

The Taycheedah Sanitary District No. 3-St. Peter Area Commission met on Wednesday, January 17th, 2007, at 6:30 p.m., at the Taycheedah Town Hall, for the purpose of conducting the January monthly meeting. Members present were President Bill Gius, Commissioners John Rickert and Mike Sabel, Recording Secretary Brenda Schneider and Bud Sabel, Maintenance personnel.

Call to order. President Gius called the meeting to order at 6:30 p.m.

Pledge of Allegiance. The Commission dispensed with reciting the Pledge of Allegiance.

Approval of minutes. Mike Sabel motioned to approve the amended minutes of the December 20th, 2006 meeting noting the following corrections: transfer \$15,618.74 from the Operations/User Charge Account, not \$34,978.77; and transfer \$843.35 from the Operations/User Charge Account, not \$1,888.71. The motion was seconded by John Rickert. Motion carried (3-0).

Sewer System Maintenance Report.

Bud is currently working with a local consultant on a replacement circuit board. The District received a bill from LW Allen for a phone consultation in response to the Fife grinder pump failure. LW Allen will be contacted regarding the bill.

Bud Sabel values any assistance he receives from the Commission in response to malfunction issues. Bud believes the Commissioners should be compensated for their assistance. Bud will ask the Town Board to approve additional compensation to the Commissioners when they assist him.

Bud replaced the rusting washers on the control panels with stainless steel ones.

The Lakeview Road and Silica Road manholes have been tarred.

Unfinished Business

1. Review potential refinancing. National Exchange Bank & Trust has submitted a written quote of 4.8% on a 10-year balloon; 4.85% on a 15-year fully amortizing note. Mr. Kramer will be asked for a written response to the term of the offered percentage rate.
2. Discuss treatment plant capacity. The Commission consensus was to pursue purchasing the additional capacity from the Town in conjunction with the refinancing.
3. Consideration and possible action against Tom Schmitz for failure to connect to the sewer collection system. Mark Mand Excavating has met with Tom Schmitz to plan the exterior work. Mr. Schmitz wishes to have the lateral installed under the foundation wall. Tom indicated he will contact Silica Plumbing to do the needed interior alterations.

New Business

1. Consideration and possible action regarding the guardrail located at the Cty. QQ lift station. President Gius has met with the neighboring property owners, a representative of the Town Board and the County Highway Commissioner. Approximately 33 ft. of the guardrail can be removed; however, remainder of the guardrail must remain for safety reasons. The Schneiders will be notified in writing of the planned alteration to the guardrail. In the event the Schneiders object to the alteration, the existing guardrail will remain as is.
2. Consideration and possible approval of a contract assignment with Foth & Van Dyke. Bill Gius motioned to accept the Acknowledgement of Assignment and Assumption of Contracts with Foth Infrastructure & Environment, LLC, with a term to expire June 25, 2007, seconded by Mike Sabel. Motion carried (3-0).
3. Discuss an amendment to the Sewer Use Ordinance regarding exempting connection of residences beyond a specific distance from the right-of-way. The Commission discussed exempting connection for homes built further than 250 ft. from the nearest available connection point. No formal action was taken.
4. Discuss compiling a newsletter/insert. No further progress.
5. Report regarding the Town's Comprehensive Planning project. The Committee met in December to review and revise a citizens' survey that will be mailed to all property owners. The Town will host a visioning session on Thursday, Jan. 18th, at 6:00 p.m.

January 18th, 2007

St. Peter Sanitary District
Monthly Meeting

2.

6. Approval of bills. Bill Gius moved to approve the bills (order nos. 1-11) and to
- authorize the transfer of \$103,600.00 from the Operations/User Charge Account to the regular checking account,
 - authorize the transfer of \$1,052.87 from the Operations/User Charge Account to the Debt Service Account, and
 - authorize the transfer of \$56.85 from the Operations/User Charge Account to the Reserve for Replacement Account.
- The motion was seconded by John Rickert. Motion carried (3-0).

Public Comment: None.

Adjournment. Bill Gius motioned to adjourn at 7:24 p.m., seconded by John Rickert. Motion carried (3-0).

Attest: Brenda A. Schneider
Brenda A. Schneider
District Recording Secretary

The Taycheedah Sanitary District No. 3-St. Peter Area Commission met on Wednesday, February 28th, 2007, at 6:30 p.m., at the Taycheedah Town Hall, for the purpose of conducting the February monthly meeting. Members present were President Bill Gius, Commissioners John Rickert and Mike Sabel, Recording Secretary Brenda Schneider and Bud Sabel, Maintenance personnel.

Call to order. President Gius called the meeting to order at 6:34 p.m.

Pledge of Allegiance. The Commission dispensed with reciting the Pledge of Allegiance.

Approval of minutes. The Commission dispensed with the approval of the 1/17/07 minutes.

Sewer System Maintenance Report.

Bud has discovered that the lift station pumps are explosion proof. However, if they are opened for repair; they are no longer explosion proof. The original pumps cost twice that of non-explosion proof pumps. The need for explosion proof pumps will be researched.

WW Electric is willing to begin the two-year warrantee when replacement pumps are put into service; not when purchased. The District will need to notify them when service is initiated.

The Church Road lift station pumping times are now down in comparison to last January. Pump run time will continue to be monitored; particularly through the spring.

The pump in the Fife grinder pump station was in service for five months before experiencing operational problems. Bill Gius moved to approve the repair of the pump in the Fife lift station, seconded by Mike Sabel. Motion carried (2-0-1 absent).

The Town Board approved \$10.00 per hour compensation to Commissioners when needed to assist Bud.

Closed Session

Bill Gius motioned to enter into closed session pursuant to Wis. Stats. 19.85(1)(g), for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved at 6:52 p.m., seconded by Mike Sabel. Roll call vote: Sabel, yes; Gius, yes; Rickert absent. Motion carried

John Rickert arrived during the closed session portion of the meeting.

Attorney Gary Sharpe briefed the Commission on the upcoming mediation with Kruzcek Construction, Inc.

Bill Gius motioned to reconvene into open session at 8:18 p.m., seconded by Mike Sabel. Roll call vote: Sabel, yes; Rickert, yes; Gius, yes. Motion carried.

Unfinished Business

1. Review potential refinancing. Kathy Diederich, Schenck Business Solutions, has initiated the refinancing. Further action by the Commission will take place at a future meeting.
2. Consideration and possible action against Tom Schmitz for failure to connect to the sanitary sewer collection system. Bill Gius moved to authorize Attorney Gary Sharpe to send a letter to Mr. Schmitz, referring to the understanding that he has contracted with Mark Mand Excavating for the connection to the home; however, reminding him that he needs to retain a contractor for the interior work and complete work by March 31st, seconded by Mike Sabel. Motion carried (3-0). Bill Gius motioned to authorize Attorney Sharpe to send a letter to David Vesper acknowledging the completion of his lateral connection and informing him that the District must receive notice of final completion of the interior work by March 31st with the District offering to pay for the interior work and to charge the cost back to the owner on his tax bill, seconded by Mike Sabel. Motion carried (3-0).
3. Consideration and possible action regarding the guardrail located at the Cty. QQ lift station. The District submitted a letter to Mr. & Mrs. Roman Schneider informing them that the County will reduce the length of the guardrail by 33 feet. However, the letter also stated that if they preferred the guardrail remain as is; to submit that preference in writing by January 31st. The Schneiders did not submit a written preference by the deadline. Therefore, the County will reduce the length.

4. Discuss the Operation & Maintenance Agreement between Taycheedah San. Dist. No. 3 and Taycheedah San. Dist. No. 1. Dan Deuster, President of TSD#1, has contacted Bill Gius. Dan acknowledged receipt of TSD#3's guidelines pertaining to expenses they are willing to be cost-shared. Dan also expressed a desire to see a payment. However, determining an equitable payment would be difficult and time-consuming due to lack of detail and methodology applied. Dan does not care to instruct their Deputy to do the work; nor does Bill expect their Recording Secretary to do the work either. Dan & Bill discussed contracting with a professional for an audit of the bills. Bill is soliciting a quote for such service.

New Business

1. Discuss the offer to jointly purchase combined space safety equipment with the Calumet Fire Dept.. The Fire Dept. has offered the opportunity to cost-share in the purchase of safety equipment and a gas meter. The Commission is unaware of any need for entry unless there is a rescue situation. The Commission also felt their possible needs would be met with the purchase of a tripod and harness. A gas meter may be available for rent from the City of Fond du Lac. Bill Gius moved to respond with an indication of no interest in the offer, seconded by John Rickert. Motion carried (3-0).
2. Discuss an amendment to the Sewer Use Ordinance regarding exempting connection of residences beyond a specific distance from the right-of-way. Attorney Sharpe advises referencing an engineering report on a case-by-case basis based upon the feasibility of service.
3. Consideration and possible acceptance of a Letter of Understanding for auditing services with Schenck Business Solutions, Inc. Bill Gius moved to accept the Letter of Understanding, seconded by Mike Sabel. Motion carried (3-0).
4. Discuss compiling a newsletter/insert. An insert will be prepared for insertion in the first quarter bill.
5. Report regarding the Town's Comprehensive Planning project. A citizen's survey has been mailed to all Town of Taycheedah property owners. More than 700 have been returned. The Committee will meet March 8th to begin tallying the survey responses. The Committee will also meet March 15th for their monthly meeting.
6. Approval of bills. Bill Gius moved to approve the bills (order nos. 12-18) totaling \$8,910.58 and to
 - authorize the transfer of \$10,000.00 from the Operations/User Charge Account to the regular checking account,
 - authorize the transfer of \$24,363.66 from the Operations/User Charge Account to the Debt Service Account, and
 - authorize the transfer of \$1,315.54 from the Operations/User Charge Account to the Reserve for Replacement Account.

The motion was seconded by John Rickert. Motion carried (3-0).

Public Comment: None.

Adjournment. Bill Gius motioned to adjourn at 9:36 p.m., seconded by Mike Sabel. Motion carried (3-0).

Attest: Brenda A. Schneider
Brenda A. Schneider
District Recording Secretary

March 21st, 2007

St. Peter Sanitary District
Monthly Meeting

1.

The Taycheedah Sanitary District No. 3-St. Peter Area Commission met on Wednesday, March 21st, 2007, at 6:30 p.m., at the Taycheedah Town Hall, for the purpose of conducting the March monthly meeting. Members present were President Bill Gius, Commissioners John Rickert and Mike Sabel, Recording Secretary Brenda Schneider and Bud Sabel, Maintenance personnel. Also present were Mike Immel, Rural Mutual Insurance; Kathy Diederich, Schenck Business Solutions; and the District's legal counsel Attorney Gary Sharpe.

Call to order. President Gius called the meeting to order at 6:40 p.m.

Pledge of Allegiance. The Pledge of Allegiance was recited.

Approval of minutes. John Rickert motioned to approve the minutes of the 1/17/07 and 2/28/07 meetings, seconded by Mike Sabel. Motion carried (3-0).

Presentations

- Mike Immel, Rural Mutual Insurance, reviewed the District's insurance coverage. The policy currently covers six lift stations, two meter stations and eight grinder pump stations for a total value of \$205,640.00. The policy also contains additional vehicle coverage for deductible reimbursement, and coverage for a computer and papers off-premises. Home owners are encouraged to purchase an endorsement for sewer back-up.
- Kathy Diederich, Schenck Business Solutions, reviewed the debt refinancing plan. Bill Gius moved to authorize Kathy Diederich to proceed with the proper paperwork for the \$4,700,000 borrowing to refinance the District's debt, seconded by John Rickert. Motion carried (3-0).

Sewer System Maintenance Report.

Bud reported that the usage has been consistent at most of the stations. However, Shady Lane recently showed a spike. Bud will continue monitor the flow at all of the lift stations.

Bud informed the Commission that the relay switch is almost complete. LW Allen will be asked to contribute toward the cost.

Closed Session

John Rickert motioned to enter into closed session pursuant to Wis. Stats. 19.85(1)(g), for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved at 6:57 p.m., seconded by Mike Sabel. Roll call vote: Sabel, aye; Gius, aye; Rickert aye. Motion carried

Attorney Gary Sharpe briefed the Commission on the results of the mediation with Kruzcek Construction, Inc.

John Rickert motioned to reconvene into open session at 7:25 p.m., seconded by Mike Sabel. Roll call vote: Sabel, aye; Rickert, aye; Gius, aye. Motion carried.

Bill Gius motioned to approve and empower Attorney Sharpe to continue in the best interest of the district in continuing to contest the Kruzcek lawsuit, seconded by John Rickert. Motion carried (3-0).

Unfinished Business

1. Consideration and possible action against Tom Schmitz for failure to connect to the sanitary sewer collection system. Attorney Gary Sharpe will correspond with Mr. Schmitz regarding his obligation to connect to the sewer system.
2. Review bill insert regarding the rate increase. The Commission reviewed an insert composed by President Gius. The insert will be enclosed with the first quarter user charge invoice.

