

TAYCHEEDAH SANITARY DISTRICT #3
MONTHLY COMMISSION MEETING
JANUARY 11, 2017
6:00 P.M.
TOMMY J's BAR, JOHNSBURG

Members present: President Bill Gius, Commissioners John Rickert and Mike Sabel, and Recording Secretary Brenda Schneider.

1. Call to order. President Gius called the meeting to order at 6:00 p.m.
2. Consideration and possible action regarding pump issues at the Cty. QO lift station. A couple of weeks ago, one of the pumps went down. Sometime late last Friday the second pump went down. By Sunday afternoon, January 7th, the station flooded. The Commission was alerted to the situation when a nearby homeowner called regarding water in the basement.

Sabel Mechanical was called in immediately. A mop-head had clogged the impellor and the chain was covered with knotted fibrous material. The foreign materials were removed, the pump was tested and re-installed into the station.

The Commission received the following quotes for the replacement of the first pump:

- \$4,456.00 LW Allen 3 hp/3-phase with a recessed impellor
- \$4,376.00 WW Electric 3 hp/3-phase pump with the same impellor as the former pump

The estimate to repair the second pump is \$1,695.00. The repair would involve replacing the battered impellor.

Speedy Clean will remove the wastewater and remaining debris when the new pump is installed.

Motion by Mike Sabel, second by John Rickert, to order an impellor for pump 1, noting that repairs to pump 1 will be done as soon as pump 2 is re-installed. Motion carried (3-0).

The Missions system is reportedly programmed to send alerts and alarm messages to all three Commissioners. No one received messages regarding the flooding of the station; however, the alerts are noted on Missions' website. Hal Henderson will be contacted regarding the programming of the system.

The homeowner will be contacted regarding the extent of any damage.

The District's insurance agent will be contacted in reference to potential claims.

3. Adjournment. Motion by Bill Gius, second by Mike Sabel, to adjourn the meeting at 6:41 p.m. Motion carried (3-0).

Attest: Brenda A. Schneider
Brenda A. Schneider, District Recording Secretary

TAYCHEEDAH SANITARY DISTRICT #3
MONTHLY COMMISSION MEETING
JANUARY 19, 2017
6:00 P.M.
TAYCHEEDAH TOWN HALL

Members present: President Bill Gius and Commissioners John Rickert and Mike Sabel. Also present: Recording Secretary Brenda Schneider, Hal Henderson and Mike Immel.

Call to order. President Gius called the meeting to order at 6:00 p.m.

Pledge of Allegiance. The Commission dispensed with Pledge of Allegiance.

Approval of minutes. Motion by John Rickert, second by Mike Sabel, to approve the minutes of the December 21st, 2016, monthly meeting and the January 11th, 2017, Special Business meeting, as distributed. Motion carried (3-0).

Approval of bills. Motion by Bill Gius, second by John Rickert, to approve the bills (order #1-12), totaling \$13,296.97, and to authorize the following:

- Transfer \$13,500.00 from Operations/User Charge Account to the regular checking account.
- Motion carried (3-0).

Presentations:

Hal Henderson, Synergy Sales, Missions reporting system. Recently, there were issues at a lift station. The Commissioners did not receive notifications from Missions via their cellphones. Hal will check the locations and the programming. Hal will also schedule a training session with the Commission to review the system capabilities.

Mike Immel, Rural Mutual Ins., annual review and discussion of insurance coverage. Immel review insurance coverage. A possible equipment breakdown claim was also discussed.

Sewer System Maintenance:

1. Consideration and possible action regarding general maintenance and operational issues.

- a. Run time/flow reports. December's pump run time reports for all lift stations were distributed and reviewed.
- b. Lift stations and grinder pump stations. Two new pumps for the Church Road lift station have recently been installed by Sabel Mechanical. It was noted that a few days ago, one of the new pumps at the Church Road lift station did not report pump run time, as recorded by the Missions system. Sabel Mechanical will check it tomorrow.

One of the used pumps from Church Road was planned for installation at Cty QQ as a replacement to the pump that went down at that location on or before November 16th. However, Sabel Mechanical was unable to install the former Church Rd pump at QQ due to the fact that the pump was not compatible. The QQ station requires 3-phase compatible motors.

In the meantime, the second pump went down the first weekend in January at QQ. Missions did not alert the Commissioners of the severity of the problem. The pump was pulled on Sunday, January 8th. A mophead was found entangled in the impellor and fibrous material was wadded around the chain. A mophead was also found in the impellor of the first pump that went down. A warning letter will be sent to the homes that use this system regarding the costly impact of flushing foreign materials.

- c. Other maintenance and operational issues. The Commission discussed the impending transition from the Town Hall to the Recording Secretary's home and changing of the mailing address.

President Gius summarized the OSG Executive Committee meeting. The City reported on their 2017 Capital Improvement Project related to the removal of ammonia from wastewater at the treatment plant. The project is expected to reduce the level of phosphorus discharged into the Lake. The project is estimated to cost \$3,900,000 over a two-year period. Financing options and their impact to the Districts are yet to be determined.

2. Clearwater Inspections.

- a. Church Road. Due to elevated flows, particularly during wet weather, Church Road has been televised twice over the past few years. All homes were inspected once. Flows continued to be erratic. The Inspection Team re-inspected all but two of the homes. They will continue to attempt re-inspection of the last two homes when the weather is more conducive.
 - b. Re-inspection of structures under remediation orders. There are two structures with prior-year remediation orders that have yet to be re-inspected for compliance. The Team will attempt follow-up inspections when the weather is more conducive.
- 2017 inspections. The Inspection Team requests a reminder notice be sent with the April billing.

Unfinished Business:

New Business:

1. Discuss the status of the Fiebig property. The property on Lakeview Road was exempted from connection during the construction phase, per the request of Fr. Wally, the former owner of the property. The property is scheduled for a Sheriff's Auction.

Schedule the next meeting. The next meeting is scheduled for Wednesday, February 15th, at 6:00 p.m., at the Taycheedah Town Hall.

Public Comment. None presented.

Adjournment. Motion by Mike Sabel, second by John Rickert, to adjourn the meeting at 7:38 p.m. Motion carried (3-0).

Attest: Brenda A. Schneider
Brenda A. Schneider, District Recording Secretary

**CALUMET SANITARY DISTRICT
FOND DU LAC SANITARY DISTRICT NO. 2
JOHNSBURG SANITARY DISTRICT
TAYCHEEDAH SANITARY DISTRICT NO. 1
TAYCHEEDAH SANITARY DISTRICT NO. 3
JOINT QUARTERLY BUSINESS MEETING
JANUARY 26th, 2017
5:00 P.M.
TAYCHEEDAH TOWN HALL**

ROLL CALL OF MEMBERS PRESENT:

Calumet Sanitary District (CSD): Commissioners Gary Watry and Allen Schmitz. Absent: President Dave Burg.
Fond du Lac Sanitary District No. 2 (FdL#2): Commissioner Bob Giese. Absent: President Brian Balson and Commissioner Tom Beltz.

Johnsburg Sanitary District (JSD): President Franz Schmitz and Commissioner Ken Schneider. Absent: Commissioner Dennis Lefebvre.

Taycheedah Sanitary District No. 1 (TSD#1): President Mike Nett and Commissioner Dan Weber. Absent: Commissioner James Voight.

Taycheedah Sanitary District No. 3: President Bill Gius and Commissioner John Rickert. Absent: Commissioner Mike Sabel.

Also present: Kathy Diederich, Schenck and Town of Taycheedah Treasurer; and, Brenda Schneider, Town of Taycheedah Clerk and Recording Secretary for Johnsburg Sanitary District and Taycheedah Sanitary District No. 3.

The meeting was called to order at 5:10 p.m.

APPROVAL OF MINUTES OF THE LAST MEETING

Motion by Bob Giese, second by John Rickert, to approve the minutes of the October 27th, 2016 meeting. Motion carried unanimously by voice vote.

SHARED SEWER REPAIR ISSUES

Televising and cleaning project.

FdL#2 was satisfied with Green Bay Pipe & TV. Three to four leaks were discovered that the Commission needs to address.

TSD#1 reported that they didn't find near the number of problems as in the past. They are awaiting Eric Otte's review of the reports. They believe there are a couple of problems that they will need to address.

TSD#1 plans to re-do televising in five years unless flow issues arise. They noted that all pipes have been inspected in the past couple of years and all manholes have been located, GPSed, and inspected. Significant manholes issues have been addressed via contract with Michels.

PREVENTATIVE MAINTENANCE

JSD is using Sabel Mechanical, LLC, for preventative maintenance and emergency response.

A couple of the districts have had equipment issues caused by hand-toweling or other fibrous materials getting caught in the impellers. JSD sent a letter to residents. The problem seems to have been resolved based upon the recent clean condition of the lift station.

