

January 18th, 2012

Taycheedah Sanitary District No. 3
Monthly Meeting

1.

The Taycheedah Sanitary District No. 3-St. Peter Area Commission met on Wednesday, January 18th, 2012, at 4:30 p.m., at the Taycheedah Town Hall, for the purpose of conducting their January monthly meeting. Members present: President Bill Gius and Commissioner John Rickert; and Recording Secretary Brenda Schneider. Also present was Maintenance Technician Bud Sabel. Absent was Commissioner Mike Sabel.

Call to order. President Gius called the meeting to order at 4:30 p.m.

Pledge of Allegiance. The Commission dispensed with the Pledge of Allegiance.

Approval of minutes. John Rickert motioned to approve the minutes of the 12/21/11 meeting, seconded by Bill Gius. Motion carried (2-0-1 absent).

Sewer System Maintenance Report.

1. Consideration and possible action regarding maintenance and operational issues. The wet well at the Church Road lift station has been repaired. Pump run time has noticeably decreased. Bud reported that there is a problem with the alarm light that he will address in the near future.

The Commission will compile a job description for the maintenance position at the next meeting.

2. Residential inspection plan by area and schedule. John Rickert and Bud Sabel reported that they completed 156 inspections during 2011. There were 29 violations noted. Seven of the violations remain outstanding at this time.

Unfinished Business:

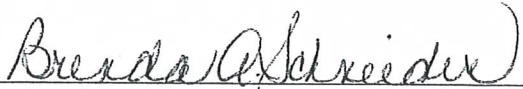
1. Discuss completing the remaining issues that pertain to the construction of the sewer collection system.
 - a. Wehner easement. The former District's legal counsel had the issue in process. Attorney Sharpe will no longer be able to see this matter to completion. Lud Wurtz, the District's new attorney, will need to complete the process.
2. Discuss shared sewer capacity. President Gius plans to study the history on the matter prior to meeting with Ron Cunzenheim. The Commission will schedule a workshop meeting with Mr. Cunzenheim at a later date.
3. Discuss engineering firm transition. President Gius will contact Gremmer & Associates regarding the transition.

New Business:

1. Approval of bills. Bill Gius moved to pay all bills as presented (order nos. 1-12) totaling \$10,417.58, and to authorize the following:
 - Transfer \$10,500.00 from the Operations/User Charge Account to the regular checking account.The motion was seconded by John Rickert. Motion carried (2-0-1 absent).

Public Comment. None was presented.

Adjournment. Bill Gius moved to adjourn the meeting at 4:52 p.m., seconded by John Rickert. Motion carried (2-0-1 absent).

Attest: 
Brenda A. Schneider
District Recording Secretary

January 26th, 2012

Calumet Sanitary District
Fond du Lac Sanitary District No. 2
Johnsburg Sanitary District
Taycheedah Sanitary District No. 1
Taycheedah Town Board

1.

A meeting of representatives of the Commissions of the Calumet Sanitary District, Fond du Lac Sanitary District No. 2, Johnsburg Sanitary District, Taycheedah Sanitary District No. 1, and the Taycheedah Town Board was conducted on Thursday, January 26th, 2012, at 5:00 p.m., at the Taycheedah Town Hall.

Members present were:

Calumet Sanitary District (CSD): Commissioners Alice Lemke and Dave Burg. Absent: President Dick Wehner.
Fond du Lac Sanitary District No. 2 (FdL#2): Commissioner Bob Giese. Absent: President Brian Balson and Commissioner Tom Beltz.
Johnsburg Sanitary District (JSD): President Franz Schmitz and Commissioner Ken Schneider. Absent: Commissioner Dennis Lefebber.
Taycheedah Town Board: Absent: Chairman Jerry Guelig and Supervisors Tim Simon, Jim Rosenthal, Clarence Kraus, and Mike Wirtz.
Taycheedah Sanitary District No. 1 (TSD#1): Commissioners Jim Voight and Dennis Thome. Excused: President Mike Nett.

Also present: Kathy Diederich, Schenck Business Solutions and Town of Taycheedah Treasurer; and Brenda Schneider, Taycheedah Town Clerk and Recording Secretary for Johnsburg Sanitary District and Taycheedah Sanitary District No. 3; and John Rickert (tardy), Taycheedah Sanitary District #3 Commissioner.

The meeting was called to order at 5:07 p.m.

APPROVAL OF MINUTES OF THE LAST MEETING:

Dennis Thome moved to approve the minutes of the November 3rd, 2011 meeting, seconded by Bob Giese. Motion carried unanimously by voice vote.

WINNEBAGO DRIVE PROJECT:

Status of Utility Pole Locations

- No update to present at this time.
- Markers were installed at the location for an unknown reason.

Shared O&M related expenses.

- The DOT sent the manhole adjustment bills for TSD#1 and FDL #2 to the Town of Taycheedah. TSD#1's bill is \$8,505.69; and FDL#2's bill is \$30,000+/- . Both districts contracted for televising and material clean-up after the DOT finished the project.
- TSD#1 sent a bill to the DOT for televising and cleaning more than a year ago. They have not received payment nor have they heard from the DOT regarding the bill. TSD#1 has paid the DOT's manhole adjustment bill in full.
- FDL#2 has not paid the DOT for manhole adjustments. The bill states that it is not a final bill. They will consider paying the bill after the final bill arrives.

OTHER SHARED SEWER REPAIR ISSUES:

During the 3rd qt. of 2011, TSD#1 experienced a force main leak along Linden Beach. The repair costs totaled \$7,641.00. This was an emergency repair.

The valves on the Gladstone lift station were replaced by JF Ahern. There were no problems or issues encountered during the replacement. The total cost was approximately \$18,900. TSD#1 consulted Ron Cunzenheim regarding adjusting the allocation of costs based upon the amount of time used by the other districts. The purchase price for capacity was depreciated based upon the age of the infrastructure. Based upon Mr. Cunzenheim's information, TSD#1 will not adjust the allocation for this work. Kathy Diederich noted that the emergency repair costs have not been incorporated into the 3rd qt. O&M bill. The districts were alerted to expect the costs to appear on the 4th qt. bill.

The Winnebago Drive secondary wet-well project could cost up to \$500,000. Ron Cunzenheim is researching the use of variable frequency motors; which will adjust to the flows. The estimated cost of the motors is \$20-30,000. TSD#1 expects Mr. Cunzenheim to present more information at their next District meeting.

OPERATIONS & MAINTENANCE AGREEMENTS:

Quarterly billings:

TSD#1 dispersed 3rd quarter 2011 O&M bills.

Ms. Diederich reviewed the anticipated 4th quarter 2011 bills as follows:

• REC Engineering	Winnebago Dr.		\$2,797.80
• energenics	Winnebago Dr	2012 service agreement	\$3,995.00
• DE Thome	Gladstone lift station	trouble-shooting	\$40.95
• JF Ahern	Gladstone lift station	valve replacement	\$5,867.00
• DE Thome	Winnebago & Brookhaven lift stations	trouble-shooting	\$693.18
• Fergenson H2O	WorksLinden Beach & inventory	parts	\$1,170.00

Parts inventory costs will not be allocated until utilized.

No objections were stated to the above noted O&M expenses. Kathy Diederich will compile the 4th qt bills according to final 4th qt. flows information obtained from the City of Fond du Lac.

TSD#1 informed the group that they have decided to purchase and install magnetic flow meters at the Brookhaven and Gladstone Beach lift stations. Installation is planned for the summer of 2012. Dennis Thome reported that he analyzed flow meter data compiled by the City of Fond du Lac against the pump run time data collected by their staff. The difference between the flow data and the pump run time data was less than 2%. Dennis used the pump run time data to develop cost percentage comparisons. His analysis indicated that TSD#1 paid \$3,800 more of the 2011 utility bills because of the inability to cost-share expenses at each lift station location. TSD#1 acknowledged that O&M Agreements will need to be re-visited.

SEWER USER ORDINANCE COMPATIBILITY:

It was suggested that the districts design an ordinance that would be compatible and consistent from Calumet to TSD#1, and possibly beyond. The ordinance would address uniform home/sump pump inspections, uniform televising schedules and uniform maintenance plans. The City also created some new ordinance requirements that could be incorporated.

A sub-committee comprised of the president of each district was authorized for the purpose of comparing ordinances and to report their findings to the group. The sub-committee has yet to meet.

John Rickert arrived at this time (5:49 pm).

SUMP PUMP/HOME INSPECTIONS:

JSD completed 20% of their homes in 2010 and completed 25 during 2011. A few issues were discovered. They plan to complete 20% every year.