New Business

1. Review of a financial auditor for TSD#1 invoicing and a quote from the auditor. TSD#1 has invoiced the District a portion of their operation and maintenance expenses. The District believes the invoices are inaccurate. Kathy Diederich, Schenck Business Solutions, will write a letter of explanation regarding a recommended methodology an analysis and provide a quote for such service.

March 21st, 2007

St. Peter Sanitary District
Monthly Meeting

2.

2. Review of information regarding TSD#1 service issues. TSD#1 recently discovered that the check-valves and gates in the Winnebago Drive lift station are not functioning. It is unknown when the valves and gates failed. The valves and gates are a maintenance item that needs replacement approximately every 20 years. The Commission has been asked to attend TSD#1's meeting on April 23rd; at which time a contractor will explain the necessary repairs.
3. Report regarding the Town's Comprehensive Planning project. A citizen's survey has been mailed to all Town of Taycheedah property owners. More than 700 have been returned. The Committee is in the process of tabulating the surveys. The Committee is also in the process of reviewing the first couple of chapters of the Plan. The Committee's next meeting will be on April 18th.
4. Approval of bills. Bill Gius moved to approve the bills (order nos. 19-22) totaling \$707.82 and to
 - authorize the transfer of \$11,241.99 from the Operations/User Charge Account to the Debt Service Account, and
 - authorize the transfer of \$607.02 from the Operations/User Charge Account to the Reserve for Replacement Account.The motion was seconded by John Rickert. Motion carried (3-0).

Public Comment: Commissioner John Rickert presented information pertaining to the cost of the proper gas meter. The cost would be approximately \$3,200.00. Maintenance of the meter is also costly.

Adjournment. Bill Gius motioned to adjourn at 8:42 p.m., seconded by John Rickert. Motion carried (3-0).

Attest: Brenda A. Schneider
Brenda A. Schneider
District Recording Secretary

March 29th, 2007

St. Peter Sanitary District
Special Meeting

1.

The Taycheedah Sanitary District No. 3-St. Peter Area Sanitary District Commission met on Thursday, March 29th, 2007, 3:30 p.m., at the offices of Schenck Business Solutions, 373 N. Pioneer Road, Fond du Lac. Members present were President Bill Gius, Commissioners Mike Sabel and John Rickert. Also present were Kathy Diederich, CPA, and Brenda Schneider, District Recording Secretary.

1. Call to order. President Gius called the special meeting to order at 3:30 p.m.
2. Consideration and possible approval of a Resolution Authorizing the Issuance and Sale of \$4,700,000.00 General Obligation Refunding Bonds. Bill Gius moved to approve the Resolution as presented by Quarles & Brady and processed by Kathy Diederich, Schenck Business Solutions, seconded by John Rickert. Motion carried unanimously.
The Commission executed all necessary documents.
3. Adjournment of the special meeting. Bill Gius motioned to adjourn the special meeting at 3:44 p.m., seconded by John Rickert. Motion carried unanimously.

Attest: Brenda A. Schneider
Brenda A. Schneider
District Recording Secretary

April 2nd, 2007

St. Peter Sanitary District
Special Meeting

1.

The Taycheedah Sanitary District No. 3-St. Peter Area Sanitary District Commission met on Monday, April 2nd, 2007, 9:00 a.m., at the offices of National Exchange Bank & Trust, 130 S. Main Street, Fond du Lac. Members present were President Bill Gius and Commissioner Mike Sabel. Also present were Kathy Diederich, CPA, Brenda Schneider, District Recording Secretary, and Dave Kramer, National Exchange Bank & Trust. Commissioner John Rickert was absent.

1. Call to order. President Gius called the special meeting to order at 9:00 a.m.
2. Consideration and possible action to close on the \$4,700,000.00 debt refinancing. Bill Gius moved to execute the \$4,700,000.00 refinancing, seconded by Mike Sabel. Motion carried (2-0-1 absent).
3. Adjournment of the special meeting. Bill Gius motioned to adjourn the special meeting at 9:15 a.m., seconded by Mike Sabel. Motion carried (2-0-1 absent).

Attest: Brenda A. Schneider
Brenda A. Schneider
District Recording Secretary

The Taycheedah Sanitary District No. 3-St. Peter Area Commission met on Wednesday, April 18th, 2007, at 6:30 p.m., at the Taycheedah Town Hall, for the purpose of conducting the April monthly meeting. Members present were President Bill Gius, Commissioners John Rickert and Mike Sabel and Recording Secretary Brenda Schneider.

Call to order. President Gius called the meeting to order at 6:34 p.m.

Pledge of Allegiance. The Pledge of Allegiance was recited.

Approval of minutes. John Rickert motioned to approve the minutes of the 3/21/07, 3/29/07 and the 4/2/07 meetings, seconded by Mike Sabel. Motion carried (3-0).

Sewer System Maintenance Report.

No report was given.

Unfinished Business

1. Consideration and possible action against Tom Schmitz for failure to connect to the sanitary sewer collection system. Attorney Gary Sharpe will be reminded to send correspondence to Mr. Schmitz regarding his obligation to connect to the sewer system.
2. Status of the David Vesper connection. The Inspector has yet to be informed that the interior work has been completed. The existing septic tank is not yet collapsed. President Gius will contact Mr. Vesper.

New Business

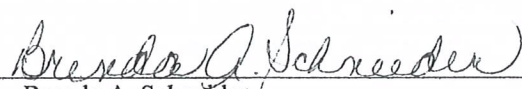
1. Consideration and possible approval of a request to tap the lateral serving the home located at N8295 Abler Road. Bill Gius moved to decline the request, seconded by John Rickert. Motion carried (3-0).
2. Consideration and possible approval of a policy regarding the tapping of sewer mains. Mike Sabel motioned to adopt the Request for a New Lateral Stub form, the Contract Between Contractor and the District for the Installation of a New Lateral Stub form, the Agreement Between Landowner and the District for the Installation for a New Lateral Stub form, and the Sanitary Sewer New Lateral Stub Permit form as edited, seconded by John Rickert. Motion carried (3-0).
3. Consideration and possible approval of a request to swap the 18 ft. wide construction easement from the north side to the south side along the sewer extending from Rosenthal Court to Taynette Circle. Bill Gius moved to grant approval to swap the construction easement from the north side to the south side with full knowledge of the advise from the District's engineer that it will work in the overall plan for the District, seconded by John Rickert. Motion carried (3-0).
4. Discuss TSD#1's generator issue. Mike Sabel motioned to deny any financial obligation to TSD#1 for generators, seconded by John Rickert. Motion carried (3-0).
5. Approval of bills. John Rickert moved to approve the bills (order nos. 24-34) totaling \$9,838.40 and to
 - Authorize the transfer of \$104.73 from the Operations/User Charge Account to the regular checking account,
 - Authorize the transfer of \$807.38 from the Operations/Inspections Account to the regular checking account,
 - Authorize the transfer of \$2,771.83 from the Operations/User Charge Account to the Debt Service Account,
 - Authorize the transfer of \$149.67 from the Operations/User Charge Account to the Reserve for Replacement Account, and
 - Authorize payment to Johnsburg Sanitary District from the Debt Service Account for a \$1,741.50 deposit error.

The motion was seconded by Mike Sabel. Motion carried (3-0).

Report regarding the Town's Comprehensive Planning project. The Committee is in the process of tabulating citizen surveys. The Committee will review and approve the first couple of chapters of the Plan at their meeting on April 19th. The housing chapter will also be presented.

Public Comment: None given.

Adjournment. Bill Gius motioned to adjourn at 7:16 p.m., seconded by Mike Sabel. Motion carried (3-0).

Attest: 
Brenda A. Schneider
District Recording Secretary

May 2nd, 2007

Calumet Sanitary District
Johnsburg Sanitary District
Taycheedah Town Board
Taycheedah Sanitary District No. 1
Taycheedah Sanitary District No. 3

1.

The Commission of the Calumet Sanitary District, Johnsburg Sanitary District, Taycheedah Sanitary District No. 1 and Taycheedah Sanitary District No. 3 and the Taycheedah Town Board met on Wednesday, May 2nd, 2007, at 5:00 p.m., at the Taycheedah Town Hall.

Members present were:

Calumet Sanitary District (CSD): President Dick Wehner, Alice Lemke and Dave Burg

Johnsburg Sanitary District (JSD): President Franz Schmitz, Dennis Lefebber and Ken Schneider.

Taycheedah Town Board: Supervisor Mike Wirtz. Absent were: Chairman Jerry Guelig, Supervisors Tim Simon, Jim Bertram and John Abler.

Taycheedah Sanitary District No. 1 (TSD#1): President Dan Deuster, Karen Schwengels and Dennis Thome.

Taycheedah Sanitary District No. 3 (TSD#3): President Bill Gius, John Rickert and Mike Sabel.

Also present: Brenda Schneider, Town Clerk and Recording Secretary for Johnsburg and St. Peter Area Sanitary District; Gene Karls, Deputy Clerk, Taycheedah Sanitary District No. 1; and Kathy Diederich, Treasurer, Town of Taycheedah.

Taycheedah Sanitary District No. 1 initiated the meeting and hosted lunch and refreshments for the attendees.

The parties reviewed and approved the draft Meeting Protocols. The Protocols are as follows:

- Start on time unless mutually agreed upon to extend timeframe.
- Assume positive intent.
- Treat others respectfully.
- Listen actively.
- Focus on the individual speaking.
- Focus on problem solving as a means of resolution.
- Focus on the future.
- Designate a note-taker. Notes will be distributed to all parties.
- Set agenda for the next meeting as well as identify any action plans before concluding the session.
- Attempt to schedule 2-3 meeting dates in advance whenever possible.
- Meeting should last 2-3 hours, and will be hosted by the three different Districts.

Each District was given 10 minutes to speak to the issues. In alphabetical order, the summarized comments were as follows:

Calumet Sanitary District

- Commended TSD#1 for initiating the meeting.
- Need to resolve "us and them" attitudes.
- Does not have specific issues with JSD or TSD#3; only with TSD#1.
- We all flow through the same system.
- The true-up and back-billing with TSD#1 has been dealt with recently by a third-party. CSD is satisfied with the results.
- Need to concentrate on the positives.
- Hope to resolve problems.

Johnsburg Sanitary District

- Negotiated 2-3 years ago with no written resolution.
- CSD and TSD#3 have contracts containing disputed items.
- JSD has no contract.
- Need to define "shared sewers".

- Some things are vaguely addressed by the OSG/City Agreement that need to be clearly stated.
- Other parties have no input.
- All of our tax money paid for the original system.
- The parties need to agree on all east side issues and resolutions; including Fond du Lac Sanitary District No. 2.
- OSG should be able to provide more assistance to the parties. Other professionals could be asked to assist.
- Wants to see resolution.

Town of Taycheedah

- Board Members have been asked about combining TSD#1, TSD#3 and JSD into one district.
- The Board is open to comments.

Taycheedah Sanitary District No. 1

- It is a shared sewer with a lot of commonality.
- East shore agreements would need to be included FDL#2.
- All parties need to have a common set of rules that would be fair to everyone and some issues may always be in dispute.
- There may need to be a third-party to develop guidelines for the parties, such as the O&M Agreement.
- Wastewater flows have been an issue due to the accuracy of telemetry and meter issues, such as reading, calibrating and maintaining.
- Would like to see clearer rules regarding flow data and billing.
- Hope to see issues resolved.
- The east side will need to develop clearer guidelines.
- Would like to see all bodies function as one.
- Parties would not be ready for a merge until problems are solved and then possibly become a metro district.
- Has no doubt that problems can be resolved.

Taycheedah Sanitary District No. 3

- The sharing of operation and maintenance expenses is an issue.
- The "us vs. them" attitude needs to change.
- Attempted to resolve the issues three years ago to no avail.
- No other districts in the OSG have issues with other parties.
- TSD#1 seems to want to refer as much cost as possible upstream.
- The Taycheedah districts should be combined. The entire OSG could become a metro district.
- Combining district would be challenging due to the new systems with virtually no leaks and an older system. The new systems have debt.
- The City of Fond du Lac performs meter reading and meter calibration. The City dials-up all meters daily to determine if they are functioning properly.
- Consultant recommended to never use pump-run time. Obstructions and worn impellers cause pumps to run unnecessarily.
- Parties need to share resources.

Brenda Schneider-chose not to make any statements**Gene Karls**

- Heard good comments and ill-founded comments.
- Hopes for clarification.

Kathy Diederich

- Looking forward to resolving the issues and moving forward.

The parties agreed to designate Brenda Schneider as the note taker. The parties also agreed to rotate hosting future meetings.

