

TAYCHEEDAH SANITARY DISTRICT #3
MONTHLY COMMISSION MEETING
JANUARY 15, 2014
5:00 P.M.
TAYCHEEDAH TOWN HALL

Members present: President Bill Gius; Commissioners John Rickert and Mike Sabel; and Recording Secretary Brenda Schneider.

Call to order. President Bill Gius called the meeting to order at 5:35 p.m.

Pledge of Allegiance. The Commission dispensed with the Pledge of Allegiance.

Approval of minutes. Motion by Mike Sabel, second by John Rickert, to approve the minutes of the 12/18/13 meeting as distributed. Motion carried (3-0).

Sewer System Maintenance Report.

1. Consideration and possible action regarding maintenance and operational issues. Bud Sabel is retiring. Motion by Bill Gius, second by John Rickert, to discontinue the cell phone subsidy to Bud Sabel and to retain him as a part-time employee for mowing at the lift stations as needed. Motion carried (3-0).
2. Residential inspection plan. The Inspection Team will submit a list a violations to the Commission for review during the next meeting.

Unfinished Business:

No unfinished business.

New Business:

1. Consideration and possible authorization to apply for membership with Digger's Hotline. Motion by Mike Sabel, second by John Rickert, to apply for membership with Digger's Hotline. Motion carried (3-0).
2. Appointment of a District Inspector. Motion by Mike Sabel, second by Bill Gius, to appoint Andrew Karls as the District's Inspector. Motion carried (3-0).
3. Approval of bills. Motion by Bill Gius, second by John Rickert, to pay all bills as presented, (order nos. 1-9), totaling \$15,157.20, and to authorize the following:
 - Transfer \$14,300.00 from the Operations/User Charge Account to the regular checking account,
 - Transfer \$807.38 from the Inspections Account to the regular checking account, and
 - Transfer \$164.97 from the Operations/User Charge Account to the Reserve for Replacement Account.Motion carried (3-0).

Public Comment. No public comment was presented.

Adjournment. Motion by John Rickert, second by Bill Gius, to adjourn the meeting at 5:43 pm. Motion carried (3-0).

Attest: Brenda A. Schneider
Brenda A. Schneider, District Recording Secretary

**TAYCHEEDAH SANITARY DISTRICT #3
INFORMATIONAL MEETING
JANUARY 15, 2014
4:00 P.M.
TAYCHEEDAH TOWN HALL**

Members present: President Bill Gius; Commissioners John Rickert and Mike Sabel; and Recording Secretary Brenda Schneider. Also present was Hal Henderson, Synergy Sales.

The Commission will meet with representative of Synergy Sales for training on the District's alarm and monitoring system.

The training concluded at 5:30 p.m.

Attest: Brenda A. Schneider
Brenda A. Schneider, District Recording Secretary

**CALUMET SANITARY DISTRICT
FOND DU LAC SANITARY DISTRICT NO. 2
JOHNSBURG SANITARY DISTRICT
TAYCHEEDAH SANITARY DISTRICT NO. 1
TAYCHEEDAH SANITARY DISTRICT NO. 3
TAYCHEEDAH TOWN BOARD
JOINT MEETING
JANUARY 23th, 2014
5:00 P.M.
TAYCHEEDAH TOWN HALL**

Members present were:

Calumet Sanitary District (CSD): Commissioners Dave Burg and Alice Lemke. Absent: President Dick Wehner.
Fond du Lac Sanitary District No. 2 (FdL#2): Absent: President Brian Balson and Commissioners Bob Giese (excused) and Tom Beltz.

Johnsburg Sanitary District (JSD): President Franz Schmitz and Commissioners Dennis Lefeber and Ken Schneider.

Taycheedah Town Board: Absent: Chairman Jerry Guelig and Supervisors Tim Simon, Clarence Kraus, John Abler and Mike Wirtz.

Taycheedah Sanitary District No. 1 (TSD#1): President Mike Nett. Absent: Commissioners Jim Voight and Dan Weber.

Taycheedah Sanitary District No. 3: President Bill Gius. Absent: Commissioners John Rickert (excused) and Mike Sabel.

Also present: Kathy Diederich, Schenck Business Solutions and Town of Taycheedah Treasurer; and Brenda Schneider, Town of Taycheedah Clerk and Recording Secretary for Johnsburg Sanitary District and Taycheedah Sanitary District No. 3.

The meeting was called to order at 5:13 p.m.

APPROVAL OF MINUTES OF THE LAST MEETING:

Motion by Bill Gius, second by Dennis Lefeber, to approve the minutes of the October 25th, 2013, meeting. Motion carried unanimously by voice vote.

FOND DU LAC 2030 SEWER SERVICE AREA PLAN UPDATE:

There was no additional contact from Joe Hoffman, East Central Wisconsin Regional Planning, during the past quarter. The Towns are in the process of re-negotiating the Boundary Agreement with the City of Fond du Lac. East Central plans to wait for the completion of the Boundary Agreement, as it is expected to impact some of the Parties' sewer service areas.

SHARED SEWER REPAIR ISSUES:

Remediation of hydrogen sulfate gas.

JSD has modified their controlled discharge station; which has significantly decreased odor issues in the Hwy 151 area.

Manhole Rehab.

No reports were given.

Other repairs.

TSD#3 reported on the recent installation of a Missions wireless alarm/monitoring system.

TSD#1 reported they were alerted to Alliant's installation of a 4" high-pressure gas line crossing over the sewer on Peebles Lane. The gas line is approximately 7' below grade. The sewer will be extended to two 10-unit apartment buildings. Alliant will send a representative to oversee the digging as it occurs. The building owner will be liable for any issues. Alliant knows they need to re-locate their gas line. TSD#1 expects Alliant will address the problem after winter.

OPERATIONS & MAINTENANCE AGREEMENTS:

Discuss Agreements:

TSD#1 reported that the draft revised Agreements are complete. President Nett will see to their immediate release to all Parties.

Review Quarterly billings:

Kathy Diederich reviewed TSD#1 O&M bills.

2013-4th qt. O&M bills to be included in the cost-share:

- Maintenance and inspection time logs as revised for cost-share purposes.
- Olsen Safety Equip float probe location-n/a \$90.24

Kathy noted there is more information that will be distributed to the Parties.

CLEARWATER INSPECTIONS:

JSD had nothing to report at this time.

TSD#1 has recently completed a few lateral repairs. One of the leaks was estimated to be 5-gallons per minute.

CSD plans to do televising in the spring to monitor laterals. They also plan to raise a few manholes on Gulig Road. The surface water will be re-routed away from the manholes.

TSD#3 had nothing to report at this time.

Kathy Diederich was excused at this time.

OSG EXECUTIVE COMMITTEE REPORT:

All the Parties have approved the amendment to the Fond du Lac Area Wastewater Agreement, with the exception of CSD. The amendment applies to the costs of major repairs. Currently, all Parties cost-share these expenses regardless of the location of the repair. Once the amendment is finalized, only the affected Parties will cost-share the repair expenses. CSD is in the process of checking with their insurance company.

PUBLIC COMMENT:

None presented.

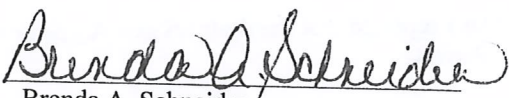
SCHEDULE THE NEXT MEETINGS:

Thursday, April 24th, 2014
Thursday, July 24th, 2014
Thursday, Oct. 23rd, 2014
Thursday, Jan. 22nd, 2015

TSD#1 will provide refreshments
CSD will provide refreshments
JSD will provide refreshments
TSD#3 will provide refreshments

ADJOURNMENT:

Motion by Mike Nett, second by Bill Gius, to adjourn at 5:49 p.m. Motion carried unanimously by voice vote.

Attest: 
Brenda A. Schneider
Town of Taycheedah Clerk

TAYCHEEDAH SANITARY DISTRICT #3
MONTHLY COMMISSION MEETING
FEBRUARY 19, 2014
4:00 P.M.
TAYCHEEDAH TOWN HALL

Members present: President Bill Gius; Commissioner Mike Sabel; and Recording Secretary Brenda Schneider. Excused was Commissioner John Rickert.

Call to order. President Bill Gius called the meeting to order at 4:00 p.m.

Pledge of Allegiance. The Commission dispensed with the Pledge of Allegiance.

Approval of minutes. Motion by Bill Gius, second by Mike Sabel, to approve the minutes of the 1/15/14 meeting as distributed. Motion carried (2-0).