January 26th, 2012

Joint Sanitary District Meeting

3.

CSD inspected their entire district a few years ago. The Commission is satisfied for the time being, but may repeat the inspections in the future.

TSD#1 plans to begin inspections this year.

TSD#3, John Rickert and Bud Sabel, have inspected 150 homes during 2011. They found 29 violations. Homeowners were given 30 days to correct the violations.

FDL#2 has created a list and intends to begin inspections this year.

Kathy Diederich departed at this time (6:55 pm).

OSG EXECUTIVE COMMITTEE REPORT:

FDL#2 plans to have 400 feet of sewer televised this year. Bob suggested collectively bidding the work if other districts are interested.

Bob Giese departed at this time (6:03 pm).

No formal report from the Committee was given.

PUBLIC COMMENT:

None was presented.

SCHEDULE THE NEXT MEETINGS:

Thursday, April 26th, 2012

Thursday, July 26th, 2012

Thursday, Oct. 25th, 2012

Thursday, Jan. 24th, 2013

Thursday, April 25th, 2013

Thursday, July 25th, 2013

Thursday, Oct. 24th, 2013

TSD#1 will provide refreshments

CSD will provide refreshments

JSD will provide refreshments

Taycheedah will provide refreshments

TSD#1 will provide refreshments

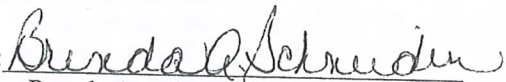
CSD will provide refreshments

JSD will provide refreshments

ADJOURNMENT:

Dennis Thome moved to adjourn at 6:04 p.m., seconded by Alice Lemke. Motion carried unanimously by voice vote.

Attest:



Brenda A. Schneider

Town of Taycheedah Clerk

February 22nd, 2012

Taycheedah Sanitary District No. 3
Monthly Meeting

1.

The Taycheedah Sanitary District No. 3-St. Peter Area Commission met on Wednesday, February 22nd, 2012, at 4:30 p.m., at the Taycheedah Town Hall, for the purpose of conducting their February monthly meeting. Members present: President Bill Gius and Commissioners John Rickert and Mike Sabel; and Recording Secretary Brenda Schneider.

Call to order. President Gius called the meeting to order at 4:30 p.m.

Pledge of Allegiance. The Commission dispensed with the Pledge of Allegiance.

Approval of minutes. John Rickert motioned to approve the minutes of the 1/18/12 meeting, seconded by Mike Sabel. Motion carried (3-0).

Presentation.

Review of the District's insurance coverage, Mike Immel, Rural Mutual Insurance Company. Mr. Immel postponed his presentation due to a scheduling conflict.

Sewer System Maintenance Report.

1. Consideration and possible action regarding maintenance and operational issues. John Rickert inspected an exterior clean-out at a residence in Ledgeview Springs. The clean-out did not have a frost sleeve. Research will be done to determine if frost sleeves are required by Code. There was also concern that the specific contractor may not have installed frost sleeves at other locations.

The force main from a grinder pump serving a home on Decorah Lane needed repair due to a leak into the yard. The homeowner paid the cost of repair. The contractor will be asked for detail.

2. Residential inspection plan by area and schedule. John Rickert and Bud Sabel will start doing home inspections sometime in spring.
3. Job description-maintenance staff. The Commission edited the draft description. Approval was postponed to the March meeting.

Unfinished Business:

1. Discuss completing the remaining issues that pertain to the construction of the sewer collection system.
 - a. Wehner easement. The former District's legal counsel had the issue in process. Attorney Sharpe will no longer be able to see this matter to completion. Lud Wurtz, the District's new attorney, will need to complete the process.
2. Discuss shared sewer capacity. President Gius plans to study the history on the matter prior to meeting with Ron Cunzenheim. The Commission will schedule a workshop meeting with Mr. Cunzenheim at a later date.
3. Discuss engineering firm transition. President Gius will contact Gremmer & Associates regarding the transition.

New Business:

1. Consideration and possible acceptance of a Letter of Understanding submitted by Schenck for the compilation of the 2012 audit. Motion by Bill Gius, second by John Rickert, to accept the Letter of Understanding. Motion carried (3-0).
2. Approval of bills. Bill Gius moved to pay all bills as presented with the exception of Taycheedah Sanitary District No. 1's operation and maintenance bill for 3rd qt. 2011, (order nos. 13-21) totaling \$16,497.83, and to authorize the following:
 - Transfer \$16,500.00 from the Operations/User Charge Account to the regular checking account,
 - Transfer \$184,161.16 from the Operations/User Charge Account to the Debt Service Account, and
 - Transfer \$133.56 from the Operations/User Charge Account to the Reserve for Replacement Account.The motion was seconded by John Rickert. Motion carried (3-0).

Public Comment. None was presented.

February 22nd, 2012

Taycheedah Sanitary District No. 3
Monthly Meeting

2.

Adjournment. Bill Gius moved to adjourn the meeting at 5:18 p.m., seconded by John Rickert. Motion carried (3-0).

Attest: Brenda A. Schneider
Brenda A. Schneider
District Recording Secretary

The Taycheedah Sanitary District No. 3-St. Peter Area Commission met on Wednesday, March 21st, 2012, at 4:30 p.m., at the Taycheedah Town Hall, for the purpose of conducting their March monthly meeting. Members present: President Bill Gius and Commissioners John Rickert and Mike Sabel; and Recording Secretary Brenda Schneider. Also present was Dan Rosenthal.

Call to order. President Gius called the meeting to order at 4:38 p.m.

Pledge of Allegiance. The Commission dispensed with the Pledge of Allegiance.

Approval of minutes. John Rickert motioned to approve the minutes of the 2/22/12 meeting, seconded by Mike Sabel. Motion carried (3-0).

Presentation.

Review of the District's insurance coverage, Mike Immel, Rural Mutual Insurance Company. Mr. Immel was not in attendance.

Sewer System Maintenance Report.

1. Consideration and possible action regarding maintenance and operational issues. The lift stations at CTH WH, Schuster Lane and Shady Lane have noted significant increases in pump run times, per Bud Sabel's bi-weekly reports. It was noted that during the time noted, there was an 8" snowstorm and a couple of rain events. Bud will be asked to do weekly readings for the next month.

The Commission voiced concern regarding the recent discovery of a clean-out at a residence in Ledgeview Springs not having a frost sleeve. The State Plumbing Code requires frost sleeves. There was also concern pertaining to the unknown number of clean outs without frost sleeves at other locations. Additional inspections will be needed.

2. Residential inspection plan by area and schedule. John Rickert and Bud Sabel will start doing home inspections sometime in spring.
3. Job description-maintenance staff. The Commission consensus was to pay \$15 per hour, add phone accessibility as a requirement and to advertise the position.

Unfinished Business:

1. Discuss completing the remaining issues that pertain to the construction of the sewer collection system.
 - a. Wehner easement. The former District's legal counsel had the issue in process. Attorney Sharpe will no longer be able to see this matter to completion. Lud Wurtz, the District's new attorney, will need to complete the process.
2. Discuss shared sewer capacity. President Gius plans to study the history on the matter prior to meeting with Ron Cunzenheim. The Commission will schedule a workshop meeting with Mr. Cunzenheim at a later date.
3. Discuss engineering firm transition. President Gius will contact Gremmer & Associates regarding the transition.

New Business:

1. Discuss special assessments levied against property owned by Dan Rosenthal. Dan owned two abutting lots in the Evergreen Terrace subdivision. One lot had frontage on Evergreen Circle and the other lot had frontage on CTH QQ. In July, 2001, Dan presented a certified survey map to the Town Board that merged the two lots into one. Shortly before the CSM was completed, the District conducted public informational meetings regarding the upcoming sewer construction project. In 2005, Dan was provided written notification that two \$11,000 special assessments were levied against this particular property on the basis that the lot could be split back into two lots. A lateral was installed at each of the two lots.

Dan made the choice to extend the lateral on CTH QQ to the back of his house located at W3737 Evergreen Circle due to economic reasons. Dan thought that the lateral extension rendered the former QQ lot unbuildable. The Commission advised Dan that the lot could be split and the lateral could be altered to service a new house on the former QQ lot. The home on Evergreen Circle would then be connected to the lateral installed on Evergreen as originally intended for the home.

Dan feels that his land is over-assessed. He was advised to contact the Town Assessor.

2. Discuss Taycheedah Sanitary District No. 1 projects. The Commission discussed the pump project at the Winnebago Drive lift station. They will try to attend No. 1's meeting on Monday.