After discussion regarding the need to designate a chairperson, the parties mutually consented to accept Kathy Diederich's offer to act as a facilitator; recognizing the benefit of her involvement with several of the districts, her town officer position and her financial background. Kathy will guide discussions and negotiations, assist in determining goals, establishing deadlines, developing a list of unified issues, establishing agendas and assigning duties.

Brenda Schneider informed the parties that the City/OSG Agreement names all districts as parties and therefore applies to matters between the OSG members. The Agreement defines 'shared sewers' and vaguely outlines repair issues, sharing improvement costs and operation/maintenance issues. The Agreement also *supersedes all other past and current agreements that are not consistent with the Agreement*. Brenda recommended working with the OSG professional staff and the City of Fond du Lac to revise the Agreement by adding clarity as it applies to the issues in dispute.

The City/OSG Agreement delineates dispute resolution. The parties may not resolve all issues. The Agreement establishes Technical Standards Committee (TSC) review and comment after good-faith negotiations fail to bring resolution. The parties acknowledged that they may need to request TSC's review.

Issues The parties compiled the following tentative list of issues:

- All parties need to be jointly involved with repair issues.
- Need to develop a comprehensive agreement applicable to all districts.
- Problems with lateral connections to the shared sewer should not be cost-shared with the other parties.
- Ask OSG/TSC to assist with resolving issues that the parties do not resolve on their own.
- Address issues based upon existing City/OSG Agreement.
- Operation & Maintenance Agreements:
 - Clarify TSD#3's and CSD's current agreements, and
 - Enter into an agreement with JSD.
 - Address future maintenance issues.
 - Develop Policy & Procedures Manual.
 - Billing issues:
 - Pump-run time vs. metering.
 - Variable vs. fixed expenses.
 - Documentation.
- TSD#1's request to cost-share in their generator project.
- Gladstone Beach current sewer main repair needs.
- Winnebago Drive lift station current valve repair needs.
- Approval and return of revised capacity purchase agreements correcting an underpayment of funds to TSD#1 and CSD. (Agreements between JSD and TSD#1 and between TSD#3 and TSD#1.)
 - Transfer of funds by TSD#1 to CSD. (Funds supplied by TSD#3 and JSD and are part of the revised agreements.)
 - Reimbursement of funds by TSD#1 to JSD for a portion of the sewer constructed by JSD within TSD#1's boundary which is reflected in corrected agreements. Acceptance of the correcting agreement will resolve this issue.
 - Reimbursement of funds by TSD#1 to TSD#3 for a portion of the sewer constructed by TSD#3 within TSD#1's boundary which is reflected in correct agreements. Acceptance of the correcting agreement will resolve this issue.
- Potential merging of districts.
- Voting.

The parties discussed voting procedures. Karen Schwengels moved that each commissioner of each sanitary district will have a vote, seconded by John Rickert. After extensive discussion, Karen Schwengels withdrew her motion and John Rickert his second. The parties will operate by consensus coming from each district.

May 2nd, 2007

Joint Business Meeting

4.

The parties established tentative future meetings for Wednesday, May 23rd and June 6th, at 5:00 p.m. Calumet Sanitary District will host the next meeting.

The meeting adjourned at 7:48 p.m.

Attest: Brenda A. Schneider
Brenda A. Schneider
Taycheedah Town Clerk

May 11th, 2007

Taycheedah Sanitary District No. 3
Pre-Construction Conference-Lakeview Road Subdivision

1.

A pre-construction conference was conducted Friday, May 11th, 2007, at 9:00 a.m., at the Taycheedah Town Hall, to discuss the Lakeview Road Subdivision. Sanitary District members present were President Bill Gius, Commissioner Mike Sabel and Recording Secretary Brenda Schneider. Also present were: Foth & Van Dyke-Dennis Steigenberger and Larry Johnson; REC Engineering-Ron Cunzenheim; Town & Country-Rick Schneider and Dan Griswald; and Denny Rahn Excavating-Denny Rahn.

REC Engineering, Inc., will conduct a pre-construction meeting regarding Lakeview Road Subdivision. The meeting is intended to discuss the project with the contractors, sub-contractors and utility firms. A quorum of the sanitary district commission may be in attendance.

- Excavating will begin within 10 working days.
- Construction will begin one week later-approximately 6/11
- Construction will take about 20 working days to complete.
- The excavator will disc the weeds so that staking can be done.
- Foth & Van Dyke will compile lateral cards and REC Engineering will develop the records drawings. Record drawings shall be submitted in both electronic and hard-copy format.
- A Certificate of Insurance, naming the District and Foth & Van Dyke as additional insureds, must be submitted to the District.
- A Letter of Credit in an amount equal to 125% of the cost of construction must be submitted to the District prior to beginning construction.
- The DNR approval letter has been received.
- Fond du Lac County has approved the subdivision plat.
- The Notice of Intent has been filed.
- The project will have a one year warranty from the date of acceptance by the District.
- Mandrel testing and televising must be done no sooner than 30 days after completion. Televising shall not occur until the gravel roadbase is in place.
- The development shall be seeded with rye grass.
- Laterals will be staked-including an offset.
- Sewer will be constructed off to the side of the streets.
- The length of the laterals shall be measured from the center of the main to the end of the lateral.
- All easements shall be secured and recorded prior to the start of construction.
- Two locations will require insulation due to shallow sewers.
- Pave around all manholes located in the street. Ramp castings if near the asphalt surface. REC will shoot the rim elevations.
- Backfill may be native material with the exception of granular backfill must be used in the roadway areas and the lateral trenches.
- The asphalt binder layer will be laid this year. The roadbase must be proof-rolled.

The conference adjourned at 10:00 a.m.

Attest: Brenda A. Schneider
Brenda A. Schneider
District Recording Secretary

**Preconstruction Conference
by Cheedah Sanitary District No. 1
Lakeview Road Subdivision
Sanitary Sewer Construction**

Attendance List

Name	Representing	Telephone No.
DENNIS STEIGENBERGER	FOTH	920-496-6790
LARRY JOHNSON	FOTH	920-496-6792
KONCUNZENTHEIM	RECEIVER	920-921-5446
Daniel Griswold	Town & Country Cell	920-948-2446
Rick Schneider	Town & Country	920-387-2394
Denny Rahn	Denny Rahn Exc.	920-477-4484
Brenda Schneider	TSD #3	920-921-5224
Mike Sabel	TSD #3, Town	375-0958
Bill Gius	TSD #3, Town	375-6036

Preconstruction Conference Discussion Notes
Taycheedah Sanitary District No. 3
Lakeview Road Subdivision
Sanitary Sewer Construction
Date: May 11, 2007
Location: Taycheedah Town Hall
W4295 Kiekhaefer Parkway, Fond du Lac, WI 54935

A. Project Overview

1. Developer designed and constructed Project within the Taycheedah Sanitary District No. 3.
 - Developer Engineer: REC Engineering, LLC
Ron Cunzenheim, P.E.
(920) 921-5446 - Office
 - Developer Contractor: Town & Country Underground Utility Const., Inc.
Rep: _____
(920) 387-2394 - Office
(920) _____ - Cell
2. Taycheedah Sanitary District No. 3 will provide on-site observation for the sanitary sewer installation and will ultimately accept and maintain the mainline sewer at the time all Sanitary District requirements have been satisfied by the Developer.
 - Sanitary District Representative: Bill Gius, President
Brenda Schneider, Recording Secretary
(920) 921-5224 - Office
 - Sanitary District Engineer: Foth Infrastructure & Environment, LLC
Dennis Steigenberger, P.E., Project Manager
(920) 496-6790 - Office
Larry Johnson, On-Site Representative
(920) 660-6926 - Cell

B. Purpose of Preconstruction Conference

1. Establish a working understanding among the parties as to the Work.
2. Discuss the following preliminary schedules prepared by the Contractor.
 - a. Progress schedule.
 - b. Shop Drawing and Sample schedule.

3. Maintaining required records.
4. Other Project requirements.
 - a. Certificate of Insurance

C. Items of Discussion

1. Review Foth letter of August 2, 2006
 - a. WDNR approval letter
 - b. WDNR NOI permit
 - c. Escrow account
 - d. Shop drawings
 - e. Prior to acceptance by District:
 - One (1) year warranty on Project
 - Certified copies of all tests and televising reports
 - Record drawings including electronic media file
 - Lien waivers
 - Recorded easements
2. Project details
 - a. Materials to be used
 - Mainline pipe – SDR 35 PVC
 - Laterals – Schedule 40 PVC/factory wyes
 - Manholes – precast A-Lok or Z-Lok, or equal
 - Internal chimney seals
 - b. Construction staking
 - By Developer's engineering firm
 - Cut sheet to be furnished
 - c. On-site observations
 - By Sanitary District's engineering firm
 - d. Final measurements
 - By Developer's engineering firm
 - Sanitary District engineering firm will provide lateral cards
 - e. Other discussion items:



Foth & Van Dyke

August 2, 2006

Ron Cunzenheim
REC Engineering, LLC
W4340 Whitetail Court
Fond du Lac, WI 54935

Dear Mr. Cunzenheim:

RE: Sanitary Sewer Extension - Lakeview Road Subdivision -
Taycheedah Sanitary District No. 3

This letter is being sent on behalf of the Taycheedah Sanitary District #3, regarding the Lakeview Road Subdivision. Prior to the start of sanitary sewer construction on this project, the following items will need to be addressed/submitted to the District:

1. The District will require a copy of the WDNR approval for the sanitary sewer extension.
2. Please supply a copy of the WDNR NOI permit for the construction.
3. An escrow account or other security mechanism with the District in the amount of \$23,600 must be established by the Developer for construction administration of the project. The escrow is intended to cover the District costs for onsite observation, legal, and administrative expenses that will be incurred by the District as a result of your project. The estimated amount is approximately 125% of the costs anticipated to be incurred by the District as part of this project. Per section 5.3 (g), the District requires an escrow account in the amount of 125% of the estimated amount of the total costs of the extension. These costs along with the 125% factor can be broken down with \$19,300 for on-site observation based on 20 working days by the contractor and \$4,300 for administration. The actual cost incurred by the District may vary depending on the amount of time it takes your contractor to complete the project. In addition to the escrow account for the construction administration, the amount of expenses to date incurred by the District for review of the plans and specifications is approximately \$1,500.
4. Shop drawings from the contractor are required prior to the start of construction.

Ron Cunzenheim
REC Engineering, LLC
August 2, 2006
Page 2

Prior to acceptance of the sewer by the District, the following items will be required:

1. One (1) year warranty on the project.
2. Certified copies of all tests and televising reports.
3. Receipt of record drawings including electronic media file.
4. Receipt of lien waivers.
5. Easements must be recorded and a recorded copy submitted to the District.

At the time of the sanitary sewer connection at each lot, the property owner will be responsible for a standby assessment per Section 5.3 (a) of the District Ordinance. Attached for your information are Sections 5.2 and 5.3 from the District Ordinance pertaining to sanitary sewer extensions.

The construction of the sanitary sewer will need to adhere to all appropriate ordinances, codes, and permit requirements. It is our understanding that this project may be starting in August. Please keep us informed of the construction schedule for this project. If you have any questions, call me at (920) 496-6839.

Sincerely,

Foth & Van Dyke and Associates, Inc.



Eric P. Rakers, P.E.
Senior Technical Consultant

Attachment

cc: Brenda Schneider, Taycheedah Sanitary District No. 3
Dennis Steigenberger, Foth & Van Dyke

ordinance was \$11,000 per Residential Unit Equivalent (RUE), which was the amount of the special assessment levied against each assessable lot at the time of the initial construction. This amount included \$2,200 for building a lateral stub/riser to the property line or the easement line. For assessments unpaid as of November, 2005, the assessment, minus the lateral stub/riser cost (\$11,000 - \$2,200 = \$8,800) will be increased each year through the Year 2012 in accordance with the schedule attached to the amended special assessments which for the Year 2006 and thereafter, is an increase of 4.5%. After the Year 2012, no additional increase will be imposed. The unpaid assessment shall be paid in a lump sum at the time of the issuance of a connection permit. Finally, assessments deferred or standby assessments for properties connecting to the Ledge Road sewer main will be similarly increased by 4.5% per year through the Year 2012. (Schedules are attached to the amended report of engineer for the amended special assessment.) It shall be a condition of connection to the system that the property owner consent to the imposition of the assessment described in this section, without the need to hold a public hearing prior to the levy of the assessment. In addition to the assessment, all costs of connection of the building sewer to the public sewer main line shall be borne solely by the property owner. The property owner shall further pay all permit fees and inspection fees.

Amended November, 2005

5.2 Future Sewer Extensions. This Section 5.2 applies to all future connections that require extension of the public sanitary sewer main. In addition to all other applicable statutory, code or ordinance requirements, any property owner or developer requesting an extension of the public sanitary sewer main shall comply with the following requirements.

