Peter. This documentation will be included in the final version of the Agreement. The document is in process.
3. Review Sewer Use Ordinance. Attorney Matt Parmentier opined that the District could generate citation authority. Prosecution would be handled via Circuit Court.
4. Discuss the impact on funding due to the splitting of lots. Recently Lot 49, Lakeview subdivision, was split in half. The owner of Lot 50 and the owner of Lot 48 each purchased half of Lot 49. Per the District funding plan, at some point in time, the District expected to receive \$5,383 when a new home is connected to the Lot 49 lateral. The Commission needs to perform a site visit to determine which half of Lot 49 has the lateral.

New Business:



1. Consideration and possible approval of the 2017 Compliance Maintenance Annual Report (CMAR) as required by the WDNR. Motion by Bill Gius, second by Mike Sabel, to approve the 2017 CMAR and file it with the DNR. Motion carried (3-0).

Schedule the next meeting. The next meeting is scheduled for Wednesday, August 15<sup>th</sup>, at 6:00 pm, at the Town Hall.

Public Comment. None presented.

Adjournment. Motion by Bill Gius, second by John Rickert, to adjourn the meeting at 6:58 pm. Motion carried (3-0).

Attest: Brenda A. Schneider  
Brenda A. Schneider, District Recording Secretary

**CALUMET SANITARY DISTRICT  
FOND DU LAC SANITARY DISTRICT NO. 2  
JOHNSBURG SANITARY DISTRICT  
TAYCHEEDAH SANITARY DISTRICT NO. 1  
TAYCHEEDAH SANITARY DISTRICT NO. 3  
JOINT QUARTERLY INFORMATIONAL MEETING  
JULY 26<sup>th</sup>, 2018  
5:30 P.M.  
TAYCHEEDAH TOWN HALL**

**ROLL CALL OF MEMBERS PRESENT:**

**Calumet Sanitary District (CSD):** President Dave Burg. Absent: Commissioners Gary Watry and Allen Schmitz.

**Fond du Lac Sanitary District No. 2 (FdL#2):** Absent: President Brian Balson and Commissioners Bob Giese and Tom Beltz.

**Johnsburg Sanitary District (JSD):** President Franz Schmitz. Absent: Commissioner Ken Schneider and Dennis Lefeber.

**Taycheedah Sanitary District No. 1 (TSD#1):** President Mike Nett and Commission Jim Huck. Absent: Commissioner Dan Weber.

**Taycheedah Sanitary District No. 3:** Commissioner John Rickert. Absent: President Bill Gius and Commissioner Mike Sabel.

**Also present:** Kathy Diederich, Schenck and Town of Taycheedah Treasurer; and, Brenda Schneider, Recording Secretary for Johnsburg Sanitary District and Taycheedah Sanitary District No. 3.

The meeting was called to order at 5:30 p.m.

**APPROVAL OF MINUTES OF THE LAST MEETING**

Minutes of the April 26, 2018 meeting were not prepared.

**STATUS OF THE AMENDMENT TO THE FOND DU LAC SEWER SERVICE AREA**

Joe Hoffman, East Central, met with all of the OSG districts. Amended SSA maps have been reviewed. Some modifications are pending. The City is in the review process.

Joe Huffman recently retired. Todd Vanderboom was selected to take over for Mr. Huffman.

**SHARED SEWER REPAIR ISSUES**

TSD#1 renewed the contract with Energenecs, issues with the Brookhaven pump were addressed and all three lift stations have been inspected.

**PREVENTATIVE MAINTENANCE**

CSD had Green Bay Pipe & TV televise approximately 75% of their system. Several significant issues were discovered. These issues include a crushed 4" lateral and needed grouting in some manholes and lift stations.

JSD plans to further discuss televising this year. A decision is pending.

TSD#3 has Green Bay Pipe & TV doing some televising.

TSD#1 retained Northern Pipe to clean some mains and grout some leaks.

CSD would like to explore increasing their force main size at Elm Beach. TSD#1 suggested they contact Eric Otte to study the possibility.

**OSG EXECUTIVE COMMITTEE REPORT**

No one in attendance was able to provide a report.



## OPERATIONS & MAINTENANCE AGREEMENTS

### Discuss amendments to the Agreements

Several years ago, TSD#1 distributed draft revised Agreements. Their goal has been to have consistency amongst the three districts and to use metered flows at their three lift stations for O&M billing purposes. It was anticipated that all districts would accept the document as distributed.

In the past, TSD#3 and JSD expressed support in incorporating an addendum to their current Agreements. CSD President Burg reported that he thought Past-President Wehner had fully vetted the revised document. He was under the impression the only change to the document was to the cost-sharing calculations. Based upon this misunderstanding, his Commission approved and signed the draft Agreement in May of 2017.