Approval of bills. Motion by Bill Gius, second by Mike Sabel, to approve the bills (order 10-19), totaling \$19,488.78, and to authorize the following:

- Transfer \$19,500.00 from the Operations/User Charge Account to the regular checking account, and
 - Disperse \$457.66 to Taycheedah Sanitary District #1 for a payment received from Bryan Perl included in one check for a TSD#3 property.
- Motion carried (2-0).

Sewer System Maintenance Report.

1. Consideration and possible action regarding maintenance and operational issues. Nothing to report at this time.
2. Residential inspection plan. The Inspection Team submitted seven outstanding violation reports. Follow-up remediation orders will be sent to the property owners.

Unfinished Business:

No unfinished business.

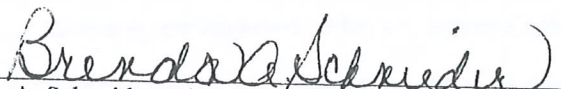
New Business:

1. Discuss the Agreement for the Allocation of Costs and transportation of Wastewater Between Sanitary District #1 of the Town of Taycheedah and Taycheedah Sanitary District #3. The draft Agreement was received on January 23, 2014. Staff has requested a redline/strikeout version. The requested version has not yet been received.

Public Comment. No public comment was presented.

Adjournment. Motion by Bill Gius, second by Mike Sabel, to adjourn the meeting at 4:16 pm. Motion carried (2-0).

Attest:


Brenda A. Schneider, District Recording Secretary

**TAYCHEEDAH SANITARY DISTRICT #3
MONTHLY COMMISSION MEETING
MARCH 19, 2014
4:00 P.M.
TAYCHEEDAH TOWN HALL**

Members present: President Bill Gius; Commissioners John Rickert and Mike Sabel; and Recording Secretary Brenda Schneider. Also present was Mike Immel, Rural Mutual Insurance Company.

Call to order. President Bill Gius called the meeting to order at 4:00 p.m.

Pledge of Allegiance. The Commission dispensed with the Pledge of Allegiance.

Presentation: Mike Immel, Rural Mutual Insurance Company, presented the annual review of insurance coverage.

Approval of minutes. Motion by Bill Gius, second by John Rickert, to approve the minutes of the 2/19/14 meeting as distributed. Motion carried (3-0).

Approval of bills. Motion by Bill Gius, second by John Rickert, to approve the bills (order 20-25), totaling \$75,304.34, and to authorize the following:

- Transfer \$75,500.00 from the Operations/User Charge Account to the regular checking account, and
 - Transfer \$2,310.89 from the Operations/User Charge Account to the Reserve for Replacement Account.
- Motion carried (3-0).

Sewer System Maintenance Report.

1. Consideration and possible action regarding maintenance and operational issues. John Wehner will be meeting with the Town Board on Monday, March 24, to discuss subsidizing the construction of Schuster Lane. Commissioners plan to attend the meeting.
2. Residential inspection plan. The Inspection Team submitted seven outstanding violation reports. Follow-up communication will be sent to the property owners.

Unfinished Business:

1. Discuss the Agreement for the Allocation of Costs and Transportation of Wastewater Between Sanitary District #1 of the Town of Taycheedah and Taycheedah Sanitary District #3. The draft Agreement was received on January 23, 2014. Staff has requested a redline/strikeout version. The requested version has not yet been received.

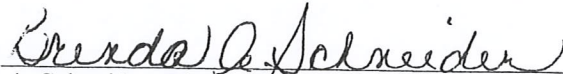
New Business:

1. Discuss the possibility of providing sewer service to a vacant lot on Fairfield Drive. The Commission consensus was to require the extension of an 8" main to a standard manhole.
2. Review Digger's Hotline Map. Several corrections were made to the map. The edited map will be re-submitted to Digger's Hotline.

Public Comment. No public comment was presented.

Adjournment. Motion by Bill Gius, second by Mike Sabel, to adjourn the meeting at 4:42 pm. Motion carried (3-0).

Attest:


Brenda A. Schneider, District Recording Secretary

**TAYCHEEDAH SANITARY DISTRICT #3
SPECIAL COMMISSION MEETING
MARCH 24, 2014
6:00 P.M.
TAYCHEEDAH TOWN HALL**

Members present: Chairman Jerry Guelig, Supervisors John Abler, Clarence Kraus, Tim Simon and Mike Wirtz.
Also present: Clerk Brenda Schneider, Commission President Bill Gius and Commissioner Mike Sabel.

The meeting was a special business meeting of the Taycheedah Town Board.

1. Call to order. Chairman Guelig called the meeting to order at 6:00 p.m.
2. The Town Board will meet with John Wehner to discuss the construction of Schuster Lane. John Wehner was in attendance.

Mr. Wehner is building two single-family homes on Schuster Lane to the east of Billene Drive. The road construction was never completed by the original developer.

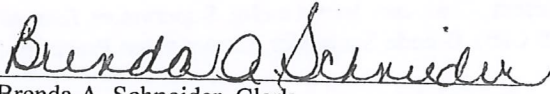
Mr. Wehner's comments were as follows:

- He has an estimate of \$31,045 from Fond du Lac County for the completion of the road construction (approximately 650 feet).
- He proposes to pay half of the cost for asphalt and shouldering from Billene Drive to the sanitary sewer lift station. He also proposes that the Town pay for the cost to replace the gravel base that was removed during sewer construction.
- Schuster Lane was established as a town road.
- He feels he is no longer the developer.
- The north side of the gravel bed was removed during sanitary sewer construction.
- The gravel base was installed in the 70s.
- The base is contaminated by weed growth.
- Two culverts have been placed along the north side of the gravel bed and permits have been issued for two garages.
- He gave up three easements for nothing but public benefit. He noted that everyone uses the road.
- Power and tv have been extended to the end of Schuster Lane.
- He asked that his project be included under the Town's contract.

Board members' comments were as follows:

- The sanitary district was responsible to return all roads to pre-construction condition.
- The sanitary district's understanding was that Schuster Lane was returned to a gravel road.
- The Town doesn't pay for initial blacktopping.
- The road can stay a gravel road.
- The Town have been plowing a portion of the road due to needed access to the sewer lift station.
- Homes were not previously built on Schuster Lane east due to a complaint about a drainage issue. As a result, the Town Board at the time denied building permits. The drainage issue has long since been resolved by the construction of a couple of ponds in the area.
- A cul de sac will need to be built at the end of the road.
- John Niemeier was the original developer. He abandoned plans to complete the development. Wehner inherited the problem upon purchase of the property. It is believed Niemeier never provided a bond or a letter of credit for the construction of the road.
- The difference between a dedicated right-of-way and an accepted road were explained.
- The Board believes the sanitary district may be responsible for the replacement of the gravel bed.
- The Town Board will perform a site visit during their upcoming annual road inspection meeting.

- Mike Sabel added that the sanitary district engineering firm's inspector did not do their job; the contractor did not do his job; the sanitary commission was not aware of the issue; and the property owner did not bring a claim regarding the missing gravel base.
 - The Town will perform some borings to determine the depth of the gravel.
3. Adjournment. Motion by Jerry Guelig, second by Mike Wirtz, to adjourn the Special Business Meeting at 6:48 pm. Motion carried (5-0).


Brenda A. Schneider, Clerk

**TAYCHEEDAH SANITARY DISTRICT #3
SPECIAL MEETING
APRIL 10, 2014
7:00 A.M.
TAYCHEEDAH TOWN HALL**

The Commissioners met the Town Board at the Schuster Road site.

Members present were Chairman Jerry Guelig, Supervisors John Abler, Clarence Kraus and Tim Simon; and Road Supervisor Mike Sabel. Excused was Supervisor Mike Wirtz.

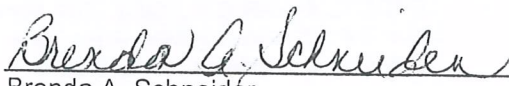
The Town Board of the Town of Taycheedah met for a special meeting for the purpose of conducting the annual road/ditch inspection to determine road repair and ditch projects for the year. The Clerk Brenda Schneider was not in attendance. Mike Sabel took notes.

The group toured the Town to inspect numerous roads and ditches. Supervisor Tim Simon departed at 8:00 a.m.

