

January 3rd, 2006

St. Peter Sanitary District
Workshop Meeting

1.

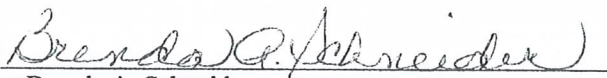
The Taycheedah Sanitary District No. 3-St. Peter Area Commission met on Tuesday, January 3rd, 2006, at 6:00 p.m., at the Taycheedah Town Hall, for the purpose of conducting a workshop meeting. Members present were President Bill Gius, Commissioners Mike Freund and John Rickert and Recording Secretary Brenda Schneider. Also present were Dennis Steigenberger of Foth & Van Dyke, Kathy Diederich of Schenck Business Solutions and Dave Wagner, Ehler's & Associates.

1. Called to order. President Gius called the meeting to order at 6:03 p.m.
2. Review and discuss the allocation of project costs to the sewer and unsewered areas. The total tax contribution by unsewered area, including the 2005-06 tax levy, is \$188,021.45. The preliminary allocation of project costs to the unsewered area is \$601,431.59. The allocation does not include treatment plant or interceptor capacity nor interest. Further research is needed to determine whether or not capacity currently owned by the District needs to be allocated to the unsewered area. Interest will also be included at a rate of 4.5%. There was consensus that the District's interest income would offset administrative and borrowing costs and will therefore not be included in the allocation.

The Commission consensus was to recommend the Town Board denies the detachment petition due to the lack of full reimbursement of attributable costs by the unsewered area.

3. Consideration and possible action to initiate debt refinancing. The Commission reviewed the proposed schedule of debt payments. During the next 12 months, the District needs to refinance the \$2,550,000 balloon payment due 5/1/07. Mr. Wagner recommends using long-term financing secured by the value of the District; which is limited to 5% of the District's equalized value. The interest rate is projected to be 4.25-4.5%. Mr. Wagner was advised that the District will wait at least one month before proceeding with refinancing due to liability issues with the Outlying Sewer Group for the treatment plant upgrade.
4. Adjournment. Bill Gius motioned to adjourn at 7:51 p.m., seconded by John Rickert. Motion carried (3-0).

Attest:


Brenda A. Schneider
District Recording Secretary

The Taycheedah Sanitary District No. 3-St. Peter Area Commission met on Wednesday, January 18th, 2006, at 6:00 p.m., at the Taycheedah Town Hall, for the purpose of conducting the January monthly meeting. Members present were President Bill Gius, Commissioners Mike Freund and John Rickert and Recording Secretary Brenda Schneider. Also present was Bud Sabel, Maintenance Personnel. The meeting was tape recorded.

Call to order. President Gius called the meeting to order at 6:04 p.m.

Pledge of Allegiance.

Approval of minutes. John Rickert motioned to approve the minutes of the December 21st, 2005 meeting as presented, seconded by Mike Freund. Motion carried (3-0).

Sewer System Maintenance Report.

Bud Sabel reported that the pumps in the lift station located at Church Road showed a spike in run-times during the week of Jan. 2nd-9th. The pumps ran 73.6 minutes in comparison to the typical +/- 53 minutes. The lift station serves nine homes. Possible causes for the spike in flows could have been warmer weather and rain, a stuck toilet, a popped manhole cover or heavy-duty housecleaning. Bud will continue to monitor the pumps, particularly during warm, wet weather.

Unfinished Business

1. Discuss treatment plant capacity issues. Ron Cunzenheim, engineer representing the Outlying Sewer Group, has contacted the City about purchasing additional capacity. Mark Lentz indicated that the City may be willing to sell additional capacity to Taycheedah Sanitary District No. 1 and other OSG members.

The Town Board took no action at their meeting to sell capacity to TSD #1.

Correspondence dated June 11th, 2002 from Richard Blauvelt to Mark Lentz verifies that the capacity purchased by the Town of Taycheedah was intended for Taycheedah Sanitary District No. 3 and Johnsburg Sanitary District. The Commission will continue to monitor the issue.

2. Discuss compiling a newsletter. A newsletter will be discussed at a next meeting.

New Business

1. Discuss compliance maintenance annual reporting (CMAR) as required by the Dept. of Natural Resources. Foth researched the CMAR/CMOM reporting requirements and consulted the DNR. The District will need to submit a CMAR by June 30th, 2006. The electronic format of the report will not be ready until April 30th.
2. Consideration and possible approval of the Letter of Understanding submitted by Schenck Business Solutions to perform the 2005 audit. Bill Gius motioned to accept the Letter of Understanding under the condition that the District is not required by law to solicit competitive bids, based upon research to be done by Brenda, seconded by John Rickert. Motion carried (2-1). Nay-Mike Freund. Mike would have liked to see a breakdown of fees and quotes from other companies.
3. Approval of bills. Invoices were presented by Foth & Van Dyke, Fond du Lac County and Schenck Business Solutions for the analysis of the allocation of project costs. The Commission discussed submitting the invoices to the Town Board for payment. Bill Gius moved to approve the bills as presented (order nos. 1-17) with the following adjustments:

- #2 Schenck Business Solutions reduce by \$775.00,
- #8 Fond du Lac County deny payment,
- #16 Foth & Van Dyke deny payment and await clarification,
- #17 Taycheedah San. Dist. #1 deny payment of #1 O&M, past due amount and interest.

The motion was seconded by John Rickert. Motion carried (2-1). Nay-Bill Gius.

Bill Gius made the following motion:

- authorize the transfer of \$11,600.00 from the User Charge Account to the regular checking account,
- authorize the transfer of \$2,960.38 from the Operations/Inspections Account to the regular checking account for the Inspectors' payroll,
- authorize the transfer of \$6,144.38 from the Operations/User Charge Account to the Debt Service Account, and
- authorize the transfer of \$331.77 from the Operations/User Charge Account to the Reserve for Replacement Account.

January 18th, 2006

St. Peter Sanitary District
Monthly Meeting

2.

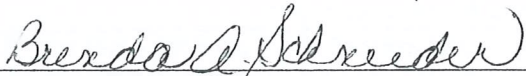
The motion was seconded by Mike Freund. Motion carried (3-0).

Public Comment. No public comment was given.

The next meeting will be February 15th, 2006, at 6:00 p.m.

Adjournment. Bill Gius motioned to adjourn at 6:57 p.m., seconded by John Rickert. Motion carried (3-0).

Attest:



Brenda A. Schneider
District Recording Secretary

The Taycheedah Sanitary District No. 3-St. Peter Area Commission met on Wednesday, February 22nd, 2006, at 6:30 p.m., at the Taycheedah Town Hall, for the purpose of conducting the February monthly meeting. Members present were President Bill Gius, Commissioners Mike Freund and John Rickert and Recording Secretary Brenda Schneider. Also present was Bud Sabel, Maintenance Personnel. The meeting was tape recorded.

Call to order. President Gius called the meeting to order at 6:35 p.m.

Pledge of Allegiance.

Approval of minutes. Bill Gius motioned to approve the minutes of the January 18th, 2006 meeting as presented, seconded by John Rickert. Motion carried (3-0).