During the January 2018 Joint Meeting, TSD#3 President Bill Gius presented to TSD#1 President Mike Nett a written statement regarding his Commission's concerns and objections. Nett has reviewed the document and can dispute each item. Gius recently contact Nett to request a meeting. They plan to meet in August.

TSD#1's main objective has always been the cost-share methodology. They believe the proposed Agreement is an excellent document created by incorporating the relevant details from all three current agreements into one.

### Review Quarterly billings

2018-1<sup>st</sup> qt. O&M bills planned to be included in the cost-share were follows:

- |   |   |            |
|---|---|------------|
| • Work logs for the inspection and maintenance employees were reviewed. |   |            |
| • Northern Pipe   | shared sewer-need to exclude for a portion of Golf Course Drive | \$6,236.23 |
| • Energenec   | annual maintenance agreement                                    | \$4,180.00 |
| • Sabel Mechanical  | Brookhaven-motor issues   | \$587.07   |
| • Sabel Mechanical  | inspect all three lift stations                                 | \$1,565.80 |

### PUBLIC COMMENT


None was given.

### ADJOURNMENT

Motion by Mike Nett, second by Dave Burg, to adjourn at 6:16 p.m. Motion carried unanimously by voice vote.

### SCHEDULE THE NEXT MEETINGS

Thursday, October 25<sup>th</sup>, 2018  
Thursday, January 24<sup>th</sup>, 2019  
Thursday, April 25<sup>th</sup>, 2019  
Thursday, July 25<sup>th</sup>, 2019

Attest:   
Brenda A. Schneider, Recording Secretary  
Johnsburg Sanitary District  
Taycheedah Sanitary District #3

**TAYCHEEDAH SANITARY DISTRICT #3**  
**MONTHLY COMMISSION MEETING**  
**AUGUST 15, 2018**  
**6:00 P.M.**  
**TAYCHEEDAH TOWN HALL**

Members present: President Bill Gius and Commissioners John Rickert and Mike Sabel. Also present: Recording Secretary Brenda Schneider and Mike Immel, Rural Mutual Insurance Co.

Call to order. President Gius called the meeting to order at 6:05 p.m.

Pledge of Allegiance. The Pledge of Allegiance was recited.

Approval of minutes. Motion by John Rickert, second by Mike Sabel, to approve the minutes of the July 16<sup>th</sup>, monthly meeting, as distributed. Motion carried (3-0).

Approval of bills. Motion by Bill Gius, second by John Rickert, to approve the bills (order #67-73) for a total of \$1,657.35, and to authorize the following:

- Transfer \$2,000 from the Operations/User Charge Account to the regular checking account,
- Transfer \$269.13 from the Operations/Inspections Account to the regular checking account, and
- Transfer \$7,064.59 from the Operations/User Charge Account to the Reserve for Replacement Account.

Motion carried (3-0).

Sewer System Maintenance:

1. Consideration and possible action regarding general maintenance and operational issues.

- a. Run time/flow reports. July pump-run time reports for all lift stations were distributed and reviewed.
- b. Lift stations and grinder pump stations. The light on the Everson station on Decorah seems to be malfunctioning. John Rickert performed some tests of the system. It appears to be operating correctly. Bud Sabel will be asked to check the light for problems with in the light's system.

Sabel Mechanical submitted a bill for work done to a Decorah Lane grinder pump station. The bill noted grease build-up but doesn't note a specific location. Bill Gius will call Sabel for more information.

- c. Other maintenance and operational issues. The Missions reporting system recently sent alerts that the battery in the Shady Lane lift station needs to be replaced due to low voltage. John Rickert recently replaced the back-up battery in all six lift stations.

The Commission approved plans to contract with Green Bay Pipe & TV for the televising of the following streets: Shady Lane/W Ann Randall/E Ann Randall, Cty. WH (from Church Road west to meter station), Ledgeview Springs Drive, Jennie Lee Court and Braun Drive. The project is reportedly completed. The District has yet to receive the reports. Bill Gius will contact Eric Otte, JE Arthur & Associates, to inquire about said reports.

2. Clearwater Inspections.

- a. Status of annual inspections. The areas planned for inspection during 2018 are as follows: Silica Road, Hawk's Landing, Sand Hill Ridge subdivision and Lakeview Road subdivision. Inspections are going well.
- b. Re-inspection of structures under remediation orders. Nothing reported at this time.