JSD & TSD#3 have had recent issues with Missions reporting. The contractor reported sensor issues.

OSG EXECUTIVE COMMITTEE REPORT

There was discussion at the most last Executive Committee meeting regarding recent extreme increases in flow from all of the districts. Some districts increased as much as five times customary levels.

Staff at the treatment plant continue to experiment with various methods of phosphorus removal. They're trying to find non-mechanical means to reduce the phosphorus. Ammonia abatement is another issue. A Cleaner Winnebago is a seminar series that will help explain the goals of the project. It is offered from 6:30-8:00 at various locations on February 6th, 23rd, and March 14th. The true financial impact of the reduction of phosphorus is unknown at this time.

The group discussed the impact agricultural activities can have on the phosphorus level in the Lake. Some cities developed incentive programs that will impact surface water runoff from farm fields that eventually gets to the Lake.

Bob Giese departed at this time.

STATUS OF THE AMENDMENT TO THE FOND DU LAC SEWER SERVICE AREA

The towns and the City have finalized the Inter-municipal Boundary Agreement. It is expected that East Central Wisconsin Regional Planning will initiate the SSA amendment project during 2017. The goal is complete the amendments by 2020.

OPERATIONS & MAINTENANCE AGREEMENTS

Discuss amendments to the Agreements

A few years ago, TSD#1 distributed redline/strikeout versions of the draft revised Agreements. Their goal is to have consistency amongst the three districts using the system and to use metered flows at the three lift station for O&M billing purposes.

The districts indicated an addendum to their current Agreements may be acceptable. Kathy Diederich asked that each district president make it a priority to reach out to TSD#1 President Mike Nett. A meeting was scheduled for Thursday, March 9th, at 5:00 p.m.

Review Quarterly billings

2016-4th qt. O&M bills planned to be included in the cost-share were follows:

•	Work logs for the inspection and maintenance employees were reviewed.		
•	DE Thome	Gladstone control panel & generator issues	\$80.00
•	Total Energy	Winnebago replaced communication boards	\$1,229.00
•	Total Energy	Brookhaven replaced communication boards	\$854.00
•	Total Energy	Gladstone low oil pressure issues	\$796.00
•	Total Energy	Brookhaven replace block heater	\$930.67
•	Total Energy	Brookhaven low oil pressure	\$975.00

The following items were denied or need clarification as to their locations:

•	JE Arthur	unknown locations	project admin	\$660.00
•	JE Arthur	unknown locations	project admin	\$440.00
•	JE Arthur	unknown locations	Secretarial, engineering, CAD	\$280.72
•	Green Bay Pipe & TV	unknown locations	cleaning and televising	\$28,419.92

TSD#1 will distribute a copy of their Total Energy contract.

President Nett suggested finding a different approach for this process.

PUBLIC COMMENT

None presented.

ADJOURNMENT

Motion by Franz Schmitz, second by Gary Watry, to adjourn at 6:37 p.m. Motion carried unanimously by voice vote.

SCHEDULE THE NEXT MEETINGS

Thursday, April 27th, 2017
Thursday, July 27th, 2017
Thursday, October 26th, 2017
Thursday, January 25th, 2018

Attest: Brenda A. Schneider
Brenda A. Schneider
Town of Taycheedah Clerk

**TAYCHEEDAH SANITARY DISTRICT #3
MONTHLY COMMISSION MEETING
FEBRUARY 13, 2017
6:00 P.M.
TAYCHEEDAH TOWN HALL**

Members present: President Bill Gius and Commissioners John Rickert and Mike Sabel. Also present: Recording Secretary Brenda Schneider.

Call to order. President Gius called the meeting to order at 6:11 p.m.

Pledge of Allegiance. The Commission dispensed with Pledge of Allegiance.

Approval of minutes. Motion by John Rickert, second by Bill Gius, to approve the minutes of the January 19th, 2017, monthly meeting. Motion carried (3-0).

Approval of bills. Motion by Bill Gius, second by John Rickert, to approve the bills (order #13-22), totaling \$18,579.28, and to authorize the following:

- Transfer \$18,200.00 from Operations/User Charge Account to the regular checking account.

Motion carried (3-0).

Sewer System Maintenance:

1. Consideration and possible action regarding general maintenance and operational issues.

- a. Run time/flow reports. January's pump run time reports for all lift stations were distributed and reviewed.
- b. Lift stations and grinder pump stations. Two new pumps for the Church Road lift station were installed last month by Sabel Mechanical. It was noted, one of the new pumps is not reporting pump run time, as recorded by the Missions system.

The impellor on Pump 1 from the Cty QQ lift station had been replaced. The pump needs to be re-installed.

The pump in the Adam's grinder station is shot. A spare pump has been installed.

- c. Other maintenance and operational issues.

2. Clearwater Inspections.

- a. Church Road. Due to elevated flows, particularly during wet weather, Church Road has been televised twice over the past few years. All homes were inspected once. Flows continued to be erratic. The Inspection Team re-inspected all but two of the homes. They will continue to attempt re-inspection of the last two homes when the weather is more conducive.
- b. Re-inspection of structures under remediation orders. There are two structures with prior-year remediation orders that have yet to be re-inspected for compliance. The Team will attempt follow-up inspections when the weather is more conducive.

2017 inspections. The Inspection Team requests a reminder notice be sent with the April billing.

New Business:

1. Consideration and possible action to change the District's mailing address. Motion by Mike Sabel, second by John Rickert, to establish a post office box address at the Fond du Lac Post Office, to be used primarily for user charge payments. Motion carried (3-0).

Schedule the next meeting. The next meeting is scheduled for March 16th, at 6:00 p.m., at the Taycheedah Town Hall.

Public Comment. None presented.

Adjournment. Motion by Bill Gius, second by Mike Sabel, to adjourn the meeting at 6:48 p.m. Motion carried (3-0).

Attest: Brenda A. Schneider
Brenda A. Schneider, District Recording Secretary

TAYCHEEDAH SANITARY DISTRICT #3
MONTHLY COMMISSION MEETING
MARCH 16, 2017
6:00 P.M.
TAYCHEEDAH TOWN HALL

Members present: President Bill Gius and Commissioners John Rickert and Mike Sabel. Also present: Recording Secretary Brenda Schneider.

Call to order. President Gius called the meeting to order at 6:00 p.m.

Pledge of Allegiance. The Commission dispensed with Pledge of Allegiance.

Approval of minutes. Motion by Mike Sabel, second by John Rickert, to approve the minutes of the February 13th, 2017, monthly meeting. Motion carried (3-0).

Approval of bills. After extensive discussion, motion by Bill Gius, second by John Rickert, to approve the bills (order #24-40), totaling \$81,041.91, which excludes the 2016 2nd quarter and 3rd quarter operation & maintenance bills from Taycheedah Sanitary District #1, and to authorize the following:

- Transfer \$80,200.00 from Operations/User Charge Account to the regular checking account,
- Transfer \$807.37 from the Operations/Inspections Account to the regular checking account,
- Transfer \$2,421.16 from the Operation/User Charge Account to the Reserve for Replacement account, and
- Transfer \$10,737.95 from the Debt Service Account to the Operations/User Charge Acct.

Motion carried (3-0).

Sewer System Maintenance:

1. Consideration and possible action regarding general maintenance and operational issues.

- a. Run time/flow reports. February's pump run time reports for all lift stations were distributed and reviewed. Snowmelt and rain events were evident.
- b. Lift stations and grinder pump stations. Recently, the light was on at the Cty QQ lift station. Bill Gius reset the system. It was noted that no one received an alert from the Missions System. Hal Henderson will be contacted.
- c. Other maintenance and operational issues. President Gius presented a verbal report on the OSG's Executive Committee meeting held earlier today. Jerry Guelig, the representative and the only voting member for the Town and three sanitary districts, was not in attendance. The Committee discussed the upcoming treatment plant upgrades and possible financial implications. The group learned about possible grant opportunities. A meeting is scheduled for March 22nd, at 6:00 p.m., at the Town of Fond du Lac Town Hall to further discuss the grant options. It is unknown if a representative of the Town Board will be in attendance.

The group was also briefed on the recently adopted boundary agreement between the City of Fond du Lac and the towns of Fond du Lac, Empire, Byron, Taycheedah and Friendship.

2. Clearwater Inspections.

- a. Church Road. Due to elevated flows, particularly during wet weather, Church Road has been televised twice over the past few years. All homes were inspected once. Flows continued to be erratic. The Inspection Team re-inspected all but two of the homes. They will attempt re-inspection of the last two homes when the weather is more conducive.
- b. Re-inspection of structures under remediation orders. There are two structures with prior-year remediation orders that have yet to be re-inspected for compliance. The Team will attempt follow-up inspections when the weather is more conducive.

Unfinished Business:

1. Discuss the Agreement for the Allocation of Costs and Transportation of Wastewater Between Sanitary District No. 1 of the Town of Taycheedah and Town of Taycheedah Sanitary District #3. The matter was tabled pending further review.

