

January 20th, 2011

Taycheedah Sanitary District No. 3
Monthly Meeting

1.

The Taycheedah Sanitary District No. 3-St. Peter Area Commission met on Thursday, January 20th, 2011, at 4:00 p.m., at the Taycheedah Town Hall, for the purpose of conducting their January monthly meeting. Members present: President Bill Gius and Commissioners John Rickert and Mike Sabel; and Recording Secretary Brenda Schneider.

Call to order. President Gius called the meeting to order at 4:05 p.m.

Pledge of Allegiance. The Commission dispensed with the Pledge of Allegiance.

Approval of minutes. John Rickert moved to approve the minutes of the 12/16/10 meeting, seconded by Mike Sabel. Motion carried (3-0).

Sewer System Maintenance Report.

Consideration and possible action regarding maintenance and operational issues.

John Rickert and Bud Sabel have begun home inspections. Some of the remediation orders issued have been completed.

Unfinished Business:

1. Discuss completing remaining issues that pertain to the construction of the sewer collection system.
 - a. Wehner easement. The former District's legal counsel had the issue in process. Attorney Sharpe will no longer be able to see this matter to completion. Lud Wurtz, the new attorney, will need to complete the process.
2. Discuss shared sewer capacity. Mike Sabel motioned to table the matter to the next meeting and to schedule a workshop meeting with Ron Cunzenheim in order to obtain an explanation, seconded by Bill Gius. Motion carried (3-0).

New Business:

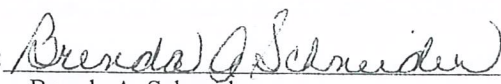
1. Discuss transitioning to a new attorney and a new engineering firm. President Gius drafted letters to Foth & Attorney Gary Sharpe regarding transitioning to new consultants. Bill Gius motioned to send the letter in the form presented, seconded by John Rickert. Motion carried (3-0).
2. Discuss draft O&M Agreement between Taycheedah Sanitary District No. 1 and the Town of Fond du Lac Sanitary District No. 2. No discussion took place regarding the draft agreement.
3. Approval of bills. Bill Gius moved to approve the bills (order nos. 1-10) totaling \$22,292.80 as presented, and to authorize the following:
 - Transfer \$22,200.00 from the Operations/User Charge Account to the regular checking account,
 - Transfer \$3,003.79 from the User Charge Account to the Debt Service Account, and
 - Transfer \$155.37 from the User Charge Account to the Reserve for Replacement Account.The motion was seconded by John Rickert. Motion carried (3-0).

Brenda Schneider briefed the Commission on the extensive, yet not complete, process to invest reserve funds in a CD at Bank of Fond du Lac. The Commission will pull the funds from Bank of Fond du Lac and re-invest it elsewhere.

Public Comment.

Adjournment. Mike Sabel motioned to adjourn the meeting at 5:15 p.m., seconded by John Rickert. Motion carried (3-0).

Attest:



Brenda A. Schneider
District Recording Secretary

January 27th, 2011

Calumet Sanitary District
Fond du Lac Sanitary District No. 2
Johnsburg Sanitary District
Taycheedah Sanitary District No. 1
Taycheedah Sanitary District No. 3
Taycheedah Town Board

1.

A meeting of representative of the Commissions of the Calumet Sanitary District, Fond du Lac Sanitary District No. 2, Johnsburg Sanitary District, Taycheedah Sanitary District No. 1, Taycheedah Sanitary District No. 3 and the Taycheedah Town Board was conducted on Thursday, January 27th, 2011, at 5:00 p.m., at the Taycheedah Town Hall.

Members present were:

Calumet Sanitary District (CSD): President Dick Wehner and Commissioners Alice Lemke and Dave Burg.

Fond du Lac Sanitary District No. 2 (FdL#2): Absent were: President Brian Balson and Commissioners Bob Giese and Tom Beltz.

Johnsburg Sanitary District (JSD): President Franz Schmitz and Commissioner Ken Schneider. Absent was Commissioner Dennis Lefebvre.

Taycheedah Town Board: Absent were Chairman Jerry Guelig and Supervisors Tim Simon, Jim Rosenthal, Clarence Kraus, and Mike Wirtz.

Taycheedah Sanitary District No. 1 (TSD#1): Commissioners Karen Schwengels and Mike Nett. Absent was President Dennis Thome.

Taycheedah Sanitary District No. 3 (TSD#3): President Bill Gius and Commissioner John Rickert. Absent: Commissioner Mike Sabel.

Also present: Brenda Schneider, Taycheedah Town Clerk and Recording Secretary for Johnsburg Sanitary District and Taycheedah Sanitary District No. 3; and Ron Cunzenheim, REC Engineering.

The meeting was called to order at 5:12 p.m.

Approval of minutes of the last meeting:

Dick Wehner motioned to accept the minutes of the October 28th, 2010 meeting, seconded by John Rickert. Motion carried unanimously by voice vote.

Winnebago Drive project.

Report presented by Ron Cunzenheim, REC Engineering.

- Karen Schwengels has done an excellent job of monitoring the project.
- Late in the planning process, the State made accommodations to the plans in order to avoid any impact to the force main. The State still had it screwed up in the field. The bridge has to be shifted to the side.
- The State plans called for a new drainage ditch. Due to the ditch, Alliant had to move their poles. The poles were moved prior to the start of the reconstruction project during the winter of 2009/2010. The poles are now located over the sewer line.

Alliant was informed of the problem very soon after the poles were moved. No one can find record of Alliant submitting a locate request to TSD#1 prior to moving the poles. Due to space limitation and other buried utilities, Alliant doesn't know where to move them.

The distance from sewer pipe to the bottom of the poles is estimated to be no greater than six feet. Alliant is researching their options.

Motion by Dick Wehner, second by Karen Schwengels, to authorize Taycheedah Sanitary District No. 1 to retain legal counsel to resolve the issue regarding the depth of poles over the Winnebago Drive sanitary sewer collection system in the area where the poles are positioned over the sewer line, with the expressed intent that the districts assume no liability for any problems arising due to the location of Alliant's poles and to issue a directive to Alliant to relocate the poles as soon as possible. Motion carried unanimously by voice vote.

- The televising of the reconstruction project area has been completed. Considerable debris was discovered and has since been removed.

Great Lakes TV & Seal spent a great deal of time removing the construction debris. Great Lakes was instructed to note this information, with the associated costs, on their report. TSD#1 intends to back-bill the DOT for the additional work required due to debris clean-up.

Motion by Dick Wehner, seconded by John Rickert, to reduce the reimbursement to the DOT for manhole adjustments made by the State's contractor by an equivalent amount based upon the Great Lakes report yet to be received, for the additional costs associated with the debris removal and cleaning. Motion carried unanimously by voice vote.

Televising revealed no damage was done to the system.

- Anticipated shared O&M expenses related to the project included inspection time and mileage for Andy Karls and mileage expenses for Karen Schwengels. Karen noted that she walked 870 miles during the project. She also noted that her time will not be billed on O&M.

There will also be pro-rated charges for paint and stakes, manhole adjustments and televising.

Shared sewer repair issues:

TSD#1 noted the need to make extensive manhole repairs on CTH K and have noticed lateral leaks along Winnebago Drive. It was noted that these costs will be borne solely by TSD#1.

TSD#1 will inspect the Golf Course Drive manhole in the spring.

Ron Cunzenheim reported that he has researched the need for a secondary wet well at the Winnebago Drive lift station in the near future. The mains and pumps have been sized appropriately for anticipated flows. The pumps have to run frequently with short breaks in between due to the limitation of holding capacity in the wet well. Frequent pumping in short intervals will eventually ruin the new pumps. Mr. Cunzenheim recommends constructing the secondary wet well during the winter of 2011/2012. The initial cost estimates exceed \$100,000.

The Brookhaven lift station may also need a secondary wet well.

Motion by Karen Schwengels, seconded by Franz Schmitz, that once TSD#1 receives information pertaining to the secondary wet well project, a special joint meeting of the sanitary districts will be held to review the project and gain authorization for said project. Motion carried unanimously by voice vote.

TSD#1 will continue to monitor the manholes on Hwy. 151 and Fisherman's Road for deterioration due to hydrogen sulfide gas.

TSD#1 is in the process of compiling manhole inspection/reports/maintenance logs. They intend to compile the same information for each lift station. The districts will share their sample log forms.

Calumet Sanitary District is having problems with people flushing rags and debris down the sewer. The rags and debris cause damage to the pumps. The City of Fond du Lac ordinance allows for enforcement; which is incorporated by reference in all district ordinances.

Sewer User Ordinance Compatibility.

It was suggested that the districts design an ordinance that would be compatible and consistent from Calumet to TSD#1, and possibly beyond. The ordinance would address uniform home/sump pump inspections, uniform televising schedules and uniform maintenance plans. The City also created some new ordinance requirements that could be incorporated.

All the districts' ordinances have been posted on the Town of Taycheedah website.

