

TAYCHEEDAH SANITARY DISTRICT #3
MONTHLY COMMISSION MEETING
JANUARY 22, 2015
4:00 P.M.
TAYCHEEDAH TOWN HALL

Members present: President Bill Gius, Commissioners John Rickert and Mike Sabel. Also present was Recording Secretary Brenda Schneider.

Call to order. President Bill Gius called the meeting to order at 4:00 p.m.

Pledge of Allegiance. The Commission dispensed with the Pledge of Allegiance.

Approval of minutes. The minutes of the December 10, 2014, meeting were accepted as presented.

Approval of bills. Motion by Mike Sabel, second by John Rickert, to approve the bills (order #1-10), totaling \$11,767.36, exclusive of the Taycheedah Sanitary District #1 O&M bill pending review during the January Joint Sanitary District meeting; and, including \$100.00 to Mike Sabel that was shorted from his check issued in December. Motion carried (3-0). Motion by Bill Gius, second by Mike Sabel, to authorize the following:

- Transfer \$5,900.00 from the Operations/User Charge Account to the regular checking account, and
- Authorize \$1,028.56 from the Operations/User Charge Account to the Reserve for Replacement Account.

Motion carried (3-0).

Sewer System Maintenance.

1. On November 3rd, the Endres grinder pump station experienced operational problems. Maintenance and repair staff needed to install the standby pump. The original pump has been repaired but needs to be re-installed. Response and repair costs may be billed to the homeowner.

The grinder pump at Fife's has accumulated 1,100 hours of operation since the last time it needed to be repaired. The house was vacant most, if not all, of the time since the repair.

Mike Sabel has been informed that one or more private contractors have been adjusting the controls inside the grinder pump control panels. Stickers will be attached to the control panels stating unauthorized access is prohibited.

- a. Run time/flow reports. The run times at the Church Road lift station have been erratic for the past couple of months. The home inspection team has checked all of the houses with the exception of five of them. One location noted issues with a sticking toilet. The team is also re-checking sump pumps and softeners. They will continue to attempt contact with the remaining five homeowners.
 - b. Missions monitoring and alarm system. Communications from the system have improved since the installation of the Verizon chips.
 - c. Televising and manhole re-surfacing. There was no discussion regarding this item.
 - d. Bittersweet Lane settling. There was not discussion regarding this item.
2. Residential Inspection Plan. See item #1a above.

Unfinished Business:

1. Discuss the Agreement for the Allocation of Costs and Transportation of Wastewater Between Sanitary District No. 1 of the Town of Taycheedah and the Town of Taycheedah Sanitary District No. 3. The Presidents of Taycheedah Sanitary District #3, Johnsburg Sanitary District and Calumet Sanitary District plan to meet no sooner than the middle of January to review the draft documents.
2. Review and possible response to correspondence received from Taycheedah Sanitary District #1 regarding staff mileage reports. The Commission continues to question reported mileage, as well as several other charges. The matter will be discussed with TSD#1 during the Joint Sanitary District Meeting.

New Business:

1. Discuss possible detachment of the Spies property, N8003 Hwy 151. Spies plans to pursue detachment from the Sanitary District for financial reasons. Mr. Spies will be supplied with the necessary documentation to be filed with the Town Board. The Commission will develop an economic impact statement prior to making a recommendation to the Town Board regarding the request.

2. Consideration and possible authorization to purchase a second stand-by grinder pump. Maintenance staff recognizes a need for a second back-up grinder pump. The pump servicing the Fife home has gone down; and, the one back-up has been temporarily installed at another location while that pump is being repaired. Motion by Mike Sabel, second by John Rickert, to purchase a second back-up pump for \$3,210 plus freight, pursuant to the quote received from WW Electric Motors. Motion carried (3-0).
3. Consideration and possible approval of a contribution to the Town for administrative support. Some of the Town Officials are again critical of Brenda Schneider over use of Town resources for sanitary district work out of the Town Clerk's Office. Motion by Mike Sabel, second by John Rickert, to compensate the Town \$50.00 per month for non-labor related administrative support. Motion carried (3-0).
4. Consideration and possible approval of a credit to Tim Boomsma for a change in residential units at N8107 Billene Drive. Mr. Boomsma changed the use of the structure from two-family to single-family, as of 11/1/2014. The Commission took no action regarding the request. The change has been noted in the billing cycle effective 1/1/2015.

Public Comment. None.

Adjournment. Motion by Bill Gius, second by John Rickert, to adjourn the meeting at 4:57 p.m. Motion carried (3-0).

Attest: Brenda A. Schneider
Brenda A. Schneider, District Recording Secretary

**CALUMET SANITARY DISTRICT
FOND DU LAC SANITARY DISTRICT NO. 2
JOHNSBURG SANITARY DISTRICT
TAYCHEEDAH SANITARY DISTRICT NO. 1
TAYCHEEDAH SANITARY DISTRICT NO. 3
JOINT BUSINESS MEETING
JANUARY 22nd, 2015
5:00 P.M.
TAYCHEEDAH TOWN HALL**

ROLL CALL OF MEMBERS PRESENT:

Calumet Sanitary District (CSD): President Dick Wehner, Commissioners Alice Lemke and Dave Burg. Also present was Maintenance Technician Bob Depies.

Fond du Lac Sanitary District No. 2 (FdL#2): Absent: President Brian Balson and Commissioners Bob Giese and Tom Beltz.

Johnsburg Sanitary District (JSD): President Franz Schmitz and Commissioners Dennis Lefebber and Ken Schneider.

Taycheedah Sanitary District No. 1 (TSD#1): President Mike Nett and Commissioners Jim Voight and Dan Weber.

Taycheedah Sanitary District No. 3: President Bill Gius and Commissioner John Rickert. Absent: Commissioner Mike Sabel.

Also present: Brenda Schneider, Town of Taycheedah Clerk and Recording Secretary for Johnsburg Sanitary District and Taycheedah Sanitary District No. 3; and Hal Henderson, Synergy Systems.

The meeting was called to order at 5:10 p.m.

APPROVAL OF MINUTES OF THE LAST MEETING

Motion by Dennis Lefebber, second by Franz Schmitz, to approve the minutes of the October 23rd, 2014 meeting. Motion carried unanimously by voice vote.

WIRELESS ALARM SYSTEM

One year ago, TSD#3 replaced their telephone-line supported alarm system with a wireless alarm and monitoring system. TSD#3 reported that it is an excellent system overall. However, the District experienced numerous communication interruptions due to issues related to cellular coverage. Hal Henderson's responses to the issues was excellent. All of the stations were changed to Verizon service, which seems to have resolved all of the issues.

Hal checked five of CSD's six locations. All five locations have good reception through Verizon. The systems have battery back-up in the event of a power outage. The system uses the data side of communication vs. the phone lines.

CSD requested Hal submit a proposal for all six sites. Hal offered to install the system at one site for a month or two free of charge. The offer was extended to all of the districts.

Henderson departed at this time.

PREVENTATIVE MAINTENANCE

The OSG plans to solicit bids of multi-district quantities for televising and cleaning during the winter with the work to be completed in the spring of 2015. It was reported that five districts, including North Fond du Lac, have expressed interest. CSD plans to do approximately 20,000 feet and TSD#1 plans on 40,000 feet. It is unknown when the bids will be due.

TSD#1 reported that they have hired Dave Jacobs, Jacobs Land Surveying, to document GPS coordinates of all manholes and to perform an inspection. TSD#1 estimated a cost of \$35-40 per manhole.

SHARED SEWER REPAIR ISSUES

TSD#1 reported that they are doing televising and repairs, as needed, along with the manhole GPS location documentations and inspections. Their goal is to do the entire district.

Ken Schneider departed at this time (5:50 p.m.)

CLEARWATER INSPECTIONS

JSD expects to complete the last 20% of the District during 2015.

TSD#1 is working on it. They've initiated a policy that requires an inspection prior to the closing of sales. Enforcement problems and experiences were discussed. The OSG Executive Committee is developing guidelines.

TSD#3 plans to finish the balance of the District during 2015. Their goal is a minimum of 20% per year.

OPERATIONS & MAINTENANCE AGREEMENTS

Discuss Agreements

TSD#1 have distributed redline/strikeout versions of the draft revised Agreements. The presidents of the three participating districts plan to meet for the purpose of developing their first response to TSD#1.

Review Quarterly billings

2014-4th qt. O&M bills planned to be included in the cost-share:

• Energenecs	Annual Service Agreement	All locations	\$3,995.00
• Dorner Valves & Automation	replace springs	unknown loc.	\$48.82

TSD#3 spoke about disputed items contained in the 2014 3rd Q billing. TSD#1 instructed TSD#3 to provide them with a written detailed report of their disputes; the report will then be submitted to Kathy Diederich for an explanation. The group discussed possible improvements to the reporting and presentation of the bills.

CMOM

CMOM requires the compilation of a manual. Ron Cunzenheim has prepared a template. TSD#1 is working on their manual and CSD has completed the project.

OSG EXECUTIVE COMMITTEE REPORT

As noted earlier, the OSG Executive Committee is working on a sample lateral inspection ordinance.

It was noted that a new phosphorus treatment method being used at the treatment plant has been quite successful so far. The DNR has approved the method and has backed-off plant modifications for the time being.

Districts have noticed manhole deterioration due to hydrogen sulfate gas. The gas in the upstream systems seems to be under control. CSD has had epoxy resurfacing done. They noted it is hard to resurface the inverts and benches. There is an area vendor that has a type of plastic sleeve. More research is needed.

PUBLIC COMMENT

TSD#3 reported that they are providing \$50 per month to the Town for the use of Town facilities.

SCHEDULE THE NEXT MEETINGS

Thursday, April 23rd, 2015

Thursday, July 23rd, 2015

Thursday, October 22nd, 2015

Thursday, Jan. 28th, 2016

TSD#3 will provide refreshments

TSD#1 will provide refreshments

CSD will provide refreshments

JSD will provide refreshments

ADJOURNMENT

Motion by Dennis Lefeber, second by Franz Schmitz, to adjourn at 6:35 p.m. Motion carried unanimously by voice vote.