New Business:

1. Consideration and possible authorization to change the emailing address on record with the District's financial institution. The monthly bank statements are current sent to the Town Hall. Motion by Mike Sabel, second by John Rickert, to change the mailing address on record with the bank. Motion carried (3-0).

Schedule the next meeting. The next meeting is scheduled for April 20th, at 6:00 p.m., at the Taycheedah Town Hall.

Public Comment. None presented.

Adjournment. Motion by Mike Sabel, second by John Rickert, to adjourn the meeting at 7:27 p.m. Motion carried (3-0).

Attest: Brenda A. Schneider
Brenda A. Schneider, District Recording Secretary

TAYCHEEDAH SANITARY DISTRICT #3
MONTHLY COMMISSION MEETING
APRIL 20, 2017
6:00 P.M.
TAYCHEEDAH TOWN HALL

Members present: President Bill Gius and Commissioners John Rickert and Mike Sabel. Also present: Recording Secretary Brenda Schneider.

Call to order. President Gius called the meeting to order at 6:00 p.m.

Pledge of Allegiance. The Commission dispensed with Pledge of Allegiance.

Approval of minutes. Motion by Mike Sabel, second by John Rickert, to approve the minutes of the March 16th, 2017 monthly meeting with the correction of two typos. Motion carried (3-0).

Approval of bills. Motion by Bill Gius, second by Mike Sabel, to approve the bills (order #41-50), totaling \$4,635.41, which excludes the Sabel Mechanical bill due to the need to do further investigation and the addition of \$52.74 to John Rickert for the reimbursement of the purchase of a measuring wheel. Motion carried (3-0). The Commission is unaware as to the current location of the two pumps Sabel Mechanical removed from the Church Road lift station.

Motion by Bill Gius, second by John Rickert to authorize the following:

- Transfer \$5,500.00 from Operations/User Charge Account to the regular checking account.
- Acknowledge the debt payment of \$164,300 drawn from the Debt Service Account.

Motion carried (3-0).

Sewer System Maintenance:

1. Consideration and possible action regarding general maintenance and operational issues.

- a. Run time/flow reports. March pump run time reports for all lift stations were distributed and reviewed. Shady Lane has been experiencing significant spikes. The Commission will perform a site inspection in the near future.
- b. Lift stations and grinder pump stations. A Town Board member was contacted regarding the distance from the main excavating work can be performed. There is an easement extending from the Rosenthal Court cul de sac to Taynette Circle. President Gius investigated and determined that the excavating work was at least 15 feet from the main.
- c. Other maintenance and operational issues. Dallas Diener has petitioned to the Town Board for the rezone of his property from Single-Family Residential without Public Sewer (R-2) to Single-Family with Public Sewer (R-1). The Commission may render a recommendation regarding the rezone request.

2. Clearwater Inspections.

- a. Church Road. Due to elevated flows, particularly during wet weather, Church Road has been televised twice over the past few years. All homes were inspected once. Flows continued to be erratic. The Inspection Team re-inspected all but two of the homes. They will attempt re-inspection of the last two homes when the weather is more conducive.
- b. Re-inspection of structures under remediation orders. There are two structures with prior-year remediation orders that have yet to be re-inspected for compliance. The Team will attempt follow-up inspections when the weather is more conducive.

Unfinished Business:

1. Discuss the Agreement for the Allocation of Costs and Transportation of Wastewater Between Sanitary District No. 1 of the Town of Taycheedah and Town of Taycheedah Sanitary District #3. The matter was tabled pending further review.

New Business:

1. Discuss office equipment and supplies. Brenda Schneider ordered a new computer. A printer/copier/scanner needs to be purchased.
2. Discuss email addresses. Bill Gius and Brenda Schneider will have new email addresses for district business.

Schedule the next meeting. The next meeting is scheduled for May 25th, at 6:00 p.m., at the Taycheedah Town Hall.

Public Comment. None presented.

Adjournment. Motion by Mike Sabel, second by John Rickert, to adjourn the meeting at 7:06 p.m. Motion carried (3-0).

Attest: Brenda A. Schneider
Brenda A. Schneider, District Recording Secretary

**CALUMET SANITARY DISTRICT
FOND DU LAC SANITARY DISTRICT NO. 2
JOHNSBURG SANITARY DISTRICT
TAYCHEEDAH SANITARY DISTRICT NO. 1
TAYCHEEDAH SANITARY DISTRICT NO. 3
JOINT QUARTERLY BUSINESS MEETING
MAY 2nd, 2017
5:30 P.M.
TAYCHEEDAH TOWN HALL**

ROLL CALL OF MEMBERS PRESENT:

Calumet Sanitary District (CSD): President Dave Burg and Commissioners Gary Watry and Allen Schmitz.

Fond du Lac Sanitary District No. 2 (FdL#2): Absent: President Brian Balson and Commissioners Tom Beltz and Bob Giese.

Johnsburg Sanitary District (JSD): Commissioner Ken Schneider. Absent: President Franz Schmitz and Commissioner Dennis Lefebvre.

Taycheedah Sanitary District No. 1 (TSD#1): President Mike Nett and Commissioners Dan Weber and Jim Huck.

Taycheedah Sanitary District No. 3: President Bill Gius and Commissioner John Rickert. Absent: Commissioner Mike Sabel.

Also present: Kathy Diederich, Schenck and Town of Taycheedah Treasurer; and, Brenda Schneider, Recording Secretary for Johnsburg Sanitary District and Taycheedah Sanitary District No. 3; and Joe Huffinan, East Central Wisconsin Regional Planning Commission.

The meeting was called to order at 5:32 p.m.

APPROVAL OF MINUTES OF THE LAST MEETING

Motion by John Rickert, second by Ken Schneider, to approve the minutes of the January 26th, 2017 meeting. Motion carried unanimously by voice vote.

STATUS OF THE AMENDMENT TO THE FOND DU LAC SEWER SERVICE AREA

The towns and the City have finalized the Inter-municipal Boundary Agreement. Joe Hoffman explained that East Central Wisconsin Regional Planning originally initiated the SSA amendment project in 2012 but decided to await the adoption of the Boundary Agreement.

Hoffman distributed maps illustrating the districts' current land use. The map detail was compiled using GIS aerial photography and drive-by observations.

East Central developed population projections for each district.

It is East Central's intention to map all force mains and gravity sewers larger than 10 inches.

Each district was asked to review their map and data with their respective commissions at one of their upcoming meetings. Hoffman's timeline is October for the draft documents. He to return for the July joint meeting.

Bill Gius departed at this time.

SHARED SEWER REPAIR ISSUES

There was nothing to discuss at this time.

PREVENTATIVE MAINTENANCE

There was nothing to discuss at this time.

OSG EXECUTIVE COMMITTEE REPORT

No report was provided.

OPERATIONS & MAINTENANCE AGREEMENTS

Discuss amendments to the Agreements

A few years ago, TSD#1 distributed redline/strikeout versions of the draft revised Agreements. Their goal is to have consistency amongst the three districts using the system and to use metered flows at the three lift station for O&M billing purposes.

The districts indicated their preference for an addendum to their current Agreements.

Calumet is ready to move forward. They requested a hardcopy of the draft document.

Review Quarterly billings

2017-1st qt. O&M bills planned to be included in the cost-share were follows:

- Work logs for the inspection and maintenance employees were reviewed.
- Energenics all locations annual service agreement \$3,995.00

The following items were denied or need clarification as to their locations:

- Total Energy Winnebago failed to activate remote control \$164.00

TSD#1 was asked to distribute a copy of their Total Energy contract.

PUBLIC COMMENT

None presented.

ADJOURNMENT

Motion by Mike Nett, second by Dave Burg, to adjourn at 7:29 p.m. Motion carried unanimously by voice vote.

SCHEDULE THE NEXT MEETINGS

Thursday, July 27th, 2017
Thursday, October 26th, 2017
Thursday, January 25th, 2018
Thursday, April 26th, 2018

Attest: Brenda A. Schneider
Brenda A. Schneider

TAYCHEEDAH SANITARY DISTRICT #3
SPECIAL BUSINESS MEETING
MAY 4, 2017
7:00 P.M.
TOMMY J's BAR, JOHNSBURG

Members present: President Bill Gius, Commissioners John Rickert and Mike Sabel, and Recording Secretary Brenda Schneider.

1. Call to order. President Gius called the meeting to order at 7:04 p.m.
2. Consideration and possible recommendation regarding the rezoning of and future service to the Dallas Diener property located on Lakeview Road. Diener petitioned for the rezone of his property to Single-Family Residential with Public Sewer (R-1). The Plan Commission will conduct a public hearing on May 11th, and the Town Board is scheduled to make a decision during their meeting on the same evening.