The following is the 2014 project list for roadwork that will be bid:

- | | | |
|------------------------------------------------------------------------------|-------------------------------------------|-----------------------------------|
| Pulverize & Pave 2.0" Binder with 1.5" finish coat | | |
| 1. Golf Course Drive | Hwy 151 to Cty. UU | <i>Approximately 6,600' x 20'</i> |
| 2. Bittersweet Court | Bittersweet Lane thru cul de sac | <i>Approximately 420' x 20'</i> |
| Add 4" gravel, Pulverize & Pave 2.0" Binder with 1.5" finish coat | | |
| 1. Welling Beach Road | Hwy 151 to termini | <i>Approximately 2,400' x 20'</i> |
| 1.5" Overlay | | |
| 1. Ledge Road | W2699 east to 7 Hills Road | <i>Approximately 2,600' x 20'</i> |
| 2. Cody Road | Tower Road west to recent overlay | <i>Approximately 2,000' x 20'</i> |
| 3. Cody Road | W3611 east to recent overlay | <i>Approximately 1,050' x 20'</i> |
| 4. Sandy Beach Road | N7705 thence north | <i>Approximately 180' x 20'</i> |
| Pave 2" Binder with 1.5" finish coat | | |
| 1. Schuster Lane | Billene Drive thence east | <i>Approximately 410' x 20'</i> |
| Wedges | | |
| 1. Peebles Lane (North) | Area 1-mill two butt joints-1.5' overlay- | <i>approximately 30' x 20'</i> |
| | Area 2-mill two butt joints-1.5" overlay- | <i>approximately 30' x 20'</i> |
| Slurry Seal | | |
| 1. Town Hall | upper parking lot | |

Chairman Guelig declared the meeting adjourned at 9:47 am.


Brenda A. Schneider
Clerk

TAYCHEEDAH SANITARY DISTRICT #3
MONTHLY COMMISSION MEETING
APRIL 17, 2014
4:00 P.M.
TAYCHEEDAH TOWN HALL

Members present: President Bill Gius; Commissioners John Rickert and Mike Sabel; and Recording Secretary Brenda Schneider.

Call to order. President Bill Gius called the meeting to order at 4:10 p.m.

Pledge of Allegiance. The Commission dispensed with the Pledge of Allegiance.

Approval of minutes. Motion by Bill Gius, second by John Rickert, to approve the minutes of the 3/19/14 meeting as distributed. Motion carried (3-0).

Approval of bills. Motion by Bill Gius, second by Mike Sabel, to approve the bills (order 26-32), totaling \$17,715.68, and to authorize the following:

- Transfer \$17,500.00 from the Operations/User Charge Account to the regular checking account,
- Transfer \$46.59 from the Operations/User Charge Account to the Reserve for Replacement Account, and
- Acknowledge the semi-annual loan payment to National Exchange Bank & Trust (\$150,000 principal/\$23,383.33 interest).

Motion carried (3-0).

Sewer System Maintenance Report.

1. Consideration and possible action regarding maintenance and operational issues.

- a. Church Road Lift Station. Pump 2 went down on or about March 23, 2014. Sabel Mechanical repaired and reinstalled the pump on April 17. The pump failed to work. It was assumed that the pump needed to be fully re-wound. The pump has yet to be placed back into operation.

There was a period of extreme increase in flows due to wet weather. Great Lakes recently cleaned the gravity line in preparation for televising. Great Lakes did not find debris in the line but noted that there is a major leak somewhere due to the volume of flow in the main. John Rickert re-inspected a past sump pump violation in the area. Rickert found the home in compliance. The televising will be done in the near future.

Great Lakes also noted a 3-4 gallon per minute leak in the wet well. The leak will be grouted by Great Lakes when they return to do the televising.

Sabel Mechanical also believes that the valves need to be repaired or replaced. Sabel quoted \$658.00 for the work.

- b. Run time/flow reports. Pump 2 at the Shady Lane Lift Station and Pump 2 at the Cty WH Lift Station are running significantly longer than Pump 1 at both locations. Mike Sabel will coordinate with Brian Schmitz to pull the pump at Shady Lane within the next week. The Commission decided to continue to monitor the pump at Cty WH for the time being.
- c. Inspection of all lift stations. Inspection of the Church Road Lift Station is complete. The Shady Lane station will be next. All lift stations are in the process of being inspected. Annual cleanings will be completed in the near future.
- d. Televising & cleaning report. The sewer mains on Church Road and Bittersweet Lane, from Lakeview Drive to Highland Drive, have been cleaned. No debris was discovered at either location. Televising is scheduled for April 21st.
- e. Bittersweet Lane settling. Major sink holes materialized at and near W3932 Bittersweet Lane, including partially under a private asphalt driveway. The owner indicated that last year he repaired a large sink hole using rocks and clay. The Town will repair the sink holes in the next couple of weeks. A small sink hole was also discovered next to a manhole at Bittersweet Lane and Highland Drive. This sinkhole will be repaired next week.

See item 1d above.

2. Residential inspection plan. The Inspection Team will begin home inspections soon. Follow-up communication is needed in response to the seven outstanding violation reports.

Unfinished Business:

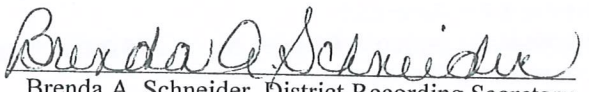
1. Discuss the Agreement for the Allocation of Costs and Transportation of Wastewater Between Sanitary District #1 of the Town of Taycheedah and Taycheedah Sanitary District #3. The draft Agreement was received on January 23, 2014. Staff has requested a redline/strikeout version. The requested version has not yet been received.

New Business:

1. Review Digger's Hotline Map. Several corrections were incorporated into the map. The edited map will be re-submitted to Digger's Hotline.

Public Comment. A Digger's Hotline locate for sewer lateral repair work in Ledgeview Springs was received. It was noted that such work needs to be inspected.

Adjournment. Motion by Bill Gius, second by John Rickert, to adjourn the meeting at 5:21 pm. Motion carried (3-0).

Attest: 
Brenda A. Schneider, District Recording Secretary

**CALUMET SANITARY DISTRICT
FOND DU LAC SANITARY DISTRICT NO. 2
JOHNSBURG SANITARY DISTRICT
TAYCHEEDAH SANITARY DISTRICT NO. 1
TAYCHEEDAH SANITARY DISTRICT NO. 3
TAYCHEEDAH TOWN BOARD
JOINT MEETING
APRIL 24th, 2014
5:00 P.M.
TAYCHEEDAH TOWN HALL**

Members present were:

Calumet Sanitary District (CSD): Commissioners Dave Burg and Alice Lemke. Absent: President Dick Wehner.
Fond du Lac Sanitary District No. 2 (FdL#2): Commissioner Bob Giese. Absent: President Brian Balson and Commissioner and Tom Beltz.
Johnsburg Sanitary District (JSD): President Franz Schmitz and Commissioners Dennis Lefebvre and Ken Schneider.
Taycheedah Town Board: Absent: Chairman Jerry Guelig and Supervisors Tim Simon, Clarence Kraus, John Abler and Jim Rosenthal.
Taycheedah Sanitary District No. 1 (TSD#1): President Mike Nett and Commissioner Jim Voight. Absent: Commissioner Dan Weber.
Taycheedah Sanitary District No. 3: President Bill Gius and Commissioner John Rickert. Absent: Commissioner Mike Sabel.

Also present: Kathy Diederich, Schenck Business Solutions and Town of Taycheedah Treasurer; Brenda Schneider, Town of Taycheedah Clerk and Recording Secretary for Johnsburg Sanitary District and Taycheedah Sanitary District No. 3; and, Ron Cunzenheim, REC Engineering and Staff Engineer for the OSG.

The meeting was called to order at 5:06 p.m.

APPROVAL OF MINUTES OF THE LAST MEETING:

Motion by Franz Schmitz, second by John Rickert, to approve the minutes of the January 23rd, 2014, meeting. Motion carried unanimously by voice vote.

FOND DU LAC 2030 SEWER SERVICE AREA PLAN UPDATE:

There was no additional contact from Joe Hoffman, East Central Wisconsin Regional Planning, during the past quarter. The Towns are in the process of re-negotiating the Boundary Agreement with the City of Fond du Lac. East Central plans to wait for the completion of the Boundary Agreement, as it is expected to impact some of the Parties' sewer service areas.

OSG EXECUTIVE COMMITTEE REPORT:

Ron Cunzenheim reported on the CMOM requirements that will affect all parties using the City of Fond du Lac Treatment Plant. A copy of the City's DNR permit was distributed to all districts.