Attest: Brenda A. Schneider
Brenda A. Schneider
Town of Taycheedah Clerk

**TAYCHEEDAH SANITARY DISTRICT #3
MONTHLY COMMISSION MEETING
FEBRUARY 18, 2015
4:00 P.M.
TAYCHEEDAH TOWN HALL**

Members present: President Bill Gius, Commissioners John Rickert and Mike Sabel. Also present was Recording Secretary Brenda Schneider.

Call to order. President Bill Gius called the meeting to order at 4:00 p.m.

Pledge of Allegiance. The Commission dispensed with the Pledge of Allegiance.

Approval of minutes. Motion by Mike Sabel, second by John Rickert, to approve the minutes of the January 22, 2015, as presented. Motion carried (3-0).

Approval of bills. Motion by Bill Gius, second by Mike Sabel, to approve the bills (order #10-19), totaling \$87,795.35, exclusive of the Taycheedah Sanitary District #1 O&M bill pending review of disputed items. Motion carried (3-0).
Motion by Bill Gius, second by John Rickert, to authorize the following:

- Transfer \$87,500.00 from the Operations/User Charge Account to the regular checking account,
- Transfer \$269.13 from the Inspection Account to the regular checking account, and
- Transfer \$1,619.05 from the Operations/User Charge Account to the Reserve for Replacement Account.

Motion carried (3-0).

Sewer System Maintenance.

1. Consideration and possible action regarding general maintenance and operational issues.

- a. Run time/flow reports. The run times at the Cty QQ lift station suffered an electronic glitch. Extremely high run times were reported. Hal Henderson has been informed and has addressed the issue.

The run times at the Church Road lift station have been erratic for the past few months. The home inspection team has checked all of the houses with the exception of five of them. One location noted issues with a sticking toilet; it is unknown at this time if the leak has been addressed. The team is also re-checking sump pumps and softeners. They will continue to attempt contact with the remaining five homeowners.

On February 14th, the Team attempted inspection of the remaining five homes. The owner of one of these homes was extremely obnoxious. A letter will be sent.

A site inspection of the lift station will be done in the spring.

- b. Missions monitoring and alarm system. Communications from the system have improved since the installation of the Verizon chips.
- c. Manhole inspections. Mike Sabel will perform the inspections in the spring.
- d. Fabricate and install stabilization to pump guide rails. Mike Sabel will obtain a quote for this project.
- e. Grinder pump issues. A new stand-by pump has been ordered.

The Fife pump has been re-built but has yet to be re-installed. The property has reportedly sold. It is unknown when the pump will be needed by the homeowner. The grinder pump at Fife's accumulated 1,100 hours of operation since the last time it needed to be repaired. The house was vacant most, if not all, of the time since the repair.

November 3rd, the Endres grinder pump station experienced operational problems. Maintenance and repair staff had to install the standby pump. The original pump has been repaired. Response and repair costs may be billed to the homeowner. The matter will be further discussed during the March meeting.

The Lindburg pump has been experiencing mechanical issues in the control panel. Mike & Bud Sabel believe they have corrected the problem. Bud Sabel has some spare parts on-hand.

- f. Treatment Plant phosphorus limits. The City has developed a rather successful method to reduce phosphorus. It is hoped the method will postpone or eliminate another forced expensive modification to the treatment plant.
- g. Other maintenance and operational issues. Per President Gius' request, Ron Cunzenheim provided a list of other possible vendors.

2. Residential Inspection Plan. See item #1a above.

Unfinished Business:

1. Discuss the Agreement for the Allocation of Costs and Transportation of Wastewater Between Sanitary District No. 1 of the Town of Taycheedah and the Town of Taycheedah Sanitary District No. 3. The Presidents of Taycheedah Sanitary District #3, Johnsburg Sanitary District and Calumet Sanitary District plan to meet in April to review the draft documents.
2. Discuss possible detachment of the Spies property, N8003 Hwy. 151. Spies plans to pursue detachment from the Sanitary District for financial reasons. Mr. Spies has been supplied with the necessary documentation to be filed with the Town Board. The documents are yet to be executed and returned. The Commission plans to develop an economic impact statement prior to making a recommendation to the Town Board regarding the request.

New Business:

1. Taycheedah Sanitary District #1 Operation & Maintenance billings. The Commission needs to compile their list of objections and submit it to President Nett.

Public Comment. None.

Adjournment. Motion by John Rickert, second by Bill Gius, to adjourn the meeting at 5:04 p.m. Motion carried (3-0).


Attest: Brenda A. Schneider
Brenda A. Schneider, District Recording Secretary

TAYCHEEDAH SANITARY DISTRICT #3
MONTHLY COMMISSION MEETING
MARCH 12, 2015
4:00 P.M.
TAYCHEEDAH TOWN HALL

Members present: President Bill Gius, Commissioners John Rickert and Mike Sabel, and Recording Secretary Brenda Schneider.

1. Call to order. President Bill Gius called the meeting to order at 4:12 p.m.
2. Consideration and possible delineation of segment(s) of sewer main to be televised and cleaned as part of a multi-jurisdictional project, to be completed spring, 2015. Green Bay Pipe & TV was the low bidder at \$0.43 per foot for cleaning and \$0.40 per foot for televising. Motion by Bill Gius, second by Mike Sabel, to retain Green Bay Pipe & TV for the cleaning and televising of the sewer main along the following streets and easements:
 - CTH QQ-from CTH WH to termini
 - CTH WH- from Glen Street to termini
 - Schuster Lane-entire street
 - Hillside Circle-entire street
 - Hillside Drive-from Hillside Circle to termini
 - Billene Drive-from Hillside Circle to termini
 - Hunter's Lane-entire street
 - Glen Street-entire street
 - Badger Lane-entire street
 - Taynette Circle-entire street
 - Rosenthal Court-entire street
 - Easement-Badger Lane to Hunter's Lane
 - Easement-Hunter's Lane to Schuster Lane
 - Easement- Schuster Lane to Hillside Circle
 - Easement- Rosenthal Court to Taynette CircleMotion carried (3-0).
3. Adjournment. Motion by Mike Sabel, second by Bill Gius, to adjourn the meeting at 4:32 p.m. Motion carried (3-0).

Attest:


Brenda A. Schneider, District Recording Secretary

**TAYCHEEDAH SANITARY DISTRICT #3
MONTHLY COMMISSION MEETING
MARCH 18, 2015
4:00 P.M.
TAYCHEEDAH TOWN HALL**

Members present: President Bill Gius, Commissioners John Rickert and Mike Sabel. Also present were Recording Secretary Brenda Schneider and Mike Immel, Rural Mutual Insurance Co.

Call to order. President Bill Gius called the meeting to order at 4:03 p.m.

Pledge of Allegiance. The Commission dispensed with the Pledge of Allegiance.

Approval of minutes. Motion by John Rickert, second by Mike Sabel, to approve the minutes of the February 18, 2015, meeting as distributed. Motion carried (3-0).

Approval of bills. Motion by Bill Gius, second by John Rickert, to approve the bills (order #20-28), totaling \$15,947.41, noting a potential partial re-imbursement from TSD#1 pending review of contested invoicing. Motion carried (3-0). Motion by Bill Gius, second by John Rickert, to authorize the following:

- Transfer \$15,950.00 from the Operations/User Charge Account to the regular checking account, and
- Payment of \$881.16 from the Debt Service Account to Johnsburg Sanitary District to correct funds erroneously wired to the district during property tax settlement. The funds were collected by the Town on behalf of JSD.

Motion carried (3-0).

Presentation. Mike Immel, Rural Mutual Insurance Company reviewed the District's insurance coverage.

Sewer System Maintenance.

1. Consideration and possible action regarding general maintenance and operational issues.
 - a. Run time/flow reports. The run times at the Cty QQ lift station suffered another electronic glitch. Extremely high run times were reported. Hal Henderson has been informed.
The run times at the Church Road lift station continue to be erratic. Further investigation is warranted. A site inspection of the lift station will be done in the spring and five home need inspection.
 - b. Manhole inspections. The consensus of the Commission was to direct Mike Sabel to perform the inspections in the same area to be televised this spring.
 - c. Grinder pump issues. A new stand-by pump has been purchased and received.
The Fife pump has been re-built but has yet to be re-installed. The property has reportedly sold. It is unknown when the pump will be needed by the homeowner. The grinder pump at Fife's accumulated 1,100 hours of operation since the last time it needed to be repaired. The house was vacant most, if not all, of that time. Sabel noted that the wet well is apparently full again. Further investigation is needed to determine the source of the water entering the system. The seller will be contacted regarding access to the house.
 - d. Other maintenance and operational issues. Sabel informed the Commission of the need to order 'low alarm' floats and 'on' floats. The spare floats were recently installed at the Lindburg grinder pump.
2. Residential Inspection Plan. The Inspection Team will be off-duty for a brief period of time.

Unfinished Business:

1. Discuss the Agreement for the Allocation of Costs and Transportation of Wastewater Between Sanitary District No. 1 of the Town of Taycheedah and the Town of Taycheedah Sanitary District No. 3. The Presidents of Taycheedah Sanitary District #3, Johnsburg Sanitary District and Calumet Sanitary District plan to meet in the spring to review the draft documents.
2. Discuss possible detachment of the Spies property, N8003 Hwy. 151. Spies indicated a desire to pursue detachment from the Sanitary District for financial reasons. Mr. Spies has been supplied with the necessary documentation to be filed with the Town Board. The documents are yet to be executed and returned.
3. Discuss Taycheedah Sanitary District #1 Operation & Maintenance billings. The Commission has formally approved payment of the 3rd quarter 2014 billing, with an expectation of re-imbursement of disputed invoicing, the amount of which is to be negotiated with TSD#1 in the future.