A sub-committee comprised of the president of each district was authorized for the purpose of comparing ordinances and to report their findings to the group. The sub-committee has yet to meet.

Conducting and Reporting Home Inspections.

Calumet inspected their entire district about two years ago. TSD#3 and JSD have decided to inspect 20% of their homes on an annual basis. Both districts began inspections in 2010. TSD#3 has inspected 16 homes and found four violations, with orders issued; and JSD has completed 25 inspections with an estimated 9 violations, with orders issued. TSD#1 intends to begin home inspections in 2011; also doing a percentage each year.

It was recommended that inspection teams of two people, not related to each specific district, handle the home inspections. There was discussion by the group of hiring independent people to do all the inspections for all four districts. This option may be explored further in the future.

It was also recommended that inspectors take photos of violations for their records.

Operations & Maintenance Agreements.

Quarterly billings:

The group reviewed the O&M bills for 2nd quarter and 3rd quarter, 2010. After discussion regarding several disputed items, TSD#1 stated that they would re-evaluate and re-submit them to the districts. The districts asked that work logs be provided for payroll expenses.

Kathy Diederich will be asked to send Calumet Sanitary District revised bills for 2009 3rd, and 4th quarters and 2010 1st quarter bills based upon adjustments made to the originally submitted bills. It was noted that CSD paid based upon the original bills and are therefore owed a credit by TSD#1. JSD is also owed a credit for all three quarters.

Town of Fond du Lac Sanitary District #2's monetary adjustment for operation and maintenance expenses from 2003-2005.

FDL#2 submitted to TSD#1 \$17,672.45 in O&M bills for the period of 2003-2005, pursuant to their agreement. TSD#1 met with FDL#2. They agreed to pay \$10,000 in 2010 and the balance in 2011. TSD#1 reported that several issues caused the extreme delay in billing.

TSD#1 is in the process of updating their O&M Agreement with FDL#2. Karen Schwengels distributed copies of the draft Agreement. She is collecting suggested revisions.

OSG Executive Committee report.

Providing internet access to telemetry reports was approved by the membership at Fall 2010 semi-annual meeting.

Phosphorus discharge limits.

Ron Cunzenheim has reviewed the City's monthly sample information from 2007-2010. He finds the level of phosphorus from the districts to be at normal levels.

The Technical Standards Committee has had initial discussion of analyzing significant phosphorus contributors.

Mr. Cunzenheim will review other test results in the future.

Public comment:

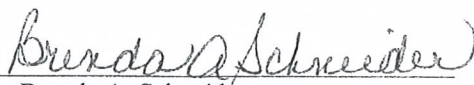
None was presented.

Schedule the next meetings.

Thursday, April 28 th , 2011	CSD will provide refreshments
Thursday, July 28 th , 2011	JSD will provide refreshments
Thursday, Oct. 27 th , 2011	TSD#3 will provide refreshments
Thursday, Jan. 26 th , 2012	Taycheedah will provide refreshments
Thursday, April 26 th , 2012	TSD#1 will provide refreshments
Thursday, July 26 th , 2012	CSD will provide refreshments
Thursday, Oct. 25 th , 2012	JSD will provide refreshments

Adjournment:

Bill Gius motioned to adjourn at 7:45 p.m., seconded by Dick Wehner. Motion carried unanimously by voice vote.

Attest: 
Brenda A. Schneider
Town of Taycheedah Clerk

The Taycheedah Sanitary District No. 3-St. Peter Area Commission met on Wednesday, February 23rd, 2011, at 4:00 p.m., at the Taycheedah Town Hall, for the purpose of conducting their February monthly meeting. Members present: President Bill Gius and Commissioners John Rickert and Mike Sabel; Maintenance Technician Bud Sabel; and Recording Secretary Brenda Schneider.

Call to order. President Gius called the meeting to order at 4:06 p.m.

Pledge of Allegiance. The Commission dispensed with the Pledge of Allegiance.

Approval of minutes. John Rickert moved to approve the minutes of the 1/20/11 meeting, seconded by Bill Gius. Motion carried (3-0).

Sewer System Maintenance Report.

Consideration and possible action regarding maintenance and operational issues.

One of the pumps in the Church Road lift station went down. Stringy debris was found wrapped around the impeller. The pump is being serviced by WW Electric.

When the pump was pulled, Bud and Mike discovered infiltration problems with the wet well. The vent pipe is no longer concreted into place and the second ring connection is no longer sealed. G & H will be contacted to hydro-vac in the area of the leaks and pipe connection. The excavated area will be filled with slurry backfill. The work will be done early in the summer; after the spring thaw and drying season.

The phone line to the Church Road lift station was out. AT&T repaired the line last week. The repair technician believed the overhead line was snapped quite some time ago by a tall vehicle.

There are currently 34 homes using the Ledge Road connection point; which should create sufficient flow to adequately function a metering station. The wet well was installed during initial construction. The mechanical components need to be purchased and installed. The OSG Technical Standards Committee will be asked for information regarding the minimum requirements.

Unfinished Business:

1. Discuss completing remaining issues that pertain to the construction of the sewer collection system.
 - a. Wehner easement. The former District's legal counsel had the issue in process. Attorney Sharpe will no longer be able to see this matter to completion. Lud Wurtz, the new attorney, will need to complete the process.
2. Discuss shared sewer capacity. President Gius plans to study the history on the matter prior to meeting with Ron Cunzenheim. The Commission will schedule a workshop meeting with Mr. Cunzenheim at a later date.

New Business:

1. Approval of bills. Bill Gius moved to approve the bills (order nos. 11-16) totaling \$7,972.50 as presented, with the exception of 1st ¼ 2010 O&M to Taycheedah Sanitary District #1, and to authorize the following:
 - Transfer \$8,000.00 from the Operations/User Charge Account to the regular checking account,
 - Transfer \$26,227.93 from the User Charge Account to the Debt Service Account, and
 - Transfer \$1,356.62 from the User Charge Account to the Reserve for Replacement Account.The motion was seconded by John Rickert. Motion carried (3-0).

The Commission will request a copy of maintenance agreements between Taycheedah Sanitary District #1 and energecns and Total Energies.

Public Comment.

Adjournment. Bill Gius motioned to adjourn the meeting at 5:03 p.m., seconded by John Rickert. Motion carried (3-0).

Attest: Brenda A. Schneider
Brenda A. Schneider
District Recording Secretary

March 23rd, 2011

Taycheedah Sanitary District No. 3
Monthly Meeting

1.

The Taycheedah Sanitary District No. 3-St. Peter Area Commission met on Wednesday, March 23rd, 2011, at 4:00 p.m., at the Taycheedah Town Hall, for the purpose of conducting their March monthly meeting. Members present: President Bill Gius and Commissioners John Rickert and Mike Sabel; and Recording Secretary Brenda Schneider.

Call to order. President Gius called the meeting to order at 4:13 p.m.

Pledge of Allegiance. The Commission dispensed with the Pledge of Allegiance.

Approval of minutes. Bill Gius moved to approve the minutes of the 2/23/11 meeting, seconded by John Rickert. Motion carried (3-0).

Presentation.

Insurance review by Mike Immel, Rural Mutual Insurance Company.

Mr. Immel was unable to attend the meeting.

Sewer System Maintenance Report.

Consideration and possible action regarding maintenance and operational issues.

One of the pumps in the Church Road lift station went down a month ago. Stringy debris was found wrapped around the impeller. The pump was serviced by WW Electric and has been reinstalled.

Unfinished Business:

1. Discuss completing remaining issues that pertain to the construction of the sewer collection system.
 - a. Wehner easement. The former District's legal counsel had the issue in process. Attorney Sharpe will no longer be able to see this matter to completion. Lud Wurtz, the new attorney, will need to complete the process.
2. Discuss shared sewer capacity. President Gius plans to study the history on the matter prior to meeting with Ron Cunzenheim. The Commission will schedule a workshop meeting with Mr. Cunzenheim at a later date.

New Business:

1. Approval of bills. Bill Gius moved to approve the bills (order nos. 17-26) totaling \$3,657.17 as presented, noting denial of 1st ¼ 2010 O&M to Taycheedah Sanitary District #1 and two additional repair and maintenance bills, and to authorize the following:
 - Transfer \$3,600.00 from the Operations/User Charge Account to the regular checking account, and
 - Approve the refund to \$20,000 to the Town of Taycheedah for overpaid 2010 special assessments.The motion was seconded by Mike Sabel. Motion carried (3-0).

Public Comment. None presented.

Adjournment. Mike Sabel motioned to adjourn the meeting at 4:16 p.m., seconded by John Rickert. Motion carried (3-0).

Attest: Brenda A. Schneider
Brenda A. Schneider
District Recording Secretary

The Taycheedah Sanitary District No. 3-St. Peter Area Commission met on Wednesday, April 20th, 2011, at 4:00 p.m., at the Taycheedah Town Hall, for the purpose of conducting their April monthly meeting. Members present: President Bill Gius and Commissioners John Rickert and Mike Sabel; and Recording Secretary Brenda Schneider. Also present was Mike Immel, Rural Mutual Insurance Company.