Unfinished Business:

1. Review infrastructure replacement costs for the purpose of determining adequate insurance coverage. Current blanket coverage for all infrastructure is \$304,000. Based upon equipment replacement estimates compiled by Eric Otte, JE Arthur & Associates, and internal estimates for associated labor, replacement grinder pump station coverage was estimated at \$19,000 each, lift station coverage was estimated at \$73,000 each, and meter station coverage was estimated at \$35,000 each. It was noted that this does not include an estimated \$2,500 per lift station for the Missions system. Total estimated replacement coverage was \$729,000. The District's insurance coverage will be adjusted
2. Discuss the Agreement for the Allocation of Costs and Transportation of Wastewater Between Sanitary District No. 1 of the Town of Taycheedah and Town of Taycheedah Sanitary District #3. The consensus of the Commission has been in support of an amendment to the current agreement; however, they acknowledged that the existing agreement may not need to be amended in order to change the methodology used in allocating operation and maintenance expenses. During the January 25<sup>th</sup>, 2018, joint sanitary district meeting, President Gius presented his written summary of the changes proposed in comparison to the existing Agreement. Bill Gius recently contacted Mike Nett. The two agreed to meet some time in August. In the meantime, the Commissioners will consider amendment language during their next meeting.



3. Consideration and possible approval of an agreement to defer connection of a new house at N8410 Cty. QQ. The final version of the agreement was executed and will be recorded in the Fond du Lac County Register of Deeds Office.
4. Discuss the impact on funding due to the splitting of lots. Recently Lot 49, Lakeview subdivision, was split in half. The owner of Lot 50 and the owner of Lot 48 each purchased half of Lot 49. Per the District funding plan, at some point in time, the District expected to receive \$5,383 when a new home is connected to the Lot 49 lateral. The Commission performed a site visit. They determined that the lateral is located on the recently enlarged Lot 48. The title search detail for the three lots in question was reviewed. The deferred assessment was properly disclosed. Bill Gius will contact Attorney Matt Parmentier regarding this matter. The Commission may also consider an amendment to their ordinance requiring all assessments be paid in full upon sale.

New Business:

1. Review projected debt funding report. The current debt amortized scheduled was reviewed. Further analysis regarding additional principal payments will be reviewed during the next meeting, as well as the original phases of service map.

Schedule the next meeting. The next meeting is scheduled for Thursday, September 13<sup>th</sup>, at 6:00 pm, at the Town Hall.

Public Comment. None presented.

Adjournment. Motion by Bill Gius, second by John Rickert, to adjourn the meeting at 7:50 pm. Motion carried (3-0).

Attest: Brenda A. Schneider  
Brenda A. Schneider, District Recording Secretary

**TAYCHEEDAH SANITARY DISTRICT #3**  
**MONTHLY COMMISSION MEETING**  
**SEPTEMBER 13, 2018**  
**6:00 P.M.**  
**TAYCHEEDAH TOWN HALL**

Members present: President Bill Gius and Commissioners John Rickert and Mike Sabel. Also present: Recording Secretary Brenda Schneider.

Call to order. President Gius called the meeting to order at 6:01 p.m.

Pledge of Allegiance. The Pledge of Allegiance was recited.

Approval of minutes. Motion by John Rickert, second by Bill Gius, to approve the minutes of the August 15<sup>th</sup>, monthly meeting, as distributed. Motion carried (3-0).

Approval of bills. Motion by Bill Gius, second by John Rickert, to approve the bills (order #74-78) for a total of \$1,446.42. Motion carried (3-0).

Sewer System Maintenance:

1. Consideration and possible action regarding general maintenance and operational issues.

- a. Run time/flow reports. August pump-run time reports for all lift stations were distributed and reviewed. Increases were noted during heavy rain events.

John Rickert reported a conversation with the owner of N8195 Sunset Drive that occurred during home inspections. The owner showed John a location in the ditch where surface water is running directly into the ground. John noted the clean-out is capped at this property. The town has been notified of this situation.

- b. Lift stations and grinder pump stations. Bud Sabel checked on the light on the Everson station on Decorah. Bud changed the bad fuse and upgraded it to a florescent bulb.

- c. Other maintenance and operational issues. The Commission reviewed the televising report from Green Bay Pipe & TV for the following streets: Shady Lane/W Ann Randall/E Ann Randall, Cty. WH (from Church Road west to meter station), Ledgeview Springs Drive, Jennie Lee Court and Braun Drive. No problems were discovered. It was noted that repairs are needed based upon the 2017 report. The Commission discussed possible vendors.

2. Clearwater Inspections.

- a. Status of annual inspections. The areas planned for inspection during 2018 are as follows: Silica Road, Hawk's Landing, Sand Hill Ridge subdivision and Lakeview Road subdivision. This year's inspections are nearly complete.
- b. Re-inspection of structures under remediation orders. Soon the team will concentrate in remediation follow-up. There are a few interior issues but mostly of the orders are for replacement of clean-out caps.