Capacity Management Operation Maintenance (CMOM) requires each district to adopt an official map, compile capacity assurance documents, compile a CMOM Manual and develop emergency response plans. The current deadline for this work is mid-2016.

Cunzenheim has compiled the capacity assurance documents for the most of the OSG members. He has also developed a template for a manual.

Ron departed at this time.

SHARED SEWER REPAIR ISSUES:

Emergency Bypass Dumping.

JSD requested CSD bypass dump directly into TSD#1. JSD noted that dumping into their system artificially inflates their flows. TSD#1 agreed to this change in the spirit of cooperation in the event of an emergency.

JSD reported there was an unauthorized dump of approximately 5,000 gallons on April 1, 2014, at 3:10 a.m. The County Sheriff's Dept and the County Code Enforcement Dept have been notified.

Other repairs.

TSD#1 reported that a week ago, during heavy rains, the air-release valve on the high-end of the force main located south of the Gladstone lift station malfunctioned. The valve was recently replaced.

Bob Giese departed at this time.

OPERATIONS & MAINTENANCE AGREEMENTS:

Discuss Agreements:

TSD#1 reported that the draft revised Agreements are complete. President Nett reported that amendments were made with the goal of creating a common agreement to replace three very different agreements. The Parties are awaiting the requested redline/strikeout versions.

Review Quarterly billings:

Kathy Diederich reviewed TSD#1 O&M bills.

2013-4th qt. O&M bills to be included in the cost-share (items omitted from a previous meeting):

- | | | |
|--------------------------|----------------------------------|------------|
| • Dept of Transportation | hwy. project manhole adjustments | \$7,003.38 |
| • Energenecs | 2014 Service Agreement | \$3,995.00 |

2014-1st qt. O&M bills to be included in the cost-share:

- | | | |
|-------------------------------------------------------------|-----------------------------------|------------|
| • Reviewed payroll for maintenance and inspection employees | | |
| • Energenecs | supplies | \$183.20 |
| • Total Energy | Winnebago Dr-replace block heater | \$751.00 |
| • Total Energy | Gladstone-oil problems | \$5,588.61 |

CLEARWATER INSPECTIONS:

TSD#3 will continue their current policy of inspected 20% of the homes per year.

JSD also plans to continue their current policy of inspected 20% of the homes per year.

TSD#1 plans to start home inspections this year.

CSD has started televising their system. Great Lakes is doing the work. They want to start doing home inspections in the near future.

PUBLIC COMMENT:

None presented.

SCHEDULE THE NEXT MEETINGS:

Thursday, July 24th, 2014
Thursday, Oct. 23rd, 2014
Thursday, Jan. 22nd, 2015

CSD will provide refreshments
JSD will provide refreshments
TSD#3 will provide refreshments

ADJOURNMENT:

Motion by Bill Gius, second by John Rickert, to adjourn at 6:32 p.m. Motion carried unanimously by voice vote.

Attest: Brenda A. Schneider
Brenda A. Schneider
Town of Taycheedah Clerk

TAYCHEEDAH SANITARY DISTRICT #3
MONTHLY COMMISSION MEETING
MAY 29, 2014
4:00 P.M.
TAYCHEEDAH TOWN HALL

Members present: President Bill Gius; Commissioners John Rickert and Mike Sabel; and Recording Secretary Brenda Schneider.

Call to order. President Bill Gius called the meeting to order at 4:01 p.m.

Pledge of Allegiance. The Commission dispensed with the Pledge of Allegiance.

Approval of minutes. Motion by Bill Gius, second by John Rickert, to approve the minutes of the 3/24/14 and 4/17/14 meetings as distributed. Motion carried (3-0).

Approval of bills. Motion by Bill Gius, second by Mike Sabel, to approve the bills (order 33-43), totaling \$5,043.49, noting denial of the Sabel Mechanical bill pending more detail and additional review, and to authorize the following:

- Transfer \$4,900.00 from the Operations/User Charge Account to the regular checking account.
- Motion carried (3-0).

Sewer System Maintenance Report.

1. Consideration and possible action regarding maintenance and operational issues.
 - a. Church Road Lift Station. Pump 2 went down on or about March 23, 2014. Sabel Mechanical repaired and reinstalled the pump on April 17. The pump failed to work. It was assumed that the pump needed to be fully re-wound. The pump has since been re-installed and is operational.

There was a period of extreme increase in flows during wet weather. Great Lakes cleaned and televised the gravity line. Great Lakes did not find debris in the line nor did they find any leaks in the main or laterals. An insignificant leak was found in the wet well. The leak has been repaired. A nearby property has an outdoor concrete patio with a floor drain tied into the house. The patio is reportedly planned for a 3 seasons room. The owner will be ordered to concrete the drain in the patio.

Sabel Mechanical completed the valve work at the lift station.
 - b. Run time/flow reports. Commission reviewed reports from a recent two-week period of several rain events. It was noted that the QQ lift station went down briefly due to lightning. Both pumps at the Shady Lane Lift Station were pulled and visually inspected. No debris was discovered affecting the impellers and the impellers appeared in satisfactory condition. The air-release valve may need to be cleaned. Staff will attempt the cleaning.
 - c. Inspection of all lift stations. Inspection of the Church Road Lift Station is complete. Great Lakes will be asked to clean and inspect the other five lift stations.
 - d. Televising & cleaning report. The sewer mains on Church Road and Bittersweet Lane, from Lakeview Drive to Highland Drive, have been cleaned. No debris or significant leaks were discovered at either location. One lateral was noted as having a small steady stream. The owner was contacted. He had a new toilet on-hand and planned to install it in the near future.
 - e. Bittersweet Lane settling. Major sink holes materialized at and near W3932 Bittersweet Lane, including partially under a private asphalt driveway. The owner indicated that last year he repaired a large sink hole using rocks and clay. The Town will repair the sink holes in the next few weeks. The asphalt driveway repair work will be completed later this year. A small sink hole was also discovered next to a manhole at Bittersweet Lane and Highland Drive. This sinkhole has been filled. It was also noted that there was a settling hole at Meadow and Bittersweet, as well as a hole in the roadway on Story Lane.
2. Mechanical equipment lift device. The Town has a manual safety tri-pod. Sabel will research a mechanical version.
3. Residential inspection plan. The Inspection Team recently began this year's wave of home inspections. Follow-up communication is needed in response to the seven outstanding violation reports.

Unfinished Business:

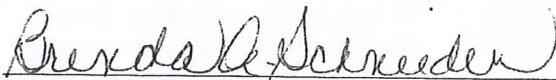
1. Discuss the Agreement for the Allocation of Costs and Transportation of Wastewater Between Sanitary District #1 of the Town of Taycheedah and Taycheedah Sanitary District #3. The draft Agreement was received on January 23, 2014. Staff has requested a redline/strikeout version. The requested version has not yet been received.

New Business:

1. Discuss sewer service to the SE corner of Silica Road and Lakeview Road. Any new home built on a parcel of land abutting a sewer main must be connected, at the owner's expense. The location noted would require the tapping of the main.
2. Discuss request to allow a relief pipe for the sump pump to drain into the sanitary sewer in the event of power loss. Request denied due to District Ordinance and State Plumbing Code. Inspection report for the property on Evergreen Court notes a clay dam was in place. The owner, in attendance, was advised to consider tiling around the house and to tie-in his downspouts or install a second battery operated sump pump or a more powerful version.
3. Review and possible acceptance of the 2013 Compliance Maintenance Annual Report. Motion by Mike Sabel, second by Bill Gius, to accept the 2013 CMAR and to file it with the DNR. Motion carried (3-0).

Public Comment. John Leonard, Fond du Lac Wastewater Treatment Plant, retires tomorrow. His replacement, from Stevens Point, will start June 9th.

Adjournment. Motion by Bill Gius, second by Mike Sabel, to adjourn the meeting at 5:52 pm. Motion carried (3-0).

Attest: 
Brenda A. Schneider, District Recording Secretary

TAYCHEEDAH SANITARY DISTRICT #3
MONTHLY COMMISSION MEETING
JUNE 18, 2014
4:00 P.M.
TAYCHEEDAH TOWN HALL

Members present: President Bill Gius; Commissioners John Rickert and Mike Sabel; and Recording Secretary Brenda Schneider.

Call to order. President Bill Gius called the meeting to order at 4:00 p.m.