John Rickert recently noticed open grates in the CTH K area. He questions if they are for sanitary sewer or storm sewer. Mike Sabel will investigate it with Andy Karls.

3. Approval of bills. Mike Sabel moved to pay all bills as presented, (order nos. 22-30) totaling \$76,309.60, including the Taycheedah Sanitary District No. 1 bills for Ledge Road/CTH UU manhole repair and televising (discounted as noted), seconded by John Rickert. Motion carried (2-1). Nay-Bill Gius.

Bill Gius moved to authorize the following:

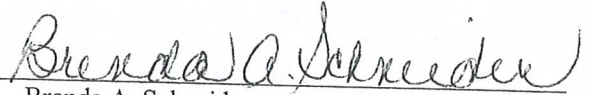
- Transfer \$76,200.00 from the Operations/User Charge Account to the regular checking account,
- Transfer \$2,238.73 from the Operations/User Charge Account to the Reserve for Replacement Account, and
- Transfer \$617.29 from the Debt Service Account to the Operations/User Charge Account in order to properly allocate funds received in settlement of delinquent charges against the Silica bar.

The motion was seconded by John Rickert. Motion carried (3-0).

Public Comment. None was presented.

Adjournment. Bill Gius moved to adjourn the meeting at 6:04 p.m., seconded by John Rickert. Motion carried (3-0).

Attest:


Brenda A. Schneider
District Recording Secretary

The Taycheedah Sanitary District No. 3-St. Peter Area Commission met on Wednesday, April 18th, 2012, at 4:00 p.m., at the Taycheedah Town Hall, for the purpose of conducting their April monthly meeting. Members present: President Bill Gius and Commissioners John Rickert and Mike Sabel; and Recording Secretary Brenda Schneider.

Call to order. President Gius called the meeting to order at 4:10 p.m.

Pledge of Allegiance. The Commission dispensed with the Pledge of Allegiance.

Approval of minutes. John Rickert motioned to approve the minutes of the 3/21/12 meeting, seconded by Bill Gius. Motion carried (2-0).

Presentation.

Review of the District's insurance coverage, Mike Immel, Rural Mutual Insurance Company. Mr. Immel was not able to attend.

Sewer System Maintenance Report.

1. Consideration and possible action regarding maintenance and operational issues. The lift stations at CTH WH, Schuster Lane and Shady Lane have noted significant increases in pump run times, per Bud Sabel's bi-weekly reports. It was noted that during the time noted, there was an 8" snowstorm and a couple of rain events. John Rickert and Bud will inspect the stations.

Mike Sabel arrived at this time.

Mike Sabel received a complaint regarding a large area of settling near the manhole in front of N8114 Glen Street. This area has been filled twice in the past. Mike inspected manholes in the area to verify that the dirt is not settling into the sewer. He will add more fill to the settled area.

The Commission voiced concern regarding the discovery of a clean-out at a residence in Ledgeview Springs not having a frost sleeve. The State Plumbing Code requires frost sleeves. There was also concern pertaining to the unknown number of clean outs without frost sleeves at other locations. Additional inspections will be needed.

2. Residential inspection plan by area and schedule. John Rickert and Bud Sabel will start doing home inspections in the spring.
3. Job description-maintenance staff. The Commission consensus was to pay \$15 per hour, add phone accessibility and proof of vehicle insurance as requirements and to advertise the position.

Unfinished Business:

1. Discuss completing the remaining issues that pertain to the construction of the sewer collection system.
 - a. Wehner easement. The former District's legal counsel had the issue in process. Attorney Sharpe will no longer be able to see this matter to completion. Lud Wurtz, the District's new attorney, will need to complete the process.
2. Discuss shared sewer capacity. President Gius plans to study the history on the matter prior to meeting with Ron Cunzenheim. The Commission will schedule a workshop meeting with Mr. Cunzenheim at a later date.
3. Discuss engineering firm transition. President Gius will contact Gremmer & Associates regarding the transition.

New Business:

1. Discuss Taycheedah Sanitary District No. 1 projects. The Commission discussed TSD#1's plan to install a variable speed controller for the existing pumps. The project is estimated to cost \$15,000.

2. Discuss the pro-rating of quarterly bills at time of sale. The District's Accountant has been periodically asked to submit pro-rate quarterly bills to the sale closing date. The consensus of the Commission was to not pro-rate quarterly bills. The owner at the time of billing will be responsible for the entire bill; therefore, sellers need to handle pro-rating the bill in their closing statement. Pro-rating on the closing statement is the method used in a high percentage of sales. The Commission was briefed that a sale occurred without the submittal of a title search. A pro-rated bill was requested and paid but the delinquent charges were not paid. The Accountant has traced the former owners to an address in Minnesota. Commission consensus was to not pursue legal action for the delinquent charges.
3. Approval of bills. Bill Gius moved to pay all bills as presented, (order nos. 31-38) totaling \$4,736.44, seconded by John Rickert. Motion carried (3-0).
Bill Gius moved to authorize the following:
 - Transfer \$3,800.00 from the Operations/User Charge Account to the regular checking account,
 - Transfer \$54.93 from the Operations/User Charge Account to the Reserve for Replacement Account, and
 - Transfer \$13,430.73 from the Debt Service Account to the Operations/User Charge Account in order to properly allocate delinquent user charges collected via property tax bills.The motion was seconded by John Rickert. Motion carried (3-0).

Public Comment. None was presented.

Adjournment. Bill Gius moved to adjourn the meeting at 4:57 p.m., seconded by John Rickert. Motion carried (3-0).

Attest: Brenda A. Schneider
Brenda A. Schneider
District Recording Secretary

April 26th, 2012

Calumet Sanitary District
Fond du Lac Sanitary District No. 2
Johnsburg Sanitary District
Taycheedah Sanitary District No. 1
Taycheedah Town Board

1.

A meeting of representatives of the Commissions of the Calumet Sanitary District, Fond du Lac Sanitary District No. 2, Johnsburg Sanitary District, Taycheedah Sanitary District No. 1, and the Taycheedah Town Board was conducted on Thursday, April 26th, 2012, at 5:00 p.m., at the Taycheedah Town Hall.

Members present were:

Calumet Sanitary District (CSD): Commissioners Alice Lemke and Dave Burg. Absent: President Dick Wehner.
Fond du Lac Sanitary District No. 2 (FdL#2): Commissioner Bob Giese. Absent: President Brian Balson and Commissioner Tom Beltz.
Johnsburg Sanitary District (JSD): President Franz Schmitz and Commissioners Ken Schneider and Dennis Lefebvre.
Taycheedah Town Board: Absent: Chairman Jerry Guelig and Supervisors Tim Simon, Jim Rosenthal, John Abler and Mike Wirtz.
Taycheedah Sanitary District No. 1 (TSD#1): President Mike Nett and Commissioners Jim Voight and Dennis Thome.
Taycheedah Sanitary District No. 3: President Bill Gius and Commissioner John Rickert. Absent: Commissioner Mike Sabel.

Also present: Kathy Diederich, Schenck Business Solutions and Town of Taycheedah Treasurer; and Brenda Schneider, Taycheedah Town Clerk and Recording Secretary for Johnsburg Sanitary District and Taycheedah Sanitary District No. 3.

The meeting was called to order at 5:09 p.m.

APPROVAL OF MINUTES OF THE LAST MEETING:

Motion by Mike Nett, second by John Rickert, to approve the minutes of the January 26th, 2012 meeting. Motion carried unanimously by voice vote.

WINNEBAGO DRIVE PROJECT:

Status of Utility Pole Locations

- Alliant has mapped poles that are in need of being moved. Per Ron Cunzenheim, Alliant claims they will be moving poles sometime this year.

Shared O&M related expenses.

- The DOT sent manhole adjustment bills for TSD#1 and FDL #2 to the Town of Taycheedah. TSD#1's bill is \$8,505.69; and FDL#2's bill is \$30,000+/- . Both districts contracted for televising and material clean-up after the DOT finished the project.
- TSD#1 paid the preliminary bill sent by the DOT for manhole adjustments. They have not received a final bill nor have they heard from the DOT regarding the bill they sent to the DOT for televising and cleaning. They plan to pursue the State for reimbursement.
- FDL#2 has not paid the DOT for manhole adjustments. The bill states that it is not a final bill. They will consider paying the bill after the final bill arrives.

OTHER SHARED SEWER REPAIR ISSUES:

TSD#1 has consulted with Ron Cunzenheim and Energenics regarding variable frequency motors. The purpose of the motors is to reduce the rpms and cycling periods. The existing pumps are cycling too frequently and pumping too fast. Thome Electric has estimated \$4,000 for the necessary modifications to the station and the estimate for the motors, installation and control panel modifications is \$26,600. The costs will be shared via the operation and maintenance bills. The new motors are expected to meet the service needs of more than 100 additional homes; which are not expected to be seen for several years due to the economy. The project is planned for mid-summer.