Sewer System Maintenance Report.

Bud Sabel reported that a manhole cover on Silica Road was knocked off by the snowplow. The cover has been repositioned; however, the chimney seal may need to be replaced. It will be checked in spring.

Bud also reported that the pumps in the lift station located at Church Road continue to show much higher run-times than two other lift stations serving the same number of homes. There was also a spike in run-time during the week of Jan. 2nd-9th. The pumps ran 73.6 minutes in comparison to the typical +/- 53 minutes a week. The other two stations run 12-25 hours per week. Inspector Don Moore will be asked to perform inspections of the houses being served by the Church Road lift station. Bud will continue to monitor the pumps, particularly during warm, wet weather.

The Miller grinder pump seems to be operating properly.

Unfinished Business

1. Discuss treatment plant capacity and sewer service area issues. Ron Cunzenheim verified that he has contacted the City on behalf of Taycheedah Sanitary District #1 and Fond du Lac Sanitary Districts No. 3 and 4 regarding the need to purchase additional capacity in the treatment plant. City staff informed Ron that capacity is available. City staff advised that the districts need to apply for additional capacity by following the procedures outlined in the Wastewater Agreement.

East Central Regional Planning has been in contact with Recording Secretary/Town Clerk Brenda Schneider regarding Taycheedah Sanitary District No 1's need to acquire additional acreage in their sewer service area.

2. Discuss compiling a newsletter. A newsletter will be discussed at a next meeting.

New Business

1. Review and possible approval of the sewer service plans for Lakeview Estates Subdivision. Ron Cunzenheim, representing Roberts Homes, met with the Commission. Mr. Cunzenheim informed the Commission that he had met with the Town Board. The Town Board has approved the Preliminary Plat; which establishes the lot layout. Mr. Cunzenheim and the Commission discussed the sewer plan approval process and associated charges. The Commission advised Mr. Cunzenheim to consider the impact the development's sewer service design will have on sewer service to neighboring lands in the future. The initial engineering indicated sewer service down Lakeview Road in order to serve all of the areas. Mr. Cunzenheim will submit the plans to Foth & Van Dyke for their review and comment.
2. Consideration and possible approval of an extension of the mandatory connection waiver granted for the Orzechowski/Esser properties located on Lakeview Road. Jamie Fiebig is proposing to purchase the two landlocked parcels currently owned by Lawrence and Elizabeth Esser. The parcels have a recorded road access easement though the Orzechowski property. Mr. Fiebig has made an offer to purchase contingent upon not having to extend the sewer to the properties. The Town has determined that the two lots are buildable. Mr. Fiebig intends to refurbish the existing home and build a new home on the Esser parcels.

On September 19th, 2002, the Commission approved a waiver of the mandatory connection due to the property owner's request and the lack of cost-effectiveness. The Orzechowski property has potential for development.

President Bill Gius acknowledged the action taken by the District on 9/19/02 stands and recognizes that the Town Board has jurisdiction over future development and the owner may be required to pay for sewer construction in the future. Bill Gius motioned that all existing Town and Sanitary District ordinances would apply at the time the Orzechowski property is developed, seconded by John Rickert. Motion carried (3-0).

3. Consideration and possible approval of an Engagement Letter submitted by G M Hietpas, CPA, LLC to provide accounting services for 2006. Bill Gius motioned to accept the Engagement Letter, seconded by John Rickert. Motion carried (3-0).
4. Consideration and possible action to contribute toward a mailbox and drop box to be located at the Recording Secretary's office. The Commission took no action.
5. Approval of bills. Invoices were presented by Foth & Van Dyke and Schenck Business Solutions for the analysis of the allocation of project costs. The Commission took action at last month's meeting to submit the invoices to the Town Board for payment. Bill Gius moved to approve the bills based upon summary version #3, totaling \$23,651.24 (order nos. 18-32), seconded by John Rickert. Motion carried (2-0-1). Abstention-Mike Freund.

Per discussion, approval of the invoices notes the following adjustments:

- #19 Schenck Business Solutions deny payment,
- #23 Foth & Van Dyke reduce payment by \$907.00,
- #32 Taycheedah San. Dist. #1 deny payment of #1 O&M, past due amount and interest.

Mike Freund made a point of order that discussion has to occur before a vote is taken.

Bill Gius made the following motion:

- authorize the transfer of \$11,800.00 from the User Charge Account to the regular checking account,
- authorize the transfer of \$269.12 from the Operations/Inspections Account to the regular checking account for the Inspectors' payroll,
- authorize the transfer of \$11,543.00 from the Debt Service to the regular checking account,
- authorize the transfer of \$27,441.12 from the Operations/User Charge Account to the Debt Service Account, and
- authorize the transfer of \$1,535.70 from the Operations/User Charge Account to the Reserve for Replacement Account.

The motion was seconded by John Rickert. Motion carried (2-0-1). Abstention-Mike Freund.

Public Comment:

Mike Freund requested that the Recording Secretary listen to the tape from the March 2005 meeting and amend the minutes to include a missing motion regarding the election of officers.

John Rickert asked the Recording Secretary about the number of property owners who have not taken out a lateral connection permit.

Adjournment. Mike Freund motioned to adjourn at 7:45 p.m., seconded by John Rickert. Motion carried (3-0).

Attest: Brenda A. Schneider
Brenda A. Schneider
District Recording Secretary

G M Hietpas CPA, LLC

14 N. MAIN STREET
MAYVILLE, WI 53050-1636
(920) 387-3356
FAX (920) 387-3083

Certified Public Accountant
and Business Consultant

GILBERT M. HIETPAS

86 S. MACY STREET
FOND DU LAC, WI 54935-4131
(920) 921-3356
FAX (920) 921-7035

December 31, 2005

St. Peter Sanitary District
W2695 Loehr Street
Malone, WI 53049

Dear Client:

RE: Engagement Letter

I want to take a moment to thank you for being our customer. We do appreciate you, and look forward to serving you in the future.

The following is a partial list of services available from G.M. Hietpas CPA, LLC. We hope to better meet your expectations of service from our firm by clearly identifying the particular services to be provided and their frequency. This letter of understanding will be for services performed through December 31, 2006.

We have marked the frequency of the services that we expect to provide. Please review the information below and make any changes necessary.

Frequency Service:	Monthly	Quarterly	Annually
Cash receipts/disbursement			
Record keeping	—	—	—
Compilation of general ledger & financial statements	—	—	—
Prepare quarterly payroll			
Tax reports	—	7	—
Prepare payroll deposits	X	—	—
Prepare W-2's	—	—	X
Prepare sales tax reports	—	—	—
Prepare 1099 & 1096 forms	—	—	—
Reconciliation of bank statements	—	—	—
Preparation of payroll checks	X	—	—

We will also, at your request, prepare your State and Federal tax returns.

You are responsible for management decisions and functions, and for designating an individual with suitable skill, knowledge, or experience to oversee any bookkeeping services, tax services, or other services we provide. You are responsible for evaluating the adequacy and results of the services performed and accepting responsibility for such services. You are responsible for establishing and maintaining internal controls, including monitoring ongoing activities.