Pledge of Allegiance. The Commission dispensed with the Pledge of Allegiance.

Approval of minutes. Motion by John Rickert, second by Bill Gius, to approve the minutes of the 5/29/14 meeting as distributed. Motion carried (3-0).

Approval of bills. Motion by Bill Gius, second by John Rickert, to approve the bills (order 44-53), totaling \$6,152.44, and to authorize the following:

- Transfer \$5,900.00 from the Operations/User Charge Account to the regular checking account.

Motion carried (3-0).

Sewer System Maintenance Report.

1. Consideration and possible action regarding maintenance and operational issues.

- a. Run time/flow reports. Commission reviewed flow reports for the month of May, as well as the pump run times for the first week in June. Rain events have caused noticeable increases in flow and run time. The Church Road lift station experienced the greatest percentage of increase.

John Rickert visited the Church Road property with the outdoor patio drain. The patio has been enclosed.

Commission will inspect all the manholes on Church Road.

- b. Inspection of all lift stations. Inspection of the Church Road Lift Station is complete. Staff is awaiting a return call from Great Lakes to schedule the cleaning and inspection of the other five lift stations.
- c. Bittersweet Lane settling. Major sink holes materialized in the area of W3932 Bittersweet Lane, including partially under a private asphalt driveway. The owner indicated that last year he repaired a large sink hole using rocks and clay. The Town had filled all the sink holes. The asphalt driveway repair work will be completed later this year.

There is also ditch settling in the area of N8385 Park Ridge Drive.

2. Mechanical equipment lift device. Mike Sabel will research.

3. Residential inspection plan. The Inspection Team has completed 17 home inspections so far this year. They are finding at least one violation every time they go out.

Follow-up communication is needed in response to the seven outstanding violation reports.

Unfinished Business:

1. Discuss the Agreement for the Allocation of Costs and Transportation of Wastewater Between Sanitary District #1 of the Town of Taycheedah and Taycheedah Sanitary District #3. The draft Agreement was received on January 23, 2014. Staff has requested a redline/strikeout version. The requested version has not yet been received.

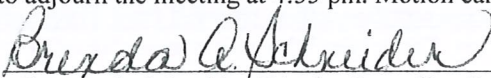
New Business:

None.

Public Comment. Jessica Korb is researching the purchase of a portion of the parcel located at Silica Road and Lakeview Road. They intend to create a lot not abutting Silica Road, which would not require connection to the sewer.

Adjournment. Motion by John Rickert, second by Bill Gius, to adjourn the meeting at 4:55 pm. Motion carried (3-0).

Attest:


Brenda A. Schneider, District Recording Secretary

TAYCHEEDAH SANITARY DISTRICT #3
MONTHLY COMMISSION MEETING
JULY 16, 2014
4:00 P.M.
TAYCHEEDAH TOWN HALL

Members present: President Bill Gius; Commissioners John Rickert and Mike Sabel; and Recording Secretary Brenda Schneider.

Call to order. President Bill Gius called the meeting to order at 4:04 p.m.

Pledge of Allegiance. The Commission dispensed with the Pledge of Allegiance.

Approval of minutes. Motion by Mike Sabel, second by John Rickert, to approve the minutes of the 6/18/14 meeting with a correction of Abler to Rickert. Motion carried (3-0).

Approval of bills. Motion by Bill Gius, second by John Rickert, to approve the bills (order 54-60), totaling \$732.72, and to authorize the following:

- Transfer \$941.72 from the Inspections Account to the regular checking account, and
- Transfer \$2,410.60 from the Operations/User Charge Account to the Debt Service Account.

Motion carried (3-0).

Sewer System Maintenance Report.

1. Consideration and possible action regarding maintenance and operational issues.

a. Run time/flow reports. Commission reviewed flow reports for the month of June, as well as the pump run times for July 14 and 15. Rain events have caused noticeable increases in flow and run time. The Church Road lift station again experienced the greatest percentage of increase in pump run time. The Commission believes the wet well cover may be contributing to the problem.

b. Inspection of all lift stations. The Cty QQ lift station continues to drop a phase.

Hal Henderson, Missions Systems, will again be directed to correct the problem with constant notifications when there are brief service interruptions.

Staff has received a rough quote from Great Lakes for cleaning and inspection of the other five lift stations, noting that the Church Road station has been completed. Great Lakes will be asked to submit a more detailed quote.

Staff will attempt to clean the grinder pump stations.

c. Bittersweet Lane settling. Major sink holes materialized in the area of W3932 Bittersweet Lane, including partially under a private asphalt driveway. The Town had filled all the sink holes. The asphalt driveway repair work will be completed later this year. It was noted that the filled area continues to settle.

2. Mechanical equipment lift device. Mike Sabel will research.

3. Residential inspection plan. The Inspection Team has completed 40 home inspections so far this year. They discovered a sump pump valve to the sanitary sewer and a cracked clean-out.

Follow-up communication is needed in response to the seven outstanding violation reports.

4. Discuss possible amendments to the District's Sewer Use Ordinance. Inspector Andy Karls will be asked for input regarding what constitutes 'approved materials' as stated in the *Plumbing Code*.

Unfinished Business:

1. Discuss the Agreement for the Allocation of Costs and Transportation of Wastewater Between Sanitary District #1 of the Town of Taycheedah and Taycheedah Sanitary District #3. The draft Agreement was received on January 23, 2014. Staff has verbally requested a redline/strikeout version. Recently a written request was submitted. The requested version has not yet been received.

New Business:

1. Discuss communication received from Taycheedah Sanitary District #1 regarding the replacement of air release valves. The original three air release valves have been or will be replaced at a cost of \$3,858.00 each.

Public Comment. None.

Adjournment. Motion by Bill Gius, second by John Rickert, to adjourn the meeting at 4:44 pm. Motion carried (3-0).

Attest: Brenda A. Schneider
Brenda A. Schneider, District Recording Secretary

**CALUMET SANITARY DISTRICT
FOND DU LAC SANITARY DISTRICT NO. 2
JOHNSBURG SANITARY DISTRICT
TAYCHEEDAH SANITARY DISTRICT NO. 1
TAYCHEEDAH SANITARY DISTRICT NO. 3
JOINT BUSINESS MEETING
JULY 24th, 2014
5:00 P.M.
TAYCHEEDAH TOWN HALL**

Members present were:

Calumet Sanitary District (CSD): Commissioner Alice Lemke. Absent: President Dick Wehner and Commissioner Dave Burg.

Fond du Lac Sanitary District No. 2 (FdL#2): Commissioner Bob Giese. Absent: President Brian Balson and Commissioner Tom Beltz.

Johnsburg Sanitary District (JSD): Commissioner Dennis Lefebvre. Absent: President Franz Schmitz and Commissioner Ken Schneider.

Taycheedah Sanitary District No. 1 (TSD#1): Absent: President Mike Nett and Commissioners Jim Voight and Dan Weber.

Taycheedah Sanitary District No. 3: Commissioner John Rickert. Absent: President Bill Gius and Commissioner Mike Sabel.

Also present: Kathy Diederich, Schenck Business Solutions and Town of Taycheedah Treasurer; and Brenda Schneider, Town of Taycheedah Clerk and Recording Secretary for Johnsburg Sanitary District and Taycheedah Sanitary District No. 3.

The meeting was called to order at 5:07 p.m.

There was a question as to whether or not a quorum was in attendance.

APPROVAL OF MINUTES OF THE LAST MEETING:

Motion by Bob Giese, second by John Rickert, to approve the minutes of the April 24th, 2014, meeting. Motion carried unanimously by voice vote.

OPERATIONS & MAINTENANCE AGREEMENTS:

Discuss Agreements:

TSD#1 have distributed the draft revised Agreements. The parties have requested a redline/strikeout version. The parties are awaiting a response from TSD#1.

Review Quarterly billings:

Kathy Diederich reviewed TSD#1 O&M bills.

2014-2nd qt. O&M bills to be included in the cost-share:

- | | | |
|-----------------------------------------------------------------------|--------------------------|--------------------------|
| • Maintenance and inspection time logs for Karls, Grebe and Haensgen. | | |
| • Total Energy | oil/filter and battery | Winnebago Drive \$807.76 |
| • DE Thome | generator issues-fuses | Gladstone \$335.37 |
| • Sabel Mech. | Air release valve failed | Brookhaven \$3,982.50 |

SCHEDULE THE NEXT MEETINGS:

Thursday, Oct. 23 rd , 2014	JSD will provide refreshments
Thursday, Jan. 22 nd , 2015	TSD#3 will provide refreshments
Thursday, April 23 rd , 2015	TSD#1 will provide refreshments
Thursday, July 23 rd , 2015	CSD will provide refreshments
Thursday, October 22 nd , 2015	JSD will provide refreshments

ADJOURNMENT:

Motion by Dennis Lefeber, second by John Rickert, to adjourn at 5:32 p.m. Motion carried unanimously by voice vote.