Unfinished Business:

1. Discuss the Agreement for the Allocation of Costs and Transportation of Wastewater Between Sanitary District No. 1 of the Town of Taycheedah and Town of Taycheedah Sanitary District #3. The consensus of the Commission has been in support of an amendment to the current agreement; however, they acknowledged that the existing agreement may not need to be amended in order to change the methodology used in allocating operation and maintenance expenses. During the January 25<sup>th</sup>, 2018, joint sanitary district meeting, President Gius presented his written summary of the changes proposed in comparison to the existing Agreement. Bill Gius recently contacted Mike Nett. The two agreed to meet some time in August but were unable to do so.

Brenda Schneider reported a correction recently made by Taycheedah Sanitary District #1 to Johnburg Sanitary District's proposed agreement. The correction involves the methodology for cost-sharing maintenance and inspection labor expenses. It is expected the same correction will be made to TSD#3's proposed agreement; however, said corrected version of the document has yet to be received.

Bill Gius reported his conversation with Eric Otte. Mr. Otte was not involved in any way with the development of the document. He was merely asked by TSD#1 to review it and render an opinion. It is his opinion that the sharing of costs at each lift station is consistent with the 2000 Wastewater Agreement with the City. The Commission does not dispute Mr. Otte's opinion.



2. Discuss the impact on funding due to the splitting of lots. Recently Lot 49, Lakeview subdivision, was split in half. The owner of Lot 50 and the owner of Lot 48 each purchased half of Lot 49. Per the District funding plan, at some point in time, the District expected to receive \$5,383 when a new home is connected to the Lot 49 lateral. The Commission performed a site visit. They determined that the lateral is located on the recently enlarged Lot 48. The title search detail for the three lots in question was reviewed. The deferred assessment was properly disclosed. Bill Gius is working on a legal opinion from Attorney Matt Parmentier regarding this matter.
3. Review projected debt funding report. The current debt amortized scheduled was reviewed. Motion by Mike Sabel, second by John Rickert, to pay \$250,000 as an additional principal payment. Motion carried (3-0).

New Business:

1. Discuss matters relating to delinquent account. A report was provided. No action was taken.

Schedule the next meeting. The next meeting is scheduled for Wednesday, October 10<sup>th</sup>, at 6:00 pm, at the Town Hall.

Public Comment. None presented.

Adjournment. Motion by Mike Sabel, second by John Rickert, to adjourn the meeting at 7:45 pm. Motion carried (3-0).

Attest: Brenda A. Schneider  
Brenda A. Schneider, District Recording Secretary

TAYCHEEDAH SANITARY DISTRICT #3  
MONTHLY COMMISSION MEETING  
OCTOBER 10, 2018  
6:00 P.M.  
TAYCHEEDAH TOWN HALL

Members present: President Bill Gius and Commissioners John Rickert and Mike Sabel. Also present: Recording Secretary Brenda Schneider.

Call to order. President Gius called the meeting to order at 6:01 p.m.

Pledge of Allegiance. The Pledge of Allegiance was recited.

Approval of minutes. Motion by Mike Sabel, second by John Rickert, to approve the minutes of the September 13<sup>th</sup>, monthly meeting, as distributed. Motion carried (3-0).

Approval of bills. Motion by Bill Gius, second by John Rickert, to approve the bills (order #79-85) for a total of \$11,577.09, noting that #86, Rural Mutual Insurance Co. was voided. Motion carried (3-0).

Motion by Bill Gius, second by John Rickert to authorize the following:

- Transfer \$12,500 from the Operations/User Charge Account to the regular checking account, and
- Acknowledge the auto-draw of \$159,563.89 (\$150,000 prin./\$9,563.89 int.) for the semi-annual debt payment.

Motion carried (3-0).

Sewer System Maintenance:

1. Consideration and possible action regarding general maintenance and operational issues.

- a. Run time/flow reports. September pump-run time reports for all lift stations were distributed and reviewed.
- b. Lift stations and grinder pump stations. The QQ lift station has recently sent several low wet well level alarms but yet when John Rickert went to the station, the screen said high wet well level. It is believed the floats are coated with grease. Rickert will check on the floats. It's possible the high and low level floats are crossed. Bill Gius will contact Hal Henderson to see what he thinks may be causing the problem.
- c. Televising report. Michels is capable of doing the repairs. Gius will meet with David Rosenberg.
- d. Other maintenance and operational issues. Nothing to report.