None of the services can be relied on to detect errors, fraud, or illegal acts that may exist. However, we will inform you of any material errors and of any evidence or information that comes to our attention during the performance of our compilation procedures, that fraud may have occurred. In addition, we will report to you any evidence or information that comes to our attention during the performance of our compilation procedures regarding illegal acts that may have occurred, unless they are clearly inconsequential. We have no responsibility to identify and communicate significant deficiencies or material weaknesses in your internal control as part of this engagement.

Our fees for the above services are based on the time expended at our standard rates and will be billed to you monthly, payable upon receipt. We strive to keep the rates down and the level of service high.

To continue the services in the future, we have established a policy that any delinquent accounts over 60 days old will result in suspending service until such time as your account becomes current. Interest will be charged at the annual rate of 18% after 20 days outstanding.

For your information, the following privacy policy of our firm:

We do not disclose any non-public personal information about our clients or former clients to anyone, except as instructed to do so by such clients, or required by law. We restrict access to non-public personal information to those professionals (Internal Revenue Service) and we maintain physical, electronic, and procedural safeguards to your non-public information.

We value you as a customer and thank you for all the referrals that you give us. If you have any questions, please call. Please indicate your acceptance of the above understanding by signing below. A copy is enclosed for you.

Sincerely,

G M Hietpas CPA LLC

Accepted by: 

Date: 2/22/06

The Taycheedah Sanitary District No. 3-St. Peter Area Commission met on Wednesday, March 29th, 2006, at 6:30 p.m., at the Taycheedah Town Hall, for the purpose of conducting the March monthly meeting. Members present were President Bill Gius, Commissioner John Rickert and Recording Secretary Brenda Schneider. Commissioner Mike Freund was absent. Also present was Kathy Diederich, Schenck Business Solutions. The meeting was tape recorded.

Call to order. President Gius called the meeting to order at 6:40 p.m.

Pledge of Allegiance.

Approval of minutes. John Rickert motioned to approve the minutes of the February 22nd, 2006 meeting as presented, seconded by Bill Gius. Motion carried (2-0-1 absent).

Sewer System Maintenance Report.

It is believed that Bud Sabel has been misreading the meter at Church Road. The Church Road meter measures in smaller increments of flow; which causes reports stating higher numbers. However, Bud still believes the area is generating a higher than average amount of flow. Don Moore does not care to perform home inspections. Andy Karls will be asked to do the inspections.

The manhole castings that were knocked off of their bases during the winter need to be inspected and replaced. Bud will be asked to do the inspections and replacements.

The Outlying Sewer Group will be conducting their semi-annual meeting on April 20th.

Financial Report.

Kathy Diederich, Schenck Business Solutions, to review the District's financial status.

The 2005 audit has been started. Kathy anticipates having the final audit by the Commission's next meeting.

The group discussed the remaining assessments for Alvin Sabel, Rob Cutter and Jim Rosenthal. A letter will be sent to each of them. The Sabels and the Cutters will be offered a 5-year installment schedule for \$5,508.00 and the Rosenthals will be offered a 5-year installment schedule for \$5,900.00.

Eleven lots paid their assessment in full during 2005.

The District is still retaining \$75,000.00 from the contractors.

Kathy compiled a rough budget. Based upon the current user charge of \$135.00 per quarter, the District will need to operate very leanly. Operational expenses will need to be constantly monitored.

The balloon payment on one of the bonds is due in 2007.

Kathy suggests reducing the District's debt by \$1.5 million. She is willing to investigate refinancing with local lenders.

Unfinished Business

1. Discuss compiling a newsletter. The Commission reviewed a list of possible topics. The Commissioners will compile articles based upon the list of topics for the next meeting.

New Business

1. Discuss Taycheedah Sanitary District No. 1's request to swap acreage into their sewer service area. TSD#1 needs to expand their service area in order to provide sewer service to two proposed developments. President Gius advised Dan Deuster, TSD#1 President, that the Commission will meet with them and East Central Regional Planning if East Central is willing to expand TSD#1's service area.
2. Discuss Taycheedah Sanitary District No. 1's request to cost-share in their generator project. The Commission was not informed of the project until after began it and the Commission was not given any opportunity for input. It was also noted that TSD#1 did not follow the protocol established in the Fond du Lac Area Wastewater Agreement. Correspondence was recently sent to TSD#1 informing them that the Commission's position on the issue has not changed.
3. Approval of bills. Invoices were re-presented from Foth & Van Dyke, Fond du Lac County and Schenck Business Solutions for the analysis of the allocation of project costs. The Taycheedah Town Board denied payment of the invoices; as requested by the Commission. Bill Gius moved to approve the bills (order nos. 33-45), seconded by John Rickert. Motion carried (2-0-1 absent).
Bill Gius made the following motion:
 - authorize the transfer of \$18,100.00 from the User Charge Account to the regular checking account,

March 29th, 2006

St. Peter Sanitary District
Monthly Meeting

2.

- authorize the transfer of \$2,556.69 from the Operations/Inspections Account to the regular checking account for the Inspectors' payroll,
- authorize the transfer of \$5,463.89 from the Operations/User Charge Account to the Debt Service Account,
- authorize the transfer of \$295.03 from the Operations/User Charge Account to the Reserve for Replacement Account, and
- authorize the wire payment of \$203,625.00 for the Bond Anticipation Note payment.

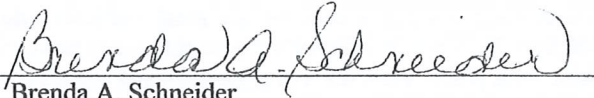
The motion was seconded by John Rickert. Motion carried (2-0-1 absent).

Public Comment:

No public comment was presented.

Adjournment. Bill Gius motioned to adjourn at 7:42 p.m., seconded by John Rickert. Motion carried (2-0-1 absent).

Attest:



Brenda A. Schneider
District Recording Secretary

The Taycheedah Sanitary District No. 3-St. Peter Area Commission met on Thursday, April 27th, 2006, at 6:30 p.m., at the Taycheedah Town Hall, for the purpose of conducting the April monthly meeting. Members present were President Bill Gius, Commissioners Mike Freund and John Rickert and Recording Secretary Brenda Schneider. Also present were Attorney Gary Sharpe, Ron Cunzenheim and Mike Immel, representing Rural Insurance. The meeting was tape recorded. In order to accommodate the schedules of the District's professional staff, the order of addressing the agenda items was altered.

Call to order. President Gius called the meeting to order at 6:40 p.m.

Pledge of Allegiance.

Approval of minutes. John Rickert motioned to approve the minutes of the March 29th, 2006 meeting as presented, seconded by Bill Gius. Motion carried (2-0-1 abstention). Mike Freund abstained.

Presentation.