Attest: Brenda A. Schneider
Brenda A. Schneider
Town of Taycheedah Clerk

TAYCHEEDAH SANITARY DISTRICT #3
MONTHLY COMMISSION MEETING
AUGUST 27, 2014
4:00 P.M.
TAYCHEEDAH TOWN HALL

Members present: President Bill Gius; Commissioners John Rickert and Mike Sabel; and Recording Secretary Brenda Schneider.

Call to order. President Bill Gius called the meeting to order at 4:15 p.m.

Pledge of Allegiance. The Commission dispensed with the Pledge of Allegiance.

Approval of minutes. Motion by John Rickert, second by Mike Sabel, to approve the minutes of the 7/16/14 meeting. Motion carried (3-0).

Approval of bills. Motion by Bill Gius, second by Mike Sabel, to approve the bills (order 61-68), totaling \$19,470.33, exclusive of the 1st quarter 2014 O&M bill from TSD#1 due to disputed maintenance wages, and to authorize the following:

- Transfer \$20,500.00 from the Operations/User Charge Account to the regular checking account,
- Transfer \$134.57 from the Inspections Account to the regular checking account, and
- Transfer \$1,171.41 from the Operations/User Charge Account to the Reserve for Replacement Account.

Motion carried (3-0).

Motion by Mike Sabel, second by John Rickert, to maintain a minimum balance of \$2,000 in the regular checking account. Motion carried (3-0).

Sewer System Maintenance Report.

1. Consideration and possible action regarding maintenance and operational issues.

- a. Run time/flow reports. Commission reviewed flow reports for the month of July, as well as the pump run times for the months of June and July. The OSG flow monitoring system failed to report any flow for July 8th; and it also appears the system is under reporting flows beginning 3:00 p.m. July 17 thru the end of the month. Ron Cunzenheim will be contacted regarding the suspected reporting issues noted. There was also a spike in flows from 4 a.m. July 15 thru 10 p.m. July 16. There was very little rain before, during and after this period.

There continues to be lapses in wireless service to the Missions communications systems located at each lift station. Every interruption in service triggers an alert notification via phone call. Hal Henderson suggests trying Verizon. Commission consensus was to install the Verizon receiver at the CTH WH location. Also, Hal continues to research programming a delay in the sending of an alert notification triggered by brief loss of communication.

- b. Inspection of all lift stations. Staff has received a quote from Great Lakes for cleaning and inspection of five lift stations, noting that the Church Road station has been completed. The estimate for all remaining stations is \$2,990. Valley Hydro is another possible vendor for this service. Commission consensus was to hire Valley Hydro for the work if their quote is lower than Great Lakes.

Staff has determined the grinder pump stations do not need cleaning at this time.

- c. Bittersweet Lane settling. Major sink holes materialized in the area of W3932 Bittersweet Lane, including partially under a private asphalt driveway. The Town had filled all the sink holes. The asphalt driveway repair work will be completed later this year. It was noted that the filled area continues to settle.

2. Consideration and possible approval of a quotation from Great Lakes TV Seal, Inc., for cleaning of lift stations and grinder pump stations. See Item 1c above.
3. Mechanical equipment lift device. The District nor the Town has a truck capable of operating such equipment. The possible purchase will not be further considered at this time.
4. Residential inspection plan. The Inspection Team has completed 71 home inspections so far this year. They discovered 12 violations; four of which have already been corrected and re-inspected. There are three outstanding violations from 2013, one from 2012 and three from 2011.

Follow-up communication is needed in response to the prior-year outstanding violations.

Unfinished Business:

1. Discuss the Agreement for the Allocation of Costs and Transportation of Wastewater Between Sanitary District #1 of the Town of Taycheedah and Taycheedah Sanitary District #3. The draft Agreement was received on January 23, 2014. Staff has requested a redline/strikeout version. The requested version was received on or about August 5, 2014. Commission action was postponed for further study.
2. Discuss possible amendments to the District's Sewer Use Ordinance. The OSG has been asked to study the matter and report to the membership at their Annual Meeting in September. At issue is the meaning of 'approved materials' as stated in the *Plumbing Code*.

New Business:

1. Review maintenance schedules. The schedules were adopted April 15, 2009. The Commission will update the schedules during their next meeting.
2. Review outstanding issues, as compiled by Foth & Van Dyke, in March, 2008. The remaining outstanding issues involve contractor issues, both of which are no longer in business. The issues are three too shallow connections under concrete patios and improper clean-outs installed on early connections. One of the shallow connections, address unknown at this time, has since been corrected due to problems experienced by the homeowner. As for the improperly installed clean-outs, the home inspection team has a list of every clean-out location. The team attempts to locate and inspect each one. They have discovered several clean-outs that were mowed or plowed off. John Rickert recommended pounding a metal stake next to each clean-out to assist in locating them in the future. He also recommended modifying clean-outs so they are buried a few inches below the ground.

Public Comment. None.

Adjournment. Motion by Bill Gius, second by John Rickert, to adjourn the meeting at 5:32 pm. Motion carried (3-0).

Attest: Brenda A. Schneider
Brenda A. Schneider, District Recording Secretary

TAYCHEEDAH SANITARY DISTRICT #3
MONTHLY COMMISSION MEETING
SEPTEMBER 24, 2014
4:00 P.M.
TAYCHEEDAH TOWN HALL

Members present: President Bill Gius; Commissioners John Rickert and Mike Sabel; and Recording Secretary Brenda Schneider. Also present was Hal Henderson, Synergy Systems.

Call to order. President Bill Gius called the meeting to order at 4:00 p.m.

Pledge of Allegiance. The Commission dispensed with the Pledge of Allegiance.

Approval of minutes. Motion by John Rickert, second by Mike Sabel, to approve the minutes of the 8/27/14 meeting. Motion carried (3-0).

Approval of bills. Motion by Bill Gius, second by John Rickert, to approve the bills (order 69-73), totaling \$5,077.00, exclusive of the \$150.51 for maintenance personnel labor and mileage for 1st quarter 2014, TSD#1 O&M billing; and exclusive of \$144.76 for maintenance personnel labor and mileage for 2nd quarter 2013, TSD#1 O&M billing, and to authorize the following:

- Transfer \$4,200.00 from the Operations/User Charge Account to the regular checking account,
- Transfer \$192,471.02 from the Operations/User Charge Account to the Debt Service Account (58% of 2013 User Charges collected),
- Transfer \$1,202.88 from the Operations/User Charge Account to the Reserve for Replacement Account, and
- Acknowledge the semi-annual loan payment of \$171,800.00 (\$150,000 principal and \$21,800 interest).

Motion carried (3-0).

Sewer System Maintenance.

1. Consideration and possible action regarding maintenance and operational issues.

- a. Run time/flow reports. Commission reviewed flow reports for the month of August. The OSG flow monitoring system has not been accurately reporting flows. There was no report of flows for July 8th and August 5th. The system was also under-reporting flows from July 17 thru the end of the month. Ron Cunzenheim was contacted. The under-reporting issue appears to be resolved for the Deadwood connection but not at the CTH WH connection.

There continues to be lapses in wireless service to the Missions communications systems located at each lift station. Every interruption in service triggers an alert notification via phone call. Hal Henderson suggests trying Verizon. Hal will continue to research programming a delay in the sending of an alert notification triggered by brief loss of communication. A couple of the sites had the hi-level and low-level alarms set backwards. Hal corrected this issue. Before the end of the month, Hal will go thru all the Missions settings for each location. Hal will also provide on-site training on September 30th, at 4:00 p.m.

- b. Inspection of all lift stations. Hal has the third-phase up and running in the Evergreen Court lift station. All lift stations were cleaned yesterday by Valley Hydro. The Schuster Lane lift station was the only location that had excessive build-up due to grease. There was an issue in the past with grease being discharged at Perl's Country Inn. Staff will further investigate.
- c. Bittersweet Lane settling. Northeast Asphalt will patch the driveway at W3932 Bittersweet Lane next month. The settled area within the ditch was filled with clay. There has been minimal settling since that filling. The entire ditch needs to be cleaned and re-shaped.