2. Clearwater Inspections.

- a. Status of annual inspections. The areas planned for inspection during 2018 are as follows: Silica Road, Hawk's Landing, Sand Hill Ridge subdivision and Lakeview Road subdivision. Approximately 117 home inspections are complete.
- b. Re-inspection of structures under remediation orders. The team is concentrating on remediation follow-up. There are a few interior issues but mostly of the orders are for replacement of clean-out caps. There is also lack of cooperation from prior year orders.

Unfinished Business:

1. Discuss the Agreement for the Allocation of Costs and Transportation of Wastewater Between Sanitary District No. 1 of the Town of Taycheedah and Town of Taycheedah Sanitary District #3. The consensus of the Commission has been in support of an amendment to the current agreement in order to change the methodology used in allocating operation and maintenance expenses. The Commission will consider a formal amendment to the current Agreement.
2. Discuss the impact on funding due to the splitting of lots. Recently Lot 49, Lakeview subdivision, was split in half. The owner of Lot 50 and the owner of Lot 48 each purchased half of Lot 49. Per the District funding plan, at some point in time, the District expected to receive \$5,383 when a new home is connected to the Lot 49 lateral. The Commission performed a site visit. They determined that the lateral is located on the recently enlarged Lot 48. The title search detail for the three lots in question was reviewed. The deferred assessment was properly disclosed. Bill Gius and Brenda Schneider will meet with Attorney Matt Parmentier regarding this matter.

New Business:

(No new business.)

Schedule the next meeting. The next meeting is scheduled for Wednesday, November 14<sup>th</sup>, at 6:00 pm, at the Town Hall.

Public Comment. None presented.

Adjournment. Motion by John Rickert, second by Bill Gius, to adjourn the meeting at 7:00 pm. Motion carried (3-0).

Attest: Brenda A. Schneider  
Brenda A. Schneider, District Recording Secretary



**CALUMET SANITARY DISTRICT  
FOND DU LAC SANITARY DISTRICT NO. 2  
JOHNSBURG SANITARY DISTRICT  
TAYCHEEDAH SANITARY DISTRICT NO. 1  
TAYCHEEDAH SANITARY DISTRICT NO. 3  
JOINT QUARTERLY INFORMATIONAL MEETING  
OCTOBER 25<sup>th</sup>, 2018  
5:30 P.M.  
TAYCHEEDAH TOWN HALL**

**ROLL CALL OF MEMBERS PRESENT:**

**Calumet Sanitary District (CSD):** Commissioner Gary Watry. Absent: President Dave Burg and Commissioner Allen Schmitz.

**Fond du Lac Sanitary District No. 2 (FdL#2):** Absent: President Brian Balson and Commissioners Bob Giese and Tom Beltz.

**Johnsburg Sanitary District (JSD):** President Franz Schmitz and Commissioner Ken Schneider. Absent: Commissioner Dennis Lefeber.

**Taycheedah Sanitary District No. 1 (TSD#1):** President Mike Nett and Commission Jim Huck. Absent: Commissioner Dan Weber.

**Taycheedah Sanitary District No. 3:** President Bill Gius and Commissioner John Rickert. Absent: Commissioner Mike Sabel.

**Also present:** Kathy Diederich, Schenck and Town of Taycheedah Treasurer; and, Brenda Schneider, Recording Secretary for Johnsburg Sanitary District and Taycheedah Sanitary District No. 3.

The meeting was called to order at 5:32 p.m.

**APPROVAL OF MINUTES OF THE LAST MEETING**

Minutes of the April 26, 2018 meeting were not prepared. Motion by Franz Schmitz, second by Mike Nett, to approve the minutes of the July 26<sup>th</sup> meeting. Motion carried unanimously by voice vote.

**STATUS OF THE AMENDMENT TO THE FOND DU LAC SEWER SERVICE AREA**

Nothing to report at this time.

**SHARED SEWER REPAIR ISSUES**

TSD#3 contracted for a couple of miles of televising.

TSD#1 had some pumps tested. They learned the Winnebago Drive generator was running at about 60% capacity. Further evaluation showed that the gas meter was too small to supply enough fuel for maximum load operations of both pumps. Alliant has corrected the problem. There will be no cost-share for this correction.

**PREVENTATIVE MAINTENANCE**

JSD is considering contracting for televising. They have noticed spikes in pump run time during and after heavy rain events.

TSD#1 reported that all three stations are now on the Missions alarm system. They are participating in a training session on Monday.

**OSG EXECUTIVE COMMITTEE REPORT**

No one in attendance was able to provide a report. Their next meeting is November 15<sup>th</sup>, at 1:00, in North Fond du Lac.

## OPERATIONS & MAINTENANCE AGREEMENTS

### Proposed amending Agreement

Several years ago, TSD#1 distributed draft revised Agreements. Their goal is to have consistency amongst the three districts and to use metered flows at their three lift stations for O&M billing purposes. It was anticipated that all districts would accept the document as distributed.