President Gius received an opinion for the District's legal counsel. Per the attorney, the rezone and certified survey map, if approved, will trigger administration and enforcement of the District's ordinance.

After extensive discussion, the Commission has no objection to the approval of the rezone and subsequent approval of the certified survey map. The Commission notes that approval of the rezone will require sewer service to the property and the District will comply with the owner's request to provide service to said properties.

3. Discuss and take action regarding lift station cleaning and pump inspections. Speedy Clean will be contacted to clean all six lift stations and the Adams grinder pump station. It was noted that the ordinance needs to be amended in reference to charging specific users for additional maintenance and repair work needed due to misuse of the system, such as excessive grease and the flushing of unacceptable materials.
4. Adjournment. Motion by Mike Sabel, second by John Rickert, to adjourn the meeting at 8:40 p.m. Motion carried (3-0).

Attest: Brenda A. Schneider
Brenda A. Schneider, District Recording Secretary

TAYCHEEDAH SANITARY DISTRICT #3
MONTHLY COMMISSION MEETING
MAY 23, 2017
6:00 P.M.
TAYCHEEDAH TOWN HALL

Members present: President Bill Gius and Commissioners John Rickert and Mike Sabel. Also present: Recording Secretary Brenda Schneider.

Call to order. President Gius called the meeting to order at 6:00 p.m.

Pledge of Allegiance. The Pledge of Allegiance was recited.

Approval of minutes. Motion by John Rickert, second by Mike Sabel, to approve the minutes of the April 20th Monthly Meeting and the May 4th Special Business Meeting, as distributed. Motion carried (3-0).

Approval of bills. Motion by Bill Gius, second by Mike Sabel, to approve the bills (order #51-63), totaling \$31,476.40, which excludes the Sabel Mechanical bill due possible duplication of charges. Motion carried (3-0). The Commission remains unaware as to the current location of the two pumps Sabel Mechanical removed from the Church Road lift station.

Motion by Bill Gius, second by John Rickert to authorize the following:

- Transfer \$32,000.00 from Operations/User Charge Account to the regular checking account, and
- Transfer \$134.56 from the Operations/Inspection Account to the regular checking account.

Motion carried (3-0).

Sewer System Maintenance:

1. Consideration and possible action regarding general maintenance and operational issues.

- a. Run time/flow reports. April pump run time reports for all lift stations were distributed and reviewed. Also reviewed was the historic metering station flow data for all three connection points. Although leaks in the Schuster Lane wet well were recently repaired, there remained concern as to the recorded pump run times. It was noted that a private company performed directional borings in the area. The Commission discussed having the area televised again; this time also televising laterals. It was noted that the Town Board adopted an ordinance requiring a permit when utility work is being done within the rights-of-way; however, there remains the need for a consistent application form and notification to the utility companies. The Commission would also like to research the possibility of requiring contractors incur the cost to televise the area after they complete their boring work.
- b. Lift stations and grinder pump stations. Speedy Clean is expected on-site next week at the Adams station. The Commission discussed the need to amend the ordinance to charge users for repairs caused by the disposal of foreign materials into the system.
- c. Other maintenance and operational issues. John Rickert reported some settling along an easement area across a private lot on Ledgeview Springs Drive. The Commission noted that the warranty period ended several years ago.

The expenses for the County QQ problems that occurred in January were reviewed in preparation for an insurance claim.

Back-up equipment has historically been stored in the Town Shop. It is believed that the Town would like the equipment moved to another location.

2. Clearwater Inspections.

- a. Church Road. Due to elevated flows, particularly during wet weather, Church Road has been televised twice over the past few years. All homes were inspected once. Flows continued to be erratic. The Inspection Team re-inspected all but two of the homes. They will attempt re-inspection in June.
- b. Re-inspection of structures under remediation orders. There are two structures with prior-year remediation orders that have yet to be re-inspected for compliance. The Team will attempt follow-up inspections in June.

Unfinished Business:

1. Discuss the Agreement for the Allocation of Costs and Transportation of Wastewater Between Sanitary District No. 1 of the Town of Taycheedah and Town of Taycheedah Sanitary District #3. The matter was tabled pending further review.

New Business:

None.

Schedule the next meeting. The next meeting is scheduled for June 15th, at 6:00 p.m., at the Taycheedah Town Hall.

Public Comment. None presented.

Adjournment. Motion by John Rickert, second by Mike Sabel, to adjourn the meeting at 7:02 p.m. Motion carried (3-0).

Attest:

Brenda A. Schneider
Brenda A. Schneider, District Recording Secretary

**TAYCHEEDAH SANITARY DISTRICT #3
MONTHLY COMMISSION MEETING
JUNE 22, 2017
5:00 P.M.
TAYCHEEDAH TOWN HALL**

Members present: President Bill Gius and Commissioners John Rickert and Mike Sabel. Also present: Recording Secretary Brenda Schneider.

Call to order. President Gius called the meeting to order at 5:15 p.m.

Pledge of Allegiance. The Pledge of Allegiance was recited.

Approval of minutes. Motion by Bill Gius, second by John Rickert, to approve the minutes of the May 23rd Monthly Meeting, as distributed. Motion carried (3-0).

Approval of bills. Motion by Bill Gius, second by John Rickert, to approve the bills (order #64-77), totaling \$10,893.08. Motion carried (3-0). The Commission remains unaware as to the current location of the two pumps Sabel Mechanical removed from the Church Road lift station.

Motion by Bill Gius, second by John Rickert, to authorize the following:

- Transfer \$10,000.00 from Operations/User Charge Account to the regular checking account, and
- Transfer \$134.56 from the Operations/Inspection Account to the regular checking account.

Motion carried (3-0).

Sewer System Maintenance:

1. Consideration and possible action regarding general maintenance and operational issues.

- a. Run time/flow reports. May pump run time reports for all lift stations were distributed and reviewed. The Commission discussed directional borings done by Intercon in the area of Schuster Lane. It was noted that televising was completed in this area last year and that no leaks were found. There is a manhole at Badger Lane and Billene Drive that is underwater in the ditch. This manhole likely needs grout and seal replacement. There are a couple of other manholes in the vicinity that are at ditch grade. Mike Sabel will take care of the modifications.
- b. Lift stations and grinder pump stations. LED bulbs are planned for the stations. The electrical panels, sockets and relays need to be inspected.
The floats were replaced on the Braun station; two days later the system would not shut off. The Adams station also needs a new float.
- c. Other maintenance and operational issues. The Commission consensus was to not contract for televising this year, noting that it is too late in the season. However, a few areas of high flow may be considered. Mike Sabel will do a few visual manhole inspections and raise the two manholes on Badger Lane.

2. Clearwater Inspections.

- a. Church Road. Due to elevated flows, particularly during wet weather, Church Road has been televised twice over the past few years. All homes were inspected once. Flows continued to be erratic. The Inspection Team re-inspected all but one of the homes. They will continue to attempt re-inspection.
- b. Re-inspection of structures under remediation orders. There are two structures with prior-year remediation orders that have yet to be re-inspected for compliance. The Team currently is concentrating on finishing Badger Lane and Evergreen Court.

Unfinished Business:

1. Discuss the Agreement for the Allocation of Costs and Transportation of Wastewater Between Sanitary District No. 1 of the Town of Taycheedah and Town of Taycheedah Sanitary District #3. The matter was tabled pending further review.

New Business:

1. Review amendments to the Sewer Service Area as proposed by East Central Wisconsin Regional Planning Commission. Revised population projections are expected during the next joint quarterly meeting.

Schedule the next meeting. The next meeting is tentatively scheduled for July 19th, at 6:00 p.m., at the Taycheedah Town Hall. Also, the OSG Annual Meeting will be July 20th and the next joint quarterly sanitary district meeting is planned for July 27th.

Public Comment. None presented.

Adjournment. Motion by Bill Gius, second by John Rickert, to adjourn the meeting at 6:00 p.m. Motion carried (3-0).

Attest: Brenda A. Schneider
Brenda A. Schneider, District Recording Secretary

**CALUMET SANITARY DISTRICT
FOND DU LAC SANITARY DISTRICT NO. 2
JOHNSBURG SANITARY DISTRICT
TAYCHEEDAH SANITARY DISTRICT NO. 1
TAYCHEEDAH SANITARY DISTRICT NO. 3
JOINT QUARTERLY BUSINESS MEETING
JULY 27th, 2017
5:30 P.M.
TAYCHEEDAH TOWN HALL**

ROLL CALL OF MEMBERS PRESENT:

Calumet Sanitary District (CSD): President Dave Burg and Commissioners Gary Watry and Allen Schmitz.

Fond du Lac Sanitary District No. 2 (FdL#2): Absent: President Brian Balson and Commissioners Bob Giese and Tom Beltz.

Johnsburg Sanitary District (JSD): Commissioner Dennis Lefebvre. Absent: President Franz Schmitz and Commissioner Ken Schneider.