(a) The party requesting the sewer extension shall submit an approved final plat or certified survey map for the lands to be served by a sanitary sewer, together with a certification from the appropriate town and county zoning officials that the land is zoned for the proposed use, to the District prior to the design and construction of the sewer extension.

(b) No sewer extension shall be permitted without the written consent of the Commission.

Amended November, 2005

(c) Except as provided in Subsections (e) and (g) below, the Developer shall construct the sewer main and laterals in accordance with District standards as directed by the Commission. The Developer shall pay the entire cost of the project, including the cost of any engineering review or inspection fees, legal fees incurred by the District and unpaid special assessments.

Amended November, 2005

(d) The Developer shall extend the sewer extension all the way to the adjoining property or provide sewer and/or road right-of-way as directed by the Commission.

Amended November, 2005

(e) In the event a proposed development requires a lift station and/or the extension of a sewer main traversing intervening properties, the Developer or Developers shall pay the entire estimated cost of that portion of the project to the District prior to the commencement of the project. The District shall then adopt a preliminary resolution to levy a special assessment against the other benefiting property and advertise for bids. Upon receiving the bids, the Developer or Developers shall meet with the Commission and mutually agree as to whether or not to proceed with the project. If it is agreed to proceed with the project, the District shall award the contracts and complete the special assessment. If and when special assessments are collected, the District shall reimburse the Developers proportionately with their payments. The Developer shall pay the District within ten (10) days of billing for any and all costs incurred by the District relating to the project or any cost overruns.

Amended November, 2005

(f) The District's contracted sanitary sewer design engineering consultant or licensed sanitary sewer design engineering consultant contracted by the property's owner/developer will design the sewer extension. As applicable, bids for design, construction, construction management and inspection shall be let by the District in compliance with state law and a contractor selected accordingly. Projects let by the District shall engage the District's sanitary sewer design engineering consultant for performance of construction staking and ongoing project inspection. Projects with design and construction contracts let by the property owner/developer will be inspected and approved by the District's sanitary sewer design engineering consultant, consultant's staff and/or sanitary District's staff. The costs of or related to inspection and approval of projects let by the owner/developer are the sole responsibility of the owner/developer.

(g) All costs related to the design, construction and acceptance by the District of the sewer extension, including but not limited to, construction costs, engineering, accounting, project management, permits, accounting, legal, and inspection fees, shall be borne by the party requesting the extension and/or property owner/developer. For extension projects let by the District, the party requesting the extension shall establish a funded escrow account, or other security mechanism approved by the District, in an amount equal to 125% of the estimated amount of the total costs of the extension. The escrow account or other security established shall permit the District to withdraw funds to pay for the costs of the extension, at such times as the District deems necessary and appropriate. The escrow account shall remain in effect until the development roads are completed including final bituminous surfaces. For extension projects let by the property owner/developer, all costs related to the design, construction and acceptance by the

District of the sewer extension, including but not limited to, construction costs, engineering, engineering review, sewer availability fees, project management, permits, accounting, legal, and inspection fees, shall be borne by the party requesting the extension and/or property owner/developer. For extension projects let by the property owner/developer, the party requesting the extension must show financial responsibility illustrating their ability to complete the construction of the requested sewer extension or shall establish a funded escrow account, or other security mechanism approved by the District in an amount equal to 125% of the estimated amount of the total costs of the extension. The District's access to the escrow is as noted above. Costs related to recovery of property of abandoned or incomplete projects will be the sole responsibility of the party requesting the extension or property owner/developer. Any damage to the existing sewer system during project finalization, road construction, or other phases of the extension caused by the construction contractor shall be rectified by the party requesting the extension, property owner/developer. Confirmation of project costs may be determined by an independent audit by and at the discretion of the District.

Amended November, 2005

(h) The party requesting the sewer extension shall be solely responsible for securing all required utility easements. All easements shall be recorded and in a form approved by the District prior to recording of the easements by the District.

(i) All lots designed for building construction illustrated on the final plat or certified survey map submitted to the District, that connect to the District's sewer main, existing or in future plans, via the extension shall pay the special assessment/standby assessment imposed as a result of the amended special assessment in October/November, 2005, with the 4.5% per year increase through the Year 2012 as set forth on the schedules attached to the engineer's report on amended special assessment.

Amended November, 2005

(j) All extensions become property of the District upon final completion, certified inspection and connection to the District's main. Upon acceptance, responsibility for the extension will remain with the District in accordance with provisions of this ordinance, other applicable local and/or state regulations and codes.

5.3 Connection to Sewer Extensions. In addition to all other applicable statutory, code or ordinance requirements, any property owner or developer requesting connection to an extension of the public sanitary sewer main shall comply with the following requirements.

(a) Each lot designed for building construction within a multi-lot development connecting to existing sewer main through an extension, let by the District or let by the property owner/developer, will be assessed a standby assessment of \$3,970.00 in the Year 2003

and increased through the Year 2012 at a rate in 2006 and after of 4.5% per year in accordance with the incremental payments schedule attached to the engineer's report for the amended special assessment in October/November, 2005.

Amended November, 2005

(b) Standby assessments are due at the time of issuance of the connection permit and the connection permit fee is paid. Standby assessments are the responsibility of the property owner at the time the connection permit is obtained.

Amended November, 2005

(c) Funds generated from the standby assessment exist solely for and shall be applied only to District debt reduction.

Amended November, 2005

SECTION 6. USER CHARGES

6.1 Sewer Service Rates. Premises shall be classified as residential, commercial and industrial. A residence shall be considered the basic unit of service for billing purposes. Each individual unit within multi-family buildings shall be classified as a single unit of service separate and distinct from other users. The costs of the District's operation and maintenance, debt service, payments to the City of Fond du Lac, cost of treatment service, and any and all other liabilities of the District shall be divided among the total units of service as determined by the Commissioners utilizing the methodology identified in this ordinance. Sewer service charges shall take effect and shall be billed commencing at the beginning of the next quarter following the issuance of the connection permit, or upon actual occupancy of the property, whichever occurs first.

6.2 Service Charge Methodology. Each user and each user class shall pay its proportionate share of operation and maintenance, replacement, and other costs of operating the system within the District service area. The District will annually review, and if necessary, adjust, the charges for users and user classes to maintain the proportionate distribution of costs and to generate sufficient revenues for the operation of the system. The basis for service charges will be the Residential Unit Equivalent (RUE). Initial charges shall be set at the number of RUE's for which the property was assessed, except for duplexes and except condominium units within one building, served by a single lateral; the first unit shall be charged one RUE, the second unit one-half RUE and any additional units, one RUE each but each unit will pay full sewer charges. If actual usage exceeds that RUE figure the service charge may be adjusted accordingly, in the sole discretion of the Commission. The total quarterly service charge for all unmetered users shall be the sum of the fixed charge (for operation, maintenance and replacement), the debt service charge, and the treatment charge (determined in

The Taycheedah Sanitary District No. 3-St. Peter Area Commission met on Wednesday, May 16th, 2007, at 6:30 p.m., at the Taycheedah Town Hall, for the purpose of conducting the May monthly meeting. Members present were President Bill Gius, Commissioners John Rickert and Mike Sabel and Recording Secretary Brenda Schneider. Also present was Bud Sabel, Maintenance Personnel.

Call to order. President Gius called the meeting to order at 6:30 p.m.

Pledge of Allegiance. The Pledge of Allegiance was recited.

Approval of minutes. John Rickert motioned to approve the minutes of the 4/18/07 meeting, seconded by Mike Sabel. Motion carried (3-0).

Sewer System Maintenance Report.

The system is operating well. There is no evidence of infiltration.

Bud Sabel would like to purchase 1-2 yards of black dirt so that he can level the ground around some of the lift stations in order to make lawn cutting easier.

The County Highway Dept. shortened the guardrail at the Cty. QQ lift station.

The annual CMAR report is due by the end of the month.

Unfinished Business

1. Consideration and possible action against Tom Schmitz for failure to connect to the sanitary sewer collection system. President Gius has made personal contact with Mr. Schmitz. Bill reminded Mr. Schmitz that he needs to get his home connected to the sewer.
2. Status of the David Vesper connection. President Gius has been informed that connection has been made to one of two bathrooms. Roger Braun will collapse the tank on 5/17/07.

New Business

1. Consideration and possible approval of a request to tap the sewer main for a home under construction at N8289 Abler Road. Mike Sabel motioned to approve the application to tap the main, seconded by John Rickert. Motion carried (3-0).
2. Approval of bills. Bill Gius moved to approve the bills (order nos. 35-46) totaling \$28,624.68 and to
 - Authorize the transfer of \$27,500.00 from the Operations/User Charge Account to the regular checking account,
 - Authorize the transfer of \$17,739.86 from the Operations/User Charge Account to the Debt Service Account,
 - Authorize the transfer of \$957.88 from the Operations/User Charge Account to the Reserve for Replacement Account,
 - Authorize the transfer of \$126.36 from the regular checking account to the User Charge Account to correct a deposit error, and
 - Authorize the transfer of \$9,490.25 from the regular checking account to the Debt Service Account to correct a deposit error.

The motion was seconded by John Rickert. Motion carried (3-0).

Report regarding the Town's Comprehensive Planning project. The Committee is in the process of tabulating citizen surveys. The Committee will review the housing chapter of the Plan at their meeting on May 17th.

Public Comment: The Commission viewed the video of the televising test of the Gladstone Beach Road sewer.

Adjournment. Bill Gius declared the meeting adjourned at 8:25 p.m.

Attest: Brenda A. Schneider
Brenda A. Schneider
District Recording Secretary

May 23rd, 2007

Calumet Sanitary District
Johnsburg Sanitary District
Taycheedah Town Board
Taycheedah Sanitary District No. 1
Taycheedah Sanitary District No. 3

1.

The Commission of the Calumet Sanitary District, Johnsburg Sanitary District, Taycheedah Sanitary District No. 1 and Taycheedah Sanitary District No. 3 and the Taycheedah Town Board met on Wednesday, May 23rd, 2007, at 5:00 p.m., at the Taycheedah Town Hall.

Members present were:

Calumet Sanitary District (CSD): President Dick Wehner, Alice Lemke and Dave Burg

Johnsburg Sanitary District (JSD): President Franz Schmitz, Dennis Lefebvre and Ken Schneider.

Taycheedah Town Board: Absent were: Chairman Jerry Guelig, Supervisors Mike Wirtz, Tim Simon, Jim Bertram and John Abler.

Taycheedah Sanitary District No. 1 (TSD#1): President Dan Deuster, Karen Schwengels and Dennis Thome.

Taycheedah Sanitary District No. 3 (TSD#3): President Bill Gius, John Rickert and Mike Sabel.

Also present: Brenda Schneider, Town Clerk and Recording Secretary for Johnsburg and St. Peter Area Sanitary District; and Kathy Diederich, Treasurer, Town of Taycheedah.

Dick Wehner motioned to approve the minutes of the May 2nd meeting, seconded by John Rickert. Motion carried.

The group discussed the following issues:

Pump-run time vs. metered flow:

Ms. Deiderich emphasized the need to determine an acceptable means of allocating costs at each lift station. Pro and cons of the discussion were as follows:

- The current contracts with CSD and TSD#3 allocate the costs based upon the percentage of each party's flow at the Winnebago Drive lift station.
- Currently, there is no other tool to measure flow at the north and central lift stations.
- Question of fairness with sharing the costs based upon south meter flow instead of at each lift station.
- It is fairly expensive to install flow meters.
- CSD is willing to cost-share expenses at each lift station if TSD#1 is willing to pay for the installation of meters and they are willing to amend the current agreement accordingly. (CSD later changed their position to opposition of cost-sharing at each lift station citing no benefit to their district.)
- JSD would consider the offer; but questioned the impact on the shared sewer definition.
- The parties agreed that each district is responsible for the additional costs incurred due to each district's clear water infiltration via their metered flows at each party's connection. Therefore, infiltration costs are not passed to other parties.
- TSD#3's sees no benefit to any party other than TSD#1.
- Meters at the north and central lift station would supply TSD#1's flow only. The other parties' flows are known via their meter(s) at their connection points to TSD#1's system.
- Costs attributable to each lift station could be shared based upon flow or capacity owned.
- The City of Fond du Lac reads and calibrates the meters at each district's connection point; per the City/OSG Agreement. The City is also responsible to address metering problems.
- TSD#1 could purchase a temporary meter to use at both locations.
- Disputes will continue if flows are not metered.
- TSD#3 has viewed the video of the Gladstone Beach sewer. The sewer has numerous leaks; all located at lateral tap connections. The factory wyes are not leaking.
- TSD#1 currently pays a higher portion of the costs when applying the percentages of each party's flows at the south end.
- Inefficient pump-run time affects TSD#1's share of the costs.