FdL#2 announced that they intend to add capacity in the future due to growth.

The DNR has approved regulations that will force modifications to the City of Fond du Lac treatment plant. The modifications will reduce the amount of phosphorus being discharged into the Lake. The modifications will financially impact all districts.

The Town of Taycheedah owns 200 RUEs of capacity in the treatment plant. The Town is acting as agent and will continue to hold the capacity until needed. Due to the annual loan payment made by the Town to the City for the recent treatment plant upgrade, this is an annual topic during the Town's Annual Meeting.

OPERATIONS & MAINTENANCE AGREEMENTS:

Quarterly billings:

Future O&M bills will include copies of maintenance and inspection time logs.

TSD#1 did not release the 4th quarter 2011 O&M bills.

SEWER USER ORDINANCE COMPATIBILITY:

It was suggested that the districts design an ordinance that would be compatible and consistent from Calumet to TSD#1, and possibly beyond. The ordinance would address uniform home/sump pump inspections, uniform televising schedules and uniform maintenance plans. The City also created some new ordinance requirements that could be incorporated.

A sub-committee comprised of the president of each district was authorized for the purpose of comparing ordinances and to report their findings to the group. The sub-committee has yet to meet.

There was brief discussion regarding the need for this project. No action taken at this time.

SUMP PUMP/HOME INSPECTIONS:

JSD completed 20% of their homes in 2010 and completed 25% during 2011. A few issues were discovered. They plan to complete 20% every year.

CSD inspected their entire district a few years ago. Maintenance staff is checking manholes and monitoring flows.

TSD#1 began inspections this year. To date, 103 have been completed. They plan to inspect 25% of the estimated 660 homes this year.

TSD#3 began inspection in 2011 with a completion rate of 25% of the homes. They plan to inspect 20-25% of the homes annually.

FDL#2 installed new meters that assists them in monitoring flows.

OSG EXECUTIVE COMMITTEE REPORT:

Town of Calumet representative Dennis Lefebber advised all members to attend the Outlying Sewer Group Annual Meeting in the fall. Ordinance language is planned for discussion.

PUBLIC COMMENT:

John Rickert questioned the intent of manhole grates that he noticed along CTH K. TSD#1 will inspect.

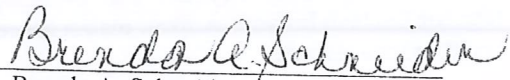
SCHEDULE THE NEXT MEETINGS:

Thursday, July 26 th , 2012	CSD will provide refreshments
Thursday, Oct. 25 th , 2012	JSD will provide refreshments
Thursday, Jan. 24 th , 2013	Taycheedah will provide refreshments
Thursday, April 25 th , 2013	TSD#1 will provide refreshments
Thursday, July 25 th , 2013	CSD will provide refreshments
Thursday, Oct. 24 th , 2013	JSD will provide refreshments

ADJOURNMENT:

Motion by Bob Giese, second by Dennis Thome, to adjourn at 5:48 p.m. Motion carried unanimously by voice vote.

Attest:



Brenda A. Schneider

Town of Taycheedah Clerk

May 23rd, 2012

Taycheedah Sanitary District No. 3
Monthly Meeting

1.

The Taycheedah Sanitary District No. 3-St. Peter Area Commission met on Wednesday, May 23rd, 2012, at 4:30 p.m., at the Taycheedah Town Hall, for the purpose of conducting their May monthly meeting. Members present: President Bill Gius, Commissioner John Rickert and Recording Secretary Brenda Schneider. Excused was Commissioner Mike Sabel.

Call to order. President Gius called the meeting to order at 4:32 p.m.

Pledge of Allegiance. The Commission dispensed with the Pledge of Allegiance.

Approval of minutes. John Rickert motioned to approve the minutes of the 4/18/12 meeting, seconded by Bill Gius. Motion carried (2-0).

Presentation.

Review of the District's insurance coverage, Mike Immel, Rural Mutual Insurance Company. Mr. Immel was not able to attend.

Sewer System Maintenance Report.

1. Consideration and possible action regarding maintenance and operational issues. Recent rain events caused a concern regarding spikes in flow. Bud Sabel will be asked to present his meter reading data.

The Commission voiced concern regarding the discovery of a clean-out at a residence in Ledgeview Springs not having a frost sleeve. The State Plumbing Code requires frost sleeves. There was also concern pertaining to the unknown number of clean outs without frost sleeves at other locations. Additional inspections will be needed.

The casting on Manhole #339(4) at Redtail Lane/Redtail Court needs to be checked.

The City has alerted John Rickert that the thermometer in the CTH WH lift station is under-reading by 20 degrees. A new sensor head may be needed.

2. Residential inspection plan by area and schedule. John Rickert and Bud Sabel will start doing home inspections in the spring.
3. Job description-maintenance staff. The Commission consensus was to pay \$15 per hour. A draft application was reviewed, modified and accepted.

Unfinished Business:

1. Discuss completing the remaining issues that pertain to the construction of the sewer collection system.
 - a. Wehner easement. The former District's legal counsel had the issue in process. Attorney Sharpe will no longer be able to see this matter to completion. Lud Wurtz, the District's new attorney, will need to complete the process.
2. Discuss shared sewer capacity. President Gius plans to study the history on the matter prior to meeting with Ron Cunzenheim. The Commission will schedule a workshop meeting with Mr. Cunzenheim at a later date.
3. Discuss engineering firm transition. President Gius will contact Gremmer & Associates regarding the transition.

New Business:

1. Approval of bills. Bill Gius moved to pay all bills as presented, (order nos. 39-44) totaling \$8,220.10, seconded by John Rickert. Motion carried (2-0).

Bill Gius moved to authorize the following:

 - Transfer \$8,000.00 from the Operations/User Charge Account to the regular checking account, and

May 23rd, 2012

Taycheedah Sanitary District No. 3
Monthly Meeting

2.

- Transfer \$1,413.83 from the Operations/User Charge Account to the Reserve for Replacement Account.

The motion was seconded by John Rickert. Motion carried (2-0).

Public Comment. None was presented.

Adjournment. Bill Gius moved to adjourn the meeting at 5:37 p.m., seconded by John Rickert. Motion carried (2-0).

Attest: Brenda A. Schneider
Brenda A. Schneider
District Recording Secretary

The Taycheedah Sanitary District No. 3-St. Peter Area Commission met on Wednesday, June 20th, 2012, at 4:30 p.m., at the Taycheedah Town Hall, for the purpose of conducting their June monthly meeting. Members present: President Bill Gius, Commissioners John Rickert and Mike Sabel and Recording Secretary Brenda Schneider.

Call to order. President Gius called the meeting to order at 4:31 p.m.

Pledge of Allegiance. The Commission dispensed with the Pledge of Allegiance.

Approval of minutes. John Rickert motioned to approve the minutes of the 5/23/12 meeting, seconded by Bill Gius. Motion carried (3-0).

Sewer System Maintenance Report.

1. Consideration and possible action regarding maintenance and operational issues. Recent rain events caused a concern regarding spikes in flow. Bud Sabel will be asked to present his meter reading data.

The Commission voiced concern regarding the discovery of a clean-out at a residence in Ledgeview Springs not having a frost sleeve. The State Plumbing Code requires frost sleeves. There was also concern pertaining to the unknown number of clean outs without frost sleeves at other locations. Additional inspections will be needed.

The casting on Manhole #339(4) at Redtail Lane/Redtail Court has been checked and repaired.

2. Residential inspection plan by area and schedule. John Rickert and Bud Sabel recently completed 14 home inspections. They discovered four violations.
3. Status of maintenance staff position. The Commission consensus was to pay \$15 per hour. A draft application was reviewed, modified and accepted. The deadline for submittal of the applications will be August 1st.

Unfinished Business:

1. Discuss completing the remaining issues that pertain to the construction of the sewer collection system.
 - a. Wehner easement. The former District's legal counsel had the issue in process. Attorney Sharpe will no longer be able to see this matter to completion. Lud Wurtz, the District's new attorney, will need to complete the process.
2. Discuss shared sewer capacity. President Gius plans to study the history on the matter prior to meeting with Ron Cunzenheim. The Commission will schedule a workshop meeting with Mr. Cunzenheim at a later date.
3. Discuss engineering firm transition. President Gius will contact Gremmer & Associates regarding the transition. The District needs to contact Foth to arrange the pick-up of its' records.