Call to order. President Gius called the meeting to order at 4:00 p.m.

Pledge of Allegiance. The Commission dispensed with the Pledge of Allegiance.

Approval of minutes. John Rickert moved to approve the minutes of the 3/23/11 meeting, seconded by Bill Gius. Motion carried (3-0).

Presentation.

Insurance review by Mike Immel, Rural Mutual Insurance Company.

Mr. Immel reviewed the District's insurance coverage. The Commission will research the cost of replacing a grinder pump station, lift station and metering station control panels, including the electrical and computerized components, in order to assure adequate coverage.

Mr. Immel was briefed regarding a recent lift station pump failure. A claim will be submitted once all associated costs are compiled.

Sewer System Maintenance Report.

Consideration and possible action regarding maintenance and operational issues.

Elevated flows were noted at the Church Road Lift Station, the Evergreen Court Lift Station, the CTH QQ Lift Station, the Shady Lane Lift Station and the CTH WH Lift Station. The increased flows spiked during the first week in April. It was noted that increased flows at the Shady Lane and Church Road locations will impact the CTH WH Lift Station. Weather information for the time period will be reviewed. The inspection team will begin home inspection in the near future. They will concentrate on the CTH QQ, Shady Lane and Evergreen Court areas. Increased flows at the Church Road Lift Station were expected due to the problems discovered earlier this year that cannot be repaired until dry weather conditions.

Unfinished Business:

1. Discuss completing remaining issues that pertain to the construction of the sewer collection system.
 - a. Wehner easement. The former District's legal counsel had the issue in process. Attorney Sharpe will no longer be able to see this matter to completion. Lud Wurtz, the new attorney, will need to complete the process.
2. Discuss shared sewer capacity. President Gius plans to study the history on the matter prior to meeting with Ron Cunzenheim. The Commission will schedule a workshop meeting with Mr. Cunzenheim at a later date.

New Business:

1. Review proposed insurance claim for pump breakdown. Vendor invoices related to the breakdown totaled \$1,191.00; and Bud Sabel's payroll-related expenses were \$67.62. The Commission consensus was to include 3.5 hours of payroll-related expenses for Mike Sabel's time assisting Bud noting no mileage reimbursement.
2. Discuss operational and maintenance bills received from Taycheedah Sanitary District No. 1. Kathy Diederich planned to provide clarification; however, she was unable to attend the meeting.
3. Approval of bills. Bill Gius moved to approve the bills (order nos. 27-36) totaling \$76,893.23 as presented, and to authorize the following:
 - Transfer \$76,500.00 from the Operations/User Charge Account to the regular checking account,
 - Transfer \$269.13 from the Operations/Inspections Account to the regular checking account,
 - Transfer \$21,776.22 from the Operations/User Charge Account to the Debt Service Account,
 - Transfer \$1,126.35 from the Operations/User Charge Account to the Reserve for Replacement Account,
 - Transfer \$75,000.00 from the GO Note Account to the Operations/User Charge Account,

April 20th, 2011

Taycheedah Sanitary District No. 3
Monthly Meeting

2.

- Authorize the payment to the IRS for January and March federal withholding noted as wired payments in the regular checking account register and
- Acknowledge the \$238,512.50 semi-annual construction debt payment to NEBAT (\$150,000 principal/\$88,512.50 interest).

The motion was seconded by John Rickert. Motion carried (3-0).

Public Comment. None presented.

Adjournment. Bill Gius motioned to adjourn the meeting at 5:08 p.m., seconded by John Rickert. Motion carried (3-0).

Attest: Brenda A. Schneider
Brenda A. Schneider
District Recording Secretary

April 28, 2011

Calumet Sanitary District
Fond du Lac Sanitary District No. 2
Johnsburg Sanitary District
Taycheedah Sanitary District No. 1
Taycheedah Sanitary District No. 3
Taycheedah Town Board

1.

A meeting of representative of the Commissions of the Calumet Sanitary District, Fond du Lac Sanitary District No. 2, Johnsburg Sanitary District, Taycheedah Sanitary District No. 1, Taycheedah Sanitary District No. 3 and the Taycheedah Town Board was conducted on Thursday, April 28th, 2011, at 5:00 p.m., at the Taycheedah Town Hall.

Members present were:

Calumet Sanitary District (CSD): President Dick Wehner and Commissioners Alice Lemke and Dave Burg.

Fond du Lac Sanitary District No. 2 (FdL#2): Commissioner Bob Giese. Absent were: President Brian Balson and Commissioner Tom Beltz.

Johnsburg Sanitary District (JSD): President Franz Schmitz and Commissioner Dennis Lefeber. Absent was Commissioner Ken Schneider.

Taycheedah Town Board: Absent were Chairman Jerry Guelig and Supervisors Tim Simon, Jim Rosenthal, Clarence Kraus, and Mike Wirtz.

Taycheedah Sanitary District No. 1 (TSD#1): President Dennis Thome and Commissioners Mike Nett and Jim Voight.

Taycheedah Sanitary District No. 3 (TSD#3): President Bill Gius and Commissioner John Rickert. Absent: Commissioner Mike Sabel.

Also present: Kathy Diederich, Schenck Business Solutions and Town of Taycheedah Treasurer; and Brenda Schneider, Taycheedah Town Clerk and Recording Secretary for Johnsburg Sanitary District and Taycheedah Sanitary District No. 3.

The meeting was called to order at 5:10 p.m.

Approval of minutes of the last meeting:

Franz Schmitz motioned to approve the minutes of the January 27th, 2011 meeting, seconded by Dennis Thome. Motion carried unanimously by voice vote.

TSD#1's newly elected Commission, Jim Voight, was introduced.

Winnebago Drive project.

Status of Utility Pole Locations. Report presented by Dennis Thome.

- Ron Cunzenheim, REC Engineering, and Marty DeVries, TSD#1's attorney, have met with representatives of Alliant Energy.
- A letter from Attorney DeVries, dated March 18, 2011, was distributed. The letter reports that Alliant is willing to move most or all of the poles to a location about three feet from the curb.
- The Alliant representatives were instructed to submit their written proposal to TSD#1 within two weeks.
- Alliant's written proposal has yet to be received.

Shared O&M related expenses.

- TSD#1 anticipates shared O&M expenses related to the project included inspection time and mileage for Andy Karls and mileage expenses for Karen Schwengels. There will also be pro-rated charges for paint and stakes, manhole adjustments and televising.

- FDL#2 also anticipates pro-rated charges for manhole adjustments and televising. Televising revealed construction debris had fallen into the manholes. Great Lakes cleaned the mains. FDL#2 will work with Ron Cunzenheim for the submission of expenses related to the televising and cleaning of the sewer.

Town of Fond du Lac Sanitary District #2':

Operation and maintenance expenses for 2003-2005. No discussion was given to this subject.

Discuss proposed revisions to the O&M Agreement between Town of Fond du Lac Sanitary District #2 and Taycheedah Sanitary District #1. Bob Giese presented TSD#1 with an executed version of the recently approved revised Agreement. Copies were distributed to all parties.

Shared sewer repair issues:

TSD#1 informed the group that they are in the process of obtaining bids for the replacement of four gate valves and two check valves at the Gladstone Beach lift station. The valves are believed to be original. They are no longer working. They plan to cost-share the expense as a capital improvement based upon capacity owned at the following percentages: Calumet-55.243%, Johnsbury-14.701% and TSD#1-30.056%. TSD#1 will contact Calumet and Johnsbury before the project proceeds. TSD#1 stated no objection to adjusting the cost-share based upon the number of years using the system.

Ron Cunzenheim has been working on plans and cost estimates for the secondary wet well at the Winnebago Drive lift station. The biggest challenge is space limitations. The project may be postponed to 2012.

TSD#1 intends to share information with the others districts when cost-shared projects are planned or expected.

The Brookhaven lift station may also need a secondary wet well in the near future. Recent increased flows activated the high water alarm numerous times in a short period. The rushing wastewater impaired the proper functioning of the floats.

Sewer User Ordinance Compatibility.

It was suggested that the districts design an ordinance that would be compatible and consistent from Calumet to TSD#1, and possibly beyond. The ordinance would address uniform home/sump pump inspections, uniform televising schedules and uniform maintenance plans. The City also created some new ordinance requirements that could be incorporated.

All the districts' ordinances have been posted on the Town of Taycheedah website.

A sub-committee comprised of the president of each district was authorized for the purpose of comparing ordinances and to report their findings to the group. The sub-committee has yet to meet.

Conducting and Reporting Home Inspections.

TSD#1 intends to begin home inspections in 2011, starting at the north end. They are working with Ron Cunzenheim on an RFP for lateral televising and repairs. Home inspections will be done simultaneously.

Dennis Thome distributed flow data for each district for the month of April. All district experienced an increase in flows between April 25th and 26th.

FDL#2 found a few open yard cleans outs during inspection.

Calumet inspected their entire district a few years ago. Based upon the flow data, they will consider doing it again.