Taycheedah Sanitary District No. 1 (TSD#1): Absent: President Mike Nett and Commissioners Dan Weber and Jim Huck.

Taycheedah Sanitary District No. 3: Commissioner John Rickert. Absent: President Bill Gius and Commissioner Mike Sabel.

Also present: Kathy Diederich, Schenck and Town of Taycheedah Treasurer; and, Brenda Schneider, Recording Secretary for Johnsburg Sanitary District and Taycheedah Sanitary District No. 3.

The meeting was called to order at 5:33 p.m.

APPROVAL OF MINUTES OF THE LAST MEETING

Motion by Dave Burg, second by Gary Watry, to approve the minutes of the May 2nd, 2017, meeting. Motion carried unanimously by voice vote.

STATUS OF THE AMENDMENT TO THE FOND DU LAC SEWER SERVICE AREA

The towns and the City have finalized the Inter-municipal Boundary Agreement. During the May 2nd meeting, Joe Hoffman explained that East Central Wisconsin Regional Planning originally initiated the SSA amendment project in 2012 but decided to await the adoption of the Boundary Agreement. The project can now move forward.

Hoffman distributed maps illustrating East Central's current land use and population projections for each district.

Mr. Hoffman was not in attendance for this meeting; therefore, no status report could be provided.

SHARED SEWER REPAIR ISSUES

John Rickert reported that TSD#1 is contemplating what to do about a sag in the bore job of the lining crossing Hwy 151 that service Windward Estates. Any decision made by the Commission will not affect the upstream districts via O&M cost-sharing.

Kathy Diederich reported she and Eric Otte reviewed the bills for completed televising projects. It turns out Ron Cunzenheim's calculations were wrong due to the fact that not all of the work was done on the shared line. The cost-share to the upstream districts will be significantly less than originally projected.

PREVENTATIVE MAINTENANCE

Nothing to report at this time.

OSG EXECUTIVE COMMITTEE REPORT

No one was able to provide a detailed report.

OPERATIONS & MAINTENANCE AGREEMENTS

Discuss amendments to the Agreements

A few years ago, TSD#1 distributed redline/strikeout versions of the draft revised Agreements. Their goal is to have consistency amongst the three districts using the system and to use metered flows at the three lift stations for O&M billing purposes. Kathy Diederich reported that TSD#1 anticipated all members would accept the document as distributed.

Calumet SD has signed the Agreement. Brenda Schneider shared her concerns with several inconsistencies between the proposed Agreement and the 2000 Wastewater Agreement between the City and the OSG. Kathy requested a report of these inconsistencies.

Review Quarterly billings

2017-2nd qt. O&M bills planned to be included in the cost-share were follows:

- Work logs for the inspection (3 mos.) and maintenance (May only) employees were reviewed.
- DE Thome Winnebago repair sump pump \$425.00
- Energenecs unknown locale batteries \$22.78

The following items are to be excluded from the cost-share:

- The Horton Group Workman's Comp Ins. \$588.00
- JE Arthur Review televising, contract for repairs \$440.00

PUBLIC COMMENT

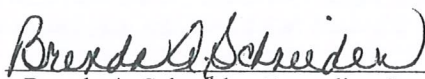
None presented.

ADJOURNMENT

Motion by Dennis Lefeber, second by Dave Burg, to adjourn at 6:00 p.m. Motion carried unanimously by voice vote.

SCHEDULE THE NEXT MEETINGS

Thursday, October 26th, 2017
Thursday, January 25th, 2018
Thursday, April 26th, 2018
Thursday, July 26th, 2018

Attest: 
Brenda A. Schneider, Recording Secretary
Johnsburg Sanitary District
Taycheedah Sanitary District #3

TAYCHEEDAH SANITARY DISTRICT #3
MONTHLY COMMISSION MEETING
AUGUST 1, 2017
5:00 P.M.
TAYCHEEDAH TOWN HALL

Members present: President Bill Gius and Commissioners John Rickert and Mike Sabel. Also present: Recording Secretary Brenda Schneider.

Call to order. President Gius called the meeting to order at 5:01 p.m.

Pledge of Allegiance. The Pledge of Allegiance was recited.

Approval of minutes. Motion by Bill Gius, second by Mike Sabel, to approve the minutes of the June 22nd Monthly Meeting, as distributed. Motion carried (2-0).

Approval of bills. Motion by Bill Gius, second by Mike Sabel, to approve the bills (order #78-92), totaling \$30,688.74. Motion carried (2-0). The Commission remains unaware as to the current location of the two pumps Sabel Mechanical removed from the Church Road lift station.

Motion by Bill Gius, second by Mike Sabel, to authorize the following:

- Transfer \$31,000.00 from Operations/User Charge Account to the regular checking account, and
- Transfer \$269.13 from the Operations/Inspection Account to the regular checking account.

Motion carried (2-0).

Sewer System Maintenance:

1. Consideration and possible action regarding general maintenance and operational issues.

- a. Run time/flow reports. June pump run time reports for all lift stations were distributed and reviewed. There is a manhole at Badger Lane and Billene Drive that is underwater in the ditch. This manhole likely needs grout and seal replacement. There are a couple of other manholes in the vicinity that are at ditch grade. Mike Sabel will take care of the modifications.
Commissioner Rickert arrived at 5:00 pm.

- b. Lift stations and grinder pump stations. The floats were replaced on the Braun station; two days later the system would not shut off. This problem also happened last month. Last Sunday, Mike Sabel did a complete electrical re-boot. This action finally caused the pumps to shut off.

Sabel Mechanical also replaced floats at the Adams and Lindberg stations.

Commissioner Rickert believes Sabel Mechanical should be required to contact the District when they perform emergency response. He's been on a couple of calls lately that were recently visited by Sabel. Rickert noted that it would be beneficial to know what's been checked and what's been repaired when trying to troubleshoot a problem.

- c. Other maintenance and operational issues. The Commission consensus was to obtain an estimate to televise the area of Schuster Lane in response to concerns regarding directional boring done by Intercon in the area.

Mike Sabel will do a few visual manhole inspections and raise the two manholes on Badger Lane.

2. Clearwater Inspections.

- a. Status of annual inspections. The team has been working on this year's round of inspections. A violation on Evergreen Court was discovered.
- b. Church Road. Due to past issues with elevated flows, particularly during wet weather, Church Road has been televised twice over the past few years. All homes were inspected once. Flows continued to be erratic. The Inspection Team re-inspected all but one of the homes. They will continue to attempt re-inspection.
- c. Re-inspection of structures under remediation orders. There now remains only one structure with prior-year remediation orders that have yet to be re-inspected for compliance. Sabel's issue has been resolved.

Unfinished Business:

1. Discuss the Agreement for the Allocation of Costs and Transportation of Wastewater Between Sanitary District No. 1 of the Town of Taycheedah and Town of Taycheedah Sanitary District #3. During the July 27th Joint Sanitary District Meeting, the group discussed inconsistencies in the language used within the proposed agreement as compared to the 2000 Wastewater Agreement between the City of Fond du Lac and the Outlying Sewer Group. Brenda Schneider was asked to share her critique. The Commission directed Schneider to not distribute it until after TSD#3 has a workshop meeting to review the document. This workshop meeting may be held in conjunction with the August commission meeting.

New Business:

1. Review and accept the Compliance Maintenance Annual Report (CMAR) as required by the Wisconsin Department of Natural Resources. Motion by Bill Gius, second by Mike Sabel, to accept the Report and submit it to the DNR. Motion carried (3-0).

Report on the Outlying Sewer Group Annual Meeting held on July 20th. President Gius reported that the DNR is in the process of considering a postponement of the implementation of the new limitations on phosphorus levels in Lake Winnebago. The City of Fond du Lac proposes including \$21 million in their 2018 budget for equipment. The OSG members objected to this premature allocation. The City continues to research methods of phosphorus reduction. It was noted that the City also plans to include an additional \$4 million in their 2018 budget for ammonia reduction.

Schedule the next meeting. The next meeting is scheduled for August 23rd, at 5:00 p.m.

Public Comment. None presented.

Adjournment. Motion by Bill Gius, second by John Rickert, to adjourn the meeting at 5:36 p.m. Motion carried (3-0).

Attest: Brenda A. Schneider
Brenda A. Schneider, District Recording Secretary

TAYCHEEDAH SANITARY DISTRICT #3
MONTHLY COMMISSION MEETING
AUGUST 24, 2017
5:00 P.M.
TAYCHEEDAH TOWN HALL

Members present: President Bill Gius and Commissioner John Rickert. Excused: Commissioner Mike Sabel. Also present: Recording Secretary Brenda Schneider.

Call to order. President Gius called the meeting to order at 5:09 p.m.

Pledge of Allegiance. The Pledge of Allegiance was recited.