New Business:

1. Review and possible acceptance of the 2011 Compliance Maintenance Annual Report (CMAR), as required by the DNR. Motion by Mike Sabel, second by Bill Gius, to accept the 2011 CMAR and file it with the DNR. Motion carried (3-0).
2. Approval of bills. Motion by Bill Gius, second by John Rickert, to pay all bills as presented, (order nos. 45-55), totaling \$3,632.55, and to authorize the following:
 - Transfer \$3,600.00 from the Operations/User Charge Account to the regular checking account, and
 - Transfer \$826.38 from the Operations/User Charge Account to the Reserve for Replacement Account.Motion carried (3-0).

June 20th, 2012

Taycheedah Sanitary District No. 3
Monthly Meeting

2.

Public Comment. None was presented.

Adjournment. Bill Gius moved to adjourn the meeting at 5:14 p.m., seconded by John Rickert. Motion ,
carried (3-0).

Attest: Brenda A. Schneider
Brenda A. Schneider
District Recording Secretary

July 18th, 2012

Taycheedah Sanitary District No. 3
Monthly Meeting

1.

The Taycheedah Sanitary District No. 3-St. Peter Area Commission met on Wednesday, July 18th, 2012, at 4:30 p.m., at the Taycheedah Town Hall, for the purpose of conducting their July monthly meeting. Members present: Commissioners John Rickert and Mike Sabel and Recording Secretary Brenda Schneider. Excused: President Bill Gius.

Call to order. Commissioner John Rickert called the meeting to order at 4:33 p.m.

Pledge of Allegiance. The Commission dispensed with the Pledge of Allegiance.

Approval of minutes. Motion by Mike Sabel, second by John Rickert, to approve the minutes of the 6/20/12 meeting. Motion carried (2-0).

Sewer System Maintenance Report.

1. Consideration and possible action regarding maintenance and operational issues. John Rickert reported that he and Bud Sabel inspected the lift stations. Their report was as follows:
 - Schuster Lane-water staining on both pits at vent pipes and excessive grease build-up,
 - CTH QQ-pit lids are bent and the welds are broken,
 - CTH WH-grease build-up and no chains on the pumps,
 - Church Road-no issues,
 - Shady Lane-no chains on pumps, and
 - Evergreen Court-no issues.

Jim Rosenthal contacted Commissioner Rickert regarding the drainage in the ditch abutting his property. Commissioner consensus was to deliver 10 yards of dirt; which will finalize the District's involvement with the matter.

Commissioner Sabel reported on the recent use of plastic riser rings within the industry. The District will use them in the future when needed.

2. Residential inspection plan by area and schedule. John Rickert and Bud Sabel are working on home inspections. John noted that they are not finding many problems.

Commissioner Rickert reported that he and Bud came upon a sump pit without a pump. The drainage line for the pit discharges at grade. Code requires all pits to have a working pump; which doesn't seem necessary at this location. Commission consensus was to require a sealed cover on the pit in lieu of a pump.

3. Status of maintenance staff position. The Commission consensus was to pay \$15 per hour. The deadline for submittal of the applications will be August 1st. The position opening has been posted on Craig's List and an insert was included with the quarterly billing mailed in early July. Brenda Schneider will add information regarding the opening in the Town's emailed newsletter.

Unfinished Business:

1. Discuss completing the remaining issues that pertain to the construction of the sewer collection system.
 - a. Wehner easement. The former District's legal counsel had the issue in process. Attorney Sharpe will no longer be able to see this matter to completion. Lud Wurtz, the District's new attorney, will need to complete the process.
2. Discuss shared sewer capacity. The Commission directed Brenda Schneider to prepare the necessary documents for consideration during the August meeting.

July 18th, 2012

Taycheedah Sanitary District No. 3
Monthly Meeting

2.

3. Discuss engineering firm transition. President Gius will contact Gremmer & Associates regarding the transition. The District needs to contact Foth to arrange the pick-up of its records.

New Business:

1. Approval of bills. Motion by John Rickert, second by Mike Sabel, to pay all bills as presented, (order nos. 56-63), totaling \$17,050.47, and to authorize the following:
 - Transfer \$16,600.00 from the Operations/User Charge Account to the regular checking account,
 - Transfer \$403.69 from the Inspections Account to the regular checking account, and
 - Transfer \$82.48 from the Operations/User Charge Account to the Reserve for Replacement Account.Motion carried (2-0).

Public Comment. None was presented.

Adjournment. Mike Sabel moved to adjourn the meeting at 5:00 p.m., seconded by John Rickert. Motion carried (2-0).

Attest: Brenda A. Schneider
Brenda A. Schneider
District Recording Secretary

July 26th, 2012

Calumet Sanitary District
Fond du Lac Sanitary District No. 2
Johnsburg Sanitary District
Taycheedah Sanitary District No. 1
Taycheedah Town Board

1.

A meeting of representatives of the Commissions of the Calumet Sanitary District, Fond du Lac Sanitary District No. 2, Johnsburg Sanitary District, Taycheedah Sanitary District No. 1, and the Taycheedah Town Board was conducted on Thursday, July 26th, 2012, at 5:00 p.m., at the Taycheedah Town Hall.

Members present were:

Calumet Sanitary District (CSD): President Dick Wehner and Commissioner Alice Lemke. Absent: Commissioner Dave Burg.

Fond du Lac Sanitary District No. 2 (FdL#2): Commissioner Bob Giese. Absent: President Brian Balson and Commissioner Tom Beltz.

Johnsburg Sanitary District (JSD): Commissioner Ken Schneider. Absent: President Franz Schmitz and Commissioner Dennis Lefebvre.

Taycheedah Town Board: Absent: Chairman Jerry Guelig and Supervisors Tim Simon, Jim Rosenthal, John Abler and Mike Wirtz.

Taycheedah Sanitary District No. 1 (TSD#1): President Mike Nett and Commissioner Dennis Thome. Absent: Jim Voight.

Taycheedah Sanitary District No. 3: Commissioner John Rickert. Absent: President Bill Gius and Commissioner Mike Sabel.

Also present: Kathy Diederich, Schenck Business Solutions and Town of Taycheedah Treasurer; Brenda Schneider, Taycheedah Town Clerk and Recording Secretary for Johnsburg Sanitary District and Taycheedah Sanitary District No. 3; and Joe Huffman, East Central Wisconsin Regional Planning Commission.

The meeting was called to order at 5:10 p.m.

APPROVAL OF MINUTES OF THE LAST MEETING:

Motion by John Rickert, second by Dennis Thome, to approve the minutes of the April 26th, 2012 meeting. Motion carried unanimously by voice vote.

FOND DU LAC 2030 SEWER SERVICE AREA PLAN UPDATE:

Joe Huffman explained the sewer service area (SSA) amendment process. The SSA for the City of Fond du Lac treatment facility is beginning a routine review and amendment. Each district needs to evaluate their current SSA to determine if there is a need to modify the current boundaries. Mr. Huffman will develop population estimates for each district. Maps and other information will also be shared with the districts and input will be taken. Joe will compile a questionnaire to aid in the population estimates.

TOWN OF FOND DU LAC SANITARY DISTRICT #2:

Bill Giese reported that they have yet to receive a final invoice from the State for manhole adjustments along Winnebago Drive. Once the final bill is received, the Commission intends to reduce the payment by the costs they incurred for televising and cleaning.

Ken Schneider and Bob Giese departed at this time.

WINNEBAGO DRIVE PROJECT:**Status of Utility Pole Locations**

- Alliant plans to re-locate the poles on a yet to be announce date.

OTHER SHARED SEWER REPAIR ISSUES:

TSD#1 has consulted with Ron Cunzenheim and Energenics regarding variable frequency motors. The purpose of the motors is to reduce the rpms and cycling periods. The existing pumps are cycling too frequently and pumping too fast. Thome Electric has estimated \$4,000 for the necessary modifications to the station and the estimate for the motors, installation and control panel modifications is \$26,600. The costs will be shared via the operation and maintenance bills. The new motors are expected to meet the service needs of more than 100 additional homes; which are not expected to be seen for several years due to the economy.

OPERATIONS & MAINTENANCE AGREEMENTS:

Taycheedah Sanitary District #1 is in the process of installing meters at the Gladstone and Brookhaven lift stations at their expense. The meters are expected to be operational in early August. O&M Agreements may need to be modified.

Quarterly billings:

TSD#3's Sept 30, 2011 bill needs to be re-calculated due to the Linden Beach Road force main repair.

Andy Karls' and Dan Weber's time logs were reviewed for the 2011 4th quarter, 2012 1st and 2nd quarter.