TSD#3 and JSD have decided to inspect 20% of their homes on an annual basis. Both districts began inspections in 2010. TSD#3 has inspected 16 homes and found four violations, with orders issued; and JSD has completed 25 inspections with an estimated 9 violations, with orders issued. TSD#3 intends to do more inspections in May.

The group discussed citation authority and penalties.

Dennis Lefebvre and Bob Giese departed the meeting at this time.

Operations & Maintenance Agreements.

Discuss televising invoices dispersed by Taycheedah Sanitary District No. 1:

Invoices for partial reimbursement for televising were distributed a few weeks ago by TSD#1 to TSD#3, JSD and CSD. The invoices appear to be based upon number of parties, not capacity owned or flow. TSD#1 explained that it is difficult to apportion the costs of televising without metered flow at the Gladstone lift station or Brookhaven lift station. CSD did not object to the alternate method of allocation primarily due to the fact that the percentage by parties is nearly the same percentage as capacity owned. JSD did not object to the alternate method. TSD#3 did object on the basis that the O&M Agreement states operation and maintenance costs are shared based upon the percentage of flow at the south end of TSD#1.

TSD#1 intends to research and install meters at the Gladstone lift station and the Brookhaven lift station in order to eliminate future issues.

TSD#3 stated that the invoices should be recalculated based on capacity owned or south end flows.

An invoice was submitted to TSD#3 by TSD#1 for a percentage of repairs made to manholes on CTH UU/Ledge Road. The segment of sewer is used by Merc High Performance and approximately 25 customers of TSD#3. The invoice allocated 26% to Merc and 74% to TSD#1. TSD#3 was not credited for the reduced period of time using the system in comparison to Merc. TSD#1 asked TSD#3 to make an offer. No offer was given.

Bill Gius departed the meeting at this time.

Quarterly billings:

Discuss status of previously disputed billings:

TSD#1 made the following determinations regarding previously disputed bills:

Quarter ending March 31, 2010

Total Energy	1/18/10	oil pan heater, labor-gen tracker	\$341.39	valid
Energenex, Inc		Service Agreement	\$3,995.00	valid

Quarter ending June 30, 2010

Employee maintenance and inspection work logs			will be included in the future	
Great Lakes TV & Seal	4/30/10	televis and investigate lateral infiltration	\$926.70	removed
Pat Mand Boring	5/1/10	install 5 guard pipes at Winnebago and Gladstone	\$840.00	valid
Energenex, Inc.	7/1/10	emergency service lack location and explanation	\$546.98	valid
Energenex, Inc.	7/1/10	emergency service lack location and explanation	\$1,419.58	valid
Total Energy Systems	4/27/10	Oil change at Winnebago Dr.	\$697.00	valid
Total Energy Systems	4/27/10	Oil pan heater and repairs at Brookhaven	\$2,309.97	valid

Quarter ending September 30, 2010

Employee maintenance and inspection work logs			will be included in the future	
Energenex, Inc	8/19/10	emergency service lack location and explanation	\$3,833.65	valid
Total Energy Systems	8/25/10	inspection	\$440.76	valid
Total Energy Systems	9/18/10	monitoring renewal	\$1,185.00	valid
REC Engineering	10/13/10	Winnebago Dr project	\$3,720.00	valid
REC Engineering	10/13/10	Misc. projects	\$1,440.00	excluded

April 28, 2011

Joint Sanitary District

4.

The bill for quarter ending June 30, 2010, will be re-calculated and distributed. It was noted that JSD has a credit of \$368.88 and CSD also has a credit of an unknown amount.

Review bills for 4th quarter, 2010:

TSD#1 informed the districts that the following bills will be included in the quarter ended December 31, 2010 bill:

Spies Painting	Painting at the Gladstone lift station	\$5,400.00
Energenees	Cabling and float at Gladstone	\$84.00
Energenees	service agreement renewal	\$3,995.00

No objections were raised by any of the districts.

TSD#1 informed the districts that the following bills will be included in the quarter ended March 31, 2011 bill:

Energenees	Element and filters	\$300.00
Total Energy Systems	71 point test of generators	\$817.76

Great Lakes televising bill for Winnebago Drive post-construction will be held pending DOT reimbursement.

No objections were raised by any of the districts.

OSG Executive Committee report.

Hourly flow information is now available via the internet on the Outlying Sewer Users Group website.

Phosphorus discharge limits.

Governor Walker recently proposed changes in phosphorus discharge. It is unknown at this time what impact the changes will have on the City Wastewater Treatment Plant.

Public comment:

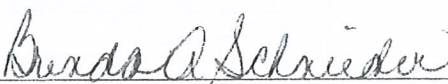
None was presented.

Schedule the next meetings.

Thursday, April 28 th , 2011	CSD will provide refreshments
Thursday, July 28 th , 2011	JSD will provide refreshments
Thursday, Oct. 27 th , 2011	TSD#3 will provide refreshments
Thursday, Jan. 26 th , 2012	Taycheedah will provide refreshments
Thursday, April 26 th , 2012	TSD#1 will provide refreshments
Thursday, July 26 th , 2012	CSD will provide refreshments
Thursday, Oct. 25 th , 2012	JSD will provide refreshments

Adjournment:

Dick Wehner moved to adjourn at 7:25 p.m., seconded by Dennis Thome. Motion carried unanimously by voice vote.

Attest: 
Brenda A. Schneider
Town of Taycheedah Clerk

The Taycheedah Sanitary District No. 3-St. Peter Area Commission met on Wednesday, May 25th, 2011, at 4:00 p.m., at the Taycheedah Town Hall, for the purpose of conducting their May monthly meeting. Members present: President Bill Gius and Commissioners John Rickert and Mike Sabel (tardy); and Recording Secretary Brenda Schneider. Also present were Karen Schwengels and Kathy Diederich, Schenck Business Solutions.

Call to order. President Gius called the meeting to order at 4:07 p.m.

Pledge of Allegiance. The Commission dispensed with the Pledge of Allegiance.

Approval of minutes. John Rickert moved to approve the minutes of the 4/20/11 meeting, seconded by Bill Gius. Motion carried (2-0-1 absent).

Sewer System Maintenance Report.

1. Consideration and possible action regarding maintenance and operational issues. Bud Sabel has noticed significant decreases in flows recently. The flows are now near normal. Mike Sabel arrived at this time. Mike Sabel will spray weeds at the lift station locations.
The wet well at the Church Road lift station needs repair. G&H Trucking will hydro-vac around the station in preparation for the repair. Mike Sabel will schedule the repair.
The District received an insurance claim check of \$796.37, which was less the \$500 deductible, for the Church Road lift station repair claim for the February 17th, 2011 breakdown.
2. Residential inspection plan by area and schedule. John Rickert and Bud Sabel plan to continue the residential inspections after June 11th.
3. Line repair items and schedule. Televising may be considered pending budgetary matters.

The alarm went off at the Endres grinder pump one week after the pump needed repair due to a rag wrapped around the impeller. The floats were coated with grease and wouldn't shut off the pump. The pumps ran approximately 100 hours during that one week. A bill for repairs and response will be generated and submitted to Endres.

Unfinished Business:

1. Discuss completing remaining issues that pertain to the construction of the sewer collection system.
 - a. Wehner easement. The former District's legal counsel had the issue in process. Attorney Sharpe will no longer be able to see this matter to completion. Lud Wurtz, the new attorney, will need to complete the process.
2. Discuss shared sewer capacity. President Gius plans to study the history on the matter prior to meeting with Ron Cunzenheim. The Commission will schedule a workshop meeting with Mr. Cunzenheim at a later date.
3. Ledge Road meter station. Ron Cunzenheim provided quote for a flows meter suitable for low flows. He cautioned that it is a high maintenance meter. The District's Initial Flows Agreement recommends flow from 50 homes in order to accurately operate a meter. At this time there are approximately 25 homes connected to the system. Commission consensus is to wait until more homes are connected.

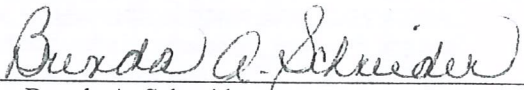
New Business:

1. Financial review by Katherine Diederich, Schenck Business Solutions. Ms. Diederich recommended not increasing the quarterly fee at this time and to consider refinancing the District's loan. John Rickert motioned to direct Kathy Diederich to update financial projections for debt payments and operational expenses through 2022, seconded by Mike Sabel. Motion carried (3-0).
2. Budget review. Ms. Diederich advised discontinuing the transfer of a portion of the quarterly charge for debt service for 2011. She feels current funds are adequate.
3. Review of accounting and financial planning services provided by Farvour Accounting and Schenck Business Solutions. Bill Gius motioned to direct Kathy Diederich to address accounting service topics with Farvour Accounting within two weeks, seconded by John Rickert. Motion carried (3-0).