New Business:

1. Consideration and possible action to pursue the installation of the Ledge Road metering station. Motion by Bill Gius, second by John Rickert, to retain Eric Otte, JE Arthur & Associates, to compile specifications for a Request for Proposals for the build-out of the metering station at CTH UU and Ledge Road. Motion carried (3-0).
2. Consideration and possible action to bill Endres for grinder pump repair. November 3rd, the Endres grinder pump station experienced operational problems due to foreign material entering the system. Maintenance and repair staff had to install the standby pump. The original pump has been repaired. Motion by Bill Gius, second by John Rickert, to bill Endres for re-imbursement of labor and repairs, noting that Endres can submit the claim to their insurance company, if the bill is not paid, the amount will be put on the property's tax bill as a special charge. Motion carried (3-0).

Public Comment. None.

Adjournment. Motion by Mike Sabel, second by John Rickert, to adjourn the meeting at 5:08 p.m. Motion carried (3-0).

Attest: Brenda A. Schneider
Brenda A. Schneider, District Recording Secretary

TAYCHEEDAH SANITARY DISTRICT #3
MONTHLY COMMISSION MEETING
APRIL 15, 2015
4:00 P.M.
TAYCHEEDAH TOWN HALL

Members present: President Bill Gius, Commissioners John Rickert and Mike Sabel. Also present was Recording Secretary Brenda Schneider.

Call to order. President Bill Gius called the meeting to order at 4:01 p.m.

Pledge of Allegiance. The Commission dispensed with the Pledge of Allegiance.

Approval of minutes. Motion by Mike Sabel, second by John Rickert, to approve the minutes of the March 12th and March 18th, 2015, meetings as distributed, with a correction to 3/12/15 noting that Green Bay Pipe & TV was the low bidder. Motion carried (3-0).

Approval of bills. Motion by Bill Gius, second by John Rickert, to approve the bills (order #29-37), totaling \$4,382.33, and to authorize the following:

- Transfer \$4,200.00 from the Operations/User Charge Account to the regular checking account,
- Transfer \$134.57 from the Operations/Inspections Account to the regular checking account,
- Transfer \$779.03 from the Operation/User Charge Account to the Reserve for Replacement Account,
- Transfer \$10,630.83 from the Debt Service Account to the User Charge Account, and
- Acknowledge the semi-annual debt payment of \$170,300.00 (\$150,000 principal) to National Exchange Bank & Trust.

Motion carried (3-0).

Sewer System Maintenance.

1. Consideration and possible action regarding general maintenance and operational issues.

- a. Run time/flow reports. The run times at the Church Road lift station continue to be erratic. Motion by Bill Gius, second by John Rickert, to authorize the televising of the Church Road sewer main by Green Bay Pipe & TV. Motion carried (3-0).
- b. Grinder pump and lift station pump issues. Pump #2 at the Evergreen lift station went down. It was pulled and taken in for service. The repair estimate is \$1,299.00.
- c. Televising and cleaning project. Green Bay Pipe & TV arrived in the District to perform the contracted cleaning and televising. Green Bay expects to complete the work on April 16.
- d. Manhole inspection project. Mike Sabel plans to perform the inspections this spring in the same area that was cleaned and televised this spring.
- e. Other maintenance and operational issues. Steve Victor purchased the Fife home. He intends to demolish the home. The new structure is planned to be built using the existing basement. The sewer will need to be capped and the sump pump needs to be plumbed to daylight. It is unknown at this time when demolition work will begin. It is expected that Mark Mand Excavating will do the work.

2. Residential Inspection Plan. The Inspection Team is off-duty for a brief period of time.

The new owner of the home located at W4014 CTH WH found the District's door hanger on the lawn and contacted John Rickert. Rickert informed the owner of an outstanding violation in the home. The new owner stated they will make the correction as soon as reasonably possible.

Unfinished Business:

1. Discuss the Agreement for the Allocation of Costs and Transportation of Wastewater Between Sanitary District No. 1 of the Town of Taycheedah and the Town of Taycheedah Sanitary District No. 3. The Presidents of Taycheedah Sanitary District #3, Johnsonburg Sanitary District and Calumet Sanitary District plan to meet in the spring to review the draft documents.
2. Status of the build-out of the Ledge Road metering station. Eric Otte has reviewed the District's documents and performed site inspections. He is in the process of compiling the plans and specifications to be used in the bidding package.

New Business:

1. Audit requirements. Katherine Diederich, Schenck, the District's auditing firm, has been in communication with Dan Hintze, National Exchange Bank & Trust, regarding the Bank's formal audit requirements. More information will be provided during the May meeting.
2. Assessment Lien against a property located at Silica Road and Lakeview Road. On October 4th, 2002, the District, via their legal counsel, recorded a Notice of Assessment Lien against several large agricultural properties. One of the parcels identified was erroneously recorded against an abandoned railroad bed instead of the farm field. The field was owned by Jim Emerich at the time of recording.
Redtail Ridge Dairy is the current owner of the property. Redtail is in the process of creating two splits of the parcel. Neither of the splits will abut Silica Road.
The Lien states *Notice is further given that at such time as....(ii) the eligible farmland is subdivided into two or more parcels, at least one of which is not devoted exclusively to agricultural use... a special assessment may be levied against the eligible farmland.*
Motion by Bill Gius, second by Mike Sabel, to not levy the special assessment against the Redtail property at this time due to the fact that neither of the proposed splits abut Silica Road; therefore, there will not be a new connection to the sewer at this time. Motion carried (3-0).
3. Consideration and possible approval of amendments to the 2000 Wastewater Agreement Between the City of Fond du Lac and the Outlying Sewer Group. Amendments will change the calculations for treatment billing from estimated costs for the current year to prior year actual costs. Motion by Mike Sabel, second by John Rickert, to approve the amendments to the Agreement as presented. Motion carried (3-0).

Public Comment. None.

Adjournment. Motion by Mike Sabel, second by John Rickert, to adjourn the meeting at 4:31 p.m. Motion carried (3-0).

Attest: Brenda A. Schneider
Brenda A. Schneider, District Recording Secretary

**CALUMET SANITARY DISTRICT
FOND DU LAC SANITARY DISTRICT NO. 2
JOHNSBURG SANITARY DISTRICT
TAYCHEEDAH SANITARY DISTRICT NO. 1
TAYCHEEDAH SANITARY DISTRICT NO. 3
JOINT BUSINESS MEETING
APRIL 23rd, 2015
5:00 P.M.
TAYCHEEDAH TOWN HALL**

ROLL CALL OF MEMBERS PRESENT:

Calumet Sanitary District (CSD): President Dick Wehner, Commissioners Alice Lemke and Dave Burg.
Fond du Lac Sanitary District No. 2 (FdL#2): Commissioner Bob Giese. Absent: President Brian Balson and Commissioner Tom Beltz.
Johnsburg Sanitary District (JSD): President Franz Schmitz and Commissioner Ken Schneider. Absent: Commissioner Dennis Lefebvre.
Taycheedah Sanitary District No. 1 (TSD#1): President Mike Nett and Commissioners Jim Voight and Dan Weber.
Taycheedah Sanitary District No. 3: Commissioner John Rickert. Absent: President Bill Gius and Commissioner Mike Sabel.

Also present: Brenda Schneider, Town of Taycheedah Clerk and Recording Secretary for Johnsburg Sanitary District and Taycheedah Sanitary District No. 3; and Kathy Diederich, Town of Taycheedah Treasurer.

The meeting was called to order at 5:07 p.m.

APPROVAL OF MINUTES OF THE LAST MEETING

Motion by John Rickert, second by Franz Schmitz, to approve the minutes of the January 22nd, 2015 meeting. Motion carried unanimously by voice vote.

WIRELESS ALARM SYSTEM

Last year, TSD#3 replaced their telephone supported alarm system with a wireless alarm and monitoring system. TSD#3 reported that it is an excellent system overall.

JSD recently worked with Hal Henderson, Synergy Systems, for the installation of the wireless system at the Malone lift station on a 30-day trial period.

CSD installed a similar system at one of their lift stations. They are working with a different company recommended by Energenees.

SHARED SEWER REPAIR ISSUES

TSD#1 is in the process of locating and GPS documenting all of their manholes. They indicated that this expense will not be cost-shared with the other districts.

PREVENTATIVE MAINTENANCE

CSD is in the process of televising and cleaning approximately 20,000 feet of sewer main.

JSD was considering re-lining a couple of manholes; however, after Commission inspection it was decided to keep a watch on it for the time-being.

TSD#1 is televising and jetting approximately 40,000 feet of sewer main. President Nett noted that a letter regarding each district's cost-share obligation for this work was recently sent. Also, clearwater inspections are planned to start in May.

TSD#3 had a segment of sewer main re-televised due to erratic flows. It is believed that a sump pump or leaking toilet is causing the spikes in flow; however, no evidence of such was found during televising. Clearwater inspections will begin soon.

FDL#2 plans to contract later in the year for televising and jetting with a different company.

Information regarding a new method of repair provided by Great Lakes was distributed.

CLEARWATER INSPECTIONS

See PREVENTATIVE MAINTENANCE.

OPERATIONS & MAINTENANCE AGREEMENTS

Discuss amendments to the Agreements

TSD#1 have distributed redline/strikeout versions of the draft revised Agreements. The presidents of the three participating districts plan to meet for the purpose of developing their first response to TSD#1.

Review Quarterly billings

2015-1st qt. O&M bills planned to be included in the cost-share:

- Work logs of various employees were reviewed.
- No repair expenses were presented.

TSD#3 will submit a list of contested bills (2014-3rd qt.) to TSD#1.

OSG EXECUTIVE COMMITTEE REPORT

East Central Regional Planning's comprehensive amendments to each district's sewer service area remains on hold pending the completion of the re-negotiation of the City/Towns boundary agreement.

ADJOURNMENT

Motion by Mike Nett, second by Dan Weber, to adjourn at 5:40 p.m. Motion carried unanimously by voice vote.