Approval of minutes. Motion by Bill Gius, second by John Rickert, to approve the minutes of the August 1st, Monthly Meeting (July), as distributed. Motion carried (2-0).

Approval of bills. Motion by Bill Gius, second by John Rickert, to approve the bills (order #93-95), totaling \$1,277.40, noting no transfer of funds is needed. Motion carried (2-0).

Sewer System Maintenance:

1. Consideration and possible action regarding general maintenance and operational issues.

- a. Run time/flow reports. July pump run time reports for all lift stations were distributed and reviewed. The Commission noted that flows at the Schuster Lane lift station remain elevated. Motion by Bill Gius, second by John Rickert, to retain Speedy Clean at a rate of \$0.78 per foot for cleaning and televising the Schuster Lane service area. Motion carried (2-0).

There is a manhole at Badger Lane and Billene Drive that is underwater in the ditch. This manhole likely needs grout and seal replacement. There are a couple of other manholes in the vicinity that are at ditch grade. It is unknown if Mike Sabel took care of the modifications.

- b. Lift stations and grinder pump stations. The grinder pump station at N8628 Decorah Lane (#2) kept setting off the alarm. John Rickert confirmed there wasn't a problem with the floats. He called in Sabel Mechanical to further troubleshoot the problem. During Sabel's first visit, they re-checked the floats. Rickert had to call them back for a second visit. During the second visit, Sable determined that the relay switch was malfunctioning. The Commission does not intend to pay Sabel for the first visit. The bill has yet to be received.

John Rickert also followed-up on a contact from Dean Kaiser, Decorah Lane and Aspen court, regarding a soft spot in his ditch. Rickert noted that there was no evidence of back-up; however, it was determined that a spring had developed at that location.

- c. Other maintenance and operational issues. Nothing to report at this time.

2. Clearwater Inspections.

- a. Status of annual inspections. The team has been working on this year's round of inspections.
- b. Church Road. Due to past issues with elevated flows, particularly during wet weather, Church Road has been televised twice over the past few years. All homes have now been inspected twice. A source of the erratic flows was not found; however, one resident did report issues with a sticking toilet.
- c. Re-inspection of structures under remediation orders. There now remains only one structure with prior-year remediation orders that have yet to be re-inspected for compliance.

Unfinished Business:

1. Discuss the Agreement for the Allocation of Costs and Transportation of Wastewater Between Sanitary District No. 1 of the Town of Taycheedah and Town of Taycheedah Sanitary District #3. During the July 27th Joint Sanitary District Meeting, the group discussed inconsistencies in the language used within the proposed agreement as compared to the 2000 Wastewater Agreement between the City of Fond du Lac and the Outlying Sewer Group.

The Commission compared the existing agreement with the proposed agreement. Brenda Schneider will attempt to coordinate a workshop meeting with Johnsburg and Calumet sanitary districts.

New Business:

No new business to discuss.

Schedule the next meeting. The next meeting is tentatively scheduled for September 7th, at 5:30 p.m.

Public Comment. None presented.

Adjournment. Motion by Bill Gius, second by John Rickert, to adjourn the meeting at 5:51 p.m. Motion carried (2-0).

Attest: Brenda A. Schneider
Brenda A. Schneider, District Recording Secretary

CALUMET SANITARY DISTRICT
JOHNSBURG SANITARY DISTRICT
TAYCHEEDAH SANITARY DISTRICT NO. 3
WORKSHOP MEETING
SEPTEMBER 6th, 2017
6:00 P.M.
TAYCHEEDAH TOWN HALL

Members present:

Calumet Sanitary District (CSD): President Dave Burg. Absent: Commissioners Gary Watry and Allen Schmitz.
Johnsburg Sanitary District (JSD): President Franz Schmitz and Commissioners Ken Schneider and Dennis Lefebber.
Taycheedah Sanitary District No. 3 (TSD#3): President Bill Gius and Commissioner John Rickert. Absent: Commissioner Mike Sabel.

Also present: Brenda Schneider, Recording Secretary for Johnsburg Sanitary District and Taycheedah Sanitary District No. 3.

1. Call to order. The meeting was called to order at 6:00 p.m.
2. Review the draft Operation & Maintenance Agreement submitted by Taycheedah Sanitary District #1. Bill Gius reviewed the changes made to their existing agreement.

Dave Burg was under the assumption that the only change to their existing agreement was the cost-share methodology. Dick Wehner, past president of Calumet Sanitary District, was the representative involved in past discussions of the document. Their Commission recently approved, executed and released the document to Taycheedah Sanitary District #1.

A joint sanitary district meeting is scheduled for October 26th.

3. Adjournment. Motion by Bill Gius, second by Ken Schneider, to adjourn the workshop meeting at 6:27 pm.

Attest:



Brenda A. Schneider, Recording Secretary
Johnsburg Sanitary District
Taycheedah Sanitary District #3

TAYCHEEDAH SANITARY DISTRICT #3
MONTHLY COMMISSION MEETING
SEPTEMBER 20, 2017
8:00 P.M.
TAYCHEEDAH TOWN HALL

Members present: Commissioners John Rickert and Mike Sabel. Excused: President Bill Gius. Also present: Recording Secretary Brenda Schneider.

Call to order. Commissioner Rickert called the meeting to order at 8:02 p.m.

Pledge of Allegiance. The Commission dispensed with the Pledge of Allegiance.

Approval of minutes. Motion by John Rickert, second by Mike Sabel, to approve the minutes of the August 24th, Monthly Meeting as distributed. Motion carried (2-0).

Approval of bills. Motion by Mike Sabel, second by John Rickert, to approve the bills (order #96-106), totaling \$2,277.64, noting this excludes #102-Great Lakes TV & Seal; and to authorize the following:

- Transfer \$1,700.00 from the Operations/User Charge Account to the regular checking account.

Motion carried (2-0).

Sewer System Maintenance:

1. Consideration and possible action regarding general maintenance and operational issues.

- a. Run time/flow reports. August pump run time reports for all lift stations were distributed and reviewed. The Commission noted that all flows have decreased a little bit. Last month Speedy Clean was retained at a rate of \$0.78 per foot for cleaning and televising the Schuster Lane service area. It is believed that they were working in the area the week prior to the meeting. Their report is not yet received.

There is a manhole at Badger Lane and Billene Drive that has been underwater in the bottom of the ditch. This manhole likely needs grout and seal replacement. There are a couple of other manholes in the vicinity that are at ditch grade. Mike Sabel plans to take care of the modifications.

- b. Lift stations and grinder pump stations. Nothing to report at this time.
- c. Other maintenance and operational issues. Nothing to report at this time.

2. Clearwater Inspections.

- a. Status of annual inspections. The team has approximately 10 more inspections to perform for this year.
- b. Church Road. Due to past issues with elevated flows, particularly during wet weather, Church Road has been televised twice over the past few years. All homes have now been inspected twice. A source of the erratic flows was not found; however, one resident did need to correct a broken clean-out cover. The cover was recently replaced.
- c. Re-inspection of structures under remediation orders. There now remains only one structure with prior-year remediation orders that have yet to be re-inspected for compliance. The Team plans to continue follow-up over the next few weeks on the issues discovered this year.

Unfinished Business:

1. Discuss the Agreement for the Allocation of Costs and Transportation of Wastewater Between Sanitary District No. 1 of the Town of Taycheedah and Town of Taycheedah Sanitary District #3. The Commission compared the existing agreement with the proposed agreement. The consensus of the Commission has been in support of an amendment to the current agreement.

New Business:

No new business to discuss.

Schedule the next meeting. The next meeting is tentatively scheduled for October 18th, at 6:00 p.m.

Public Comment. None presented.

Adjournment. Motion by Mike Sabel, second by John Rickert, to adjourn the meeting at 8:25 p.m. Motion carried (2-0).

Attest: Brenda A. Schneider
Brenda A. Schneider, District Recording Secretary

TAYCHEEDAH SANITARY DISTRICT #3
MONTHLY COMMISSION MEETING
OCTOBER 18, 2017
6:00 P.M.
TAYCHEEDAH TOWN HALL

Members present: President Bill Gius and Commissioners John Rickert and Mike Sabel. Also present: Recording Secretary Brenda Schneider.

Call to order. President Gius called the meeting to order at 6:06 p.m.

Pledge of Allegiance. The Commission dispensed with the Pledge of Allegiance.

Approval of minutes. Motion by John Rickert, second by Bill Gius, to approve the minutes of the September 20th, Monthly Meeting as distributed. Motion carried (3-0).

Approval of bills. Motion by Bill Gius, second by John Rickert, to approve the bills (order #107-116), totaling \$32,600.37, and to authorize the following:

- Transfer \$27,000.00 from the Operations/User Charge Account to the regular checking account,
- Transfer \$269.13 from the Operations/Inspections Account to the regular checking account,
- Transfer \$100,000 from the Operations/User Charge Account to the Debt Service Account,
- Transfer \$5,506.66 from the Operations/User Charge Account to the Reserve for Replacement Account, and
- Acknowledge the semi-annual debt payment of \$162,800 (\$150,000 principle and \$12,800 interest).