4. Review operational and maintenance bills received from Taycheedah Sanitary District No. 1. The O&M bills from Taycheedah Sanitary District #1 for 2010 first, second and third quarter, the Cty. UU repair and the televising bills were reviewed. Kathy Diederich provided clarity when possible. It was noted that the Cty. UU repair and televising bills were not apportioned based upon percentage of flow at Winnebago Drive lift station. Ms. Diederich departed the meeting at this time. Karen Schwengels, former commissioner of Taycheedah Sanitary District #1, spoke to the Commission regarding the implications of their current Agreement with Taycheedah Sanitary District #1.
5. Letter to Taycheedah Sanitary District No. 1 regarding violation of Agreement by billing practices. Consensus of the Commission was to submit a letter to TSD#1 regarding expenses billed not in accordance with the Agreement will not be paid.
6. Discuss discontinuation of participation in the joint sanitary district meetings. Consensus of the Commission was to submit a letter to the presidents of Calumet Sanitary District, Johnsbury Sanitary District and Taycheedah Sanitary District No. 1 regarding discontinuing participation in the joint sanitary district meetings with the exception of the yet to be determined annual meeting.
7. Discuss engineering firm transition. President Gius will contact Gremmer & Associates regarding the transition.
8. Approval of bills. Mike Sabel motioned to pay all bills as presented (order nos. 37-44) totaling \$24,453.85, seconded by John Rickert. Motion failed (1-2). Nay-Bill Gius, Mike Sabel. Mike Sabel motioned to pay all bills as presented (order nos. 37-44), with the exception of the televising bill and the Cty. UU repair bill submitted by Taycheedah Sanitary District No. 1, for a total of \$21,193.43, seconded by John Rickert. Motion carried (2-1). Nay-Bill Gius. Bill Gius moved to approve the following transfer:
 - Transfer \$22,000.00 from the Operations/User Charge Account to the regular checking account.The motion was seconded by John Rickert. Motion carried (2-1). Nay-Mike Sabel.

Public Comment. Karen Schwengels addressed the Commission regarding various sanitary district matters.

Adjournment. Bill Gius motioned to adjourn the meeting at 6:57 p.m., seconded by John Rickert. Motion carried (3-0).

Attest: 
Brenda A. Schneider
District Recording Secretary

The Taycheedah Sanitary District No. 3-St. Peter Area Commission met on Wednesday, June 22nd, 2011, at 4:00 p.m., at the Taycheedah Town Hall, for the purpose of conducting their June monthly meeting. Members present: President Bill Gius and Commissioners John Rickert and Mike Sabel; and Recording Secretary Brenda Schneider.

Call to order. President Gius called the meeting to order at 4:07 p.m.

Pledge of Allegiance. The Commission dispensed with the Pledge of Allegiance.

Approval of minutes. John Rickert moved to approve the minutes of the 5/25/11 meeting, seconded by Bill Gius. Motion carried (3-0).

Sewer System Maintenance Report.

1. Consideration and possible action regarding maintenance and operational issues. The riser and cover were correctly repositioned on manhole #69 (on Lakeview Road near CTH Q).
2. Residential inspection plan by area and schedule. John Rickert and Bud Sabel plan to continue the residential inspections after June 11th.

Unfinished Business:

1. Discuss completing remaining issues that pertain to the construction of the sewer collection system.
 - a. Wehner easement. The former District's legal counsel had the issue in process. Attorney Sharpe will no longer be able to see this matter to completion. Lud Wurtz, the new attorney, will need to complete the process.
2. Discuss shared sewer capacity. President Gius plans to study the history on the matter prior to meeting with Ron Cunzenheim. The Commission will schedule a workshop meeting with Mr. Cunzenheim at a later date.
3. Discuss engineering firm transition. President Gius will contact Gremmer & Associates regarding the transition.

New Business:

1. Consideration and possible approval of a Letter of Understanding submitted by Kathy Diederich, Schenck Business Solutions. Kathy Diederich was directed by the Commission to compile financial projections thru 2022. John Rickert motioned to approve the Letter of Understanding for the projection work, seconded by Mike Sabel. Motion carried (3-0).
2. Employee Compensation. Mike Sabel motioned to increase the Recording Secretary's and the Maintenance Technician's compensation by 9%, effective June 30, 2011, seconded by Bill Gius. Motion carried (3-0).
3. Approval of bills. Bill Gius motioned to pay all bills as presented (order nos. 45-55) totaling \$3,139.42, and to authorize the following:
 - Transfer \$2,200.00 from the Operations/User Charge Account to the regular checking account.The motion was seconded by John Rickert. Motion carried (3-0).

Public Comment. None presented.

Adjournment. Bill Gius motioned to adjourn the meeting at 4:24 p.m., seconded by John Rickert. Motion carried (3-0).

Attest: Brenda A. Schneider
Brenda A. Schneider
District Recording Secretary

The Taycheedah Sanitary District No. 3-St. Peter Area Commission met on Wednesday, July 20th, 2011, at 4:00 p.m., at the Taycheedah Town Hall, for the purpose of conducting their July monthly meeting. Members present: Commissioners John Rickert and Mike Sabel; and Recording Secretary Brenda Schneider. Excused was President Bill Gius.

Call to order. Commissioner John Rickert called the meeting to order at 4:08 p.m.

Pledge of Allegiance. The Commission dispensed with the Pledge of Allegiance.

Approval of minutes. Mike Sabel moved to approve the minutes of the 6/22/11 meeting, seconded by John Rickert. Motion carried (2-0-1 absent).

Sewer System Maintenance Report.

1. Consideration and possible action regarding maintenance and operational issues. Bud Sabel is retiring from emergency maintenance calls. He is willing to continue routine meter readings. The Commission will discuss his replacement at the August meeting.

Mike Sabel will contact G&H regarding the repair to the Church Road lift station wet well.

John Rickert discussed the use of WW Electric vs. LW Allen for pump repairs.

2. Residential inspection plan by area and schedule. John Rickert and Bud Sabel have completed 29 home inspections. Six violations were discovered. They found a number of clean out cap problems due to broken frost sleeves.

Unfinished Business:

1. Discuss completing the remaining issues that pertain to the construction of the sewer collection system.
 - a. Wehner easement. The former District's legal counsel had the issue in process. Attorney Sharpe will no longer be able to see this matter to completion. Lud Wurtz, the District's new attorney, will need to complete the process.
2. Discuss shared sewer capacity. President Gius plans to study the history on the matter prior to meeting with Ron Cunzenheim. The Commission will schedule a workshop meeting with Mr. Cunzenheim at a later date.
3. Discuss engineering firm transition. President Gius will contact Gremmer & Associates regarding the transition.

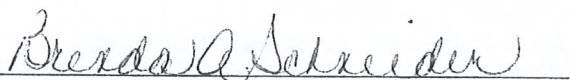
New Business:

1. Approval of bills. Mike Sabel moved to pay all bills as presented (order nos. 56-62) totaling \$3,503.14, and to authorize the following:
 - Transfer \$3,500.00 from the Operations/User Charge Account to the regular checking account.The motion was seconded by John Rickert. Motion carried (2-0-1 absent).

Public Comment. None presented.

Adjournment. John Rickert moved to adjourn the meeting at 4:29 p.m., seconded by Mike Sabel. Motion carried (2-0-1 absent).

Attest:



Brenda A. Schneider
District Recording Secretary

July 28, 2011

Calumet Sanitary District
Fond du Lac Sanitary District No. 2
Johnsburg Sanitary District
Taycheedah Sanitary District No. 1
Taycheedah Town Board

1.

A meeting of representative of the Commissions of the Calumet Sanitary District, Fond du Lac Sanitary District No. 2, Johnsburg Sanitary District, Taycheedah Sanitary District No. 1, and the Taycheedah Town Board was conducted on Thursday, July 28th, 2011, at 5:00 p.m., at the Taycheedah Town Hall.

Members present were:

Calumet Sanitary District (CSD): Commissioners Alice Lemke and Dave Burg. Absent: President Dick Wehner.

Fond du Lac Sanitary District No. 2 (FdL#2): Commissioner Bob Giese. Absent: President Brian Balson and Commissioner Tom Beltz.

Johnsburg Sanitary District (JSD): President Franz Schmitz and Commissioner Dennis Lefebber. Absent: Commissioner Ken Schneider.

Taycheedah Town Board: Absent: Chairman Jerry Guelig and Supervisors Tim Simon, Jim Rosenthal, Clarence Kraus, and Mike Wirtz.

Taycheedah Sanitary District No. 1 (TSD#1): President Mike Nett and Commissioner Jim Voight. Excused: Commissioner Dennis Thome.

Also present: Kathy Diederich, Schenck Business Solutions and Town of Taycheedah Treasurer; Brenda Schneider, Taycheedah Town Clerk and Recording Secretary for Johnsburg Sanitary District and Taycheedah Sanitary District No. 3; and John Rickert, Taycheedah Sanitary District No. 3 Commissioner.

The meeting was called to order at 5:12 p.m.

Approval of minutes of the last meeting:

Alice Lemke motioned to approve the minutes of the April 28th, 2011 meeting, seconded by Dennis Lefebber. Motion carried unanimously by voice vote.