SCHEDULE THE NEXT MEETINGS

Thursday, July 23rd, 2015

Thursday, October 22nd, 2015

Thursday, Jan. 28th, 2016


Thursday, April 28th, 2016

TSD#1 will provide refreshments

CSD will provide refreshments

JSD will provide refreshments

TSD#3 will provide refreshments

Attest: 
Brenda A. Schneider
Town of Taycheedah Clerk

**TAYCHEEDAH SANITARY DISTRICT #3
MONTHLY COMMISSION MEETING
MAY 20, 2015
4:00 P.M.
TAYCHEEDAH TOWN HALL**

Members present: President Bill Gius, Commissioners John Rickert and Mike Sabel. Also present was Recording Secretary Brenda Schneider.

Call to order. President Bill Gius called the meeting to order at 4:05 p.m.

Pledge of Allegiance. The Commission dispensed with the Pledge of Allegiance.

Approval of minutes. Motion by Bill Gius, second by John Rickert, to approve the minutes of the April 15th, 2015, meeting as distributed. Motion carried (3-0).

Approval of bills. Motion by Bill Gius, second by John Rickert, to approve the bills (order #38-48), totaling \$33,876.70, and to authorize the following:

- Transfer \$34,000.00 from the Operations/User Charge Account to the regular checking account,
- Transfer \$538.25 from the Operations/Inspections Account to the regular checking account, and
- Transfer \$1,686.29 from the Operation/User Charge Account to the Reserve for Replacement Account.

Motion carried (3-0).

Sewer System Maintenance.

1. Consideration and possible action regarding general maintenance and operational issues.
 - a. Run time/flow reports. The run times at a couple of the lift stations continue to be erratic. Commission reviewed comparison reports. Recording Secretary Schneider plans to compile a spreadsheet of historic flow meter readings.
 - b. Grinder pump and lift station pump issues. Pump #2 at the Evergreen lift station has been repaired and re-installed. Also, the pump will need to be removed from the Fife grinder pump station if it will not be used for a substantial amount of time. The new owners are considering demolishing the home. In this event, the lateral will need to be capped until such time as a new structure is built.
 - c. Televising and cleaning project. Green Bay Pipe & TV has completed the cleaning and televising work. The report indicates tree roots in manhole #231; manhole #243 and #245 are buried; and, a four foot section of main is sagging at Schuster Lane east of Billene Drive. The video will be checked for the tree roots and the sagging pipe. Mike Sabel will check on the buried manholes. The report indicated no leaks.
 - d. Manhole inspection project. Mike Sabel plans to perform the inspections this spring in the same area that was cleaned and televised this spring.
 - e. Other maintenance and operational issues. Steve Victor purchased the Fife home. He intends to demolish the home. The new structure is planned to be built using the existing basement. The sewer will need to be capped and the sump pump needs to be plumbed to daylight. It is unknown at this time when demolition work will begin. It is expected that Mark Mand Excavating will do the work.
2. Residential Inspection Plan. The Inspection Team plans to begin within the next couple of weeks.

Unfinished Business:

1. Discuss the Agreement for the Allocation of Costs and Transportation of Wastewater Between Sanitary District No. 1 of the Town of Taycheedah and the Town of Taycheedah Sanitary District No. 3. The Presidents of Taycheedah Sanitary District #3, Johnsbury Sanitary District and Calumet Sanitary District plan to meet in the spring to review the draft documents.
2. Status of the build-out of the Ledge Road metering station. Eric Otte has reviewed the District's documents and performed site inspections. He is in the process of compiling the plans and specifications to be used in the bidding package. The goal is to have the project tested and fully operational by September 30th, the end of the third calendar quarter.

New Business:

1. Digger's Hotline Annual Meeting and Proxy Ballot. The proxy vote was defaulted to the slate of candidates presented.

2. Audit requirements. Katherine Diederich, Schenck, the District's auditing firm, has been in communication with Dan Hintze, National Exchange Bank & Trust, regarding the Bank's formal audit requirements. The Commission is waiting a report from Diederich. President Gius will contact Mr. Hintze.

Public Comment. None.

Adjournment. Motion by Mike Sabel, second by John Rickert, to adjourn the meeting at 5:00 p.m. Motion carried (3-0).

Attest: Brenda A. Schneider
Brenda A. Schneider, District Recording Secretary

TAYCHEEDAH SANITARY DISTRICT #3
MONTHLY COMMISSION MEETING
JUNE 9, 2015
4:00 P.M.
TAYCHEEDAH TOWN HALL

Members present: President Bill Gius, Commissioners John Rickert and Mike Sabel. Also present were Recording Secretary Brenda Schneider and Jim Roberts.

Call to order. President Bill Gius called the meeting to order at 4:00 p.m.

Pledge of Allegiance. The Commission dispensed with the Pledge of Allegiance.

Approval of minutes. Motion by John Rickert, second by Mike Sabel, to approve the minutes of the May 20th, 2015, meeting as distributed. Motion carried (3-0).

Approval of bills. Motion by Bill Gius, second by Mike Sabel, to approve the bills (order #49-59), totaling \$5,164.19, and to authorize the following:

- Transfer \$4,100.00 from the Operations/User Charge Account to the regular checking account.

Motion carried (3-0).

Sewer System Maintenance.

1. Consideration and possible action regarding general maintenance and operational issues.

- a. Run time/flow reports. The run times at a couple of the lift stations continue to be erratic. Commission reviewed flow history beginning July 2004 to April 2015 for the Deadwood Point and CTH WH connections. The highest and the lowest flow months during each year were noted. There is very little consistency regarding highs and lows between the two locations. The data seems to indicate issues with clearwater infiltration.
- b. Grinder pump and lift station pump issues. All pumps have been repaired and are on-hand, including the two stand-by pumps. The Fife pump is not expected to be needed for quite some time.
The Commission intends to inspect the check valve at the Church Road lift station to determine if it is sticking.
- c. Televising and cleaning project. Green Bay Pipe & TV has completed the cleaning and televising work. The report indicates tree roots in manhole #231; manhole #243 and #245 are buried; and, a four foot section of main is sagging at Schuster Lane east of Billene Drive. The video will be checked for the tree roots and the sagging pipe. Mike Sabel will check on the buried manholes. The report indicated no leaks.
- d. Manhole inspection project. Mike Sabel plans to perform the inspections this summer in the same area that was cleaned and televised this spring.
- e. Other maintenance and operational issues. None were reported.

2. Residential Inspection Plan. The Inspection Team attempted to re-inspect the remaining homes on Church Road. They also started inspecting the homes in Hawk's Landing. Seventeen are completed to date.

An informational insert is planned for inclusion in the next billing cycle.

Unfinished Business:

1. Discuss the Agreement for the Allocation of Costs and Transportation of Wastewater Between Sanitary District No. 1 of the Town of Taycheedah and the Town of Taycheedah Sanitary District No. 3. The Presidents of Taycheedah Sanitary District #3, Johnsonburg Sanitary District and Calumet Sanitary District plan to meet to review the draft documents. No meeting is currently scheduled.
2. Status of the build-out of the Ledge Road metering station. Eric Otte has reviewed the District's documents and performed site inspections. He is in the process of compiling the plans and specifications to be used in the bidding package. The goal is to have the project tested and fully operational by September 30th, the end of the third calendar quarter.
3. Audit requirements. President Gius has initiated communication with Dan Hintze, National Exchange Bank & Trust. He is awaiting a response.

New Business:

1. Consideration and possible approval of a modification to the lateral connections for Lots 23 & 24 of Lakeview Estates. The lateral stub for Lot 24 is 14-feet underground and dead-ended at the bedrock. A cul de sac was constructed over the end of the lateral. A portion of the asphalt would have to be removed in order to connect to the lateral.

Jim Roberts, the developer/seller of the Lot 24, was in attendance. Roberts proposes to construct a manhole over the lateral intended for Lot 23 (yet to be used) and then install two new lateral connections to the manhole, one for Lot 23 and one for Lot 24. The original laterals for the two lots would be abandoned.

The Commission noted that the sewer main extends to Silica Road thru an easement. This main could be tapped just north of the cul de sac as an alternative to providing a lateral for Lot 24.

Motion by Bill Gius, second by John Rickert, to approve the tapping of the main for a lateral to service Lot 24, under the following conditions:

- Complete and submit Request for New Lateral Stub form,
- Complete and submit Contract Between Contractor and the District for the Installation of a New Lateral Stub form,
- Complete and submit Agreement Between Landowner and the District for the Installation of a New Lateral Stub form,
- Payment of \$150 for New Lateral Stub Permit,
- Owner to pay all contractor costs to the tap the main,
- Selected contractor to have on file with the District a Licenses & Permits Bond in the amount of \$10,000,
- Selected contractor to have on file with the District a current Certificate of Insurance, and
- The District's Inspector is to be notified of the start date and time, and is to be present at the site during the tap.

Motion carried (3-0).

Public Comment. None.

Adjournment. Motion by John Rickert, second by Bill Gius, to adjourn the meeting at 4:55 p.m. Motion carried (3-0).

Attest: Brenda A. Schneider
Brenda A. Schneider, District Recording Secretary

TAYCHEEDAH SANITARY DISTRICT #3
MONTHLY COMMISSION MEETING
JULY 14, 2015
4:00 P.M.
TAYCHEEDAH TOWN HALL

Members present: President Bill Gius and Commissioner John Rickert. Also present was Recording Secretary Brenda Schneider. Excused-Commissioner Mike Sabel.

Call to order. President Bill Gius called the meeting to order at 4:00 p.m.

Pledge of Allegiance. The Commission dispensed with the Pledge of Allegiance.

Approval of minutes. Motion by Bill Gius, second by John Rickert, to approve the minutes of the June 9th, 2015, meeting as distributed. Motion carried (2-0).

Approval of bills. Motion by Bill Gius, second by John Rickert, to approve the bills (order #60-66), totaling \$3,879.40, and to authorize the following:

- Transfer \$3,800.00 from the Operations/User Charge Account to the regular checking account, and
- Transfer \$134.57 from the Operations/Inspections Account to the regular checking account.

Motion carried (2-0).

Sewer System Maintenance.