Mike Immel, Rural Insurance, reviewed the District's insurance policies with the Commission. The policy currently provides \$184,000.00 in coverage for the lift stations, grinder pump systems, flow meters, etc. The coverage is automatically increased 4% each year as an inflation guard. The policy will cover deductible reimbursement in the event of accidental damage incurred to personal vehicles while performing commission duties. The policy also carries \$2,000,000.00 in public official's errors and omissions coverage. The workman's comp. policy is \$6.87 per \$100.00 of expense. The policy does not cover sewer/water back-up due to failure. Mr. Immel advised that homeowner carry such coverage. Rural Insurance does now offer back-up coverage for \$178.00 per unit/per year. The inspectors are treated as employees and therefore are covered under the District's liability insurance policy.

Sewer System Maintenance Report.

The Church Road meter continues to pump higher than expected flows. Andy Karls, inspector, is willing to conduct home inspections. A notice will be sent to the homeowners.

Upon the request of a homeowner, Bud investigated the cost of changing the grinder pump stations from a warning light to an audible alarm. The cost would be \$500.00 for one unit. The per unit price would decrease for each additional unit. Commission consensus was that the homeowners would be required to pay for the alarm alteration.

Unfinished Business

1. Discuss compiling a newsletter. The Commission reviewed and revised a list of possible topics. The Commissioners will compile articles based upon the list of topics for the next meeting.

New Business

1. Consideration and possible approval of the sewer design for the Lakeview Road subdivision. Foth & Van Dyke has reviewed the designs and specs for the Lakeview Road subdivision. Dennis Steigenberger noted that the Lakeview Road area was planned to be serviced by a lift station. The proposed plan indicates gravity service into the easement through the corner of the Emerich property on the south of Silica Road. Additional areas could be sewered in the future if the plans are modified to utilize a lift station. Dennis Steigenberger, Foth & Van Dyke has three issues with regard to the sewer design.
 - The owner could apply to the DNR for a variance to the minimum grade requirement. If the grade of the pipe is reduced to .32%, the ground cover could be increased by approximately 1.7 feet. If the grade is reduced, gravity service could be extended into the Stoneridge Drive subdivision.
 - The sewer would be shallow in a few areas. Four lots would not have basement service. They are Lots 1, 2, 30 and 31. Dennis recommended a notice be added to the deed of these lots regarding the inability to provide basement service. The deed also needs to state that the developer will furnish the ejector pump and that the homeowner will maintain the pump.
 - The sewer could be extended to the external boundary of the subdivision to Lakeview Road.Jim Emerich has signed an easement for the extension of the sewer to the existing main at the Silica Road easement. The manholes through the field will be approximately 9" above grade and marked with 3" pipe 4 feet tall, painted white.

Areas that could not be serviced in the future without a lift station would be all properties west of Lakeview Road and the west half of the Jim Emerich property. A least one lift station will be needed to service

these areas. The estimated cost to build a lift station to serve the entire area is \$202,000.00. The Commission discussed the timing of lift station construction for the other parts of the area.

The Commission also needs to ensure a District Inspector is present during construction, the addition of the District and Foth & Van Dyke as additional insureds on all insurance policies, deflection testing of the sewer and televising of all gravity sewers.

Foth & Van Dyke will compile and submit a review letter to the Commission.

Further consideration of the plans and specs will occur at a future meeting in order to allow Mr. Cunzenheim time to adjust the plans according to the recommendations of the Commission.

An owner's letter of approval will need to be submitted to the DNR with the plans & specs.

2. Consideration and possible verification to provide sewer service for the Lakeview Road subdivision requested by the Fond du Lac County Planning Dept. The Planning Dept. requests written verification that the District will provide sewer service to the development. The Recording Secretary was directed to draft a response letter for review and comment by Monday, May 1st.
3. Discuss the Operation & Maintenance Agreement with Taycheedah Sanitary District No. 1. Taycheedah No. 1 requests a joint meeting with TSD#3, Johnsburg and Calumet Sanitary Districts to further negotiate the O&M agreement issue. There was an attempt to conduct the meeting last week. However, the meeting was cancelled in order to allow the Districts time to review the history of the issue. A joint meeting is expected to occur in late June.
4. Consideration and possible approval of a jurisdictional offer for the Wehner easement. The District needed two easements from John Wehner. Mr. Wehner signed and returned one of the two easements. Attorney Sharpe has drafted a relocation order in an attempt to negotiate a resolution to the issue.
Mr. Wehner has questioned the ownership of Schuster Lane east of Billene Drive. Attorney Sharpe has verified that the recorded plat indicates it is a town road.
John Rickert motioned to authorize the payment to the Wehners pursuant to the appraisal dated 5/17/04 and to execute the relocation order for the Wehner easement, seconded by Mike Freund. Motion carried (3-0).
5. Approval of bills. Bill Gius moved to approve the bills (order nos. 46-57) and to
 - authorize the transfer of \$12,500.00 from the User Charge Account to the regular checking account,
 - authorize the transfer of \$134.57 from the Operations/Inspections Account to the regular checking account for the Inspectors' payroll,
 - authorize the transfer of \$1,012.21 from the Operations/User Charge Account to the Debt Service Account, and
 - authorize the transfer of \$54.66 from the Operations/User Charge Account to the Reserve for Replacement Account.

The motion was seconded by John Rickert. Motion carried (3-0).

Public Comment:

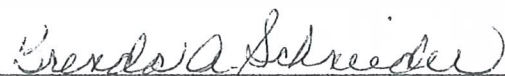
Mandatory NIMS training will be offered May 15th, 7:00 p.m., at the Mt. Calvary Fire Station. All sanitary district commissioners are required to be NIMS certified.

The results of the District's Sewer System Evaluation Survey (SSES) will be presented to the Commission on Friday, May 12th, at 5:00 p.m. at the Taycheedah Town Hall.

Ron Cunzenheim is investigating whether or not the City of Fond du Lac is willing to carry the Town's share of the Luco Road lift station upgrade. The Town's cost-share is based upon the treatment plant capacity the Town currently owns; which was originally intended for the District.

Adjournment. Bill Gius motioned to adjourn at 9:30 p.m., seconded by Mike Freund. Motion carried (3-0).

Attest:



Brenda A. Schneider
District Recording Secretary

May 12th, 2006

Taycheedah Sanitary District No. 3

1.

The Taycheedah Sanitary District No. 3 Commission met on Friday, May 12th, 2006, at 5:00 p.m., at the Taycheedah Town Hall for the purpose of conducting an informational meeting. Members present were: President Bill Gius and Commissioner John Rickert. Also present was Recording Secretary Brenda Schneider. Member absent was: Commissioner Mike Freund.

The Commission met with Jeff Mazanec, Short Elliot Hendrickson Inc., to review the District's results of the Sewer System Evaluation Survey (SSES).

The informational meeting adjourned at approximately 6:30 p.m..

Attest Brenda A. Schneider
Brenda A. Schneider
District Recording Secretary

The Taycheedah Sanitary District No. 3-St. Peter Area Commission met on Wednesday, May 17th, 2006, at 6:30 p.m., at the Taycheedah Town Hall, for the purpose of conducting the May monthly meeting. Members present were President Bill Gius, Commissioners Mike Freund and John Rickert and Recording Secretary Brenda Schneider. Also present were Dennis Steigenberger, Foth & Van Dyke; Kathy Diederich, Schneck Business Solutions and Ron Cunzenheim, REC Engineering. The meeting was tape recorded.