WINNEBAGO DRIVE PROJECT

Status of Utility Pole Locations

- The poles have yet to be relocated.
- Alliant and TSD#1's attorney are communicating.

Shared O&M related expenses.

- The DOT sent the manhole adjustment bill to the Town of Taycheedah. The bill is \$8,505.69. The DOT will be directed to re-issue the bill to TSD#1.
- FDL#2 has yet to receive their manhole adjustment bill. They will contact the Town of Fond du Lac Clerk to see if the DOT mailed it to the Town.

Town of Fond du Lac Sanitary District #2':

FDL#2 had Great Lakes televise and clean the sewer main once construction was complete. They plan to submit the bill to the State for reimbursement. TSD#1 plans to do the same.

Other Shared Sewer repair issues.

The Winnebago Drive wet well expansion project is still in the planning stage.

TSD#1 awarded JF Ahern the bid for Gladstone Lift Station valve replacement. The bid for the two valves was approximately \$15,000. The valves are currently back-ordered. TSD#1 will consider adjusting the allocation of costs based upon the amount of time used by the other districts.

FDL#2 had nothing to report.

Sewer User Ordinance Compatibility.

It was suggested that the districts design an ordinance that would be compatible and consistent from Calumet to TSD#1, and possibly beyond. The ordinance would address uniform home/sump pump inspections, uniform televising schedules and uniform maintenance plans. The City also created some new ordinance requirements that could be incorporated.

All the districts' ordinances have been posted on the Town of Taycheedah website.

A sub-committee comprised of the president of each district was authorized for the purpose of comparing ordinances and to report their findings to the group. The sub-committee has yet to meet.

Sump pump connections/home inspections

CSD inspected their entire district a few years ago. The Commission is satisfied for the time being, but may repeat the inspections in the future. Cottages typically don't have basements.

JSD did 20% of their homes in 2010. Approximately 30% of the homes had issues. JSD plans to inspect another 20% of the homes in 2011 and annually going forward.

TSD#3, John Rickert and Bud Sabel have inspected 29 homes since the first of the year. They found six violations. They were given 30 days to correct the violations. The District is planning a 5-year project to get thru all the homes.

FDL#2 monitors their flows on a regular basis. They react to suspect information, but haven't gone house-to-house yet.

TSD#1 is using televising in an effort to concentrate on corrections to high-flows homes.

Operations & Maintenance Agreements

Quarterly billings:

TSD#1 dispersed 4th quarter 2010 and 1st quarter 2011 O&M bills. TSD#1 briefed the group regarding the details of these bills during their April 28th meeting.

The group was informed that the 2nd quarter 2011 bills will be mailed. No detail was provided.

CSD reminded TSD#1 that they have yet to receive information regarding a credit owed them due to past overpayments.

OSG Executive Committee report.

No report was given.

Public comment:

None was presented.

July 28, 2011

Joint Sanitary District Meeting

3.

Schedule the next meetings.

Thursday, Oct. 27th, 2011

TSD#3 will provide refreshments

Thursday, Jan. 26th, 2012

Taycheedah will provide refreshments

Thursday, April 26th, 2012

TSD#1 will provide refreshments

Thursday, July 26th, 2012

CSD will provide refreshments

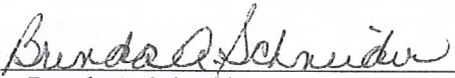
Thursday, Oct. 25th, 2012

JSD will provide refreshments

Adjournment:

Bob Giese moved to adjourn at 6:01 p.m., seconded by Jim Voight. Motion carried unanimously by voice vote.

Attest:



Brenda A. Schneider

Town of Taycheedah Clerk

The Taycheedah Sanitary District No. 3-St. Peter Area Commission met on Thursday, August 18th, 2011, at 4:00 p.m., at the Taycheedah Town Hall, for the purpose of conducting their August monthly meeting. Members present: President Bill Gius and Commissioner John Rickert; and Recording Secretary Brenda Schneider. Excused was Commissioner Mike Sabel.

Call to order. President Bill Gius called the meeting to order at 4:04 p.m.

Pledge of Allegiance. The Commission dispensed with the Pledge of Allegiance.

Approval of minutes. Bill Gius moved to approve the minutes of the 7/20/11 meeting, seconded by John Rickert. Motion carried (2-0-1 absent).

Sewer System Maintenance Report.

1. Consideration and possible action regarding maintenance and operational issues. Bud Sabel is retiring from emergency maintenance calls. He is willing to continue routine meter readings. The Commission will discuss his replacement at the September meeting.
2. Residential inspection plan by area and schedule. John Rickert and Bud Sabel have working on the inspections. They discovered a sump pump discharging into a sink and a steadily leaking faucet. The discoveries were likely responsible for the elevated flows at the Church Road lift station. The owner was given 30 days to correct the violation.

Unfinished Business:

1. Discuss completing the remaining issues that pertain to the construction of the sewer collection system.
 - a. Wehner easement. The former District's legal counsel had the issue in process. Attorney Sharpe will no longer be able to see this matter to completion. Lud Wurtz, the District's new attorney, will need to complete the process.
2. Discuss shared sewer capacity. President Gius plans to study the history on the matter prior to meeting with Ron Cunzenheim. The Commission will schedule a workshop meeting with Mr. Cunzenheim at a later date.
3. Discuss engineering firm transition. President Gius will contact Gremmer & Associates regarding the transition.

New Business:

1. Approval of bills. Bill Gius moved to pay all bills as presented (order nos. 63-69) totaling \$13,231.43, with the exception of the bill from Taycheedah Sanitary District No. 1 for operation and maintenance cost-share pending further review, and to authorize the following:
 - Transfer \$13,200.00 from the Operations/User Charge Account to the regular checking account.The motion was seconded by John Rickert. Motion carried (2-0-1 absent).

Public Comment. Jim Rosenthal, via John Rickert, requested a status report of his ditch problem. Jim indicated that the ditch has further settled. Bill Gius will perform a site visit.

Adjournment. John Rickert moved to adjourn the meeting at 4:29 p.m., seconded by Bill Gius. Motion carried (2-0-1 absent).

Attest: Brenda A. Schneider
Brenda A. Schneider
District Recording Secretary

The Taycheedah Sanitary District No. 3-St. Peter Area Commission met on Tuesday, September 20th, 2011, at 4:00 p.m., at the Taycheedah Town Hall, for the purpose of conducting their September monthly meeting. Members present: President Bill Gius (tardy) and Commissioners John Rickert and Mike Sabel; and Recording Secretary Brenda Schneider. Also present was Kathy Diederich, Schenck Business Solutions.

Call to order. Commissioner John Rickert called the meeting to order at 4:07 p.m.

Pledge of Allegiance. The Commission dispensed with the Pledge of Allegiance.

Approval of minutes. Bill Gius arrived at this time. Mike Sabel motioned to approve the minutes of the 8/18/11 meeting with a correction to a second noted to have been made by him, seconded by John Rickert. Motion carried (3-0).

Presentation. Kathy Diederich, Schenck Business Solutions, to review the 2009 and 2010 audited financial statements and financial projections.

Sewer System Maintenance Report.

1. Consideration and possible action regarding maintenance and operational issues. Bud Sabel is retiring from emergency maintenance calls. He is willing to continue routine meter readings. The Commission will discuss his replacement at a future meeting.
2. Residential inspection plan by area and schedule. John Rickert and Bud Sabel have been working on home inspections. There have been a few instances with non-functioning sump pumps, missing sump pumps and/or questionable discharge locations.

Unfinished Business:

1. Discuss completing the remaining issues that pertain to the construction of the sewer collection system.
 - a. Wehner easement. The former District's legal counsel had the issue in process. Attorney Sharpe will no longer be able to see this matter to completion. Lud Wurtz, the District's new attorney, will need to complete the process.
2. Discuss shared sewer capacity. President Gius plans to study the history on the matter prior to meeting with Ron Cunzenheim. The Commission will schedule a workshop meeting with Mr. Cunzenheim at a later date.
3. Discuss engineering firm transition. President Gius will contact Gremmer & Associates regarding the transition.

New Business:

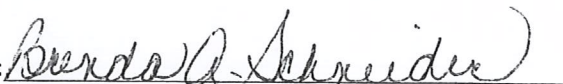
1. Consideration and possible approval of a Letter of Understanding with Schenck Business Solution for the compilation of the 2010 audit. Bill Gius moved to approve the Letter of Understanding, seconded by Mike Sabel. Motion carried (3-0).
2. Approval of bills. Bill Gius moved to pay all bills as presented (order nos. 70-77) totaling \$3,277.78, with the exception of the bill from Taycheedah Sanitary District No. 1 for operation and maintenance cost-share pending further review during a workshop meeting, and to authorize the following:
 - Transfer \$3,000.00 from the Operations/User Charge Account to the regular checking account,
 - Transfer \$269.15 from the Operations/Inspections Account to the regular checking account, and
 - Transfer \$2,208.31 from the Operations/User Charge Account to the Reserve for Replacement Account.