In the past, TSD#3 and JSD expressed support in incorporating an addendum to their current Agreements. CSD President Burg reported that he thought Past-President Wehner had fully vetted the revised document. He was under the impression the only change to the document was to the cost-sharing calculations. Based upon this misunderstanding, his Commission approved and signed the draft Agreement in May of 2017.

During the January 2018 Joint Meeting, TSD#3 President Bill Gius presented to TSD#1 President Mike Nett a written statement regarding his Commission's concerns and objections. Nett has reviewed the document and can dispute each item. Gius and Nett attempted unsuccessfully to meet to discuss the matter.

TSD#1's main objective has always been the cost-share methodology. They believe the proposed Agreement is an excellent document created by incorporating the relevant details from all three current agreements into one.

September 6, 2018, Kathy Diederich and Mike Nett attended JSD's meeting. During this meeting, they learned a correction to the document regarding the cost-share of wages needs to be made to the document. TSD#1 reported that everyone's drafts will be corrected and circulated.

In the near future, JSD intends to submit their list of concerns to TSD#1.

### Review Quarterly billings

2018-3<sup>rd</sup> qt. O&M bills planned to be included in the cost-share were follows:

• Work logs for the inspection and maintenance employees were reviewed.		
• Energenecs	Brookhaven-heater issue	\$52.44
• Total Energy	Gladstone-monitoring fee	\$440.00
• Total Energy	Brookhaven-monitoring fee	\$440.00
• Total Energy	Winnebago Dr.-monitoring fee	\$440.00
• JE Arthur & Assoc.	Brookhaven- correct easement	not shared
• Total Energy	Gladstone-preventative maintenance	\$1,215.00
• Total Energy	Brookhaven-preventative maintenance	\$1,215.00
• Total Energy	Winnebago Dr.-preventative maintenance	\$1,215.00
• JE Arthur & Assoc.	meetings-RFP for new meters at lift stations	not shared
• Chuck's Excavating	adjust manhole-non shared sewer main	not shared

TSD#3 President Bill Gius arrived 6:00 p.m.

TSD#1 was reminded that the districts are awaiting adjusted past bills. The JE Arthur invoices need to be split based upon shared and non-shared work.

### PUBLIC COMMENT

None was given.

### ADJOURNMENT

Motion by Mike Nett, second by Ken Schneider, to adjourn at 6:07 p.m. Motion carried unanimously by voice vote.



**SCHEDULE THE NEXT MEETINGS:**

Thursday, January 24<sup>th</sup>, 2019

Thursday, April 25<sup>th</sup>, 2019

Thursday, July 25<sup>th</sup>, 2019

Thursday, October 24<sup>th</sup>, 2019

Attest: Brenda A. Schneider  
Brenda A. Schneider, Recording Secretary  
Johnsburg Sanitary District  
Taycheedah Sanitary District #3

**TAYCHEEDAH SANITARY DISTRICT #3**  
**MONTHLY COMMISSION MEETING**  
**NOVEMBER 14, 2018**  
**6:00 P.M.**  
**TAYCHEEDAH TOWN HALL**

Members present: President Bill Gius and Commissioners John Rickert and Mike Sabel. Also present: Recording Secretary Brenda Schneider and Joel Gudex.

Call to order. President Gius called the meeting to order at 6:00 p.m.

Pledge of Allegiance. The Pledge of Allegiance was recited.

Approval of minutes. Motion by Mike Sabel, second by John Rickert, to approve the minutes of the October 10<sup>th</sup>, monthly meeting, as distributed. Motion carried (3-0).

Approval of bills. It was noted that the Schenck bill is for the preparation of six quarters of Taycheedah Sanitary District #1 operation and maintenance bills; however, the Commission has received only four of the quarters noted. Motion by Bill Gius, second by Mike Sabel, to approve the bills (order #87-98) for a total of \$24,420.29, which excludes the Schenck invoice billed at the incorrect amount, and to authorize the following:

- Transfer \$25,000 from the Operations/User Charge Account to the regular checking account,
- Transfer \$134.56 from the Operations/Inspections Account to the regular checking account, and
- Transfer \$3,010.63 from the Operations/User Charge Account to the Reserve for Replacement Account.

Motion carried (3-0).