Call to order. President Gius called the meeting to order at 6:34 p.m.

Pledge of Allegiance.

Approval of minutes. John Rickert motioned to approve the minutes of the April 27th, 2006 meeting as presented, seconded by Mike Freund. Motion carried (3-0).

Presentation.

Kathy Diederich, Schneck Business Solutions, will review the financial status of the District. Kathy dispersed and reviewed the 2005 draft audit report.

Sewer System Maintenance Report.

The Church Road meter continues to pump higher than expected flows. Andy Karls, Inspector, will conduct home inspections. A notice will be sent to the homeowners.

Kris Koenigs, N8143 Cty. QQ, is not satisfied with her driveway restoration. It is believed to be a Fond du Lac County Highway Department issue. The Department will be contacted.

Bill Wagner, N8552 Cty. QQ, has issues with some surface water flowing into his yard. Bill will be advised to contact the Commission.

Jim Rosenthal has informed the District of some settling at the end of Rosenthal Court. Bud was unable to locate any settling. He will re-inspect the easement area.

Unfinished Business

1. Discuss compiling a newsletter. Commissioners will compile articles at a future meeting.
2. Consideration and possible approval of the sewer design for the Lakeview Road subdivision. Foth & Van Dyke has reviewed the plans and specs. Mr. Cunzenheim addressed all of the concerns raised by Foth & Van Dyke in their letter dated March 3rd, 2006.

The developer will stake the project. Foth & Van Dyke will compile the lateral cards. Mr. Cunzenheim will compile the record drawings.

The developer needs to establish an escrow account. Mr. Cunzenheim will provide the schedule of estimates that will be used to determine the escrow amount.

An easement has been secured from Jim Emerich. Mr. Cunzenheim will have the easement recorded and provide a copy to the District.

The draft letter to the DNR regarding the variance to the slope of the main was reviewed. The developer is required to televise the project and clean the mains, if needed, once construction is complete. The Commission discussed the possibility of requiring a second televising and cleaning after the asphalt is laid or District staff supervising the asphalt work. It was noted that no other sewer mains in the District were built at less than the minimum slope.

Commissioner Freund has concerns regarding the easement through the Emerich property, the reduced slope of the main and the potential need for additional cleaning. He also prefers a lift station; even if the District cost-shares in it. The master plan for the District calls for a lift station to serve the area.

Bill Gius motioned to approve the plan and spec for the Lakeview Road subdivision, seconded by John Rickert. Motion carried (3-0).
3. Discuss Taycheedah Sanitary District No. 1's request to swap acreage into their sewer service area. President Gius and Brenda Schneider attended a recent meeting of the East Central Wisconsin Regional Planning Commission. TSD#1 needs approximately 95 acres for the Windward Estates project and the RAM project. They had designated Rose Petrie's property on Ledge Road, Orlando Schneider's property on Cty. QQ and Dennis Schneider's property on Cty QQ for the swap. The ECWRPC was informed that lateral stubs have been installed for the Orlando Schneider property and the Dennis Schneider property. Some form of assessment has been paid on both properties. The ECWRPC realized they could not swap the Schneider properties. The Petrie

property was approved for the swap. The ECWRPC decided to give the option to TSD#1 as to which of the two projects will be added to their sewer service area. President Gius offered to work with TSD#1 to attempt to find the addition 5 acres needed to provide service to the Windward Estates project; should they select it.

New Business

1. Consideration and possible approval of letters for underpaid assessments. Bill Gius motioned to approve the letters presented by Kathy Diederich, seconded by Mike Freund. Motion carried (3-0).
2. Consideration and possible action against Dan Rosenthal for failure to obtain a valid Sewer Lateral Connection Permit. A certified letter will be sent to Kim Rosenthal.
3. Consideration and possible action against Lloyd Rebedew for failure to obtain a valid Sewer Lateral Connection Permit. Mrs. Rebedew has contacted Brenda Schneider to schedule an appointment. No action was taken at this time.
4. Consideration and possible action against Dave Vesper for failure to obtain a valid Sewer Lateral Connection Permit. Mr. Vesper has yet to designate a contractor so that the permit application can be finalized. Bill Gius motioned to have the attorney draft a letter regarding the authority to force connection, seconded by John Rickert. Motion carried (3-0).
5. Consideration and possible action against Tom Schmitz for failure to obtain a valid Sewer Lateral Connection Permit. Mr. Schmitz has yet to designate a contractor so that the permit application can be finalized. Bill Gius motioned to have the attorney draft a letter regarding the authority to force connection, seconded by John Rickert. Motion carried (3-0).
6. Approval of bills. Mike Freund moved to approve the bills (order nos. 58-67) and to
 - authorize the transfer of \$4,600.00 from the User Charge Account to the regular checking account,
 - authorize the transfer of \$1,211.06 from the Operations/Inspections Account to the regular checking account for the Inspectors' payroll,
 - authorize the transfer of \$11,346.67 from the Operations/User Charge Account to the Debt Service Account, and
 - authorize the transfer of \$612.68 from the Operations/User Charge Account to the Reserve for Replacement Account.

The motion was seconded by Bill Gius. Motion carried (3-0).

Public Comment: None given.

The next meeting will be held on June 21st, 2006.

Adjournment. Bill Gius motioned to adjourn at 8:46 p.m., seconded by Mike Freund. Motion carried (3-0).

Attest: Brenda A. Schneider
Brenda A. Schneider
District Recording Secretary

The Taycheedah Sanitary District No. 3-St. Peter Area Commission met on Wednesday, June 21st, 2006, at 6:30 p.m., at the Taycheedah Town Hall, for the purpose of conducting the June monthly meeting. Members present were President Bill Gius, Commissioners Mike Freund and John Rickert and Recording Secretary Brenda Schneider. Also present was Bud Sabel, District Maintenance Technician. The meeting was tape recorded.

Call to order. President Gius called the meeting to order at 6:33 p.m.

Pledge of Allegiance.

Approval of minutes. John Rickert motioned to approve the minutes of the May 17th, 2006 meeting as presented, seconded by Mike Freund. Motion carried (3-0).

Sewer System Maintenance Report.

The Church Road meter continues to pump higher than expected flows; although the flows have decreased slightly. It was noted that the weather has been much drier. Bud Sabel recently noticed a 3 foot sink hole on the east side of Church Road along the Don & Mary Schneider property. The Schneiders have tiled their downspouts to the sink hole area. The sink hole appears to be over the lateral connection. The sink hole area could be dye tested or televised. The Commission will perform a site visit at the end of the meeting.

The Commission briefly discussed turning the grinder pump systems over to the property owners after two years. It was noted that the Commission originally decided to provide grinder pump service to certain properties in lieu of spending more to construct the sewer deep enough to provide gravity service to those properties.