1. Consideration and possible action regarding general maintenance and operational issues.
 - a. Run time/flow reports. A component in the Missions reporting system at the Schuster Lane station was replaced. Pump run times at this location have become more consistent which indicate no issues with the pumps.
 - b. Grinder pump and lift station pump issues. All pumps have been repaired and are on-hand, including the two stand-by pumps. The Fife pump is not expected to be needed for quite some time.
The Commission intends to inspect the check valve at the Church Road lift station to determine if it is operating properly.
 - c. Televising and cleaning project. Green Bay Pipe & TV has completed the cleaning and televising work. The report indicates tree roots in manhole #231; manhole #243 and #245 are buried; and, a four foot section of main is sagging at Schuster Lane east of Billene Drive. The video will be checked for the tree roots and the sagging pipe. Mike Sabel will check on the buried manholes. The report indicated no leaks.
 - d. Manhole inspection project. Mike Sabel plans to perform the inspections this summer in the same area that was cleaned and televised this spring.
 - e. Other maintenance and operational issues. None were reported.
2. Residential Inspection Plan. The Inspection Team have been unsuccessful in re-inspecting the remaining four homes on Church Road. There also is a number of prior year violations still outstanding. A letter will be sent to the owners of these particular homes.
The Team has completed approximately 48 inspections this year.
An informational insert was included in the current billing cycle.

Unfinished Business:

1. Discuss the Agreement for the Allocation of Costs and Transportation of Wastewater Between Sanitary District No. 1 of the Town of Taycheedah and the Town of Taycheedah Sanitary District No. 3. The Presidents of Taycheedah Sanitary District #3, Johnsburg Sanitary District and Calumet Sanitary District plan to meet to review the draft documents. President Gius intends to present his review of the document to the TSD#3 Commission by the November meeting. A joint meeting is yet to be scheduled.
2. Status of the build-out of the Ledge Road metering station. Eric Otte has reviewed the District's documents and performed site inspections. He is in the process of compiling the plans and specifications to be used in the bidding package. The goal is to have the project tested and fully operational by September 30th, the end of the third calendar quarter. Otte will be contacted for a status report.

3. Audit requirements. President Gius has initiated communication with Dan Hintze, National Exchange Bank & Trust. Mr. Hintze is in the process to compiling a proposal. The proposal is expected to be reviewed by the Commission during their August meeting.

New Business:

1. Annual City/OSG True-up Analysis. Review was postponed to the August meeting.

Public Comment. None.

Adjournment. Motion by Bill Gius, second by John Rickert, to adjourn the meeting at 4:30 p.m. Motion carried (2-0).

Attest:

Brenda A. Schneider
Brenda A. Schneider, District Recording Secretary

**CALUMET SANITARY DISTRICT
FOND DU LAC SANITARY DISTRICT NO. 2
JOHNSBURG SANITARY DISTRICT
TAYCHEEDAH SANITARY DISTRICT NO. 1
TAYCHEEDAH SANITARY DISTRICT NO. 3
JOINT QUARTERLY BUSINESS MEETING**

JULY 23rd, 2015

5:00 P.M.

TAYCHEEDAH TOWN HALL

ROLL CALL OF MEMBERS PRESENT:

Calumet Sanitary District (CSD): President Dick Wehner, Commissioners Dave Burg and Gary Watry.

Fond du Lac Sanitary District No. 2 (FdL#2): Commissioner Bob Giese. Absent: President Brian Balson and Commissioner Tom Beltz.

Johnsburg Sanitary District (JSD): President Franz Schmitz and Commissioner Dennis Lefeber. Absent: Commissioner Ken Schneider.

Taycheedah Sanitary District No. 1 (TSD#1): President Mike Nett. Absent: Commissioners Jim Voight and Dan Weber.

Taycheedah Sanitary District No. 3: Commissioner John Rickert. Absent: President Bill Gius and Commissioner Mike Sabel.

Also present: Brenda Schneider, Town of Taycheedah Clerk and Recording Secretary for Johnsburg Sanitary District and Taycheedah Sanitary District No. 3; and Kathy Diederich, Town of Taycheedah Treasurer.

The meeting was called to order at 5:09 p.m. Introductions were made.

APPROVAL OF MINUTES OF THE LAST MEETING

Motion by Franz Schmitz, second by John Rickert, to approve the minutes of the April 23rd, 2015 meeting. Mike Nett, TSD#1, explained that all manholes were located, inspected and ranked based upon condition. Nett indicated during the April 23, 2015, meeting that TSD#1 did not plan to cost-share this expense with the other districts; however, based upon new information, TSD#1 intends to cost-share this project. Motion carried unanimously by voice vote.

WIRELESS ALARM SYSTEM

JSD has recently installed the Missions wireless alarm and monitoring system at both the Malone and Johnsburg lift station.

CSD plans to install a wireless system at their Velvet Beach lift station.

TSD#1 reported experiencing issues with their current alarm system. The reasons are not yet known.

SHARED SEWER REPAIR ISSUES

As noted during approval of the April 23rd, 2015 meeting minutes, Mike Nett, TSD#1 further explained that all 327 manholes were located, inspected and ranked based upon condition. The report will be useful in determining manhole repair needs and scheduling. Based upon this new information, TSD#1 expects to cost-share this project. The cost of the project applicable to the shared sewer was estimated at \$5,000.

TSD#1 reported a repair at the Gladstone Beach lift station was completed last week without the need to temporarily suspend upstream flows. Lateral connections at the main were grouted.

PREVENTATIVE MAINTENANCE

TSD#1 reported that they are working with Michels Corp to do manhole repairs and re-surfacing.

OPERATIONS & MAINTENANCE AGREEMENTS

Discuss amendments to the Agreements

TSD#1 has distributed redline/strikeout versions of the draft revised Agreements. Their goal is to have consistency amongst the three districts using the system and to use metered flows at the three lift station for O&M billings. The presidents of the three participating districts have yet to meet for the purpose of developing their response to TSD#1. There was intention to meet within the next 30 days.

Review Quarterly billings

2015-2nd qt. O&M bills planned to be included in the cost-share:

- Work logs of various employees were reviewed. The members questioned the benefit to them of re-programming meters.
- Jacob Land Surveying-locate and inspect all manholes \$8,309.91
Members requested a breakout of expense by location.
- Jacob Land Surveying-rank condition of all manholes \$1,200.00
Members requested a breakout of expense by location.
- Green Bay Pipe & TV-cleaning and televising \$36,065.16
Members received letters several months ago regarding each district's cost-share.
- Total Energy Systems-Winnebago Dr.-inspection, oil & filter change \$697.00
- Sabel Mechanical-Brookhaven-replace sump pump \$637.76
- Total Energy-all 3 locations-(copy not provided) \$1,320.00

The districts recently received past due notices from TSD#1. The reasons for the billings were unknown to the districts billed. Kathy Diederich reported having the back-up for these billings that she will distribute to the applicable districts.

Bob Giese departed at 5:50 p.m.

OSG EXECUTIVE COMMITTEE REPORT

Ron Cunzenheim has retired as the staff engineer for the Outlying Sewer Group. Eric Otte, JE Arthur & Associates, has been selected as Ron's replacement.

The expected change in phosphorous output continues to be a major topic of discussion with the Committee.

CSD and the Town of Calumet have yet to execute and return the Amendment to the Agreement Between the City of Fond du Lac and the Outlying Sewer Group. President Wehner will draft his concerns and submit them to the OSG Executive Committee.

East Central Wisconsin Regional Planning Commission remains in suspension with its' work pertaining to the amendment of the Sewer Service Area attributed to the City of Fond du Lac Wastewater Treatment Plant due to the ongoing re-negotiation of the Boundary Agreement between the City and the impacted towns. The Agreement is likely to impact sewer service area planning. The goal of the City and the towns is to complete negotiations by late fall.

The Annual Meeting of the OSG will be September 17th, at the Treatment Plant.

ADJOURNMENT

Motion by Dennis Lefeber, second by John Rickert, to adjourn at 6:19 p.m. Motion carried unanimously by voice vote.

SCHEDULE THE NEXT MEETINGS

Thursday, October 22nd, 2015

Thursday, Jan. 28th, 2016

Thursday, April 28th, 2016

Thursday, July 28th, 2016

TSD#1 will provide refreshments

CSD will provide refreshments

JSD will provide refreshments

TSD#3 will provide refreshments

Attest: Brenda A. Schneider
Brenda A. Schneider
Town of Taycheedah Clerk

**TAYCHEEDAH SANITARY DISTRICT #3
MONTHLY COMMISSION MEETING
AUGUST 26, 2015
4:00 P.M.
TAYCHEEDAH TOWN HALL**

Members present: President Bill Gius and Commissioners John Rickert and Mike Sabel. Also present were Recording Secretary Brenda Schneider; Eric Otte, JE Arthur & Associates; and, Jeff Butzke, Compass Surveying.

Call to order. President Bill Gius called the meeting to order at 4:00 p.m.

Pledge of Allegiance. The Commission dispensed with the Pledge of Allegiance.

Approval of minutes. Motion by Mike Sabel, second by John Rickert, to approve the minutes of the July 14th, 2015, meeting as distributed. Motion carried (3-0).

Approval of bills. After several concerns and questions regarding maintenance wages noted on Taycheedah Sanitary District #1's O&M billing, motion by Bill Gius, second by Mike Sabel, to approve the bills (order #67-74), totaling \$20,245.57, excluding reimbursement of a percentage of the maintenance wages mentioned above, and to authorize the following:

- Transfer \$20,400.00 from the Operations/User Charge Account to the regular checking account, and
- Transfer \$1,713.95 the Operations/User Charge Account to the Reserve for Replacement Account.

Motion carried (3-0).

Sewer System Maintenance.