Sewer System Maintenance:

1. Consideration and possible action regarding general maintenance and operational issues.
  - a. Run time/flow reports. October pump-run time reports for all lift stations were distributed and reviewed.
  - b. Lift stations and grinder pump stations. The QQ lift stations sent several low wet well level alarms but yet when John Rickert went to the station, the screen said high wet well level. Hal Henderson made some adjustment to the Missions alarm system. The system is no longer sending alarms.  
The Church Road lift station had a few variances in pump run times. Commission believes it may have been caused by a stuck toilet.
  - c. Televising report. Michels is capable of doing the repairs. Gius plans to meet with David Rosenberg.
  - d. Other maintenance and operational issues. Nothing to report.
2. Clearwater Inspections.
  - a. Status of annual inspections. The areas planned for inspection during 2018 are as follows: Silica Road, Hawk's Landing, Sand Hill Ridge subdivision and Lakeview Road subdivision. The statistics are as follows:
    - 117 house inspections completed
      - 99 with no violations
      - 18 with violations
        - 14 violations were corrected and re-inspected
        - 4 violations yet to be corrected

The 2019 inspection area is planned to continue the 5-year cycle. This would include Meadow Drive, Bittersweet Lane, Lakeview Road, Decorah Lane, Aspen Court, Ledgeview Springs Drive, Abler Road, Park Ridge Drive, Silica Road, Hwy 151, Beachview, Somerset Court, Highland Drive and Hillcrest Lane.
  - b. Re-inspection of structures under remediation orders. The team has three prior-year remediation orders that are yet to be resolved and re-inspected. Two of the homes were inspected in 2017 and one was inspected in 2014.

Unfinished Business:

1. Consideration and possible approval of an Amendment to the Agreement for the Allocation of Costs and Transportation of Wastewater Between Sanitary District No. 1 of the Town of Taycheedah and Town of Taycheedah Sanitary District #3. The Commission recently received a re-draft of the proposed Agreement. The consensus of the Commission remains in support of an amendment to the current agreement in order to change the methodology used in allocating operation and maintenance expenses. The Commission plans to review the draft Amendment and the new proposed Agreement. A special meeting is scheduled for Tuesday, November 20<sup>th</sup>, at 6:00 p.m.



2. Discuss the impact on funding due to the splitting of lots. Recently Lot 49, Lakeview subdivision, was split in half. The owner of Lot 50 and the owner of Lot 48 each purchased half of Lot 49. Per the District funding plan, at some point in time, the District expected to receive \$5,383 when a new home is connected to the Lot 49 lateral. The Commission performed a site visit. They determined that the lateral is located on the recently enlarged Lot 48. The title search detail for the three lots in question was reviewed. The deferred assessment was properly disclosed. Bill Gius and Brenda Schneider met with Attorney Matt Parmentier regarding this matter. Historic documents need to be reviewed prior to the development of a legal opinion.

New Business:

1. Consideration and possible approval of the relocation of a grinder pump. Joel Gudex proposes relocating the ejector pump on his property 165 feet in order to accommodate his new house. Commission consensus was that Gudex needs to submit engineered drawings of his proposal, the drawings need to be reviewed and approved by Eric Otte and inspected by the District.
2. Discuss the user charge late payment policy. Discussion occurred with no formal action taken.
3. Consideration and possible approval of the 2018 tax levy, to be paid in 2019. Motion by Mike Sabel, second by John Rickert, to levy \$256,245.64 against all real and personal property in the District. It was noted that this tax levy is consistent with the District's debt funding plan. Motion carried (3-0).
4. Consideration and possible approval of the amendments to the Sewer Service Area Map, as prepared by East Central Wisconsin Regional Planning Commission. The amendments pertaining to this District were reviewed. Motion by John Rickert, second by Mike Sabel, to accept the amended sewer service area as proposed by East Central. Motion carried (3-0).
5. Consideration and possible approval of the Capacity, Management, Operation and Maintenance Manual (CMOM). The draft CMOM was reviewed and finalized. Motion by Bill Gius, second by John Rickert, to approve the CMOM. Motion carried (3-0).

Schedule the next meeting. The next meeting is scheduled for Wednesday, December 19<sup>th</sup>, at 6:00 pm, at the Town Hall.

Public Comment. None presented.

Adjournment. Motion by Bill Gius, second by John Rickert, to adjourn the meeting at 7:48 pm. Motion carried (3-0).

Attest: Brenda A. Schneider  
Brenda A. Schneider, District Recording Secretary

**TAYCHEEDAH SANITARY DISTRICT #3**  
**MONTHLY COMMISSION MEETING**  
**NOVEMBER 20, 2018**  
**6:00 P.M.**  
**TOMMY J's BAR, JOHNSBURG**

Members present: President Bill Gius and Commissioners John Rickert and Mike Sabel. Also present: Recording Secretary Brenda Schneider.