The Commission consensus was that Bud did not need to polish the lift station panels.

Unfinished Business

New Business

1. Consideration and possible non-objection to the swap of a 40.9 acre parcel in Section 33 into Taycheedah Sanitary District No. 1's sewer service area, as determined by East Central Regional Planning. The Petrie property is no longer in the District. Bill Gius motioned to send a letter to East Central indicating no objection to the 40.9 acre swap, seconded by John Rickert. Motion carried (3-0).
2. Consideration and possible action to establish a deadline date for the connection and final inspection of all improved properties. Bill Gius moved to send a reminder letter to the residents of the District's authority to make the connection, seconded by John Rickert. Motion carried (3-0).
3. Discuss the itemization of operation & maintenance billings. The operation and maintenance bills received from Taycheedah Sanitary District No. 1 lack consistency and detail. Karen Schwengels (attendee), TSD#1 Commissioner, requested the Commission submit correspondence to the entire TSD#1 Commission regarding what expenses they are willing to pay. It was also noted that the bills have been based upon lift station pump run times instead of the percentage of flow at the south end, per the signed agreement.
4. Approval of bills. Bill Gius moved to approve the bills totaling \$6,270.37 (order nos. 68-76) and to
 - authorize the transfer of \$5,800.00 from the User Charge Account to the regular checking account,
 - authorize the transfer of \$403.69 from the Operations/Inspections Account to the regular checking account for the Inspectors' payroll,
 - authorize the transfer of \$21,460.47 from the Operations/User Charge Account to the Debt Service Account,
 - authorize the transfer of \$1,6158.78 from the Operations/User Charge Account to the Reserve for Replacement Account,
 - acknowledge the General Obligation Note payment of \$88,762.50, and
 - authorize the transfer of \$200,000.00 from the Debt Service Account to the G.O. Note Account.The motion was seconded by Mike Freund. Motion carried (3-0).

Public Comment: Karen Schwengels intends to work to resolve all issues with the other districts.

The Commission convened the meeting to the Church Road sink hole site. Commission consensus was to televise the section of sewer.

June 21st, 2006

St. Peter Sanitary District
Monthly Meeting

2.

Adjournment. The meeting adjourned at 7:56 p.m.

Attest: Brenda A. Schneider
Brenda A. Schneider
District Recording Secretary

July 20th, 2006

St. Peter Sanitary District
Monthly Meeting

1.

The Taycheedah Sanitary District No. 3-St. Peter Area Commission met on Thursday, July 20th, 2006, at 7:15 p.m., at the Taycheedah Town Hall, for the purpose of conducting the July monthly meeting. Members present were President Bill Gius, Commissioner John Rickert and Recording Secretary Brenda Schneider.

Call to order. President Gius called the meeting to order at 7:50 p.m.

Approval of minutes. John Rickert motioned to approve the minutes of the June 21st, 2006 meeting as presented, seconded by Bill Gius. Motion carried (2-0).

Sewer System Maintenance Report.

A settling complaint received from Tony Rieder was resolved by providing some gravel and black dirt. Some settling at a vacant lot on Rosenthal Court needs to be investigated. John Rickert will visit the site.

Unfinished Business

New Business

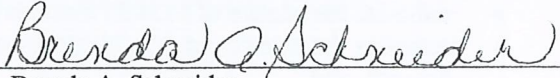
1. Review Request for Quotes for televising. The draft RFQ was reviewed. Quotes are to be submitted by August 15th. Brenda Schneider will distribute the RFQs. The Commission will review any quotes received at their next meeting.
2. Consideration and possible action to approve a payment plan for an outstanding special assessment. Due to an oversight, the special assessment against the Cutter property was for a vacant lot. In order to bring the special assessment current, the District requested a one-time catch-up payment of \$1,687.40 followed by transferring the Cutter's property from the \$5,900 installment payment schedule into the \$11,000 installment payment schedule. John Rickert motioned to accept 10 monthly payments of \$150.00 and the eleventh payment of \$187.40, until paid in full, at no interest, seconded by Bill Gius. Motion carried (2-0).
3. Consideration and possible action regarding the connection of the home located at N7928 Cty. WH. The home is planned to be served by a grinder pump system. The home is located on a land-locked parcel. The necessary easements have been secured. The grinder pump has been installed. The owner disputes having to connect to the system. It is questionable as to the District's authority to force the connection of the home. Also, a home may be built on the second parcel. It is unclear as to who would be responsible for the costs of providing service to the second parcel due to the wording of the easement. Attorney Sharpe will be contacted for an opinion.
4. Discuss Operation & Maintenance Agreement with Taycheedah Sanitary District No. 1. TSD#1 is planning to re-initiate negotiations as soon as their dispute pertaining to treatment costs with Calumet Sanitary District is resolved. Bill will contact the presidents of Johnsburg and Calumet Sanitary Districts.
5. Acknowledge the submittal of the District's Compliance Maintenance Annual Report (CMAR). The Commission acknowledged the submittal of the District's CMAR to the DNR and signed the certificate of compliance.
6. Approval of bills. Bill Gius moved to approve the bills (order nos. 77-87) and to
 - authorize the transfer of \$7,100.00 from the User Charge Account to the regular checking account,
 - authorize the transfer of \$2,131.10 from the Operations/User Charge Account to the Debt Service Account,
 - authorize the transfer of \$115.07 from the Operations/User Charge Account to the Reserve for Replacement Account, and
 - authorize the transfer of \$295.00 from the Operations/User Charge Account to the Debt Service Account to correct a deposit error.

The motion was seconded by John Rickert. Motion carried (2-0).

Public Comment: None.

The Commission's next meeting will be August 23rd, 2006, at 6:30 p.m.

Adjournment. Bill Gius motioned to adjourn at 9:15 p.m., seconded by John Rickert. Motion carried (2-0).

Attest: 
Brenda A. Schneider
District Recording Secretary

The Taycheedah Sanitary District No. 3-St. Peter Area Commission met on Wednesday, August 23rd, 2006, at 6:30 p.m., at the Taycheedah Town Hall, for the purpose of conducting the August monthly meeting. Members present were President Bill Gius, Commissioners John Rickert and Mike Sabel and Recording Secretary Brenda Schneider. Also present were Bud Sabel, Maintenance Personnel and Kathy Diederich, Schenck Business Solutions.

Call to order. President Gius called the meeting to order at 6:39 p.m.

Pledge of Allegiance. The Pledge of Allegiance was recited.

Oath of Office: The Oath of Office was administered to Commissioner Mike Sabel.

Approval of minutes. John Rickert motioned to approve the minutes of the July 20th, 2006 meeting as presented, seconded by Bill Gius. Motion carried (3-0).

Special Business: Organization of Officers: Bill Gius motioned to appoint Bill Gius as President, John Rickert as Treasurer and Mike Sabel as Secretary, seconded by John Rickert. Motion carried (3-0).

Sewer System Maintenance Report.

The grinder pump at the Adams residence was not functioning properly. Bud replaced the coil.