1. Consideration and possible action regarding general maintenance and operational issues.

- a. Run time/flow reports. Pump run time reports for Church Road continue to be erratic. Rickert reported the inability to re-inspect five homes on Church Road. The five owners have not responded to the door hangers. A letter will be sent.
- b. Grinder pump and lift station pump issues. Evergreen Pump 1 recently went down for a couple of days. Sabel re-set the pump this morning. All systems appear to be normal.
Mike Sabel attempted an inspection of the check valves. He needs a second person to assist.
The Church Road control panel was recently found unlocked and open. Sabel will check with a locksmith regarding re-keying all stations.
- c. Televising and cleaning project. Green Bay Pipe & TV has completed the cleaning and televising work. The report indicates tree roots in manhole #231; manhole #243 and #245 are buried; and, a four foot section of main is sagging at Schuster Lane east of Billene Drive. Rieckert checked the video for the tree roots and the sagging pipe. The sagging pipe does not warrant corrective action. Mike Sabel locate the buried manholes. Manhole #234 was found in a driveway and #245 is located in the gravel shoulder. #243 needs a riser. As for the roots in manhole #231, the material around the manhole needs to be excavated and a sealer applied to the exterior of the manhole.
- d. Manhole inspection project. Mike Sabel plans to perform the inspections this summer in the same area that was cleaned and televised this spring.
- e. Other maintenance and operational issues. None were reported.

2. Residential Inspection Plan. The Inspection Team have been unsuccessful in re-inspecting the remaining five homes on Church Road and there are three prior year violations still outstanding. A letter will be sent to the owners of these particular homes.

The Team has completed approximately 48 inspections this year which is the percentage goal for the year.

Unfinished Business:

1. Discuss the Agreement for the Allocation of Costs and Transportation of Wastewater Between Sanitary District No. 1 of the Town of Taycheedah and the Town of Taycheedah Sanitary District No. 3. The Presidents of Taycheedah Sanitary District #3, Johnsburg Sanitary District and Calumet Sanitary District plan to meet to review the draft documents. President Gius intends to present his review of the document to the TSD#3 Commission by the November meeting. A joint meeting is yet to be scheduled.

2. Discuss Lender's conditions for the waiver of financial audit requirements. Dan Hintze, National Exchange Bank & Trust, has submitted a list of requirements. Requirements include maintaining \$450,000 in the Debt Service Account and bonding the Treasurer for \$100,000.

Motion by Bill Gius, second by Mike Sabel, to proceed with the audit waiver request, to initiate review of the District's financial forecast and to propose action be taken at the October Commission meeting. Motion carried (3-0). President Gius will contact the District's auditor and the bank.

3. Annual City/OSG True-up Analysis. The matter was not discussed.
4. Discuss disputed operation and maintenance billing. A response to Taycheedah Sanitary District #1 will be sent.

New Business:

1. Consideration and possible award of the Ledge Road meter station build-out. Eric Otte, JE Arthur & Associates, the District's Engineer, recommends the Commission not act on the bids today. Otte reported that neither proposal received is complete. The system must be designed to communicate with the City. One bidder did not include a PLC driver and the other bidder did not include a radio. Otte will continue to follow-up with the bidders. As a side note, the manufacturer discontinued the ISCO 4210 flow meter 4-6 weeks ago.

It was noted that the City intends to slowly transition to level sensor radar flow meters.

2. Discuss possible development of property on Lakeview Road currently owned by Dallas Diener. Jeff Butzke, Compass Surveying, outlined possible development plans. One lateral was originally installed for the entire property. There are currently two homes in this area not serviced; one of which is not owned by Diener. In 2002, the homes were exempted from connection until such time as development occurs, per the written request of the former owner.

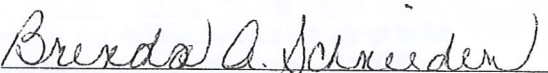
The Commission advised Butzke that a duplex lift station or individual grinder pumps would need to be constructed, at the expense of others, if Diener proceeds with any development plan.

3. Review and possible acceptance of the 2014 Compliance Maintenance Annual Report (CMAR). Motion by Mike Sabel, second by John Rickert, to accept the 2014 CMAR and to file it with the DNR. Motion carried (3-0).

Public Comment. None.

Adjournment. Motion by Bill Gius, second by Mike Sabel, to adjourn the meeting at 6:18 p.m. Motion carried (3-0).

Attest:


Brenda A. Schneider, District Recording Secretary

TAYCHEEDAH SANITARY DISTRICT #3
MONTHLY COMMISSION MEETING
SEPTEMBER 17, 2015
4:00 P.M.
TAYCHEEDAH TOWN HALL

Members present: President Bill Gius and Commissioners John Rickert and Mike Sabel. Also present were Recording Secretary Brenda Schneider; Eric Otte, JE Arthur & Associates; and, Kathy Diederich, Schenck.

Call to order. President Bill Gius called the meeting to order at 4:00 p.m.

Pledge of Allegiance. The Pledge of Allegiance was recited.

Approval of minutes. Motion by John Rickert, second by Bill Gius, to approve the minutes of the August 26th, 2015, meeting as distributed. Motion carried (3-0).

Approval of bills. Motion by Bill Gius, second by John Rickert, to approve the bills (order #75-85), totaling \$2,903.60, and to authorize the following:

- Transfer \$2,300.00 from the Operations/User Charge Account to the regular checking account,
- Transfer \$269.13 from the Operations/Inspection Account to the regular checking account, and
- Transfer \$2,019.06 the Operations/User Charge Account to the Reserve for Replacement Account.

Motion carried (3-0).

Sewer System Maintenance.

1. Consideration and possible action regarding general maintenance and operational issues.
 - a. Run time/flow reports. August pump run time reports for all lift stations were distributed.
 - b. Grinder pump and lift station pump issues. The control panel at the Braun property was invested with ants. It was suggested that the enclosure be replaced.
 - c. Televising and cleaning project. Green Bay Pipe & TV's report indicates tree roots in manhole #231. The material around the manhole needs to be excavated and a sealer applied to the exterior of the manhole. Jason Guelig will do this work in the near future.
 - d. Manhole inspection project. Mike Sabel plans to perform the inspections this year in the same area that was cleaned and televised this spring.
 - e. Other maintenance and operational issues. The downspouts of the former Fife home may be plumbed into the sewer system. Further investigation is warranted. At this point, the new owners are undecided as to the future use of the property.
2. Residential Inspection Plan. The Inspection Team have been unsuccessful in re-inspecting the remaining five homes on Church Road and there are three prior year violations still outstanding. A draft letter was distributed. The letter may be reviewed by Attorney St. Peter and delivered via Process Server.
The Team has completed approximately 48 inspections this year which is the percentage goal for the year.

Unfinished Business:

1. Discuss the Agreement for the Allocation of Costs and Transportation of Wastewater Between Sanitary District No. 1 of the Town of Taycheedah and the Town of Taycheedah Sanitary District No. 3. The Presidents of Taycheedah Sanitary District #3, Johnsburg Sanitary District and Calumet Sanitary District plan to meet to review the draft documents. President Gius intends to present his review of the document to the TSD#3 Commission by the November meeting. A joint meeting is yet to be scheduled.
2. Discuss Lender's conditions for the waiver of financial audit requirements. Dan Hintze, National Exchange Bank & Trust, has submitted a list of requirements. Requirements include maintaining \$450,000 in the Debt Service Account and bonding the Treasurer for \$100,000.

Kathy Diederich, Schenck, updated the District's cash flow projections. Diederich finds the District in a sound financial position, and therefore fully capable of meeting NEBAT's conditions. Diederich also recommended sustaining the current \$150 quarterly user charge and to consolidate the checking accounts to four.

Diederich also advised transferring \$50,000 per year from user charge account to debt service account to cover debt payments.

3. Annual City/OSG True-up Analysis. Discussion regarding this matter was determined to be unnecessary.
4. Discuss disputed operation and maintenance billing. A response to Taycheedah Sanitary District #1 will be sent.

New Business:

1. Consideration and possible award of the Ledge Road meter station build-out. Eric Otte, JE Arthur & Associates, the District's Engineer, reported that neither proposal received was complete. Numerous meetings with City representatives have occurred. The City requires equipment capable of communicating with their equipment which eliminates Synergy. The modified bid from Helmer exceeds \$25,000 which requires formal solicitation of bids. Motion by Bill Gius, second by John Rickert, to solicit bids for the project and to be ready for action during a yet to be scheduled special meeting. Motion carried (3-0).
2. Discuss Alliant's plan to cross the Church Road force main with a natural gas line. The gas main will be run along the west side of Church Road. Commissioner Sabel reported that the record drawings indicate the force main is on the east side; therefore, there will be no conflict.

Public Comment. None.

Adjournment. Motion by Mike Sabel Gius, second by John Rickert, to adjourn the meeting at 5:11 p.m. Motion carried (3-0).

Attest: Brenda A. Schneider
Brenda A. Schneider, District Recording Secretary

TAYCHEEDAH SANITARY DISTRICT #3
MONTHLY COMMISSION MEETING
OCTOBER 14, 2015
4:00 P.M.
TAYCHEEDAH TOWN HALL

Members present: President Bill Gius and Commissioners John Rickert and Mike Sabel. Also present was Recording Secretary Brenda Schneider.

Call to order. President Bill Gius called the meeting to order at 4:04 p.m.

Pledge of Allegiance. The Pledge of Allegiance was recited.

Approval of minutes. Motion by Bill Gius, second by John Rickert, to approve the minutes of the September 17th, 2015, meeting as distributed. Motion carried (3-0).

Approval of bills. Motion by Bill Gius, second by John Rickert, to approve the bills (order #86-98), totaling \$10,603.98, and to authorize the following:

- Transfer \$10,600.00 from the Operations/User Charge Account to the regular checking account,
- Ratify the semi-annual loan payment \$168,800 (\$150,000 principal and \$18,800 interest)

Motion carried (3-0).

Sewer System Maintenance.