Motion by John Rickert, second by Bill Gius, to authorize application for membership to Wisconsin Wastewater Operators Association. Motion carried (3-0).

2. Residential inspection plan. The Inspection Team has completed 71 home inspections so far this year. They discovered 12 violations; four of which have already been corrected and re-inspected. There are three outstanding violations from 2013, one from 2012 and three from 2011. The Team is awaiting return calls for re-inspections.

The OSG semi-annual meeting of the membership was September 18th. Staff recommended that all members adopt the same ordinance language in reference to home inspections and infiltration/inflow control efforts. The district may need to amend their ordinance in the future.

Unfinished Business:

1. Discuss the Agreement for the Allocation of Costs and Transportation of Wastewater Between Sanitary District #1 of the Town of Taycheedah and Taycheedah Sanitary District #3. The draft Agreement was received on January 23, 2014. Staff has requested a redline/strikeout version. The requested version was received on or about August 5, 2014. Commission action was postponed for further study.
2. Discuss possible amendments to the District's Sewer Use Ordinance. The OSG has been asked to study the matter and report to the membership at their Annual Meeting in September. At issue is the meaning of 'approved materials' as stated in the *Plumbing Code*. See Sewer System Maintenance, Item #2. Further research is needed regarding the application of the *Plumbing Code*.
3. Review maintenance schedules. Review was postponed.
4. Review outstanding issues, as compiled by Foth & Van Dyke, in March, 2008. The remaining outstanding issues involve contractor issues, both of which are no longer in business. The issues are three too shallow connections under concrete patios and improper clean-outs installed on early connections. It was noted that the shallow connections were owner contracted services; which excludes responsibility on behalf of the District. As for the improperly installed clean-outs, the Home Inspection Team has a list of every clean-out location. The Team attempts to locate and inspect each one. They have discovered several clean-outs that were mowed or plowed off. John Rickert recommended pounding a metal stake next to each clean-out to assist in locating them in the future. He also recommended modifying clean-outs so they are buried a few inches below the ground.

New Business:

1. Consideration and possible approval of a request to waive finance charges. St Peter Athletic Club has requested the waiving of \$3.06 in finance charges. Motion by Bill Gius, second by John Rickert, to deny the request but noted that a personal donation will take care of charges. Motion carried (3-0).

Public Comment. None.

Adjournment. Motion by Bill Gius, second by Mike Sabel, to adjourn the meeting at 5:29 pm. Motion carried (3-0).

Attest: Brenda A. Schneider
Brenda A. Schneider, District Recording Secretary

TAYCHEEDAH SANITARY DISTRICT #3
INFORMATIONAL MEETING
SEPTEMBER 30, 2014
4:00 P.M.
TAYCHEEDAH TOWN HALL

Members present were President Bill Gius, Commissioners John Rickert and Mike Sabel. Also present was Hal Henderson, Synergy Systems, Inc.

The Commission will met with representative of Synergy Sales for training on the District's alarm and monitoring system.

Training was done at the CTH WH location.

Attest: Brenda A. Schneider
Brenda A. Schneider, District Recording Secretary

TAYCHEEDAH SANITARY DISTRICT #3
MONTHLY COMMISSION MEETING
OCTOBER 22, 2014
4:00 P.M.
TAYCHEEDAH TOWN HALL

Members present: President Bill Gius; Commissioners John Rickert and Mike Sabel; and Recording Secretary Brenda Schneider.

Call to order. President Bill Gius called the meeting to order at 4:00 p.m.

Pledge of Allegiance. The Commission dispensed with the Pledge of Allegiance.

Approval of minutes. Motion by John Rickert, second by Mike Sabel, to approve the minutes of the 9/24/14 meeting. Motion carried (3-0).

Approval of bills. Motion by Bill Gius, second by John Rickert, to approve the bills (order 74-87), totaling \$20,439.49, and to authorize the following:

- Transfer \$21,500.00 from the Operations/User Charge Account to the regular checking account, and
- Transfer \$108.08 from the Operations/User Charge Account to the Reserve for Replacement Account.

Motion carried (3-0).

Sewer System Maintenance.

1. Consideration and possible action regarding maintenance and operational issues.
 - a. Run time/flow reports. Commission reviewed flow reports for the month of September.
 - b. Missions monitoring and alarm system. A few of the locations continue to experience communication interruptions. There also has been an issued with elevated pump run times as the Evergreen Court location. It is suspected that the pump is running at a normal rate; however, a sensor is transmitting inaccurate information. Hal Henderson, Synergy Systems, will update the software at all of the locations.
 - c. Inspection of all lift stations. All six lift stations have been cleaned and inspected. It was noted that all locations passed inspection.
 - d. Televising and manhole re-surfacing. The OSG plans to solicit bids for televising to be done in the spring of 2015. The intent is for all interested members to join forces. The Commission's consensus was to solicit for one mile of televising and cleaning. There is also a possibility of soliciting bids for manhole re-surfacing.
 - e. Bittersweet Lane settling. The asphalted driveway has been patched; however, the ditch line continues to settle. The Commission will research possible solutions to the problem.
2. Residential inspection plan. The Inspection Team will continue to work on re-inspections.

Unfinished Business:

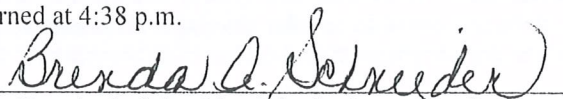
1. Discuss the Agreement for the Allocation of Costs and Transportation of Wastewater Between Sanitary District #1 of the Town of Taycheedah and Taycheedah Sanitary District #3. The draft Agreement was received on January 23, 2014. Staff has requested a redline/strikeout version. The requested version was received on or about August 5, 2014. Commission supports Bill Gius meeting with the presidents of the Calumet and Johnsborg Sanitary Districts. Formal action was postponed pending the meeting of the presidents.

New Business:

No New Business to present.

Public Comment. None.

Adjournment. President Bill Gius declared the meeting adjourned at 4:38 p.m.

Attest: 
Brenda A. Schneider, District Recording Secretary

**CALUMET SANITARY DISTRICT
FOND DU LAC SANITARY DISTRICT NO. 2
JOHNSBURG SANITARY DISTRICT
TAYCHEEDAH SANITARY DISTRICT NO. 1
TAYCHEEDAH SANITARY DISTRICT NO. 3
JOINT BUSINESS MEETING
OCTOBER 23rd, 2014
5:00 P.M.
TAYCHEEDAH TOWN HALL**

Members present were:

Calumet Sanitary District (CSD): President Dick Wehner, Commissioners Alice Lemke and Dave Burg. Also present was Maintenance Technician Bob Depies.

Fond du Lac Sanitary District No. 2 (FdL#2): Commissioner Bob Giese. Absent: President Brian Balson and Commissioner Tom Beltz.

Johnsburg Sanitary District (JSD): President Franz Schmitz and Commissioners Dennis Lefebvre and Ken Schneider.

Taycheedah Sanitary District No. 1 (TSD#1): President Mike Nett and Commissioners Jim Voight and Dan Weber.

Taycheedah Sanitary District No. 3: President Bill Gius and Commissioner John Rickert. Absent: Commissioner Mike Sabel.

Also present: Brenda Schneider, Town of Taycheedah Clerk and Recording Secretary for Johnsburg Sanitary District and Taycheedah Sanitary District No. 3.

The meeting was called to order at 5:00 p.m.

APPROVAL OF MINUTES OF THE LAST MEETING:

Motion by Bob Giese, second by John Rickert, to approve the minutes of the July 24th, 2014 meeting. Motion carried unanimously by voice vote.

SHARED SEWER REPAIR ISSUES

The reduction of phosphorus remains an issue but not of an immediate concern. The State has put it on hold due to the associated costs.

PREVENTATIVE MAINTENANCE

The OSG plans to solicit bids of multi-district quantities for televising and cleaning. The OSG Executive Committee will meet on November 20th to further discuss. All districts need to decide if they want to participate. It is expected that bids will be due during the winter with work to be completed in the spring of 2015.

Manhole resurfacing was discussed. A few years ago, TSD#1 contracted with Infratec. A contractor working in Fond du Lac is expected to supply JSD with a proposal in the near future.