Utilities:

- Brief discussion regarding whether or not the utilities should be a variable cost. No clear consensus was stated.
- Ms. Diederich will compile a mathematical evaluation of the financial benefit to TSD#1 if meters are installed at each lift station.

Insurance:

- TSD#1 would need to have insurance regardless of the use of the system by other parties.
- Use of the system by other parties accelerates repair/replacement needs.
- Insurance is for damage repair not maintenance.
- Without insurance, all districts would pay for damage repairs based upon capacity owned.
- TSD#1 recently reviewed and increased their coverage to an acceptable level.
- The 2007 premium was \$1,086.00 for property insurance on all above-ground equipment.
- The 2007 premium for general liability was \$1,900.00. Public Official errors and omission coverage was included in the premium. TSD#1 will research the portion applied to errors and omissions coverage.
- All parties agreed each district benefits from the insurance. However, CSD and JSD believe the cost should be shared based upon capacity-owned and TSD#3 believes it should be based upon flow as stated in their existing agreement.
- The City/OSG Agreement delineates repairs would be based upon capacity owned.

Wages, Mileage & Workman's Comp. Insurance:

- Previous discussions projected a cost-share of 85% of maintenance staff salaries and 30% of inspection staff salaries.
- TSD#1 is considering requiring their employees to submit time/work documentation.
- All parties agreed to apply the attributable hours of work performed on the shared sewer, excluding work on lateral connections to the main sewer.

Ms. Diederich's goal is to have a consistent agreement amongst all of the districts.

TSD#3 does not dispute owing money to TSD#1. The dispute is in the billing practice and the fairness of the cost-share.

Fond du Lac Sanitary District No. 2 will be asked to join the group after all issues are resolved.

The parties established tentative future meetings for Wednesday, June 6th and June 27th, at 5:00 p.m. Johnsburg Sanitary District will host the next meeting.

John Rickert moved to adjourn the meeting at 6:58 p.m., seconded by Bill Gius. Motion carried.

Attest: Brenda A. Schneider
Brenda A. Schneider
Taycheedah Town Clerk

June 20th, 2007

Taycheedah Sanitary District No. 3
Closed Session Meeting

1.

The Taycheedah Sanitary District No. 3-St. Peter Area Commission noticed to meet on Wednesday, June 20th, 2007, at 6:00 p.m., at the Taycheedah Town Hall, for the purpose of conferring with legal counsel in closed session. The meeting was postponed to July 18th due to a scheduling conflict.

Attest: Brenda A. Schneider
Brenda A. Schneider
District Recording Secretary

The Taycheedah Sanitary District No. 3-St. Peter Area Commission met on Wednesday, June 20th, 2007, at 6:30 p.m., at the Taycheedah Town Hall, for the purpose of conducting the June monthly meeting. Members present were President Bill Gius, Commissioners John Rickert and Mike Sabel and Recording Secretary Brenda Schneider.

Call to order. President Gius called the meeting to order at 6:31 p.m.

Pledge of Allegiance. The Pledge of Allegiance was recited.

Approval of minutes. John Rickert motioned to approve the minutes of the 5/16/07 meeting, seconded by Mike Sabel. Motion carried (3-0).

Sewer System Maintenance Report.

The District's Compliance Maintenance Annual Report (CMAR) was reviewed. Submittal to the WDNR is required by June 30th.

Unfinished Business

1. Consideration and possible action against Tom Schmitz for failure to connect to the sanitary sewer collection system. President Gius verified that Mr. Schmitz has a signed contract with Mark Mand Excavating for his lateral connection and has made a down-payment. However, Mr. Schmitz has yet to contact Silica Plumbing about the interior work. The District's Sewer Utility Ordinance, Section 4.3, authorizes the Commission to impose a penalty equal to 150% of the minimum quarterly user charge for each quarter until the connection is made. Bill Gius motioned to impose a penalty of 150% of the user charge starting 6/20/07; which will appear on his quarterly bill, seconded by John Rickert. Motion carried (3-0).
2. Status of the David Vesper connection. The Vesper connection has been completed and inspected by the District's Inspector.

New Business

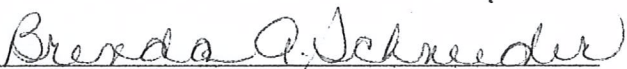
1. Approval of bills. Bill Gius moved to approve the bills (order nos. 47-57) totaling \$11,918.31 and to
 - Authorize the transfer of \$21,500.00 from the Operations/User Charge Account to the regular checking account,
 - Authorize the transfer of \$403.69 from the Operations/Inspections Account to the regular checking account,
 - Authorize the transfer of \$18,170.05 from the Operations/User Charge Account to the Debt Service Account, and
 - Authorize the transfer of \$981.11 from the Operations/User Charge Account to the Reserve for Replacement Account.

The motion was seconded by John Rickert. Motion carried (3-0).

Report regarding the Town's Comprehensive Planning project. The Committee is in the process of tabulating citizen surveys. The Committee will review the housing chapter of the Plan at their meeting on June 21st.

Public Comment: Poor excavation and grading work done by Kruczek will need to be repaired.

Adjournment. Mike Sabel motioned to adjourn at 7:02 p.m., seconded by John Rickert. Motion carried (3-0).

Attest: 
Brenda A. Schneider
District Recording Secretary

July 18th, 2007

Taycheedah Sanitary District No. 3
Monthly Meeting

1.

The Taycheedah Sanitary District No. 3-St. Peter Area Commission met on Wednesday, July 18th, 2007, at 6:30 p.m., at the Taycheedah Town Hall, for the purpose of conducting the July monthly meeting. Members present were President Bill Gius, Commissioners John Rickert and Mike Sabel and Recording Secretary Brenda Schneider. Also present was Bud Sabel, District Maintenance Technician.

Call to order. President Gius called the meeting to order at 6:36 p.m.

Pledge of Allegiance. The Commission dispensed with the Pledge of Allegiance.

Approval of minutes. John Rickert motioned to approve the minutes of the 6/20/07 meeting, seconded by Mike Sabel. Motion carried (3-0).

Sewer System Maintenance Report.

Bud Sabel filled and seeded around the metering stations.

Recently, a young child pulled the master switch on one of the lift stations. Bud installed stainless steel bolts to prohibit children from being able to switch off the stations; yet adult will be able to throw the switch. The panels can be locked without interfering with the ability to pull the master switch if needed. Bud will purchase and install the locks.

The stainless steel panels on the stations are corroding. Bud will work on sealing the panels.

Unfinished Business

1. Consideration and possible action against Tom Schmitz for failure to connect to the sanitary sewer collection system. President Gius has been in contact with Mr. Schmitz. He indicated that he will have the connection completed within a couple of weeks. President Gius will follow-up with Mr. Schmitz.

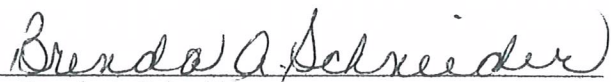
New Business

1. Consideration and possible decision regarding the financing of the District's portion of the treatment plant upgrade. John Rickert motioned to finance the District's obligation for their portion of the treatment plant upgrade through the City of Fond du Lac's debt financing for the project, seconded by Mike Sabel. Motion carried (3-0).
2. Approval of bills. Bill Gius moved to approve the bills (order nos. 58-66) totaling \$3,969.52 and to
 - Authorize the transfer of \$4,000.00 from the Operations/User Charge Account to the regular checking account,
 - Authorize the transfer of \$2,324.91 from the Operations/User Charge Account to the Debt Service Account,
 - Authorize the transfer of \$125.54 from the Operations/User Charge Account to the Reserve for Replacement Account,
 - Authorize the refund of \$80.00 to Christopher Kaatz for overpaid special assessment, and
 - Authorize the refund of \$280.00 to Mike Zimmerman for overpaid user charges..The motion was seconded by John Rickert. Motion carried (3-0).

Report regarding the Town's Comprehensive Planning project. The Committee is in the process of completing the tabulating of citizen surveys. The Committee will review the Transportation Chapter of the Plan at their meeting on July 19th.

Public Comment: Brenda Schneider received a call from a future tenant of a rental property in the District. The landlord instructed the tenant to contact the District to inform them of the change in responsible party by transferring the user charge to the tenant. The Commission prohibits property owners from transferring the user charge to tenants.

Adjournment. Bill Gius motioned to adjourn at 7:09 p.m., seconded by John Rickert. Motion carried (3-0).

Attest: 
Brenda A. Schneider
District Recording Secretary

The Taycheedah Sanitary District No. 3-St. Peter Area Commission met on Thursday, August 23rd, 2007, at 6:30 p.m., at the Taycheedah Town Hall, for the purpose of conducting the August monthly meeting. Members present were President Bill Gius, Commissioners John Rickert and Mike Sabel and Recording Secretary Brenda Schneider.

Call to order. President Gius called the meeting to order at 6:30 p.m.

Pledge of Allegiance. The Pledge was recited.

Approval of minutes. Mike Sabel motioned to approve the minutes of the 7/18/07 meeting, seconded by Bill Gius. Motion carried (3-0).

Sewer System Maintenance Report.

Bud Sabel will be asked to report any spikes in flow at the Church Road lift station that may be evident due to the recent rain events.

Closed Session pursuant to Wis. Stats. 19.85(1)(g), Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Subjects: Kruczek lawsuit, Town & Country lawsuit and Endres lawsuit. The Commission is expected to reconvene into open session at the conclusion of the closed session. The District's attorneys cancelled the closed session portion of the meeting due to lack of new information to report.

Unfinished Business

1. Consideration and possible action against Tom Schmitz for failure to connect to the sanitary sewer collection system. Mr. Schmitz is being charged a quarterly forfeiture. President Gius will continue to make persistent contacts with Mr. Schmitz.

New Business

1. Review draft Taycheedah Sanitary District No. 1 operation & maintenance analysis. It is anticipated that Kathy Diedrich will release her analysis tomorrow.
2. Approval of bills. Bill Gius moved to approve the bills (order nos. 67-77) totaling \$12,670.37 and to
 - Authorize the transfer of \$12,350.00 from the Operations/User Charge Account to the regular checking account,
 - Authorize the transfer of \$269.13 from the Operations/Inspections Account to the regular checking account,
 - Authorize the transfer of \$30,037.67 from the Operations/User Charge Account to the Debt Service Account, and
 - Authorize the transfer of \$1,621.91 from the Operations/User Charge Account to the Reserve for Replacement Account.

The motion was seconded by Mike Sabel. Motion carried (3-0).

Report regarding the Town's Comprehensive Planning project. No report was given.

Public Comment: No public comment was presented.

Adjournment. John Rickert motioned to adjourn at 6:44 p.m., seconded by Mike Sabel. Motion carried (3-0).

Attest: Brenda A. Schneider
Brenda A. Schneider
District Recording Secretary

September 5th, 2007

Taycheedah Sanitary District No. 3
Informational Meeting

1.

The Taycheedah Sanitary District No. 3 Commission met on Wednesday, September 5th, 2007, at the Taycheedah Town Hall for the purpose of conducting an informational meeting. Members present were: President Bill Gius and Commissioner John Rickert. Also present were Kathy Diederich, Schenck Business Solutions, and Recording Secretary Brenda Schneider. Member absent was: Commissioner Mike Sabel.

The Commission met with Kathy Diederich to review her analysis of Taycheedah Sanitary District No. 1's operation and maintenance expenses for first and second quarter 2006.

Bill Gius motioned to adjourn at 6:25 p.m., seconded by John Rickert. Motion carried (3-0).

Attest Brenda A. Schneider
Brenda A. Schneider
District Recording Secretary

September 6, 2007

Calumet Sanitary District
Johnsburg Sanitary District
Taycheedah Town Board
Taycheedah Sanitary District No. 1
Taycheedah Sanitary District No. 3

1.

The Commissions of the Calumet Sanitary District, Johnsburg Sanitary District, Taycheedah Sanitary District No. 1 and Taycheedah Sanitary District No. 3 and the Taycheedah Town Board met on Thursday, September 6th, 2007, at 5:00 p.m., at the Taycheedah Town Hall.

Members present were:

Calumet Sanitary District (CSD): President Dick Wehner, Alice Lemke and Dave Burg

Johnsburg Sanitary District (JSD): President Franz Schmitz, Dennis Lefebvre and Ken Schneider.

Taycheedah Town Board: Supervisors John Abler and Mike Wirtz. Absent were: Chairman Jerry Guelig, Supervisors Tim Simon and Jim Bertram.

Taycheedah Sanitary District No. 1 (TSD#1): Commissioner Karen Schwengels. Absent were: President Dan Deuster and Dennis Thome.

Taycheedah Sanitary District No. 3 (TSD#3): President Bill Gius, John Rickert and Mike Sabel.

Also present: Kathy Diederich, Town of Taycheedah Treasurer; and Brenda Schneider, Town Clerk and Recording Secretary for Johnsburg and St. Peter Area Sanitary District.