Motion carried (3-0).

Sewer System Maintenance:

1. Consideration and possible action regarding general maintenance and operational issues.
 - a. Run time/flow reports. September pump run time reports for all lift stations were distributed and reviewed. The Commission also reviewed the televising report submitted by Speedy Clean. The report notes five issues of concern, all of them in a relatively short segment on Hillside Circle. Bill Gius will research repair options.

There is a manhole at Badger Lane and Billene Drive that has been underwater in the bottom of the ditch. This manhole likely needs grout and seal replacement. There are a couple of other manholes in the vicinity that are at ditch grade. Mike Sabel has a riser ring on-hand and will take care of the modifications.
 - b. Lift stations and grinder pump stations. Recently there were a couple of low wet well alarms triggered at the WH lift station. The situation quickly corrected itself.
 - c. Other maintenance and operational issues. Nothing to report at this time.
2. Clearwater Inspections.
 - a. Status of annual inspections. The team plans to finish this year's planned inspections within the next few weeks.
 - b. Re-inspection of structures under remediation orders. There remains only one structure with a prior-year remediation order that have yet to be re-inspected for compliance. The Team plans to continue follow-up on the issues discovered this year.
 - c. Televising-report on 2017 and plans for 2018. See Item 1a. Also, the Commission plans to contract for more televising in 2018. The Commission will need to determine the area(s) to be televised for solicitation of quotes.

Unfinished Business:

1. Discuss the Agreement for the Allocation of Costs and Transportation of Wastewater Between Sanitary District No. 1 of the Town of Taycheedah and Town of Taycheedah Sanitary District #3. The Commission compared the existing agreement with the proposed agreement. The consensus of the Commission has been in support of an amendment to the current agreement; however, they acknowledged that the existing agreement would not need to be amended in order to change the methodology used in allocating operation and maintenance expenses. There will be a joint sanitary district meeting on October 24th.

New Business:

1. Consideration and possible approval of the 2017 tax levy, payable 2018. Motion by Bill Gius, second by Mike Sabel, to levy \$251,887.56 (\$1.425 per \$1,000) against all real and personal property in the District. Motion carried (3-0).

Schedule the next meeting. The next meeting is tentatively scheduled for November 15th, at 6:00 p.m.

Public Comment. None presented.

Adjournment. Motion by Bill Gius, second by Mike Sabel, to adjourn the meeting at 6:52 p.m. Motion carried (3-0).

Attest: Brenda A. Schneider
Brenda A. Schneider, District Recording Secretary

**CALUMET SANITARY DISTRICT
FOND DU LAC SANITARY DISTRICT NO. 2
JOHNSBURG SANITARY DISTRICT
TAYCHEEDAH SANITARY DISTRICT NO. 1
TAYCHEEDAH SANITARY DISTRICT NO. 3
JOINT QUARTERLY INFORMATIONAL MEETING
OCTOBER 26th, 2017
5:30 P.M.
TAYCHEEDAH TOWN HALL**

ROLL CALL OF MEMBERS PRESENT:

Calumet Sanitary District (CSD): President Dave Burg and Commissioner Gary Watry. Absent: Commissioner Allen Schmitz.

Fond du Lac Sanitary District No. 2 (FdL#2): Absent: President Brian Balson and Commissioners Bob Giese and Tom Beltz.

Johnsburg Sanitary District (JSD): President Franz Schmitz and Commissioner Ken Schneider. Absent: Commissioner Dennis Lefebvre.

Taycheedah Sanitary District No. 1 (TSD#1): President Mike Nett and Commissioners Dan Weber and Jim Huck.

Taycheedah Sanitary District No. 3: President Bill Gius and Commissioner John Rickert. Absent: Commissioner Mike Sabel.

Also present: Kathy Diederich, Schenck and Town of Taycheedah Treasurer; and, Brenda Schneider, Recording Secretary for Johnsburg Sanitary District and Taycheedah Sanitary District No. 3.

The meeting was called to order at 5:35 p.m.

APPROVAL OF MINUTES OF THE LAST MEETING

Motion by John Rickert, second by Jim Huck, to approve the minutes of the July 27th, 2017, meeting. Motion carried unanimously by voice vote.

STATUS OF THE AMENDMENT TO THE FOND DU LAC SEWER SERVICE AREA

The towns and the City have finalized the Inter-municipal Boundary Agreement. During the May 2nd meeting, Joe Hoffman, East Central Wisconsin Regional Planning Commission, explained that East Central originally initiated the Sewer Service Area (SSA) amendment project in 2012 but decided to await the adoption of the Boundary Agreement. The project has now move forward.

Joe Hoffman met with TSD#1. They reviewed the map and approved an amended SSA.

CSD amended and approved their SSA to include the goat farm.

JSD accepted the revised SSA as presented by East Central.

TSD#3 is waiting for updated population projects.

It is anticipated that the Hwy 23 project will have an impact on Taycheedah's growth. A major interchange is planned for Hwy 23 and Cty. Rd. UU.

SHARED SEWER REPAIR ISSUES

TSD#3 recently hired Speedy Clean to do some televising. The Commission was extremely impressed with the thorough reports. The District is in the process of seeking a quote for the repair of a couple of issues discovered via the televising. TSD#3 retained the only company able to do the work within the District's timeline. Early 2017, Eric Otte was asked to administer collective bidding on behalf of the OSG member. Eric was not able to commit the time needed for this project.

Green Bay Pipe & Seal or Great Lakes were recommended for manhole repair work.

PREVENTATIVE MAINTENANCE

TSD#1 completed approximately 200 inspection; and, TSD#3 approximately 110. JSD is currently working on inspections.

2018 TELEVISION PLANS

TSD#1 and CSD televised their entire systems over the past couple of years.

TSD#3 and JSD may be interested.

CSD is in the process of having all their manholes checked and documented.

OSG EXECUTIVE COMMITTEE REPORT

No one was able to provide a detailed report.

OPERATIONS & MAINTENANCE AGREEMENTS

Discuss amendments to the Agreements

Several years ago, TSD#1 distributed redline/strikeout versions of the draft revised Agreements. Their goal has been to have consistency amongst the three districts using the system and to use metered flows at the three lift stations for O&M billing purposes. Kathy Diederich reported that TSD#1 anticipated all members would accept the document as distributed.

TSD#3, CSD and JSD recently met to discuss the draft Agreement. TSD#3 and JSD like their current Agreements. Both parties have expressed support in incorporating an addendum to their current Agreements. CSD President Burg reported that he thought past President Wehner had fully vetted the revised document. He was under the impression the only change to the document was to the cost-sharing calculations. Based upon this misunderstanding, his Commission has approved and signed the draft Agreement. Recently, Burg contacted TSD#1's Deputy Clerk to request a copy of the signed document. He needs to compare it to the original Agreement.

Kathy Diederich explained that the intent of the draft is to make the cost-share methodology fair and equitable. She added that she believes the best parts of all of the existing agreements were incorporated into the one document. TSD#3 referenced the historical detail that is contained in their existing agreement. Kathy noted that the historical detail is memorialized in other documents. She added that all parties need to compromise.

TSD#1 President Mike Nett was not aware of changes, other than cost-sharing calculations, were included in the draft Agreement. It is his understanding that Ron Cunzenheim was involved with the compilation and Eric Otte has reviewed it. His Commission's main concern has always been the cost-share methodology.

It was suggested that a workshop meeting be scheduled.

Review Quarterly billings

2017-3rd qt. O&M bills planned to be included in the cost-share were follows:

•	Work logs for the inspection and maintenance employees were reviewed.		
•	Total Energy	Gladstone	annual monitoring fee
•	Total Energy	Brookhaven	annual monitoring fee
•	Total Energy	Winnebago	annual monitoring fee
•	Energenecs	evenly divided	filters
•	Total Energy	Winnebago	routine maintenance
			\$440.00
			\$440.00
			\$440.00
			\$905.70
			\$1,335.76

- Total Energy Brookhaven routine maintenance \$1,215.00
- Total Energy Gladstone routine maintenance \$1,215.00

The routine maintenance noted involved bank-load testing. This test has not been done for three years.

PUBLIC COMMENT

Bill Gius reported that the Taycheedah Town Board adopted an ordinance that requires a permit when working in the rights-of-way. OSG's legal counsel has been asked to develop a standard permit form.

ADJOURNMENT

Motion by John Rickert, second by Dave Burg, to adjourn at 6:38 p.m. Motion carried unanimously by voice vote.