The motion was seconded by John Rickert. Motion carried (3-0).

Public Comment. None presented.

Adjournment. Bill Gius moved to adjourn the meeting at 4:58 p.m., seconded by Mike Sabel. Motion carried (3-0).

Attest:



Brenda A. Schneider
District Recording Secretary

The Taycheedah Sanitary District No. 3-St. Peter Area Commission met on Wednesday, October 19th, 2011, at 4:30 p.m., at the Taycheedah Town Hall, for the purpose of conducting their October monthly meeting. Members present: President Bill Gius and Commissioner John Rickert; and Recording Secretary Brenda Schneider. Excused was Commissioner Mike Sabel.

Call to order. Commissioner John Rickert called the meeting to order at 4:35 p.m.

Pledge of Allegiance. The Commission dispensed with the Pledge of Allegiance.

Approval of minutes. Bill Gius motioned to approve the minutes of the 9/20/11 meeting, seconded by John Rickert. Motion carried (2-0-1 excused).

Sewer System Maintenance Report.

1. Consideration and possible action regarding maintenance and operational issues. Bud Sabel is retiring from emergency maintenance calls. He is willing to continue routine meter readings. The Commission will discuss his replacement at a future meeting. President Gius has instructed Bud Sabel to escort Pete Williams on a tour of the District's facilities.
2. Residential inspection plan by area and schedule. John Rickert and Bud Sabel have been working on home inspections. There have been a few instances with non-functioning sump pumps, missing sump pumps and/or questionable discharge locations.

Unfinished Business:

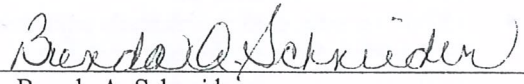
1. Discuss completing the remaining issues that pertain to the construction of the sewer collection system.
 - a. Wehner easement. The former District's legal counsel had the issue in process. Attorney Sharpe will no longer be able to see this matter to completion. Lud Wurtz, the District's new attorney, will need to complete the process.
2. Discuss shared sewer capacity. President Gius plans to study the history on the matter prior to meeting with Ron Cunzenheim. The Commission will schedule a workshop meeting with Mr. Cunzenheim at a later date.
3. Discuss engineering firm transition. President Gius will contact Gremmer & Associates regarding the transition.

New Business:

1. Consideration and possible approval of a Resolution establishing an Employee Grievance Procedure. Recent State legislation requires all public entities adopt such a policy. Bill Gius moved to approve the Grievance Policy as presented, seconded by John Rickert. Motion carried (2-0-1 excused).
2. Approval of bills. Bill Gius moved to pay all bills as presented (order nos. 78-94) totaling \$24,577.73, with the exception of the bill from Taycheedah Sanitary District No. 1 for operation and maintenance cost-share pending further review during a workshop meeting, and to authorize the following:
 - Transfer \$24,500.00 from the Operations/User Charge Account to the regular checking account, and
 - Transfer \$134.67 from the Operations/Inspections Account to the regular checking account.The motion was seconded by John Rickert. Motion carried (2-0-1 excused).

Public Comment. None presented.

Adjournment. Bill Gius moved to adjourn the meeting at 5:09 p.m., seconded by John Rickert. Motion carried (2-0-1 excused).

Attest: 
Brenda A. Schneider
District Recording Secretary

November 3rd, 2011

Calumet Sanitary District
Fond du Lac Sanitary District No. 2
Johnsburg Sanitary District
Taycheedah Sanitary District No. 1
Taycheedah Town Board

1.

A meeting of representatives of the Commissions of the Calumet Sanitary District, Fond du Lac Sanitary District No. 2, Johnsburg Sanitary District, Taycheedah Sanitary District No. 1, and the Taycheedah Town Board was conducted on Thursday, November 3rd, 2011, at 5:00 p.m., at the Taycheedah Town Hall.

Members present were:

Calumet Sanitary District (CSD): President Dick Wehner and Commissioners Alice Lemke and Dave Burg.

Fond du Lac Sanitary District No. 2 (FdL#2): Commissioner Bob Giese. Absent: President Brian Balson and Commissioner Tom Beltz.

Johnsburg Sanitary District (JSD): President Franz Schmitz and Commissioner Ken Schneider. Absent: Commissioner Dennis Lefebvre.

Taycheedah Town Board: Absent: Chairman Jerry Guelig and Supervisors Tim Simon, Jim Rosenthal, Clarence Kraus, and Mike Wirtz.

Taycheedah Sanitary District No. 1 (TSD#1): President Mike Nett and Commissioners Jim Voight and Dennis Thome.

Also present: Kathy Diederich, Schenck Business Solutions and Town of Taycheedah Treasurer; Brenda Schneider, Taycheedah Town Clerk and Recording Secretary for Johnsburg Sanitary District and Taycheedah Sanitary District No. 3; John Rickert, Taycheedah Sanitary District No. 3 Commissioner; and Karen Schwengels, former Taycheedah Sanitary District No. 1 Commissioner.

The meeting was called to order at 5:20 p.m.

Approval of minutes of the last meeting:

John Rickert moved to approve the minutes of the July 28th, 2011 meeting, seconded by Jim Voight. Motion carried unanimously by voice vote.

WINNEBAGO DRIVE PROJECT

Status of Utility Pole Locations

- The poles have yet to be relocated.
- Alliant and TSD#1's attorney are communicating.
- The District will follow-up for a status report.

Shared O&M related expenses.

- The DOT sent the manhole adjustment bills for TSD#1 and FDL #2 to the Town of Taycheedah. TSD#1's bill is \$8,505.69; and FDL#2's bill is \$30,000+/- . Both districts contracted for televising and material clean-up after the DOT finished the project.
- FDL#2 plans to pay the manhole adjustment bill reduced by their expenses for televising and cleaning. The estimated cost was \$6,000.
- TSD#1 recently paid the manhole adjustment bill in its entirety; but will pursue reimbursement from DOT for the televising and cleaning expenses.
- DOT has claimed that the districts cannot prove the debris came from the project.
- Karen Schwengels, TSD#1 Commissioner at that time, performed a final inspection manhole to manhole with several project representatives. During their inspection, they discovered numerous incidents of gravel and broken pieces of construction material at the bottom of manholes. The DOT rep indicated that Vinton would be the responsible party.

- Bob Giese, FDL#2, lives in the neighborhood. He walked the construction area daily. On numerous occasions, he witnessed project material being dropped into manholes.

Other Shared Sewer repair issues.

TSD#1 experienced a force main leak between Gladstone and Brookhaven lift stations. The leak required a major emergency repair.

The valves on the Gladstone lift station were replaced by JF Ahern. There were no problems or issues encountered during the replacement. The bid for the two valves was approximately \$15,000. TSD#1 will consider adjusting the allocation of costs based upon the amount of time used by the other districts.

The Winnebago Drive wet-well project is in the engineering stage.

Sewer User Ordinance Compatibility.

It was suggested that the districts design an ordinance that would be compatible and consistent from Calumet to TSD#1, and possibly beyond. The ordinance would address uniform home/sump pump inspections, uniform televising schedules and uniform maintenance plans. The City also created some new ordinance requirements that could be incorporated.

All the districts' ordinances have been posted on the Town of Taycheedah website.

A sub-committee comprised of the president of each district was authorized for the purpose of comparing ordinances and to report their findings to the group. The sub-committee has yet to meet.

Sump pump connections/home inspections

TSD#1 has used televising in an effort to concentrate on corrections to high-flows homes. They plan to begin house-to-house inspections soon.

CSD inspected their entire district a few years ago. The Commission is satisfied for the time being, but may repeat the inspections in the future.

Commissioner Jim Voight departed at this time.

JSD did 20% of their homes in 2010 and plans to complete another 20% of the homes by the end of the year.

TSD#3, John Rickert and Bud Sabel have inspected 125 homes since the first of the year. They found 27 violations. Homeowners were given 30 days to correct the violations.

The districts viewed a sample warning sticker to be applied to the outflow pipe of sump pumps.

Operations & Maintenance Agreements

Quarterly billings:

Commissioner Bob Giese departed at this time.

TSD#1 dispersed 2nd quarter 2011 O&M bills.

Kathy Diederich prepared a summary of all bills and payments to date for distribution to the districts.

Ms. Diederich as reviewed the anticipated 3rd quarter 2011 bills as follows:

• Total Energy	Brookhaven & Gladstone lift stations	preventative maint-generators	\$640.00
• Silica Plumbing	Gladstone lift station	replace check valve	\$143.30
• JF Ahern	Gladstone lift station	valve replacement (progress bill)	\$10,000
• G&H Trucking	Gladstone lift station	valve replacement	\$2,200
• Ziegelbauer Septic	Gladstone lift station (3 bills)	valve replacement	\$5,400

Dick Wehner departed at this time.