Kathy Diederich called the meeting to order at 5:10 p.m.

The group reviewed Mrs. Diederich's analysis of TSD#1s operation & maintenance expenses:

- The analysis illustrates the cost-sharing of operation & maintenance expenses based upon percentage of flow at the south end of TSD#1 (Winnebago Drive lift station) and the cost-sharing of expenses allocated to the specific lift station then shared according to the percentage of flow contributed by each district at each lift station (Gladstone Beach, Brookhaven Beach and Winnebago Drive).
- She verified the expenses paid by TSD#1 during the first and second quarters of 2006.
- She did not make a determination as to the validity of the expenses applied; such as whether or not the specific maintenance and repair expenses are cost-shareable.
- She obtained total district flows for each of the districts. It is the same flow information that is used by the City of Fond du Lac for treatment billing purposes.
 - The flow information was used to calculate the percentage of flow from each district at the south end.
 - TSD#1's flows have been estimated by the City due to a faulty flow meter at the Winnebago Drive lift station. TSD#1 replaced the doppler meter with a mag meter in January, 2007.
- The estimated flows from each district, at the Gladstone Beach and Brookhaven Beach lift stations, was based upon TSD#1's pump run time data. She fully acknowledged the pump run time is suspect; however, it is the only basis currently available.
- The analysis applies total wages for inspection and maintenance personnel to the specific lift station that incurred repair expenses during the specific quarter.
 - TSD#1 Commission has not required documentation from inspection and maintenance personnel as to time spent, location of the work or detail of work performed.
 - The inspection and maintenance personnel have recently been given log books in which to record detailed information.
 - The districts agreed, at a previous joint meeting, to cost-share 30% of inspection wages and 85% of maintenance wages. It was further agreed that the 30% & 85% of wages would be cost-shared based upon percentage of flow at the south end.
- Mrs. Diederich verified the electricity expenses. The bills decrease as the flows increase at the three lift stations. This is due to the size and capacity of the pumps. The smaller the pump; the longer it needs to run.
- The analysis shares repairs and maintenance costs based upon purchased capacity.
- The analysis indicated that if expenses were cost-shared at the applicable lift stations; TSD#1 would pay less of the total expenses. Subsequently, all three of the other districts would pay more than if expenses were cost-shared at the south end only. Calumet would be most impacted; then Johnsburg; and finally TSD#3 the least.

- Mrs. Diederich did a second analysis using the assumption that the pumps are running more than necessary due to age and inefficiency. She decreased the estimated gallons of flow at the Gladstone Beach and Brookhaven Beach lift stations. The second analysis indicated that the TSD#1 would pay an even smaller share of the expenses.

Group discussion:

- The SSES study will inevitably require TSD#1 to install meters at the Gladstone Beach and Brookhaven Beach lift stations.
- Inspection and maintenance wages can only be applied based upon the previously agreed 30/85%, respectively, and cost-shared based upon percentage of flow at the south end for wages incurred prior to 7/1/07, due to lack of work detail. Inspection and maintenance wages after 7/1/07 could be cost-shared based upon applicable location of work.
- Calumet and TSD#3 would need to agree to amend their current agreements for the cost-sharing of O&M expenses at each lift station based upon metered flow.
 - Each district will need to consider a future amendment at their individual meetings.
 - Johnsborg does not have an agreement.

The group recessed for lunch.

Continued group discussion:

- Calumet would be willing to consider applying the current contract to the past billings after verifying the validity of the costs.
- Calumet would agree to cost-share maintenance expenses based upon purchased capacity.
- Calumet would agree to inspection and maintenance wages based upon the previously agreed percentages and then cost-shared based upon the percentage of flow at the south end.
- Calumet would agree to amend their agreement to cost-share at the lift stations under the condition TSD#1 pays for the meters and absorbs the total costs of their generators.
- Insurance-Mrs. Diederich recommends cost-sharing insurance based upon percentage of purchased capacity.
 - The Town owns capacity in the treatment plant and City-owned shared sewers; not the TSD#1 and FdL#2-owned shared-sewers. The Town will not contribute toward TSD#1's insurance costs.
- There is a difference of opinion as to the applicability of Section XVI, of the City of Fond du Lac and the OSG Agreement, to the side-agreements approved prior to and after 2000.
- The merging of TSD#1 and TSD#3.
- Next step:
 - Allocate costs based upon percentage of flow at the south end until meters are installed at Gladstone Beach and Brookhaven Beach. Allocations would shift to the three lift stations after the first full quarter of metered flows.
 - Mrs. Diederich will verify and recalculate past O&M bills based on the following cost components:
 - Maintenance wages--85% of total wages paid prior to 7/1/07--cost-shared based upon flows at the south end. Actual wages paid for time spent at each lift station location after 7/1/07.
 - Inspection--30% of total wages paid prior to 7/1/07--cost-shared based upon flows at the south end. Actual wages paid for time spent at each lift station location after 7/1/07.
 - Repair and maintenance expenses:
 - Capital improvements-based upon purchased capacity (CSD). TSD#3 needs to verify to the wording in their current agreement.
 - Monthly maintenance--based upon percentage of flow.
 - Telephone--based upon percentage of flow.
 - Electricity--based upon percentage of flow.
 - Insurance--based upon percentage of capacity owned.

September 6, 2007

Calumet Sanitary District
Johnsburg Sanitary District
Taycheedah Town Board
Taycheedah Sanitary District No. 1
Taycheedah Sanitary District No. 3

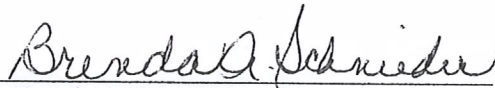
3.

- The following issues have recently been resolved :
 - The amendment to the capacity purchase agreement between Johnsburg Sanitary District and TSD#1 and FdL#2 has been accepted by TSD#1.
 - The amendment to the capacity purchase agreement between Taycheedah Sanitary District No. 3 and TSD#1 and FdL#2 has been accepted by TSD#1.
 - TSD#1 reimbursed JSD, via the amendment to the agreement, for a portion of the costs to construct the sewer within TSD#1's boundary (Hwy. 151 and Fisherman's Road).
 - TSD#1 reimbursed TSD#3, via the amendment to the agreement, for a portion of the costs to construct the sewer within TSD#1's boundary (Deadwood Point Road).
- Most, if not all, of the districts agreed Kathy Diederich should be compensated for her research and expertise. All four districts will consider splitting her fees equally.
- It may be impossible to achieve fair due to differences of opinion.

The parties established the next meeting for Thursday, October 4th, at 5:00 p.m., at the Johnsburg School Hall. TSD#3 will host the next meeting.

The meeting concluded at 8:00 p.m.

Attest:



Brenda A. Schneider
Taycheedah Town Clerk

The Taycheedah Sanitary District No. 3-St. Peter Area Commission met on Thursday, September 13th, 2007, at 4:00 p.m., at the Taycheedah Town Hall, for the purpose of conducting the September monthly meeting. Members present were President Bill Gius, Commissioners John Rickert and Mike Sabel and Recording Secretary Brenda Schneider.

Call to order. President Gius called the meeting to order at 4:02 p.m.

Pledge of Allegiance. The Commission dispensed with the Pledge of Allegiance.

Approval of minutes. John Rickert motioned to approve the minutes of the 8/23/07 meeting, seconded by Bill Gius. Motion carried (3-0).

Sewer System Maintenance Report.

Several manholes have become elevated. Infra-red asphalt treatment will be done around each of the 13 manholes to raise the level of the asphalt. The Town has the work scheduled.

Unfinished Business

1. Consideration and possible action against Tom Schmitz for failure to connect to the sanitary sewer collection system. Mr. Schmitz is being charged a quarterly forfeiture. Mr. Schmitz will again be contacted regarding his obligation to connect his home to the sewer. The Commission consensus was to contract with Mark Mand Excavating to connect the sewer lateral to the existing outflow pipe within the next 30 days.
2. Discuss Taycheedah Sanitary District No. 1 operation & maintenance matters and other disputed issues. Franz Schmitz, President of Johnsburg Sanitary District, recently received an invitation from Attorney Marty DeVries to attend a meeting regarding Taycheedah Sanitary District No. 1's generator project. President Gius had numerous contacts with several affected parties and their attorneys. The meeting has been subsequently cancelled.

New Business

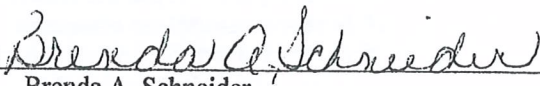
1. Consideration and possible approval to compensate Kathy Diederich, Schenck Business Solutions, for assistance in negotiations with Taycheedah Sanitary District No. 1. Bill Gius moved to agree to pay 25% of Ms. Diederich's time to resolve the billing issues with Taycheedah Sanitary District No. 1, seconded by John Rickert. Motion carried (3-0).
2. Approval of bills. Bill Gius moved to approve the bills (order nos. 78-80) totaling \$591.18 and to
 - Authorize the transfer of \$600.00 from the Operations/User Charge Account to the regular checking account,
 - Authorize the transfer of \$7,177.55 from the Operations/User Charge Account to the Debt Service Account, and
 - Authorize the transfer of \$387.56 from the Operations/User Charge Account to the Reserve for Replacement Account.

The motion was seconded by John Rickert. Motion carried (3-0).

Report regarding the Town's Comprehensive Planning project. No report was given.

Public Comment: No public comment was presented.

Adjournment. John Rickert motioned to adjourn at 4:37 p.m., seconded by Mike Sabel. Motion carried (3-0).

Attest: 
Brenda A. Schneider
District Recording Secretary

October 4th, 2007

Calumet Sanitary District
Johnsburg Sanitary District
Taycheedah Town Board
Taycheedah Sanitary District No. 1
Taycheedah Sanitary District No. 3

1.

The Commissions of the Calumet Sanitary District, Johnsburg Sanitary District, Taycheedah Sanitary District No. 1 and Taycheedah Sanitary District No. 3 and the Taycheedah Town Board met on Thursday, October 4th, 2007, at 5:00 p.m., at the Johnsburg School Hall.

Members present were:

Calumet Sanitary District (CSD): President Dick Wehner and Alice Lemke. Dave Burg was absent.

Johnsburg Sanitary District (JSD): President Franz Schmitz, Dennis Lefebvre and Ken Schneider.

Taycheedah Town Board: All members were absent.

Taycheedah Sanitary District No. 1 (TSD#1): President Den Deuster, Karen Schwengels and Dennis Thome.

Taycheedah Sanitary District No. 3 (TSD#3): President Bill Gius and John Rickert. Mike Sabel was absent.

Also present: Kathy Diederich, Town of Taycheedah Treasurer; and Brenda Schneider, Taycheedah Town Clerk and Recording Secretary for Johnsburg and Taycheedah Sanitary District No. 3.

Kathy Diederich called the meeting to order at 5:13 p.m.

The group reviewed Mrs. Diederich's analysis of TSD#1s operation & maintenance expenses:

- Ms. Diederich obtained and reviewed flow data from the City of Fond du Lac. The data covers first quarter 2004 to the end of second quarter 2007. The City has revised TSD#1's flows due to an obviously under-reading flow meter. Kathy applied the City's revised flow data to the O&M billings.
- Ms. Diederich obtained and reviewed TSD#1's O&M bills for the same period of time. She applied maintenance and inspection wages, repair and maintenance expenses, telephone expenses, electricity expenses and insurance costs to the O&M summaries. Expenses not applied were workman's compensation insurance and Deputy Clerk wages. The group discussed whether or not Deputy Clerk wages should be included. The point was made that the group will be paying Ms. Diederich for her work to re-calculate the bills. TSD#1 agreed to delete the wages. A lump-sum payment for the Deputy Clerk may be considered in the future.
- The group reviewed each quarter individually.
 - 2004 first quarter-no comments.
 - 2004 second quarter-verify property/liability insurance. Insurance is shared based upon percentage of capacity owned at the Roosevelt Park lift station. Each districts' capacity percentage will be noted on the quarterly summary pages (\$2,613.00).
 - 2004 third quarter-no comments.
 - 2004 fourth quarter-Pat Mand Trenching & Boring for the raising of manholes for the Hwy. 149 project. Need to verify whether or not the highway contractor should have paid the expenses (\$4,724.00).
 - 2005 first quarter-Pat Mand Trenching & Boring for repair of manhole seals/boots. Verify if damage was caused by a snowplow and if it was marked. Unsure if it is a cost-sharable item (\$890.00).
 - 2005 second quarter-no comments.
 - 2005 third quarter-Energenics invoice for seal filter elements. Unknown item (\$267.90). Verify property/liability insurance (\$2,610.00).
 - 2005 fourth quarter-reduce Roosevelt Park lift station repairs and maintenance by \$267.90 due to duplicate billing from the prior quarter.
 - 2006 first quarter-adjust the allocation of the Energenics invoices to Brookhaven and Roosevelt.
 - 2006 second quarter-no comments.
 - 2006 third quarter-delete the costs of the flow meter (\$24,986.93). Verify property/liability insurance (\$2,615.00) and include non-owned auto insurance (\$184.00).
 - 2006 fourth quarter-generator maintenance expenses (\$320.00). Consensus was to share in the maintenance costs of the generators but to not participate in the original purchase.
 - 2007 first quarter-no comments.