WIRELESS ALARM SYSTEM

TSD#3 replaced their telephone line supported alarm system with a wireless alarm and monitoring system. TSD#3 reported that it is an excellent system overall. However, the District is experiencing communication interruptions due to issues related to cellular coverage. Hal Henderson's responses to the issues have been excellent. It is believed that a major communication hub has been temporarily taken out of service.

Hal Henderson will be asked to attend the January Joint Meeting.

CLEARWATER INSPECTIONS

TSD#3-Their annual percentage of inspections is complete. They plan to finish the balance of the District during 2015. Their goal is 20% per year.

TSD#1 is proceeding slowly. They estimate approximate one-third of the homes have been inspected.

The OSG recently recommended all districts adopt uniform ordinances or standards for Clearwater inspections. Draft ordinance revisions are expected in the future.

TSD#1 recently began performing home inspections when there is a transfer of property. All district should be receiving Title Search inquiries that are sent prior to the closing of a sale of property.

CMOM

CMOM requires the compilation of a manual. Ron Cunzenheim has prepared a template. TSD#1 is working on their manual and CSD has completed the project.

Bob Giese departed at this time.

OPERATIONS & MAINTENANCE AGREEMENTS:

Discuss Agreements:

TSD#1 have distributed redline/strikeout versions of the draft revised Agreements. The presidents of the three participating districts plan to meet for the purpose of developing their first response to TSD#1.

Review Quarterly billings:

There were no bills for the 3rd quarter, 2014 to review.

TSD#3 disputed two recent quarterly bills due to their opinion that staff is reporting high mileage for maintenance purposes.

OSG EXECUTIVE COMMITTEE REPORT

Nothing to report.

PUBLIC COMMENT

None presented

JSD will provide refreshments for the next Joint Meeting.

SCHEDULE THE NEXT MEETINGS:

Thursday, Jan. 22 nd , 2015	JSD will provide refreshments
Thursday, April 23 rd , 2015	TSD#3 will provide refreshments
Thursday, July 23 rd , 2015	TSD#1 will provide refreshments
Thursday, October 22 nd , 2015	CSD will provide refreshments
Thursday, Jan. 28 th , 2015	JSD will provide refreshments

ADJOURNMENT:

Motion by Dennis Lefebber, second by John Rickert, to adjourn at 6:08 p.m. Motion carried unanimously by voice vote.

Attest: Brenda A. Schneider
Brenda A. Schneider
Town of Taycheedah Clerk

**TAYCHEEDAH SANITARY DISTRICT #3
MONTHLY COMMISSION MEETING
NOVEMBER 11, 2014
4:00 P.M.
TAYCHEEDAH TOWN HALL**

Members present: President Bill Gius, Commissioner John Rickert and Recording Secretary Brenda Schneider. Excused: Commissioner Mike Sabel.

Call to order. President Bill Gius called the meeting to order at 4:00 p.m.

Pledge of Allegiance. The Commission dispensed with the Pledge of Allegiance.

Approval of minutes. Motion by John Rickert, second by Bill Gius, to approve the minutes of the 10/22/14 meeting. Motion carried (2-0).

Approval of bills. Motion by Bill Gius, second by John Rickert, to approve the bills (order #87-91), totaling \$3,470.19, and to authorize the following:

- Transfer \$3,200.00 from the Operations/User Charge Account to the regular checking account, and
- Authorize \$150.00 user charge refund to Matt Blank (duplicate payment).

Motion carried (2-0).

Sewer System Maintenance.

On November 3rd, the Endres grinder pump station experienced operational problems. Maintenance and repair staff needed to install a standby pump. The original pump will be repaired. Response and repair costs may be billed to the homeowner.

The OSG plans to solicit bids on behalf of all interested member over the winter. It is expected that the rate will be between \$0.85-\$1.00 per foot for cleaning and televising. The Commission will need to determine if they want to participate.

A possible company to do manhole lining was discussed. It is unknown at this time if the District is in need of this service.

President Gius has been informed of an individual that will perform manhole inspections. The inspections include GPS location, photos and a written report. The service costs \$25.00 per manhole. Further discussion is planned in the future.

Motion by Bill Gius, second by John Rickert, that the Commissioners and the Recording Secretary apply for membership of the Wisconsin Wastewater Operators Association. Motion carried (2-0).

Unfinished Business:

No Unfinished Business to present.

New Business:

No New Business to present.

Public Comment. None.

Adjournment. Motion by Bill Gius, second by John Rickert, to adjourn the meeting at 5:53 p.m. Motion carried (2-0).

Attest: Brenda A. Schneider
Brenda A. Schneider, District Recording Secretary

TAYCHEEDAH SANITARY DISTRICT #3
MONTHLY COMMISSION MEETING
NOVEMBER 24, 2014
11:30 A.M.
TAYCHEEDAH TOWN HALL

Members present: President Bill Gius, Commissioner Mike Sabel and Recording Secretary Brenda Schneider. Excused: Commissioner John Rickert.

1. Call to order. President Bill Gius called the meeting to order at 11:37 a.m.
2. Consideration and possible approval of a tax levy of \$237,473.12 against all real and personal property within the District. Motion by Bill Gius, second by Mike Sabel, to levy \$237,473.12 against all real and personal property. Motion carried (2-0).
3. Adjournment. Motion by Bill Gius, second by Mike Sabel, to adjourn the meeting at 11:38 a.m. Motion carried (2-0).

Attest: Brenda A. Schneider
Brenda A. Schneider, District Recording Secretary

TAYCHEEDAH SANITARY DISTRICT #3
MONTHLY COMMISSION MEETING
DECEMBER 10, 2014
5:00 P.M.
TOMMY J's BAR, JOHNSBURG

Members present: President Bill Gius, Commissioners John Rickert and Mike Sabel. Also present was Recording Secretary Brenda Schneider.

Call to order. President Bill Gius called the meeting to order at 5:08 p.m.

Pledge of Allegiance. The Commission dispensed with the Pledge of Allegiance.

Approval of minutes. Motion by John Rickert, second by Mike Sabel, to approve the minutes of the 11/11/14 and 11/24/14 meetings. Motion carried (3-0).

Approval of bills. Motion by Mike Sabel, second by Bill Gius, to approve the bills (order #92-103), totaling \$4,536.44, which excludes the Taycheedah Sanitary District #1 O&M bill pending review during the January Joint Sanitary District meeting. Motion carried (3-0). Motion by Bill Gius, second by John Rickert, to authorize the following:

- Transfer \$4,400.00 from the Operations/User Charge Account to the regular checking account,
- Transfer \$269.13 from the Operations/Inspections Account to the regular checking account, and
- Authorize \$1,544.14 from the Operations/User Charge Account to the Reserve for Replacement Account.

Motion carried (3-0).

Sewer System Maintenance.

1. On November 3rd, the Endres grinder pump station experienced operational problems. Maintenance and repair staff needed to install a standby pump. The original pump is being repaired. Response and repair costs may be billed to the homeowner.
 - a. Run time/flow reports. The run times at the Church Road lift station have been erratic for several weeks. The home inspection team will visit the homes serviced by this lift station. It is suspected that a leaking toilet may be the cause.
 - b. Missions monitoring and alarm system. The Cty QQ lift station sent numerous alarm notifications this past weekend. Mike Sabel re-set the controller.
 - c. Televising and manhole re-surfacing. The OSG plans to solicit bids over the winter on behalf of all interested members. It is anticipated the rate will be between \$0.85-\$1.00 per foot for cleaning and televising. The consensus of the Commission was to include one-mile in the bid.
 - d. Bittersweet Lane settling. The ditch has been re-dug, landscaped and seeded.
2. Residential Inspection Plan. See item #1a above.

Unfinished Business:

1. Discuss the Agreement for the Allocation of Costs and Transportation of Wastewater Between Sanitary District No. 1 of the Town of Taycheedah and the Town of Taycheedah Sanitary District No. 3. The Presidents of Taycheedah Sanitary District #3, Johnsburg Sanitary District and Calumet Sanitary District plan to meet no sooner than the middle of January to review the draft documents.

New Business:

1. Review and possible response to correspondence received from Taycheedah Sanitary District #1 regarding staff mileage reports. TSD#1 reported that the mileage claims are correct. The Commission will verify.

Public Comment. None.

Adjournment. Motion by Bill Gius, second by John Rickert, to adjourn the meeting at 5:51 p.m. Motion carried (3-0).

Attest: Brenda A. Schneider
Brenda A. Schneider, District Recording Secretary