The bill for Cty. UU submitted to TSD#3 is still outstanding. The bill will not be re-sent. TSD#3 needs to review Ron Cunzenheim's written reasoning. The bill is not disputable.

TSD#3 was informed that treatment for Ledge Road non-metered flows have not been billed.

SEWER USER ORDINANCE COMPATIBILITY:

It was suggested that the districts design an ordinance that would be compatible and consistent from Calumet to TSD#1, and possibly beyond. The ordinance would address uniform home/sump pump inspections, uniform televising schedules and uniform maintenance plans. The City also created some new ordinance requirements that could be incorporated.

A sub-committee comprised of the president of each district was authorized for the purpose of comparing ordinances and to report their findings to the group. The sub-committee has yet to meet.

There was brief discussion regarding the need for this project. Consensus was to discontinue this project at this time.

CLEARWATER INSPECTIONS:

CSD inspected their entire district a few years ago. They are thinking about starting inspections again.

TSD#1 began inspections this year. To date, 150 have been completed. They plan to inspect 25% of the estimated 660 homes this year. A few violations were found that need follow-up.

July 26th, 2012

Joint Sanitary District

3.

TSD#3 has completed 17 inspections with violations found at seven of them.

OSG EXECUTIVE COMMITTEE REPORT:

The Annual Meeting of the OSG membership is scheduled for September 19th.

PUBLIC COMMENT:

None presented.

SCHEDULE THE NEXT MEETINGS:

Thursday, Oct. 25th, 2012
Thursday, Jan. 24th, 2013
Thursday, April 25th, 2013
Thursday, July 25th, 2013
Thursday, Oct. 24th, 2013

JSD will provide refreshments
Taycheedah will provide refreshments
TSD#1 will provide refreshments
CSD will provide refreshments
JSD will provide refreshments

ADJOURNMENT:

Motion by Mike Nett, second by John Rickert, to adjourn at 6:55 p.m. Motion carried unanimously by voice vote.

Attest: Brenda A. Schneider
Brenda A. Schneider
Town of Taycheedah Clerk

The Taycheedah Sanitary District No. 3-St. Peter Area Commission met on Wednesday, August 15th, 2012, at 4:30 p.m., at the Taycheedah Town Hall, for the purpose of conducting their August monthly meeting. Members present: President Bill Gius (tardy), Commissioners John Rickert and Mike Sabel and Recording Secretary Brenda Schneider.

Call to order. Commissioner John Rickert called the meeting to order at 4:33 p.m.

Pledge of Allegiance. The Commission dispensed with the Pledge of Allegiance.

Approval of minutes. Motion by Mike Sabel, second by John Rickert, to approve the minutes of the 7/18/12 meeting. Motion carried (2-0).

Sewer System Maintenance Report.

1. Consideration and possible action regarding maintenance and operational issues. John Rickert reported that he and Bud Sabel inspected several manholes. There is significant grease build-up from Perl's to the corner of Billene Drive. John estimates that flow capacity is decreased by 50%. The sewer main needs to be jetted. Mike Sabel will contact G&H for the work.

Bill Gius arrived at this time.

It was verified that Perl's Country Inn has a grease trap. The Commission will request copies of Perl's maintenance records pertaining to the grease trap and request that he has it cleaned as soon as possible.

2. Residential inspection plan by area and schedule. Home inspections were not performed during the past month due to manhole inspections.
3. Status of maintenance staff position. The Commission reviewed three applications received to date. Motion by Bill Gius, second by John Rickert, to expedite filling the position, to economize costs, and to keep the position in-house for a period of one-year, hereby appoint Mike Sabel to the position; which would include the compensation awarded to the position. Motion carried (2-0). Abstained-Mike Sabel.

Unfinished Business:

1. Discuss completing the remaining issues that pertain to the construction of the sewer collection system.
 - a. Wehner easement. The former District's legal counsel had the issue in process. Attorney Sharpe will no longer be able to see this matter to completion. Lud Wurtz, the District's new attorney, will need to complete the process.
2. Discuss shared sewer capacity. This matter was not discussed.
3. Discuss engineering firm transition. The District will contact Foth to arrange the pick-up of its records.

New Business:

1. Discuss sewer service to the Fr. Wally property. Fr. Wally's property is for sale. The District has been contacted regarding the use of new on-site systems on the property.

The District originally planned to extend the sewer 1,470 feet to the two existing homes. However, per Fr. Wally and the Esser's request submitted in fall of 2002, the Commission took action to not extend the sewer. The landowners at that time planned to sell simultaneously to a developer; at which time the developer would be required to extend the sewer. It was also noted that the District's ordinance prohibits the use of on-site septic systems within the service area. The consensus of the Commission was to support the plan established by the Commission, Fr. Wally and the Essers in 2002.

August 15th, 2012

Taycheedah Sanitary District No. 3
Monthly Meeting

2.

Jamie Fiebig now owns the Esser properties, an improved parcel and a vacant parcel, both of which are land-locked. The Fiebigs purchased the properties in 2006. They have the vacant lot for sale with the claim that a home can be built on the lot using an on-site septic system. The Commission informed the Fiebigs that an on-site system could be used on the lot; however, once the sewer is extended, the owner would be required to connect no matter how much time has passed.

2. Approval of bills. Motion by Bill Gius, second by Mike Sabel, to pay all bills as presented, (order nos. 64-68), totaling \$1,106.75, and to authorize the following:
 - Transfer \$1,100.00 from the Operations/User Charge Account to the regular checking account.Motion carried (3-0).

Public Comment. None was presented.

Adjournment. Bill Gius moved to adjourn the meeting at 5:43 p.m., seconded by John Rickert. Motion carried (3-0).

Attest: Brenda A. Schneider
Brenda A. Schneider
District Recording Secretary

The Taycheedah Sanitary District No. 3-St. Peter Area Commission met on Wednesday, September 19th, 2012, at 4:30 p.m., at the Taycheedah Town Hall, for the purpose of conducting their September monthly meeting. Members present: President Bill Gius, Commissioners John Rickert and Mike Sabel and Recording Secretary Brenda Schneider. Also present was Bud Sabel.

Call to order. President Gius called the meeting to order at 4:31 p.m.

Pledge of Allegiance. The Commission dispensed with the Pledge of Allegiance.

Approval of minutes. Motion by Mike Sabel, second by John Rickert, to approve the minutes of the 8/15/12 meeting with an correction to the statement regarding home inspections not being performed during the prior month. Motion carried (3-0).

Sewer System Maintenance Report.

1. Consideration and possible action regarding maintenance and operational issues. The recently refurbished pump was re-installed into the CTH WH lift station and the station was cleaned. The floats are believed to have gotten stuck causing the pump to run 408 hours in a two-week period. The floats were corrected and the check valves were cleaned. Bud will continue to monitor the pump.

The remaining five lift stations will be cleaned.

Pump #1 in the CTH QQ lift station has run twice the hours as pump #2. Pump #1 will be pulled for an impellor inspection. The auto-dialer is malfunctioning. Bud installed a new battery; which did not improve the screeching. Bud will contact Scott Mitchell for assistance. It was also noted that the wet-well covers were straightened and reinforced.

Mike Sabel was recently informed of a new computerized wireless monitoring system. The Commission will research this system.

Manhole inspections noted significant grease build-up from Perl's Country Inn to the corner of Billene Drive. The sewer main needs to be jetted. Mike Sabel will contact G&H for the work. Mr. Perl will be asked to submit copies of grease-trap maintenance reports.

2. Residential inspection plan by area and schedule. John and Bud did a few home inspections recently. They discovered a significant leak from a basement faucet. The owner of the rental property informed them that he will have the faucet repaired within two days. Bud and John will follow-up.

Rosenthal was instructed to install a concrete seal on his sump pump.

Unfinished Business:

1. Discuss completing the remaining issues that pertain to the construction of the sewer collection system.
 - a. Wehner easement. The former District's legal counsel had the issue in process. Attorney Sharpe will no longer be able to see this matter to completion. Lud Wurtz, the District's new attorney, will need to complete the process.
2. Discuss shared sewer capacity. In January, 2009, the District purchased an additional 200 RUEs of treatment plant capacity and City share sewer capacity from the Town of Taycheedah. The purchase did not include the purchase of capacity in the shared sewer owned by Fond du Lac Sanitary District #2 and Taycheedah Sanitary District #1. Motion by Mike Sabel, second by John Rickert, to approve the Agreement for the Allocation of Capital Costs Between Taycheedah Sanitary District No 3, Sanitary District #1 of the Town of Taycheedah and Sanitary District No. 2 of the Town of Fond du Lac. Motion carried (3-0).