October 4th, 2007

Calumet Sanitary District
Johnsburg Sanitary District
Taycheedah Town Board
Taycheedah Sanitary District No. 1
Taycheedah Sanitary District No. 3

2.

- 2007 second quarter-adjust the allocation of the Energenics invoices to the Brookhaven and Roosevelt locations.
- TSD#1 agreed to not request reimbursement for a portion of their 2006 televising expenses.
- Ms. Diederich will make the aforementioned adjustments to the quarterly summaries. She will present the revised bills to each of the sanitary districts. Each district will review and hopefully approve the revised bills. Kathy will keep TSD#1 apprised as things proceed.

The group recessed for lunch.

Continued group discussion:

- The next step is to negotiate O&M agreements. Commissioner Schwengels would like to see a 3-year agreement with JSD. TSD#3 and CSD currently have long-term, permanent agreements. They need to decide if they want to keep their current agreements or re-open them. CSD believes their current agreement is a good one that just needs some clarification.
- Commissioner Schwengels asked her colleagues to reconsider their pursuit for reimbursement of the generators. Attorney DeVries, apparently not at the direction of the full Commission, attempted to have a meeting regarding the generators. The meeting was cancelled. Karen would like to see the group continue their relationship to resolve their issues. She will continue to work on her Commission to rescind their previous decision.

The Agreement does not require the cost-sharing of generators and the upstream districts were not informed nor given the opportunity to provide input.

CSD's insurance company required they install generators at their lift stations. They had two basement back-ups. The company informed them that they won't pay for another back-up.

TSD#3 and JSD receive no benefit from the generators. CSD may receive a minor indirect benefit. The main benefit of the generators is to protect TSD#1's customers.

Mr. Deuster requested reimbursement of a portion of the generator project. His request was declined. TSD#1 is responsible to get waste to the City. Mr. Deuster questioned if there was any interest in getting an OSG opinion. His request was declined.

The upstream districts are of the opinion that the generators were overbuilt and provide no direct benefit to them.

Commissioner Schwengels informed her fellow Commissioners that the wise thing to do would be to disregard the matter. Such a decision would not place blame for what happened in the past. The decision to install the generators was a wise one. The group needs to move on. Progress will not be made as long as the matter remains unresolved. The upstream districts have agreed to pay for the maintenance of the generators. Mr. Deuster agreed to drop the matter; pending official Commission action.

The next joint meeting was scheduled for Monday, November 12th, at 5:00 p.m., at the Taycheedah Town Hall. The Town of Taycheedah will provide lunch. All commissioners were instructed to prepare checklists of remaining unresolved issues.

Bill Gius motioned to adjourn at 8:10 p.m., seconded by Dick Wehner. Motion carried.

Attest: Brenda A. Schneider
Brenda A. Schneider
Taycheedah Town Clerk

The Taycheedah Sanitary District No. 3-St. Peter Area Commission met on Tuesday, October 30th, 2007, at 6:30 p.m., at the Taycheedah Town Hall, for the purpose of conducting the October monthly meeting. Members present were President Bill Gius, Commissioners John Rickert and Mike Sabel and Recording Secretary Brenda Schneider.

Call to order. President Gius called the meeting to order at 6:30 p.m.

Pledge of Allegiance. The Commission dispensed with the Pledge of Allegiance.

Approval of minutes. Bill Gius motioned to approve the minutes of the 9/5/07, 9/6/07, 9/13/07 and 10/4/07 meetings, seconded by Mike Sabel. Motion carried (3-0).

Sewer System Maintenance Report.

The Evergreen Court lift station reported a power outage the night before the meeting. An investigation will be done to determine if the power was out for the area.

Unfinished Business

1. Status report on the sanitary sewer connection at the property owned by Tom Schmitz, N8114 Glen Street. Mark Mand Excavating and Silica Plumbing had planned to connect Mr. Schmitz's sewer on October 30-31. However, Mr. Mand has postponed the job due to a backlog of other jobs. Mr. Mand will communicate with Silica Plumbing regarding rescheduling the job.

New Business

1. Consideration and possible acceptance of the revised Taycheedah Sanitary District No. 1 operation & maintenance bills for 2004, 2005, 2006 and 1st and 2nd quarters of 2007. Bill Gius moved to accept the format prepared by Kathy Diederich, Schenck Business Solutions, and to accept the reported adjustments to the billings, seconded by John Rickert. Motion carried (3-0).
2. Discuss unresolved matters with Taycheedah Sanitary District No. 1. President Dan Deuster resigned as of 10/29/07. The Town Board will discuss his replacement at their next meeting.
Unresolved issues are as follows:
 - Taycheedah S.D. #1's purchase of capacity in the shared sewer. TSD#1 must reimburse TSD#3, Johnsburg S.D. and Calumet S.D. for that capacity.
 - The need for notification of upcoming projects, the opportunity for input, full disclosure of meetings and involvement in the bidding process.
3. Consideration and possible establishment of the 2007 Tax Levy, to be paid in 2008. Bill Gius motioned to establish the 2007 levy at \$1.425 per \$1,000 of assessed value of all real and personal property in the District, seconded by John Rickert. Motion carried (3-0).
4. Approval of bills. Bill Gius moved to approve the bills (order nos. 81-90) totaling \$276,974.43, including an unknown amount, not to exceed \$15,000, for operation and maintenance expenses to Taycheedah Sanitary District No. 1, and to
 - Authorize the transfer of \$28,331.72 from the Operations/User Charge Account to the regular checking account,
 - Authorize the transfer of \$263,341.81 from the Debt Service Account to the regular checking account for the loan payment,
 - Authorize the transfer of \$269.13 from the Operations/Inspections Account to the regular checking account,
 - Authorize the transfer of \$1,144.67 from the Operations/User Charge Account to the Debt Service Account, and
 - Authorize the transfer of \$61.81 from the Operations/User Charge Account to the Reserve for Replacement Account.

The motion was seconded by John Rickert. Motion carried (3-0).

Report regarding the Town's Comprehensive Planning project. No report was given.

October 30th, 2007

Taycheedah Sanitary District No. 3
Monthly Meeting

2.

Public Comment: No public comment was presented.

Adjournment. Bill Gius motioned to adjourn at 7:36 p.m., seconded by John Rickert. Motion carried (3-0).

Attest: Brenda A. Schneider
Brenda A. Schneider
District Recording Secretary

November 12th, 2007

Calumet Sanitary District
Johnsburg Sanitary District
Taycheedah Town Board

1.

Taycheedah Sanitary District No. 1
Taycheedah Sanitary District No. 3

The Commissions of the Calumet Sanitary District, Johnsburg Sanitary District, Taycheedah Sanitary District No. 1 and Taycheedah Sanitary District No. 3 and the Taycheedah Town Board met on Monday, November 12th, 2007, at 5:00 p.m., at the Taycheedah Town Hall.

Members present were:

Calumet Sanitary District (CSD): President Dick Wehner, Dave Burg and Alice Lemke.

Johnsburg Sanitary District (JSD): President Franz Schmitz, Dennis Lefebvre and Ken Schneider.

Taycheedah Town Board: Supervisors Mike Wirtz and Jim Bertram. Chairman Jerry Guelig, and Supervisors Tim Simon and John Abler were absent.

Taycheedah Sanitary District No. 1 (TSD#1): Commissioners Karen Schwengels and Dennis Thome. President Dan Deuster resigned effective 10/29/07.

Taycheedah Sanitary District No. 3 (TSD#3): President Bill Gius, John Rickert and Mike Sabel.

Also present: Kathy Diederich, Town of Taycheedah Treasurer; and Brenda Schneider, Taycheedah Town Clerk and Recording Secretary for Johnsburg and Taycheedah Sanitary District No. 3.

Kathy Diederich called the meeting to order at approximately 5:15 p.m.

Mrs. Diederich's analysis of TSD#1s operation & maintenance expenses has been submitted to each district. The submittals included invoice summary sheets for each quarter, the applicable flow data and all back-up support for each invoice for expenses incurred during 2004, 2005, 2006 and the first and second quarters of 2007. The summary sheets included the following expenses:

- Wages-Inspection-30% of total gross,
- Wages-Maintenance-85% of total gross,
- Repairs and Maintenance,
- Telephone,
- Electricity, and
- Insurance.

The expenses have been applied to the specific lift station location. All expenses were then cost-shared based upon percentage of flow at the Winnebago Drive lift station with the exception of insurance, which was cost-shared based upon capacity owned at the Winnebago Drive lift station.

Taycheedah Sanitary District No. 1 has yet to accept the operation and maintenance data. However, it was the consensus of the TSD#1 Commissioners to accept it, pending formal action at their next meeting.

TSD#1 informed the other districts that they have officially retained Kathy Diederich, Schenck Business Solutions, to continue the quarterly O&M billings to the upstream districts.

The following presentations were made:

- Calumet Sanitary District-\$10,246.28,
- Johnsburg Sanitary District-\$526.91 (\$2,026.91 reduced by the \$1,500.00 paid in August, 2006), and
- Taycheedah Sanitary District No. 3-\$11,597.41 (\$12,334.11 reduced by \$736.70 for partial payments made in 2004 and 2005).

TSD#1 also informed the other districts that they have officially decided to discontinue the pursuit for reimbursement of the generators.

An unresolved matter includes whether or not to install meters at the Gladstone and Brookhaven lift stations and whether or not the upstream parties are willing to cost-share expenses at each of the lift stations. The following points were made:

- The upstream districts are not willing to assist with the costs associated with the purchase and installation of the meters. TSD#1 needs to research and report. All districts were asked to submit their meter specifications and costs to Dennis Thome.
- TSD#1 staff may have to read the meters.
- A recalibration requirement will need to be included in the clarified agreements.
- The City of Fond du Lac reads and calibrates all meters located at the connection points of each district on a monthly basis.
- TSD#1 will contact the City regarding monthly reading and calibration.

Also unresolved is clarifying the existing agreements between TSD#1 and Calumet and between TSD#1 and Taycheedah #3 and drafting an agreement with Johnsborg.

John Rickert left the meeting at this time.

Dan Deuster, former President of Taycheedah Sanitary District No. 1, resigned at the conclusion of their October meeting. The Town Board will consider appointing a replacement in the future.

A revised agreement should include a stipulation that in the event issues arise, the upstream districts will continue the average of the costs over a specified previous period of time until the issues are resolved. Periodic routine meetings amongst the district may also be a requirement in the clarified agreements.

TSD#1 informed the districts of the need to repair deteriorating manholes. The problems were discovered recently during televising. It was also discovered that the sewer needed cleaning/jetting. Commissioner Thome questioned the cost-share ability of the repairs. The other districts requested formal notification and input opportunities. TSD#1 has obtained an estimate based upon the vertical foot. There are approximately 12 manholes that need repairs. Calumet SD recently had the same repairs done to a few of their manholes. Calumet will share their bid information. The upstream districts recommend notification if TSD#1 expects to cost-share the expense. Service items and repairs could be coordinated amongst the members in an attempt to reduce costs.

TSD#1 intends to televise the last section of sewer next summer. Once that is complete, the entire shared sewer will have been televised during the last three years.

TSD#1 Commission Karen Schwengels informed the districts that she has requested their Deputy Clerk to compile all data regarding past televising and repairs. It is also her intent to develop and follow a maintenance schedule. It is her further intent to contract for all necessary repairs and then once repaired; cost-share maintenance and repair expenses according to the maintenance schedule. Ms. Schwengels plans to reach an agreement regarding the maintenance schedule with the other districts.

The upstream districts are concerned about the need for major repairs to a sewer only about half-way through its estimated life of 50 years. However, they were not as concerned if TSD#1 bears the cost to clean and repair the shared sewer.

Kathy Diederich will compile the 3rd quarter O&M bills and the other districts will supply TSD#1 with meter information.

Commissioner Schwengels is looking to share the administration of the shared sewer with the other districts. Possible projects would include developing a system to react to emergencies, handling an annual review of insurance coverage and the review of maintenance policies.

Shared sewer maintenance and repairs of Fond du Lac #2's system was questioned. Ms. Diederich will contact FdL#2.

TSD#1's need to purchase additional capacity in the shared sewer will be discussed at the next meeting. TSD#1 has asked Ron Cunzenheim to provide detailed information.

November 12th, 2007

Joint Meeting

3.