1. Consideration and possible action regarding general maintenance and operational issues.

- a. Run time/flow reports. September pump run time reports for all lift stations were distributed. Church Road flows remain erratic. There were noticeable increases in starts at every location during rain events.
- b. Grinder pump and lift station pump issues. No issues to report at this time. It was noted that Victor will contact a plumber to determine where the sump pump and down spouts are plumbed to.
- c. Televising and cleaning project. Green Bay Pipe & TV's report indicates tree roots in manhole #231. The material around the manhole needs to be excavated and a sealer applied to the exterior of the manhole. Jason Guelig will do this work in the near future.
- d. Manhole inspection project. Mike Sabel plans to perform the inspections this year in the same area that was cleaned and televised this spring.
- e. Other maintenance and operational issues. Nothing to report.

2. Residential Inspection Plan. The Inspection Team have been unsuccessful in re-inspecting the remaining five homes on Church Road and there are three prior year violations still outstanding. A reminder letter will be sent as soon as possible.

The Team has completed approximately 48 inspections this year; their percentage goal for the year.

Unfinished Business:

1. Consideration and possible award of the Ledge Road meter station build-out. The following bids were received: \$29,645.00 by D.E. Thome Electrical; \$29,755.00 by Pieper Electric, Inc.; and, \$31,688.00 by Helmer Electric Inc. Motion by Bill Gius, second by John Rickert, to award the contract to Helmer Electric, Inc., noting disqualification of bids from Thome and Pieper for failure to comply with bid submittal requirements. Motion carried (3-0).
2. Discuss Alliant's plan to cross Church Road laterals with a natural gas line. Natural gas is being installed on Church Road. They will directional bore the pipe. Planned depth is not pre-reported. The work should not affect the lift station; however, it is unknown if laterals will be impacted. More information is needed.
3. Status of Lender's waiver of financial audit requirement. Dan Hintze, National Exchange Bank & Trust, has submitted a list of requirements. Requirements include maintaining \$450,000 in the Debt Service Account and bonding the Treasurer for \$100,000.

Kathy Diederich, Schenck, updated the District's cash flow projections. Diederich finds the District in a sound financial position, and therefore fully capable of meeting NEBAT's conditions.

John Rickert completed the bond application.

4. Discuss the Agreement for the Allocation of Costs and Transportation of Wastewater Between Sanitary District No. 1 of the Town of Taycheedah and the Town of Taycheedah Sanitary District No. 3. The Presidents of Taycheedah Sanitary District #3, Johnsburg Sanitary District and Calumet Sanitary District plan to meet to review the draft documents. President Gius intends to present his review of the document to the TSD#3 Commission by the November meeting. A joint meeting is yet to be scheduled.
5. Discuss disputed operation and maintenance billing. A response to Taycheedah Sanitary District #1 will be sent.

New Business:

None.

Next meeting date. The next meeting will be held on November 18th.

Public Comment. None.

Adjournment. Motion by Bill Gius, second by John Rickert, to adjourn the meeting at 4:57 p.m. Motion carried (3-0).

Attest: Brenda A. Schneider
Brenda A. Schneider, District Recording Secretary

**CALUMET SANITARY DISTRICT
FOND DU LAC SANITARY DISTRICT NO. 2
JOHNSBURG SANITARY DISTRICT
TAYCHEEDAH SANITARY DISTRICT NO. 1
TAYCHEEDAH SANITARY DISTRICT NO. 3
JOINT QUARTERLY BUSINESS MEETING
OCTOBER 22nd, 2015
5:00 P.M.
TAYCHEEDAH TOWN HALL**

ROLL CALL OF MEMBERS PRESENT:

Calumet Sanitary District (CSD): Commissioners Dave Burg and Gary Watry. Absent: President Dick Wehner.
Fond du Lac Sanitary District No. 2 (FdL#2): Commissioner Bob Giese. Absent: President Brian Balson and Commissioner Tom Beltz.
Johnsburg Sanitary District (JSD): President Franz Schmitz and Commissioners Dennis Lefebvre and Ken Schneider.
Taycheedah Sanitary District No. 1 (TSD#1): President Mike Nett and Commissioners Jim Voight and Dan Weber.
Taycheedah Sanitary District No. 3: President Bill Gius and Commissioner John Rickert. Absent: Commissioner Mike Sabel.

Also present: Brenda Schneider, Town of Taycheedah Clerk and Recording Secretary for Johnsburg Sanitary District and Taycheedah Sanitary District No. 3; Kathy Diederich, Town of Taycheedah Treasurer; Eric Otte, OSG Staff Engineer.

The meeting was called to order at 5:04 p.m.

APPROVAL OF MINUTES OF THE LAST MEETING

Motion by Mike Nett, second by Bill Gius, to approve the minutes of the July 23rd, 2015 meeting. Motion carried unanimously by voice vote.

OSG EXECUTIVE COMMITTEE REPORT

Eric Otte, JE Arthur & Associates, has been selected to represent the Outlying Sewer Group as its staff engineer.

Eric reported that the expected change in phosphorous output continues to be a major topic of discussion with the Committee. It was noted that the DNR has yet to finalize the level of phosphorus that will be acceptable. The City has been experimenting with low-cost and no-cost pilot processes. Recognizing that agriculture and other uses contribute phosphorus to the lakes and streams, the City is looking at both upstream and in-plant treatment options. They are researching incentivizing grassy waterways as an additional way of reducing phosphorus run-off. The City reports that their studies to date indicate that the costs may be substantially lower than first estimated.

STATUS OF THE AMENDMENT TO THE FOND DU LAC SEWER SERVICE AREA

East Central Wisconsin Regional Planning Commission remains in suspension with its' work pertaining to the amendment of the Sewer Service Area attributed to the City of Fond du Lac Wastewater Treatment Plant due to the ongoing re-negotiation of the Boundary Agreement between the City and the impacted towns. The Agreement is likely to impact sewer service area planning.

WIRELESS ALARM SYSTEM

CSD has installed a wireless system at their Velvet Beach lift station.

SHARED SEWER REPAIR ISSUES

TSD#1 reported that there have been no issues during the most recent quarter, with the exception of Brookhaven was sending false alarms due to a drop in voltage. The matter has been resolved.

PREVENTATIVE MAINTENANCE

FDL#2 plans to participate in joint bidding thru the OSG for televising to be done early 2016. Eric Otte will orchestrate the bidding process.

Bob Giese departed at 5:35 p.m.

OPERATIONS & MAINTENANCE AGREEMENTS

Discuss amendments to the Agreements

TSD#1 has distributed redline/strikeout versions of the draft revised Agreements. Their goal is to have consistency amongst the three districts using the system and to use metered flows at the three lift station for O&M billings. The presidents of the three participating districts have yet to meet for the purpose of developing their response to TSD#1. CSD will circulate their comments.

Mike Nett departed at 5:50 pm.

Review Quarterly billings

2015-3rd qt. O&M bills planned to be included in the cost-share:

- Work logs of various employees were reviewed.
- J. E. Arthur and Associates, Inc.-review manhole survey \$350.00
Members requested a breakout by ratio.
GPS location of manholes will not be shared.
Rating of manholes on the shared sewer to be shared.
- J. E. Arthur and Associates, Inc.-review televising reports \$650.00
Members requested a breakout by shared sewer footage.
- J. E. Arthur and Associates, Inc.-review televising reports \$300.00
Members requested a breakout by shared sewer footage.
- Michels-N8828 Gladstone Beach-repair leak (item may not be shared) \$3,750.00
Members question if leak was in main or at a lateral connection.
- Total Energy Systems-Gladstone-inspection, oil & filter change \$559.00
- Total Energy Systems-Brookhaven-inspection, oil & filter change \$559.00
- Total Energy Systems-Brookhaven-install add'l voltage sensors for Gen Tracker \$1,208.27
- Energenecs-unknown location-repair floats \$699.17
- Energenecs-unknown location-repair sensors \$900.00

John Rickert discussed the lack of permit requirements when utility contractors are working in the rights-of-way. In the absence of a permit, no project details are received. Directional boring has damaged laterals in the City. The towns, not sanitary districts, have the authority to adopt an ordinance. It was reported that Attorney Parmentier plans to research the matter. He may develop a template ordinance for the interested towns.

ADJOURNMENT

Motion by Dennis Lefebvre, second by Bill Gius, to adjourn at 6:02 p.m. Motion carried unanimously by voice vote.

SCHEDULE THE NEXT MEETINGS

Thursday, Jan. 28th, 2016
Thursday, April 28th, 2016
Thursday, July 28th, 2016
Thursday, October 27th, 2016

CSD will provide refreshments
JSD will provide refreshments
TSD#3 will provide refreshments
TSD#1 will provide refreshments

Attest: Brenda A. Schneider
Brenda A. Schneider
Town of Taycheedah Clerk

TAYCHEEDAH SANITARY DISTRICT #3
MONTHLY COMMISSION MEETING
NOVEMBER 11, 2015
4:00 P.M.
TAYCHEEDAH TOWN HALL

Members present: President Bill Gius and Commissioner Mike Sabel. Also present were Recording Secretary Brenda Schneider; Dan Hintze, National Exchange Bank & Trust; and, Kathy Diederich, Schenck. Excused: Commissioner John Rickert.

Call to order. President Bill Gius called the meeting to order at 4:00 p.m.

Pledge of Allegiance. The Pledge of Allegiance was recited.

Approval of minutes. Motion by Mike Sabel, second by Bill Gius, to approve the minutes of the October 14th, 2015, meeting as distributed. Motion carried (2-0).

Approval of bills. Motion by Bill Gius, second by Mike Sabel, to approve the bills (order #99-109), totaling \$15,969.39, and to authorize the following:

- Transfer \$16,000.00 from the Operations/User Charge Account to the regular checking account, and
- Transfer \$50,000.00 from the Operations/User Charge Account to the Debt Service Account (2014 per Kathy Diederich, Schenck).

Motion carried (2-0).

Sewer System Maintenance.