1. Call to order. President Gius called the meeting to order at 6:00 pm.
2. Consideration and possible approval of an Amendment to the Agreement for the Allocation of Costs and Transportation of Wastewater Between Sanitary District No. 1 of the Town of Taycheedah and Town of Taycheedah Sanitary District No. 3. After review of the draft Amendment and discussion regarding the recently edited proposed replacement Agreement, motion by Bill Gius, second by Mike Sabel, to approve the Amendment to the existing Agreement subject to legal review for consistency with the 2000 Wastewater Agreement Between the City of Fond du Lac and the Outlying Sewer Group. Said legal opinion will be reviewed by the Commission prior to submission to Taycheedah Sanitary District No. 1. Motion carried (3-0).
3. Adjournment. President Gius declared the meeting adjourned at 6:13 p.m.

Attest: Brenda A. Schneider  
Brenda A. Schneider, District Recording Secretary



**TAYCHEEDAH SANITARY DISTRICT #3**  
**MONTHLY COMMISSION MEETING**  
**DECEMBER 19, 2018**  
**5:30 P.M.**  
**TAYCHEEDAH TOWN HALL**

Members present: President Bill Gius and Commissioners John Rickert and Katherine Diederich. Also present: Recording Secretary Brenda Schneider, Joel Gudex and Mike Sabel.

Call to order. President Gius called the meeting to order at 5:30 p.m.

Pledge of Allegiance. The Pledge of Allegiance was recited.

Special Business:

1. Discuss accounting services. The Town Board recently appointed Katherine Diederich to a 6-year term on the Commission. Katherine is employed by Schenck. Schenck provides various levels of service to the District, as well as to Taycheedah Sanitary District #1. President Gius distributed legal opinions and other documents regarding conflict of interest. Katherine is statutorily prohibited from all discussions and formal actions pertaining to her sanitary district work through Schenck.

Approval of minutes. Motion by John Rickert, second by Bill Gius, to approve the minutes of the November 14<sup>th</sup> monthly meeting and the minutes of the November 20<sup>th</sup> special meeting, as distributed. Motion carried (3-0).

Approval of bills. Motion by Bill Gius, second by John Rickert, to approve the bills (order #99-113) for a total of \$6,256.12, and to authorize the following:

- Transfer \$5,000 from the Operations/User Charge Account to the regular checking account,
- Transfer \$269.13 from the Operations/Inspections Account to the regular checking account,
- Transfer \$949.60 from the Operations/User Charge Account to the Reserve for Replacement Account, and
- Refund \$7.64 from the Operations/User Charge Account to Tim Bergen.

Motion carried (3-0).

Unfinished Business:

1. Consideration and possible approval of the relocation of an ejector pump system. Joel Gudex proposes relocating the ejector pump on his property 165 feet in order to accommodate his new house. Joel met with Eric Otte. It was determined that gravity service will not work. Otte supports the proposal of relocating the system as requested. Otte will inspect the project on behalf of the District. Joel will have Otte send sketches to the District. Commission consensus was to authorize Brenda Schneider to issue the permit for the relocation.

Sewer System Maintenance:

1. Consideration and possible action regarding general maintenance and operational issues.
  - a. Run time/flow reports. November pump-run time reports for all lift stations were distributed and reviewed.
  - b. Lift stations and grinder pump stations. The Church Road lift station reported consistently high run times. When checked, the manhole just north of the station had a trickle of water. The trickle is not enough to warrant the increase in the runtimes. John Rickert checked a few of the houses to verify possible infiltration. Sabel Mechanical was called on December 18<sup>th</sup>. A report from Sabel has yet to be received. It was noted that the pumps in this station were replaced two years ago.

Sabel Mechanical was called in to address issues at an Aspen Court address. Sabel Mechanical was called. The first time the pump stopped, a stone was discovered stuck in the impellor. The second time the pump stopped, a rag was found wrapped around the impellor. The owner was informed that he will be billed for the second service call. The wet well was vacuum-cleaned. The source of the stones is unknown.
  - c. Televising report. Nothing to report.
  - d. Other maintenance and operational issues. Nothing to report.
2. Clearwater Inspections.
  - a. Status of annual inspections. The planned 2018 inspections are complete.
  - b. Re-inspection of structures under remediation orders. The team has prior-year remediation orders yet to be resolved and re-inspected. Certified letters were sent. Cooperation did not improve.

New Business:

No matters to consider.

Schedule the next meeting. The next meeting is scheduled for Wednesday, January 16<sup>th</sup>, at 6:00 pm, at the Town Hall.

Public Comment. None presented.

Adjournment. Motion by Bill Gius, second by John Rickert, to adjourn the meeting at 5:52 pm. Motion carried (3-0).

Attest: Brenda A. Schneider  
Brenda A. Schneider, District Recording Secretary