3. Consideration and possible action to appoint an engineering firm, to be utilized on an as needed basis, and to discuss the transition of District records. The District took action in the past by retain Gremmer & Associates. The Commission may in the future formally change this appointment. In the meantime, the Commission will contact Foth to arrange for the pick-up of all of the District's records.

New Business:

1. Consideration and possible recommendation to the town Board regarding a request submitted by Val Eppli to detach 22.26 acres located at the end of Beverly Parkway and to attach said land to Taycheedah Sanitary District No. 1. Mr. Eppli is researching the possibility of servicing the property via gravity thru an easement across privately owned property in lieu of a grinder pump into CTH WH.

The Commission will research the possibility of keeping the property in TSD#3 but servicing it thru TSD#1.

2. Consideration and possible approval of a request submitted by First Preston HT, management company for US Dept. of Housing & Urban Development, to "turn off" service to the home located at W3834 County Road WH. First Preston is the current owner of the home due to foreclosure. District Sewer Use Ordinance, Section 4.13(a), Vacation, Alteration and Destruction of Premises, Capping of Building Sewers Required, states, *Whenever a building which is connected to the public sewer is wholly or partially destroyed, or otherwise rendered temporarily or permanently uninhabitable, or abandoned, the owner of the building shall notify the District or its designated representative within 3 days of the event. Within 7 days of the event, the building sewer connecting the building to the public sewer shall be capped and sealed, at the property line or easement line, so as to be watertight and so as to preclude any wastewater, surface water or debris from entering the sewage system. If the building is to be demolished, the building sewer shall be capped and sealed, at the property line or easement line, so as to be watertight prior to commencement of demolition.* Section 4.13(c), Adjustment to User Charges, states, *Upon confirmation and inspection of the capped and sealed building sewer by the Sanitary District, only the treatment charge portion of the sewer user charge for the property will be discontinued, for such time as the building sewer remains capped and sealed in accordance with the requirements of this ordinance.*

Based upon the 2011 treatment expense, the average treatment cost per RUE was \$82.98.

First Preston will be notified, in writing, of the District's Ordinance and their options.

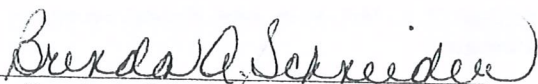
3. Approval of bills. Motion by Bill Gius, second by Mike Sabel, to pay all bills as presented, (order nos. 69-79), totaling \$17,705.96, and to authorize the following:
 - Transfer \$17,500.00 from the Operations/User Charge Account to the regular checking account,
 - Transfer \$134.57 from Operation/Inspection Account to the regular checking account, and
 - Transfer \$2,268.58 from the Operation/User Charge Account to the Reserve for Replacement Account.

Motion carried (3-0).

Public Comment. None was presented.

Adjournment. Motion by Bill Gius, second by John Rickert, to adjourn the meeting at 5:45 p.m. Motion carried (3-0).

Attest:



Brenda A. Schneider
District Recording Secretary

TAYCHEEDAH SANITARY DISTRICT #3
MONTHLY COMMISSION MEETING
OCTOBER 17, 2012
4:30 P.M.
TAYCHEEDAH TOWN HALL

Members present: President Bill Gius, Commissioner John Rickert and Recording Secretary Brenda Schneider. Excused was Commissioner Mike Sabel.

Call to order. President Gius called the meeting to order at 4:30 p.m.

Pledge of Allegiance. The Commission dispensed with the Pledge of Allegiance.

Approval of minutes. Motion by John Rickert, second by Bill Gius, to approve the minutes of the 9/19/12 meeting. Motion carried (2-0-1 excused).

Sewer System Maintenance Report.

1. Consideration and possible action regarding maintenance and operational issues. Manhole inspections noted significant grease build-up from Perl's Country Inn downstream to the corner of Billene Drive. The sewer main needs to be jetted. Mike Sabel will contact G&H for the work. The District's Inspector will be directed to do an inspection of the grease trap at the County Inn.

G&H Trucking has been contacted for lift station cleaning. The pump motor blew on his truck. It is anticipated that his truck will be back in operation next week. Mike or Bud will check the grinder pumps to see if they also need to be cleaned.

The lift stations at Schuster and Shady may need to be hydro-vacuumed and slurry backfill. They will be inspected during the cleaning work.

The lift stations at CTH WH and QQ need computer programming work. Mr. Mitchell will be contacted to take a look at them.

Commission will further research a wireless alarm system.

2. Residential inspection plan by area and schedule. John and Bud have completed approximately 50 home inspections. Renee Rickert will assist John when Bud Sabel is not available.

Unfinished Business:

1. Discuss completing the remaining issues that pertain to the construction of the sewer collection system.
 - a. Wehner easement. The former District's legal counsel had the issue in process. Attorney Sharpe will no longer be able to see this matter to completion. Lud Wurtz, the District's new attorney, will need to complete the process.
2. Consideration and possible action to appoint an engineering firm, to be utilized on an as needed basis, and to discuss the transition of District records. The District took action in the past to retain Gremmer & Associates. The Commission may in the future formally change this appointment. In the meantime, the Commission requested Brenda Schneider contact Foth to arrange for the pick-up of all of the District's records.

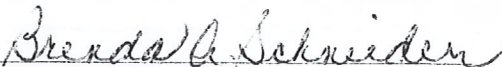
New Business:

1. Approval of bills. Motion by Bill Gius, second by John Rickert, to pay all bills as presented, (order nos. 80-92), totaling \$26,460.72, and to authorize the following:
 - Transfer \$26,600.00 from the Operations/User Charge Account to the regular checking account.Motion carried (2-0-1 excused).

Public Comment. None was presented.

Adjournment. Motion by John Rickert, second by Bill Gius, to adjourn the meeting at 4:59 p.m. Motion carried (2-0-1 excused).

Attest:


Brenda A. Schneider
District Recording Secretary

**CALUMET SANITARY DISTRICT
FOND DU LAC SANITARY DISTRICT NO. 2
JOHNSBURG SANITARY DISTRICT
TAYCHEEDAH SANITARY DISTRICT NO. 1
TAYCHEEDAH SANITARY DISTRICT NO. 3
TAYCHEEDAH TOWN BOARD
JOINT MEETING
OCTOBER 25, 2012
5:00 P.M.
TAYCHEEDAH TOWN HALL**

Members present were:

Calumet Sanitary District (CSD): President Dick Wehner and Commissioners Alice Lemke and Dave Burg.
Fond du Lac Sanitary District No. 2 (FdL#2): Commissioner Bob Giese. Absent: President Brian Balson and Commissioner Tom Beltz.

Johnsburg Sanitary District (JSD): President Franz Schmitz and Commissioners Ken Schneider and Dennis Lefebber.

Taycheedah Town Board: Absent: Chairman Jerry Guelig and Supervisors Tim Simon, Jim Rosenthal, John Abler and Mike Wirtz.

Taycheedah Sanitary District No. 1 (TSD#1): President Mike Nett and Commissioners Dennis Thome and Jim Voight.

Taycheedah Sanitary District No. 3: President Bill Gius and Commissioner John Rickert. Absent: Commissioner Mike Sabel.

Also present: Kathy Diederich, Schenck Business Solutions and Town of Taycheedah Treasurer; and Brenda Schneider, Taycheedah Town Clerk and Recording Secretary for Johnsburg Sanitary District and Taycheedah Sanitary District No. 3.

The meeting was called to order at 5:00 p.m.

APPROVAL OF MINUTES OF THE LAST MEETING:

Motion by Bob Giese, second by Dennis Lefebber, to approve the minutes of the July 26th, 2012, meeting. Motion carried unanimously by voice vote.

FOND DU LAC 2030 SEWER SERVICE AREA PLAN UPDATE:

Brenda Schneider has received the proposed amended sewer service area maps. Each district needs to review their area.

WINNEBAGO DRIVE PROJECT:

Status of Utility Pole Locations

- TSD#1 and Ron Cunzenheim, TSD#1 engineer, met with Alliant. There are five poles over the main at the edge of the right-of-way. They will be moved approximately 6 feet closer to the road edge. Alliant will apply to the Fond du Lac County Hwy Dept for a permit for utility work. Alliant's goal is to have them moved by the end of the year.
- Ron Cunzenheim will provide maps for all the districts to be submitted to Digger's Hotline. Calumet and TSD#1 currently use Digger's.

TOWN OF FOND DU LAC SANITARY DISTRICT #2:

Bob Giese reported that they have yet to receive a final invoice from the State for manhole adjustments along Winnebago Drive. Once the final bill is received, the Commission intends to reduce the payment by the costs they incurred for televising and cleaning.