• Energenics	Gladstone lift station		\$641.00
• Mengels Asphalt	Linden Beach	force main leak	\$2,300
• Mark Mand Excav.	Linden Beach	force main leak	\$3,896
• JF Ahern	Linden Beach	force main leak	\$1,445

No objections were stated; however, the districts questioned if the cost-share of the valve replacement and the force main leak expenses would be adjusted for years of use. Kathy Diederich will consult Ron Cunzenheim and apply his recommendation to the cost-share.

OSG Executive Committee report.

No report was given.

Public comment:

None was presented.

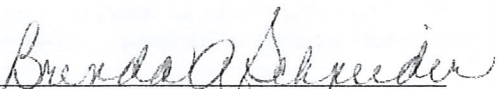
Schedule the next meetings.

Thursday, Jan. 26 th , 2012	Taycheedah will provide refreshments
Thursday, April 26 th , 2012	TSD#1 will provide refreshments
Thursday, July 26 th , 2012	CSD will provide refreshments
Thursday, Oct. 25 th , 2012	JSD will provide refreshments
Thursday, Jan. 24 th , 2013	TSD#3 will provide refreshments

Adjournment:

Mike Nett moved to adjourn at 6:39 p.m., seconded by Dennis Thome. Motion carried unanimously by voice vote.

Attest:


Brenda A. Schneider
Town of Taycheedah Clerk

November 16th, 2011

Taycheedah Sanitary District No. 3
Monthly Meeting

1.

The Taycheedah Sanitary District No. 3-St. Peter Area Commission met on Wednesday, November 16th, 2011, at 4:30 p.m., at the Taycheedah Town Hall, for the purpose of conducting their November monthly meeting. Members present: President Bill Gius and Commissioner John Rickert; and Recording Secretary Brenda Schneider. Excused was Commissioner Mike Sabel.

Call to order. Commissioner John Rickert called the meeting to order at 4:33 p.m.

Pledge of Allegiance. The Commission dispensed with the Pledge of Allegiance.

Approval of minutes. John Rickert motioned to approve the minutes of the 10/19/11 meeting, seconded by Bill Gius. Motion carried (2-0-1 excused).

Sewer System Maintenance Report.

1. Consideration and possible action regarding maintenance and operational issues. The wet wells of at least three lift stations have 6" holes cored thru to accommodate a 4" pipe. The gap is not sealed.
Manhole #243 located on CTH QQ just north of CTH WH has its casting protruding above grade. The nearby landowner routinely shovels snow off of it so that the plow sees it. The Commission will research lowering it.
2. Residential inspection plan by area and schedule. John Rickert and Bud Sabel have been working on home inspections. There have been a few instances with non-functioning sump pumps, missing sump pumps and/or questionable discharge locations.

Unfinished Business:

1. Discuss completing the remaining issues that pertain to the construction of the sewer collection system.
 - a. Wehner easement. The former District's legal counsel had the issue in process. Attorney Sharpe will no longer be able to see this matter to completion. Lud Wurtz, the District's new attorney, will need to complete the process.
2. Discuss shared sewer capacity. President Gius plans to study the history on the matter prior to meeting with Ron Cunzenheim. The Commission will schedule a workshop meeting with Mr. Cunzenheim at a later date.
3. Discuss engineering firm transition. President Gius will contact Gremmer & Associates regarding the transition.

New Business:

1. Review and possible acceptance of the 2009-2010 Annual Financial Report. Motion by John Rickert, second by Bill Gius, to accept the 2009-2010 Financial Report and place it on file. Motion carried (2-0-1 absent).
2. Approval of bills. The Commission will meet for a special meeting on Thursday, November 23rd, at 4:00 pm in order to obtain more information pertaining to the operation and maintenance bills from Taycheedah Sanitary District No. 1.


John Rickert moved to pay all bills as presented (order nos. 96-100) totaling \$8,579.30, with the exception of the bills from Taycheedah Sanitary District No. 1 for operation and maintenance cost-share pending further review, and to authorize the following:

- Transfer \$8,500.00 from the Operations/User Charge Account to the regular checking account, and
- Transfer \$1,990.01 from the Operations/Inspections Account to the Reserve for Replacement Account.

The motion was seconded by Bill Gius. Motion carried (2-0-1 excused).

Public Comment. None presented.


Adjournment. John Rickert moved to adjourn the meeting at 5:20 p.m., seconded by Bill Gius. Motion carried (2-0-1 excused).

Attest: 
Brenda A. Schneider
District Recording Secretary

The Taycheedah Sanitary District No. 3-St. Peter Area Commission met on Wednesday, November 23rd, 2011, at 4:00 p.m., at the Taycheedah Town Hall, for the purpose of conducting a special business meeting. Members present: President Bill Gius and Commissioners John Rickert and Mike Sabel; and Recording Secretary Brenda Schneider. Also present was Kathy Diederich, Schenck Business Solutions.

1. Call to order. President Bill Gius called the meeting to order at 4:13 p.m.
2. Establish the 2011 levy to be paid in 2012. Motion by Bill Gius, second by John Rickert, to establish a mill rate of \$1.425 per \$1,000 of assessed value for a total of \$229,534.06. Motion carried (3-0).
3. Review Taycheedah Sanitary District #1 operation and maintenance bills. Wages included in the operation and maintenance bills were reviewed. It was noted that TSD#1 does not allocated mileage expenses in the operation and maintenance bills.
 - Motion by John Rickert, second by Mike Sabel, to approve the 4th quarter 2010 operation and maintenance bill for a total of \$2,387.53. Motion carried (3-0).
 - Motion by Mike Sabel, second by John Rickert, to approve the 1st quarter 2011 operation and maintenance bill for a total of \$1,170.90. Motion carried (3-0).
 - Motion by Bill Gius, second by Mike Sabel to approve the 2nd quarter 2011 operation and maintenance bill, with the exclusion of \$176.00 for Brookhaven driveway stone, for an adjusted total of \$2,031.65. Motion carried (3-0).Motion by Bill Gius, second by John Rickert, to transfer \$5,600 from the User Charge Account to the regular checking account. Motion carried (3-0).
4. Adjournment. Motion by Bill Gius, second by John Rickert, to adjourn the meeting at 5:00 p.m. Motion carried (3-0).

Attest:


Brenda A. Schneider
District Recording Secretary

December 21st, 2011

Taycheedah Sanitary District No. 3
Monthly Meeting

1.

The Taycheedah Sanitary District No. 3-St. Peter Area Commission met on Wednesday, December 21st, 2011, at 4:30 p.m., at Tommy J's Tavern, W2663 CTH W, Johnsonburg, for the purpose of conducting their December monthly meeting. Members present: President Bill Gius and Commissioners John Rickert and Mike Sabel; and Recording Secretary Brenda Schneider.

Call to order. President Gius called the meeting to order at 4:40 p.m.

Pledge of Allegiance. The Commission dispensed with the Pledge of Allegiance.

Approval of minutes. John Rickert motioned to approve the minutes of the 11/16/11 and 11/23/11 meetings, seconded by Mike Sabel. Motion carried (3-0).

Sewer System Maintenance Report.

1. Consideration and possible action regarding maintenance and operational issues. The wet well at the Church Road lift station will be repaired next week.
Manhole #243 located on CTH QQ just north of CTH WH has had its casting lowered. It is now flush with the driveway.
The Commission will compile a job description for the maintenance position at the next meeting.
2. Residential inspection plan by area and schedule. John Rickert and Bud Sabel have completed home inspections for the year. A detailed report will be presented at the next meeting.

Unfinished Business:

1. Discuss completing the remaining issues that pertain to the construction of the sewer collection system.
 - a. Wehner easement. The former District's legal counsel had the issue in process. Attorney Sharpe will no longer be able to see this matter to completion. Lud Wurtz, the District's new attorney, will need to complete the process.
2. Discuss shared sewer capacity. President Gius plans to study the history on the matter prior to meeting with Ron Cunzenheim. The Commission will schedule a workshop meeting with Mr. Cunzenheim at a later date.
3. Discuss engineering firm transition. President Gius will contact Gremmer & Associates regarding the transition.

New Business:

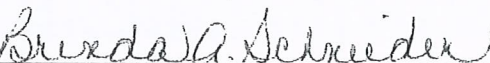
1. Approval of bills. Bill Gius moved to pay all bills as presented (order nos. 101-113) totaling \$10,865.84, and to authorize the following:
 - Transfer \$5,200.00 from the Operations/User Charge Account to the regular checking account,
 - Transfer \$495.03 from the Operations/Inspections Account to the Reserve for Replacement Account, and
 - Refund an erroneous \$946.00 special assessment to Nathan & Julia Boyer from the Debt Service Account.

The motion was seconded by Mike Sabel. Motion carried (3-0).

Public Comment. A letter was received from Taycheedah Sanitary District #1 regarding the \$5,400.00 cost to paint the Winnebago Drive lift station.

Adjournment. Bill Gius moved to adjourn the meeting at 4:58 p.m., seconded by Mike Sabel. Motion carried (3-0).

Attest:



Brenda A. Schneider
District Recording Secretary