1. Consideration and possible action regarding general maintenance and operational issues.

- a. Run time/flow reports. October's pump run time reports for all lift stations were distributed. There were no noticeable issues.
 - b. Grinder pump and lift station pump issues. A new gasket was installed in the Braun grinder pump station. It was noted that Carolyn Victor will demolish the former Fife home in the near future. The District will make contact as to the timing of the sewer disconnect for inspection purposes.
 - c. Televising and cleaning project. Green Bay Pipe & TV's report indicates tree roots in manhole #231. The material around the manhole needs to be excavated and a sealer applied to the exterior of the manhole. Jason Guelig will do this work in the near future.
 - d. Manhole inspection project. Mike Sabel plans to perform the inspections this year in the same area that was cleaned and televised this past spring.
 - e. Other maintenance and operational issues. The concrete for the Ledge Road metering station will be poured on Monday. Also, the District's Engineer initiated a minor design change regarding the conduit connection to the vault.
2. Residential Inspection Plan. The Inspection Team have been unsuccessful in re-inspecting five homes on Church Road; and, there are three prior year violations still outstanding. A reminder letter was mailed to the three homeowners with outstanding violations. Inspector Rickert has yet to receive a response as directed by the letter. A letter also needs to be sent to the five homeowners on Church Road as soon as possible. President Gius will check into a Sheriff's Department escort.

Unfinished Business:

1. Discuss televising the Church Road laterals in response to Alliant's recent installation of natural gas. Mike Sabel reported that the gas main is a maximum of 32" below grade. Code requires the sewer be a minimum of 42". Therefore, there should be no conflict.
2. Discuss the Agreement for the Allocation of Costs and Transportation of Wastewater Between Sanitary District No. 1 of the Town of Taycheedah and the Town of Taycheedah Sanitary District No. 3. The Presidents of Taycheedah Sanitary District #3, Johnsburg Sanitary District and Calumet Sanitary District plan to meet to review the draft documents. President Gius presented his critique of the document to the TSD#3 Commission. Brenda Schneider will attempt scheduling the joint meeting in December.

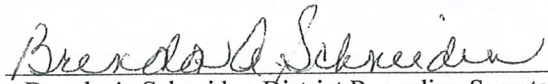
New Business:

1. Consideration and possible approval of a resolution authorizing the waiver of the annual audit requirement, under specific conditions established by the lien holder, as currently stipulated in the District's loan documents held by National Exchange Bank & Trust. Motion by Bill Gius, second by Mike Sabel, to adopt the Resolution Providing Financial Assurances to the National Exchange Bank and Trust in Lieu of Conducting Annual Audit, conditions as delineated by National Exchange Bank & Trust. Motion carried (2-0).
2. Consideration and possible action regarding investments. The District's Debt Reserve CD, currently held by the Bank of Fond du Lac, matures on 11/23/15. The current value is \$222,450.31. Motion by Mike Sabel, second by Bill Gius, to redeem the CD at the Bank of Fond du Lac, invest the funds in a CD at National Exchange Bank & Trust, for a term of 60-months, at a rate of 1% interest, funds from the Debt Service Account will be added to the CD so as to have a value of \$450,000, per the agreement with National Exchange Bank & Trust regarding financial assurance, noting that the CD will be redeemed upon maturity with the funds to be applied to the last three installment payments. Motion carried (2-0).
3. Consideration and possible approval of the 2015 property tax levy. Motion by Bill Gius, second by Mike Sabel, to levy the 2015 property tax of \$244,446.07 (\$1.425 tax rate), against all real and personal property, payable 2016. Motion carried (2-0).
4. Discuss administrative support. On January 22nd, 2015, the Commission took action to contribute \$50.00 per month to the Town for administrative support. The checks have yet to be released to the Town. The Commission is re-considering the gesture. Brenda Schneider was directed to not release the checks until further noticed.

Next meeting date. The next meeting will be held on December 16th, at Tommy J's, Johnsburg.

Public Comment. None.

Adjournment. Motion by Bill Gius, second by Mike Sabel, to adjourn the meeting at 4:56 p.m. Motion carried (2-0).

Attest: 
Brenda A. Schneider, District Recording Secretary

**TAYCHEEDAH SANITARY DISTRICT #3
MONTHLY COMMISSION MEETING
DECEMBER 14, 2015
6:30 P.M.
TAYCHEEDAH TOWN HALL**

Members present: President Bill Gius, Commissioners John Rickert and Mike Sabel, and Recording Secretary Brenda Schneider.

1. Call to order. President Bill Gius called the meeting to order at 6:31 p.m.
2. Consideration and possible extension of the contract for the Ledge Road Sanitary Sewer Flow Monitoring Station Improvements. The contract requires completion of the project on or before December 15. Liquidated damages, per the contract, are \$500.00 per day.

At issue is the Primex Control Box. The item was ordered on 10/23/15, the same day Helmer signed the contract. The item is not expected to be received until December 22nd. Based upon installation, completion of the utility extension and programming and training; the tentative completion date is January 6th.

Motion by Mike Sabel, second by John Rickert, to extend the contract completion date to January 9th, and to not invoke liquidated damages. Motion carried (3-0).

3. Consideration and possible action to invoke liquidated damages, per the contract. See Item 2.
4. Consideration and possible recommendation to the Town Board regarding the Spies Detachment. Motion by Mike Sabel, second by Bill Gius, to not object to the Spies Detachment. Motion carried (2-1). Nay-John Rickert.
5. Adjournment. Motion by Bill Gius, second by Mike Sabel, to adjourn the meeting at 6:41 p.m. Motion carried (3-0).

Attest: Brenda A. Schneider
Brenda A. Schneider, District Recording Secretary

TAYCHEEDAH SANITARY DISTRICT #3
MONTHLY COMMISSION MEETING
DECEMBER 16, 2015
5:30 P.M.
TOMMY J's BAR, JOHNSBURG

Members present: President Bill Gius and Commissioners John Rickert and Mike Sabel. Also present was Recording Secretary Brenda Schneider.

Call to order. President Bill Gius called the meeting to order at 5:33 p.m.

Pledge of Allegiance. The Commission dispensed with Pledge of Allegiance.

Approval of minutes. Motion by John Rickert, second by Mike Sabel, to approve the minutes of the November 11th, 2015, meeting as distributed. Motion carried (3-0).

Approval of bills. Motion by Bill Gius, second by John Rickert, to approve the bills (order #110-123), totaling \$6,143.65, and to authorize the following:

- Transfer \$5,800.00 from the Operations/User Charge Account to the regular checking account,
- Transfer \$134.57 from the Operations/Inspection Account to the regular checking account,
- Transfer \$2,633.99 from the Operations/User Charge Account to the Reserve for Replacement Account, and
- Transfer \$50,000.00 from the Operations/User Charge Account to the Debt Service Account (2015 per Kathy Diederich, Schenck).

Motion carried (3-0).

Sewer System Maintenance.

1. Consideration and possible action regarding general maintenance and operational issues.

- a. Run time/flow reports. November's pump run time reports for all lift stations were distributed. All six lift stations had substantial increases in pump run times on December 14th. There was a significant recent rain event. Cty QQ was noted to have the greatest increase at five times the average. It was also noted that there are very few connections using that station.
- b. Grinder pump and lift station pump issues. Carolyn Victor has initiated demolish of the former Fife home. The pump is not yet removed. Commission consensus was to allow capping of the sewer in the front yard due to the blacktopped driveway. Mike Sabel will contact the contractor doing the work.
- c. Televising and cleaning project. Green Bay Pipe & TV's report indicates tree roots in manhole #231. The material around the manhole has been excavated, the exterior of the manhole has been sealed and the material has been backfilled.
- d. Manhole inspection project. Mike Sabel has completed the inspections for this year in the same area that was cleaned and televised this past spring.
- e. Other maintenance and operational issues. Commission are concerned about the pump run times at the Church Road area and the Cty QQ area. This area may be televised next year. In the meantime, the Commissioners may check flows between manholes in an attempt to pinpoint segments of increased flows.

2. Residential Inspection Plan. The Inspection Team have been unsuccessful in re-inspecting five homes on Church Road; and, there are three prior year violations still outstanding. A reminder letter was mailed to the three homeowners with outstanding violations. Inspector Rickert has yet to receive a response as directed by the letter. A final attempt letter will be sent, possibly by the attorney. A letter also needs to be sent to the five homeowners on Church Road as soon as possible. President Gius will check into a Sheriff's Department escort.

Unfinished Business:

1. Discuss the Agreement for the Allocation of Costs and Transportation of Wastewater Between Sanitary District No. 1 of the Town of Taycheedah and the Town of Taycheedah Sanitary District No. 3. The Presidents of Taycheedah Sanitary District #3, Johnsburg Sanitary District and Calumet Sanitary District will meet on December 17th to discuss the Agreement.

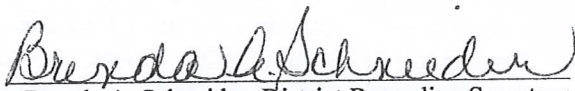
New Business:

1. Consideration and possible establishment of quarterly rate for vacated sewer laterals. Section 4.13(c) of the District's ordinance allows for a reduction of the user charge rate in proportion to the cost of treatment. The District's 2015 average, per REU, cost for treatment was \$103.41. Motion by Mike Sabel, second by John Rickert, to reduce the quarterly fee for vacated sewer lateral to \$125.00. Motion carried (3-0).
2. Consideration and possible amendment to the 2015 Tax Levy (\$0.07 reduction). Due to the Department of Revenue's electronic reporting system forcing the rounding of the levy to an even dollar amount, the levy needed to be reduced to \$244,446.00. Motion by Mike Sabel, second by John Rickert, to amend the 2015 Levy from \$244,446.07 to \$244,446.00. Motion carried (3-0).
3. Consideration and possible authorization to communicate to Congressman Glenn Grothman the District's opposition to a proposed mandate regarding wastewater treatment plants. Motion by Bill Gius, second by John Rickert, to authorize the letter and sent it to Grothman. Motion carried (3-0).

Next meeting date. The next meeting will be held on January 20th, at 4:00, at the Taycheedah Town Hall.

Public Comment. None.

Adjournment. Motion by Mike Sabel, second by John Rickert, to adjourn the meeting at 6:13 p.m. Motion carried (3-0).

Attest: 
Brenda A. Schneider, District Recording Secretary