SCHEDULE THE NEXT MEETINGS

Thursday, January 25th, 2018

Thursday, April 26th, 2018

Thursday, July 26th, 2018

Thursday, October 25th, 2018

Attest: Brenda A. Schneider
 Brenda A. Schneider, Recording Secretary
 Johnsburg Sanitary District
 Taycheedah Sanitary District #3

TAYCHEEDAH SANITARY DISTRICT #3
MONTHLY COMMISSION MEETING
NOVEMBER 15, 2017
6:00 P.M.
TAYCHEEDAH TOWN HALL

Members present: President Bill Gius and Commissioner John Rickert. Excused: Commissioner Mike Sabel. Also present: Recording Secretary Brenda Schneider and Joe Hofmann, East Central Wisconsin Regional Planning Commission.

Call to order. President Gius called the meeting to order at 6:01 p.m.

Pledge of Allegiance. The Commission dispensed with the Pledge of Allegiance.

Approval of minutes. Motion by John Rickert, second by Bill Gius, to approve the minutes of the October 18th, Monthly Meeting as distributed. Motion carried (2-0).

Approval of bills. Motion by Bill Gius, second by John Rickert, to approve the bills (order #117-123), excluding Sabel Mechanical, for a total of \$3,528.70, and to authorize the following:

- Transfer \$3,300.00 from the Operations/User Charge Account to the regular checking account, and
- Transfer \$134.56 from the Operations/Inspections Account to the regular checking account.

Motion carried (2-0). Sabel Mechanical did not note a work location.

Sewer System Maintenance:

1. Consideration and possible action regarding general maintenance and operational issues.

- a. Run time/flow reports. October pump run time reports for all lift stations were distributed and reviewed. The Commission recently retained Speedy Clean to televise the Schuster Lane lift station area. The report notes five issues of concern, all of them in a relatively short segment on Hillside Circle. Bill Gius will research repair options.

There is a manhole at Badger Lane and Billene Drive is often underwater in the bottom of the ditch. This manhole likely needs grout and seal replacement. There are a couple of other manholes in the vicinity that are at ditch grade. The modifications to these manholes has been completed.

Bill Gius intends to discuss the Utility Location Ordinance with the Town Board. The Ordinance has been adopted; however, a uniform application form is yet to be compiled. It is also doubtful that the utility companies servicing the area have been informed of the requirement to obtain a permit when working in the rights-of-way.

- b. Lift stations and grinder pump stations. Nothing to report at this time.
- c. Other maintenance and operational issues. The Commission plans to review the average cost of treatment. Brenda Schneider will compile the data.
2. Clearwater Inspections.
- a. Status of annual inspections. The team is nearly finished with this year's planned inspection area.
- b. Re-inspection of structures under remediation orders. There remains only one structure with a prior-year remediation order that have yet to be re-inspected for compliance. The Team plans to continue follow-up on the issues discovered this year. The Commission discussed enforcement. The District's ordinance needs to be reviewed.
- c. Televising-report on 2017 and plans for 2018. See Item 1a. Also, the Commission plans to contract for the televising of 2-3 miles of sewer main in 2018. The Commission will need to determine the area(s) to be televised for solicitation of quotes.

Unfinished Business:

1. Discuss the Agreement for the Allocation of Costs and Transportation of Wastewater Between Sanitary District No. 1 of the Town of Taycheedah and Town of Taycheedah Sanitary District #3. The Commission compared the existing agreement with the proposed agreement. The consensus of the Commission has been in support of an amendment to the current agreement; however, they acknowledged that the existing agreement would not need to be amended in order to change the methodology used in allocating operation and maintenance expenses. During the October 24th joint sanitary district meeting, it was suggested the districts conduct a workshop meeting. Said meeting is not yet scheduled.

New Business:

1. Discuss the update to the Fond du Lac Sewer Service Area. Joe Hoffman reviewed the sewer service area designated for the district. There were a couple of discrepancies with the district boundary that need to be researched. Also, Joe review the 2040 population estimates. The Commission suggested various areas for future sewer service area expansion. Joe will research and run new populations calculations.

Schedule the next meeting. The next meeting is scheduled for December 20th, at 6:00 p.m.

Public Comment. None presented.

Adjournment. Motion by Bill Gius, second by John Rickert, to adjourn the meeting at 7:47 p.m. Motion carried (2-0).

Attest: Brenda A. Schneider
Brenda A. Schneider, District Recording Secretary

TAYCHEEDAH SANITARY DISTRICT #3
MONTHLY COMMISSION MEETING
DECEMBER 20, 2017
6:00 P.M.
TOMMY J'S BAR, JOHNSBURG

Members present: President Bill Gius and Commissioners John Rickert and Mike Sabel. Also present: Recording Secretary Brenda Schneider.

Call to order. President Gius called the meeting to order at 6:00 p.m.

Pledge of Allegiance. The Commission dispensed with the Pledge of Allegiance.

Approval of minutes. Motion by Bill Gius, second by John Rickert, to approve the minutes of the November 15th, Monthly Meeting as distributed. Motion carried (3-0).

Approval of bills. Motion by Bill Gius, second by John Rickert, to approve the bills (order #124-136), excluding Sabel Mechanical, for a total of \$4,509.69, and to authorize the following:

- Transfer \$5,800.00 from the Operations/User Charge Account to the regular checking account, and
- Transfer \$2,656.36 from the Operations/User Charge Account to Reserve for Replacement Account.

Motion carried (3-0). Sabel Mechanical did not include sufficient detail.

Sewer System Maintenance:

1. Consideration and possible action regarding general maintenance and operational issues.

- a. Run time/flow reports. November pump run time reports for all lift stations were distributed and reviewed. The Commission recently retained Speedy Clean to televise the Schuster Lane lift station area. The report notes five issues of concern, all of them in a relatively short segment on Hillside Circle. Bill Gius will research repair options.

Sabel Mechanical recently responded to issues at the Cty WH lift station. There was a rag caught in the impellor and grease crud on the floats. Speedy Clean was called in to power wash the crud.

Bill Gius intends to discuss the Utility Location Ordinance with the Town Board. The Ordinance has been adopted; however, a uniform application form is yet to be compiled. It is also doubtful that the utility companies servicing the area have been informed of the requirement to obtain a permit when working in the rights-of-way. The Commission discussed the anticipated process and estimated costs.

- b. Lift stations and grinder pump stations. The gasket at the Endres station had a large chunk of rubber missing. Sabel Mechanical's invoice indicated that the pump was swapped with a spare. The Commission was not aware of a spare pump in stock other than the one at the Town Hall. The known used pump was saved for possible spare parts only. The Commission intends to ask Sabel if he is stocking spare pumps on behalf of the District.
- c. Other maintenance and operational issues. Bill Gius reported that the Town Board recently discussed the cost of adjusting manholes needed due to road reconstruction projects. The Town Board intends to bill the applicable district for 50% of the costs to adjust these manholes.

2. Clearwater Inspections.

- a. Status of annual inspections. Nothing further to report at this time.
- b. Re-inspection of structures under remediation orders. There remains only one structure with a prior-year remediation order that have yet to be re-inspected for compliance. The Team plans to continue follow-up on the issues discovered this year. The Commission discussed enforcement. The District's ordinance needs to be reviewed. The Commission reviewed the Emergency Notice used by Taycheedah Sanitary District #1. The Commission may incorporate a version of this letter.
- c. Televising-plans for 2018. The Commission plans to contract for the televising of 2-3 miles of sewer main in 2018. The Commission will need to determine the area(s) to be televised for solicitation of quotes.

Unfinished Business:

1. Discuss the Agreement for the Allocation of Costs and Transportation of Wastewater Between Sanitary District No. 1 of the Town of Taycheedah and Town of Taycheedah Sanitary District #3. The Commission compared the existing agreement with the proposed agreement. The consensus of the Commission has been in support of an amendment to the current agreement; however, they acknowledged that the existing agreement would not need to be amended in order to change the methodology used in allocating operation and maintenance expenses. During the October 24th joint sanitary district meeting, it was suggested the districts conduct a workshop meeting. Said meeting is yet be scheduled.

New Business:

1. Review average treatment costs. The 2016 average treatment cost per RUE was \$110.52. Motion by Mike Sabel, second by John Rickert, to reduce the quarterly bill for non-flow connections by \$27.50, effective with the 2018 first quarter of service (April billing cycle). Motion carried (3-0).
2. Review delinquent accounts. The Commission reviewed the current delinquent accounts.
3. Review insurance coverage. The District's current coverage was reviewed. No modifications are needed at this time. Mike Immel, Rural Mutual Insurance, is expected to meet with the Commission for annual review in the near future.

Schedule the next meeting. The next meeting is scheduled for January 17th, at 6:00 p.m., at the Town Hall.

Public Comment. None presented.

Adjournment. Motion by Bill Gius, second by John Rickert, to adjourn the meeting at 7:40 p.m. Motion carried (3-0).

Attest: Brenda A. Schneider
Brenda A. Schneider, District Recording Secretary