The grinder pump at the Miller/Evenson property is experiencing problems. The owner had to re-set the pump 12 times in the last three months. Bud believes either the heat sensor or the pump is faulty. President Gius will contact LW Allen regarding the ongoing problems with the system.

The vent pipes at the lift stations are starting to rust. Bud will paint them.

The grinder pump at the Endres residence went out with the lightning storm about one month ago. Bud was called in to re-set the system.

The west end of Silica Road was recently resurfaced. The risers on four of the manholes do not have sealed covers. The District will purchase and install the appropriate riser rings.

The asphalt is breaking by a lateral on Rosenthal Court. The Commission believes the settling has been caused by poor roadbase construction. The roadbase was constructed by the developer's contractor and therefore is not a District issue.

Unfinished Business

New Business

1. Review the 2005 audited Financial Reports. Kathy Diederich, District Auditor, presented the 2005 financial reports. Ms. Diederich's analysis of the District's accounts indicates that the District is operating very lean.
2. Review potential refinancing. There is a potential of refinancing the balloon payment of the Revenue Bond locally. The payment is due April 2007. The District would be required to solicit bids.
3. Review the user charge. Ms. Diederich reviewed the District's current user charge. She advises that the District will need to increase the user charge to accommodate the District's share of the treatment plant upgrade. She noted that the current charge barely covers the expenses. Kathy has compiled preliminary revenue and expense projections. The projections will be further refined for review by the Commission. She also advised drafting an insert regarding a future increase for insertion in the quarterly bills.
4. Consideration and possible approval of an Agreement Terminating a Sanitary Easement for Lot 11, Glacier Ridge, and
5. Consideration and possible approval of an Easement for Lot 10, Glacier Ridge. Bill Gius motioned to approve the easement for Lot 10, Glacier Ridge and terminate the easement for Lot 11, Glacier Ridge, seconded by John Rickert. Motion carried (3-0).
6. Review Request for Quotes for televising. The following quotes were received for the televising of a segment of Church Road: Green Bay Pipe & TV, LLC-\$640.00 and Pat Mand Boring & Trenching, Inc.-\$350.00. After further discussion, the Commission did not accept either bid at this time. Staff will dye test the area of concern next week.
7. Approval of bills. Bill Gius moved to approve the bills (order nos. 88-97) and to
 - authorize the transfer of \$9,325.00 from the User Charge Account to the regular checking account,
 - authorize the transfer of \$538.25 from the Inspections Account to the regular checking account,
 - authorize the transfer of \$22,736.96 from the Operations/User Charge Account to the Debt Service Account, and

August 23rd, 2006

St. Peter Sanitary District
Monthly Meeting

2.

- authorize the transfer of \$1,227.70 from the Operations/User Charge Account to the Reserve for Replacement Account.

The motion was seconded by John Rickert. Motion carried (3-0).

Public Comment: None.

The Commission's next meeting will be September 20th, 2006, at 6:30 p.m.

Adjournment. Bill Gius motioned to adjourn at 8:50 p.m., seconded by John Rickert. Motion carried (3-0).

Attest: Brenda A. Schneider
Brenda A. Schneider
District Recording Secretary

August 28th, 2006

St. Peter Sanitary District
Public Meeting

1.

The St. Peter Sanitary District Commission met on Monday, August 28th, 2003, at 4:00 p.m., at the Taycheedah Town Hall. Members present were Chairman Bill Gius, Commissioners Mike Sabel and John Rickert.

1. Call to order. The meeting was called to order by Chairman Gius at 4:00 p.m., at the Town Hall.
2. The Commission will meet at the lift station on Church Road to do sewer main testing. The Commission proceeded to the Church Road lift station to perform a dye test on a section of sewer main.
3. Adjournment. The meeting adjourned at 4:53 p.m.

Attest:

Brenda A. Schneider
Brenda A. Schneider

District Recording Secretary

September 20th, 2006

St. Peter Sanitary District
Monthly Meeting

1.

The Taycheedah Sanitary District No. 3-St. Peter Area Commission met on Wednesday, September 20th, 2006, at 6:30 p.m., at the Taycheedah Town Hall, for the purpose of conducting the September monthly meeting. Members present were President Bill Gius, Commissioners John Rickert and Mike Sabel and Recording Secretary Brenda Schneider. Also present were Bud Sabel, Maintenance Personnel, and Karen Schwengels, Taycheedah Sanitary District #1 Commissioner.

Call to order. President Gius called the meeting to order at 6:37 p.m.

Pledge of Allegiance. The Pledge of Allegiance was recited.

Approval of minutes. John Rickert motioned to approve the minutes of the August 23rd, 2006 meeting as presented, seconded by Mike Sabel. Motion carried (3-0).

Sewer System Maintenance Report.

The lift station on Evergreen Court needs seal and oil replacement. LW Allen quoted \$500.00 for the repair. Bud believes that with observation he could take care of such repairs himself in the future. The Commission consensus was to contract with LW Allen for the necessary repairs.

There was a back-up in the private lateral of a home on W. Ann Randall Drive and Cty. WH.

Bud pulled the floats on the Miller/Evenson grinder pump. There was considerable build-up on them. The build-up may have been the cause of repeated problems with the system.

Unfinished Business

New Business

1. Consideration and possible action against Dave Vesper for failure to hire a licensed/bonded/insured contractor for lateral connection. Roger Braun will complete the connection. Pursuant to the ordinance, the District will pay the costs. Mr. Vesper will be billed for the costs over the next five years at 6% interest.
2. Discuss possible revisions/clarifications to the Taycheedah Sanitary District No. 3 and No. 1 Operation & Maintenance Agreement. The Commission reviewed the minutes of the 5/12/04 and 8/12/04 meetings.

Two laterals collapsed through the top of the sewer main on Gladstone Beach Road. It is unknown if the laterals were taps into the main or part of the original construction. TSD#3 Commission believes the repair of the sewer main should not be a cost-shared expense.

Jerry Gilgenbach has approached TSD#1 about transferring into their district. TSD#1 has placed the request on hold.

Karen Schwengels asked that the Commission consider reviewing the Operation & Maintenance bills and submit payment for costs for which they agree.

The Commission reviewed the lack of detail on the operation & maintenance bills.

3. Approval of bills. Bill Gius moved to approve the bills (order nos. 98-106) and to
 - authorize the transfer of \$269.13 from the Inspections Account to the regular checking account,
 - authorize the transfer of \$12,163.19 from the Operations/User Charge Account to the Debt Service Account,
 - authorize the transfer of \$656.79 from the Operations/User Charge Account to the Reserve for Replacement Account, and
 - Authorize the payment of the semi-annual Bond Anticipation Note payment-\$51,000.00 interest only.The motion was seconded by John Rickert. Motion carried (3-0).

Public Comment: None.

Adjournment. Bill Gius motioned to adjourn at 8:12 p.m., seconded by John Rickert. Motion carried (3-0).