Town Supervisor Mike Wirtz commended the districts for the efforts in cooperation. He also informed the districts of the Board's intent to appoint a commissioner to TSD#1 who will continue such efforts.

The group recessed for lunch, which was provided by the Town of Taycheedah.

Meetings were scheduled for Monday, February 4th at 5:00 p.m., TSD#1 will provide lunch, and Monday, March 3rd, at 5:00 p.m., Calumet will provide lunch.

The meeting adjourned at 6:16 pm.

Attest: Brenda A. Schneider
Brenda A. Schneider
Taycheedah Town Clerk

November 12th, 2007

Calumet Sanitary District
Johnsburg Sanitary District
Taycheedah Town Board
Taycheedah Sanitary District No. 1
Taycheedah Sanitary District No. 3

1.

The Commissions of the Calumet Sanitary District, Johnsburg Sanitary District, Taycheedah Sanitary District No. 1 and Taycheedah Sanitary District No. 3 and the Taycheedah Town Board met on Monday, November 12th, 2007, at 5:00 p.m., at the Taycheedah Town Hall.

Members present were:

Calumet Sanitary District (CSD): President Dick Wehner, Dave Burg and Alice Lemke.

Johnsburg Sanitary District (JSD): President Franz Schmitz, Dennis Lefeber and Ken Schneider.

Taycheedah Town Board: Supervisors Mike Wirtz and Jim Bertram. Chairman Jerry Guelig, and Supervisors Tim Simon and John Abler were absent.

Taycheedah Sanitary District No. 1 (TSD#1): Commissioners Karen Schwengels and Dennis Thome. President Dan Deuster resigned effective 10/29/07.

Taycheedah Sanitary District No. 3 (TSD#3): President Bill Gius, John Rickert and Mike Sabel.

Also present: Kathy Diederich, Town of Taycheedah Treasurer; and Brenda Schneider, Taycheedah Town Clerk and Recording Secretary for Johnsburg and Taycheedah Sanitary District No. 3.

Kathy Diederich called the meeting to order at approximately 5:15 p.m.

Mrs. Diederich's analysis of TSD#1s operation & maintenance expenses has been submitted to each district. The submittals included invoice summary sheets for each quarter, the applicable flow data and all back-up support for each invoice for expenses incurred during 2004, 2005, 2006 and the first and second quarters of 2007. The summary sheets included the following expenses:

- Wages-Inspection-30% of total gross,
- Wages-Maintenance-85% of total gross,
- Repairs and Maintenance,
- Telephone,
- Electricity, and
- Insurance.

The expenses have been applied to the specific lift station location. All expenses were then cost-shared based upon percentage of flow at the Winnebago Drive lift station with the exception of insurance, which was cost-shared based upon capacity owned at the Winnebago Drive lift station.

Taycheedah Sanitary District No. 1 has yet to accept the operation and maintenance data. However, it was the consensus of the TSD#1 Commissioners to accept it, pending formal action at their next meeting.

TSD#1 informed the other districts that they have officially retained Kathy Diederich, Schenck Business Solutions, to continue the quarterly O&M billings to the upstream districts.

The following presentations, representing true-up payments for operation and maintenance expenses incurred during the period of 2004, 2005, 2006 and the first and second quarters of 2007, were made:

- Calumet Sanitary District-\$10,246.28,
- Johnsburg Sanitary District-\$526.91 (\$2,026.91 reduced by the \$1,500.00 paid in August, 2006), and
- Taycheedah Sanitary District No. 3-\$11,597.41 (\$12,334.11 reduced by \$736.70 for partial payments made in 2004 and 2005).

TSD#1 also informed the other districts that they have officially decided to discontinue the pursuit for reimbursement of the generators.

An unresolved matter includes whether or not to install meters at the Gladstone and Brookhaven lift stations and whether or not the upstream parties are willing to cost-share expenses at each of the lift stations. The following points were made:

- The upstream districts are not willing to assist with the costs associated with the purchase and installation of the meters. TSD#1 needs to research and report. All districts were asked to submit their meter specifications and costs to Dennis Thome.
- TSD#1 staff may have to read the meters.
- A recalibration requirement will need to be included in the clarified agreements.
- The City of Fond du Lac reads and calibrates all meters located at the connection points of each district on a monthly basis.
- TSD#1 will contact the City regarding monthly reading and calibration.

Also unresolved is clarifying the existing agreements between TSD#1 and Calumet and between TSD#1 and Taycheedah #3 and drafting an agreement with Johnsburg.

John Rickert left the meeting at this time.

Dan Deuster, former President of Taycheedah Sanitary District No. 1, resigned at the conclusion of their October meeting. The Town Board will consider appointing a replacement in the future.

A revised agreement should include a stipulation that in the event issues arise, the upstream districts will continue the average of the costs over a specified previous period of time until the issues are resolved. Periodic routine meetings amongst the district may also be a requirement in the clarified agreements.

TSD#1 informed the districts of the need to repair deteriorating manholes. The problems were discovered recently during televising. It was also discovered that the sewer needed cleaning/jetting. Commissioner Thome questioned the cost-share ability of the repairs. The other districts requested formal notification and input opportunities. TSD#1 has obtained an estimate based upon the vertical foot. There are approximately 12 manholes that need repairs. Calumet SD recently had the same repairs done to a few of their manholes. Calumet will share their bid information. The upstream districts recommend notification if TSD#1 expects to cost-share the expense. Service items and repairs could be coordinated amongst the members in an attempt to reduce costs.

TSD#1 intends to televise the last section of sewer next summer. Once that is complete, the entire shared sewer will have been televised during the last three years.

TSD#1 Commission Karen Schwengels informed the districts that she has requested their Deputy Clerk to compile all data regarding past televising and repairs. It is also her intent to develop and follow a maintenance schedule. It is her further intent to contract for all necessary repairs and then once repaired; cost-share maintenance and repair expenses according to the maintenance schedule. Ms. Schwengels plans to reach an agreement regarding the maintenance schedule with the other districts.

The upstream districts are concerned about the need for major repairs to a sewer only about half-way through its estimated life of 50 years. However, they were not as concerned if TSD#1 bears the cost to clean and repair the shared sewer.

Kathy Diederich will compile the 3rd quarter O&M bills and the other districts will supply TSD#1 with meter information.

Commissioner Schwengels is looking to share the administration of the shared sewer with the other districts. Possible projects would include developing a system to react to emergencies, handling an annual review of insurance coverage and the review of maintenance policies.

Shared sewer maintenance and repairs of Fond du Lac #2's system was questioned. Ms. Diederich will contact FdL#2.

TSD#1's need to purchase additional capacity in the shared sewer will be discussed at the next meeting. TSD#1 has asked Ron Cunzenheim to provide detailed information.

Town Supervisor Mike Wirtz commended the districts for the efforts in cooperation. He also informed the districts of the Board's intent to appoint a commissioner to TSD#1 who will continue such efforts.

The group recessed for lunch, which was provided by the Town of Taycheedah.

Meetings were scheduled for Monday, February 4th at 5:00 p.m., TSD#1 will provide lunch, and Monday, March 3rd, at 5:00 p.m., Calumet will provide lunch.

The meeting adjourned at 6:16 pm.

Attest: Brenda A. Schneider
Brenda A. Schneider
Taycheedah Town Clerk

November 21st, 2007

Taycheedah Sanitary District No. 3
Monthly Meeting

1.

The Taycheedah Sanitary District No. 3-St. Peter Area Commission met on Wednesday, November 21st, 2007, at 4:30 p.m., at the Taycheedah Town Hall, for the purpose of conducting the November monthly meeting. Members present were President Bill Gius, Commissioners John Rickert and Mike Sabel and Recording Secretary Brenda Schneider (tardy).

Call to order. President Gius called the meeting to order at 4:30 p.m.

Pledge of Allegiance. The Commission dispensed with the Pledge of Allegiance.

Approval of minutes. Mike Sabel motioned to approve the minutes of the 10/30/07 meeting, seconded by John Rickert. Motion carried (3-0).

Sewer System Maintenance Report.

The Evergreen Court lift station reported another power outage. The issue was resolved.
Mike Freund's phone number needs to be removed from the system calling for service.

Unfinished Business

1. Status report on the sanitary sewer connection at the property owned by Tom Schmitz, N8114 Glen Street. Mark Mand Excavating and Silica Plumbing had planned to connect Mr. Schmitz's sewer on October 30-31. However, Mr. Mand has postponed the job until some time mid-winter due to a backlog of other jobs. Mr. Mand will communicate with Silica Plumbing regarding rescheduling the job. President Gius will contact Mr. Schmitz in reference to the payment to the contractors. If Mr. Schmitz will request the District to finance the project over a 5-year period; connection will be made from the outside.

New Business

1. Discuss the purchase of additional treatment plant capacity. Kathy Diederich will be asked for an opinion regarding the impact of the purchase. Further consideration will be made at the December meeting.
2. Discuss the Ledge Road metering station. Mike Sabel will investigate costs and suppliers. Brenda Schneider will verify the number of RUEs needed for a meter to accurately record flows. Further consideration will be made at the December meeting.
3. Approval of bills. Bill Gius moved to approve the bills (order nos. 91-97) totaling \$17,546.36; which includes \$11,597.41 for 2004-07 operation and maintenance expenses to Taycheedah Sanitary District No. 1, and to
 - Authorize the transfer of \$2,600.00 from the Operations/User Charge Account to the regular checking account,
 - Authorize the transfer of \$26,262.52 from the Operations/User Charge Account to the Debt Service Account, and
 - Authorize the transfer of \$1,184.58 from the Operations/User Charge Account to the Reserve for Replacement Account.

The motion was seconded by John Rickert. Motion carried (3-0). The Foth & Van Dyke invoice will be paid after Roberts Homes reimburses the District.

Report regarding the Town's Comprehensive Planning project. No report was given.

Public Comment: No public comment was presented.

Adjournment. The meeting adjourned at 6:15.

Attest: Brenda A. Schneider
Brenda A. Schneider
District Recording Secretary

The Taycheedah Sanitary District No. 3-St. Peter Area Commission met on Wednesday, December 12th, 2007, at 4:30 p.m., at the Taycheedah Town Hall, for the purpose of conducting the December monthly meeting. Members present were President Bill Gius, Commissioners John Rickert and Mike Sabel and Recording Secretary Brenda Schneider. Also present was Bud Sabel, Maintenance Personnel.

Call to order. President Gius called the meeting to order at 4:40 p.m.

Pledge of Allegiance. The Commission dispensed with the Pledge of Allegiance.

Approval of minutes. John Rickert motioned to approve the minutes of the 11/12/07 and the 11/21/07 meetings, seconded by Mike Sabel. Motion carried (3-0).

Sewer System Maintenance Report.

The lift station at the Jeff Braun home experienced some problems. Repairs were made by Bud Sabel.

Unfinished Business

1. Status report on the sanitary sewer connection at the property owned by Tom Schmitz, N8114 Glen Street. However, Mr. Mand has postponed the job until some time mid-winter due to a backlog of other jobs. Mr. Mand will communicate with Silica Plumbing regarding rescheduling the job.

New Business

1. Discuss Roberts Homes invoice for inspections during sewer construction. Roberts disputes the amount charged by Foth & Van Dyke for inspections. Foth has agreed to reduce the invoice to \$15,778.84 for an adjustment for the mileage charged vs. the expected cost of local hotel accommodations. It is expected that Roberts will pay the invoice timely.
2. Discuss Signature Homes' outstanding invoice for inspections during sewer construction. President Gius has made contact with Signature Homes. They are in the process of researching the status of payment of the invoice.
3. Discuss the purchase of additional treatment plant capacity. The District will pursue purchasing 200 additional RUEs of treatment plant capacity from the Town in 2008.
4. Discuss the Ledge Road metering station. It is estimated that approximately 50 RUEs will create adequate flows for proper flow meter reading. There are currently 27 RUEs. Mike Sabel will investigate costs and suppliers.
5. Approval of bills. Bill Gius moved to approve the bills (order nos. 98-107) totaling \$4,308.21; and to
 - Authorize the transfer of \$4,300.00 from the Operations/User Charge Account to the regular checking account,
 - Authorize the transfer of \$16,067.80 from the Operations/User Charge Account to the Debt Service Account,
 - Authorize the transfer of \$831.10 from the Operations/User Charge Account to the Reserve for Replacement Account.
 - Authorize the refund of \$552.99 for overcharged special assessment payoff to Michael Duwell, and
 - Authorize the refund of \$558.25 for overcharged special assessment payoff to Robert Wirkus.The motion was seconded by Mike Sabel. Motion carried (3-0).

Report regarding the Town's Comprehensive Planning project. The Mid-Course Mapping Meeting is scheduled for January 31st, 2008.

Public Comment: No public comment was presented.

Adjournment. The meeting adjourned at 5:06.

Attest:



Brenda A. Schneider
District Recording Secretary