OTHER SHARED SEWER REPAIR ISSUES:

TSD#1 reported that they had issues with the starter in the Winnebago Drive lift station. They were down to one pump until the part could be replaced.

OPERATIONS & MAINTENANCE AGREEMENTS:

Flow meters have been installed at the Brookhaven and Gladstone lift stations. Commissioner Thome will meet with Ron Cunzenheim and their attorney to evaluate current agreements and their applicability to the O&M bills cost-shared using the new flow meter data. The results of their evaluations will be shared with the other districts.

Review Quarterly billings:

Andy Karls' and Dan Weber's time logs were reviewed for the 3rd quarter 2012.

Ms. Diederich reviewed the anticipated 3rd quarter 2012 bills as follows:

• CL Thompson, Co	unknown location	unknown purpose	\$94.95
• energenecs	unknown location	filters	\$211.60
• Total Energy	Brookhaven	generator-prevent. maint.	\$320.00

CL Thompson was pulled from consideration. No objections were stated to the remainder of the above noted O&M expenses. Kathy Diederich will compile the bills according to final flows information obtained from the City of Fond du Lac.

CLEARWATER INSPECTIONS:

CSD inspected their entire district a few years ago. They are working on other matters at this time.

TSD#1 reported that approximately 150 of the 655 homes have been inspected.

TSD#3 has completed 55 inspections this year to date. They discovered five violations. Their goal for this year is complete 107.

JSD plans to inspect 20% of the homes per year. Approximately 25 have been completed this year.

OSG EXECUTIVE COMMITTEE REPORT:

Ron Cunzenheim and Nick Waldschmidt, City of Fond du Lac, reported during the OSG Annual Meeting that the DNR intends to tighten the level of phosphorus discharging from the plant. Modifications to the plant are estimated at \$20 million. The new restrictions are anticipated to be in effect in 18 months to 3 years. The City is researching the purchase of 100' easements along farm fields in order to reduce the phosphorus level in Lake Winnebago. If the level in the Lake is reduced, the State will not require modifications to the plant.

PUBLIC COMMENT:

None presented.

SCHEDULE THE NEXT MEETINGS:

Thursday, Jan. 24th, 2013
Thursday, April 25th, 2013
Thursday, July 25th, 2013
Thursday, Oct. 24th, 2013

Taycheedah will provide refreshments
TSD#1 will provide refreshments
CSD will provide refreshments
JSD will provide refreshments

ADJOURNMENT:

Motion by Dennis Lefebber, second by Bill Gius, to adjourn at 5:53 p.m. Motion carried unanimously by voice vote.

Attest: Brenda A. Schneider
Brenda A. Schneider
Town of Taycheedah Clerk

TAYCHEEDAH SANITARY DISTRICT #3
MONTHLY COMMISSION MEETING
NOVEMBER 21, 2012
4:30 P.M.
TAYCHEEDAH TOWN HALL

Members present: President Bill Gius, Commissioner Mike Sabel and Recording Secretary Brenda Schneider. Excused was Commissioner John Rickert.

Call to order. President Gius called the meeting to order at 4:30 p.m.

Pledge of Allegiance. The Commission dispensed with the Pledge of Allegiance.

Approval of minutes. Motion by Mike Sabel, second by Bill Gius, to approve the minutes of the 10/17/12 meeting. Motion carried (2-0-1 excused).

Sewer System Maintenance Report.

1. Consideration and possible action regarding maintenance and operational issues. Manhole inspections noted significant grease build-up from Perl's Country Inn downstream to the corner of Billene Drive. The District's Inspector has been directed to inspect the grease trap at the County Inn. G&H Trucking will jetted the grease out of the main.

G&H Trucking has completed the cleaning of all six lift stations.

2. Residential inspection plan by area and schedule. No report was given during this meeting.

Unfinished Business:

1. Discuss completing the remaining issues that pertain to the construction of the sewer collection system.
 - a. Wehner easement. The former District's legal counsel had the issue in process. Attorney Sharpe will no longer be able to see this matter to completion. Lud Wurtz, the District's new attorney, will need to complete the process.
2. Consideration and possible action to appoint an engineering firm, to be utilized on an as needed basis, and to discuss the transition of District records. The District took action in the past to retain Gremmer & Associates. The Commission may in the future formally change this appointment. In the meantime, the Commission requested Brenda Schneider contact Foth to arrange for the pick-up of all of the District's records.

New Business:

1. Consideration and possible action to levy a property tax, payable 2013. Motion by Bill Gius, second by Mike Sabel, to levy \$1.425 per \$1,000 tax against all real and personal property in the District, as established by the District's financing plan. Motion carried (2-0-1 excused).
2. Approval of bills. Motion by Bill Gius, second by Mike Sabel, to pay all bills as presented, (order nos. 93-104), totaling \$17,950.27, and to authorize the following:
 - Transfer \$17,700.00 from the Operations/User Charge Account to the regular checking account, and
 - Transfer \$38.92 from the Operations/User Charge Account to the Reserve for Replacement Account.Motion carried (2-0-1 excused).

Public Comment. None was presented.

Adjournment. Motion by Bill Gius, second by Mike Sabel, to adjourn the meeting at 4:45 p.m. Motion carried (2-0-1 excused).

Attest: Brenda A. Schneider
Brenda A. Schneider
District Recording Secretary

TAYCHEEDAH SANITARY DISTRICT #3
MONTHLY COMMISSION MEETING
DECEMBER 19, 2012
4:30 P.M.
TOMMY J'S BAR, JOHNSBURG

Members present: President Bill Gius, Commissioners Mike Sabel and John Rickert and Recording Secretary Brenda Schneider.

Call to order. President Gius called the meeting to order at 5:13 p.m.

Pledge of Allegiance. The Commission dispensed with the Pledge of Allegiance.

Approval of minutes. Motion by Bill Gius, second by Mike Sabel, to approve the minutes of the 11/21/12 meeting. Motion carried (2-0).

Sewer System Maintenance Report.

1. Consideration and possible action regarding maintenance and operational issues. Manhole inspections noted significant grease build-up from Perl's Country Inn downstream to the corner of Billene Drive. The District's Inspector has been directed to inspect the grease trap at the County Inn. Perl's will reportedly clean the grease trap weekly. G&H Trucking will jetted the grease out of the main.
G&H Trucking has completed the cleaning of all six lift stations; however, they have yet to jet the CTH WH main.
Some of the dialers are down. Sabel will talk to Mitchell to request a quote for repairs.
Bud Sabel is in need of five meters. Sabel will also ask Mitchell for a quote.
2. Residential inspection plan by area and schedule. Assumed to be completed for the year.

Unfinished Business:

1. Discuss completing the remaining issues that pertain to the construction of the sewer collection system.
 - a. Wehner easement. The former District's legal counsel had the issue in process. Attorney Sharpe will no longer be able to see this matter to completion. Lud Wurtz, the District's new attorney, will need to complete the process.
2. Consideration and possible action to appoint an engineering firm, to be utilized on an as needed basis, and to discuss the transition of District records. The District took action in the past to retain Gremmer & Associates. The Commission may in the future formally change this appointment. In the meantime, the Commission requested Brenda Schneider contact Foth to arrange for the pick-up of all of the District's records.

New Business:

1. Consideration and possible acceptance of a Letter of Understanding submitted by Schenck Business Solutions for the 2012 financial audit. Motion by Bill Gius, second by John Rickert, to accept the Letter of Understanding from Schenck. Motion carried (3-0).
2. Approval of bills. Motion by Bill Gius, second by Mike Sabel, to pay the City of Fond du Lac \$721.59. Motion carried (2-0).
Motion by Bill Gius, second by Mike Sabel, to pay all bills as presented, with the exemption to the modification to the City of Fond du Lac bill, (order nos. 105-117), totaling \$5,747.02, and to authorize the following:
 - Transfer \$5,800.00 from the Operations/User Charge Account to the regular checking account,
 - Transfer \$134.569 from the Operations/Inspections Account to the regular checking account, and
 - Transfer \$2,318.91 from the Operations/User Charge Account to the Reserve for Replacement Account.Motion carried (2-0).

John Rickert arrived at 5:27 p.m. (New Business, Item #1 action taken out of order.)

Public Comment. None was presented.

Adjournment. Motion by Mike Sabel, second by Bill Gius, to adjourn the meeting at 5:43 p.m. Motion carried (3-0).

Attest: Brenda A. Schneider
Brenda A. Schneider
District Recording Secretary