Attest: Brenda A. Schneider
Brenda A. Schneider
District Recording Secretary

The Taycheedah Sanitary District No. 3-St. Peter Area Commission met on Wednesday, October 25th, 2006, at 7:00 p.m., at the Taycheedah Town Hall, for the purpose of conducting the October monthly meeting. Members present were President Bill Gius, Commissioners John Rickert and Mike Sabel and Recording Secretary Brenda Schneider. Also present were Kathy Diederich, Schenck Business Solutions, Bryan Perl and Karen Schwengels, Taycheedah Sanitary District #1 Commissioner.

Call to order. President Gius called the meeting to order at 7:19 p.m.

Pledge of Allegiance. The Pledge of Allegiance was recited.

Approval of minutes. John Rickert motioned to approve the minutes of the September 25th, 2006 meeting as presented, seconded by Mike Sabel. Motion carried (3-0).

Sewer System Maintenance Report.

Bud Sabel and John Rickert inspected the manholes on Silica Road between Hwy. 151 and Lakeview Road. Some of the manholes have three riser rings that are not sealed. Sealing them now would be very difficult. The manholes are in the roadway on the downward slant of the crown of the paved lane. The Town will be asked to notify the District when they intend to do asphalt projects along sewer routes that contain manholes in the paved lanes.

Unfinished Business

1. Review potential refinancing. The Commission reviewed financial projections prepared by Kathy Diederich. Kathy recommends a down-payment of \$1,635,000 toward the balloon payment. She also recommends meeting with Dave Kramer, National Exchange Bank, to discuss the details of the refinancing. The Commission will work toward closing the refinancing within 60 days.
2. Review user charge fee schedule. At the current \$135.00 per quarter, the District is projected to be short of funds for operations. Mike Sabel motioned to increase the quarterly user charge to \$140.00 beginning with the first quarter 2007 bill, seconded by John Rickert. Motion carried (3-0).
3. Discuss possible revisions/clarifications to the Taycheedah Sanitary District No. 3 and No. 1 Operations & Maintenance Agreement. The Commission reviewed the applicable cost-share expenses based upon the current contract. John Rickert motioned to submit a letter to Taycheedah Sanitary District No. 1 indicating the items of agreement, and request they re-bill as stipulated with invoices to be detailed, seconded by Mike Sabel. Motion carried (3-0).

New Business

1. Consideration and possible action to establish the 2006 tax levy payable 2007. Bill Gius motioned to levy \$1.425 per \$1,000 of assessed value, seconded by John Rickert. Motion carried (3-0).
2. Consideration and possible action against Tom Schmitz for failure to connect to the sewer collection system. The Commission and their attorney have submitted letters to Mr. Schmitz regarding his obligation to connect to the sewer system. President Gius will attempt to contact Mr. Schmitz.
3. Consideration and possible action against Dan Rosenthal for failure to connect to the sewer collection system. President Gius will attempt to contact Mr. Rosenthal.
4. Consideration and possible action regarding the connection of property owner by Bryan Perl. Mr. Perl purchased the warehouse on Cty. WH from Dan Rosenthal. Mr. Rosenthal paid \$150.00 for the connection permit in the closing of the purchase of the property. Mr. Perl has not applied for the connection permit. Currently, Mr. Perl is renting the warehouse to Dan Rosenthal for a maximum of two years. After the two years, Mr. Perl may demolish it or may use it for storage. He does not plan to serve the property with water. The internal plumbing is unable to carry water within the structure. Mr. Perl assumes the septic system has not been destroyed. Bill Gius motioned to recognize the change in status of the property located at W3667 Cty. WH to a deferred vacant lot, with a total remaining vacant lot assessment of \$2,605.34 to be invoiced to the current owner, the current owner is in agreement to the change in status, conditional upon the septic tank being properly crushed and filled with appropriate material to the satisfaction of the Sanitary District Inspector within 30 days of the date of the invoice, seconded by Mike Sabel. Motion carried (3-0). The \$150.00 received by the District will be applied to the returned check for the connection permit for the property located at W3737 Evergreen Court.

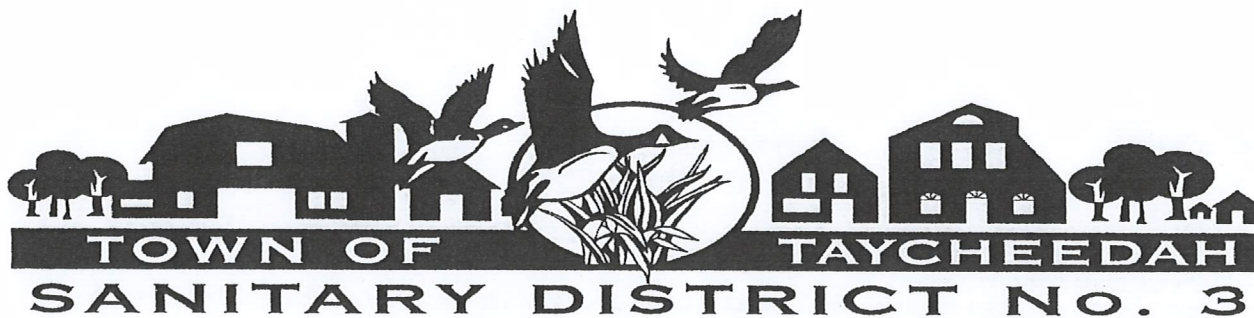
5. Report on the semi-annual meeting of the Outlying Sewer Group. The minutes will be forwarded to the Commission once received.
6. Discuss treatment plant capacity. The District is not in a position financially to purchase additional capacity at this time.
7. Approval of bills. Bill Gius moved to approve the bills (order nos. 107-121) noting payment to Taycheedah Sanitary District No. 1 for Ledge Road flows only and to
 - authorize the transfer of \$13,000.00 from the Operations/User Charge Account to the regular checking account,
 - authorize the transfer of \$2,066.42 from the Operations/User Charge Account to the Debt Service Account,
 - authorize the transfer of \$111.59 from the Operations/User Charge Account to the Reserve for Replacement Account,
 - authorize payment of \$99.99 from the Debt Service Account to the Town of Taycheedah to refund and overpaid special assessment, and
 - authorize the transfer of \$150.00 from the Debt Service Account to the Inspections account to correct a deposit error.

The motion was seconded by John Rickert. Motion carried (3-0).

Public Comment: None.

Adjournment. Bill Gius motioned to adjourn at 9:00 p.m., seconded by Mike Sabel. Motion carried (3-0).

Attest: Brenda A. Schneider
Brenda A. Schneider
District Recording Secretary



October 25, 2006

Based on the formula for the calculation of flow, per the agreement between the two districts, into the TSD#1 system, TSD#3 will pay for the below TSD#1 expenses.

1. Monthly utility expenses at pump/lift stations.
 - a. Telephone (local use only)
 - b. Electricity
 - c. Natural Gas (for station heat only, if applicable)
 - d. Water (the agreement stipulates water but is not applicable)
2. Insurance
 - a. Property only
 - b. Excludes liability, etc.
3. Wages & benefits
 - a. Lift station operators or maintenance personnel or contractors engaged in such operations or maintenance

All invoices for shared expenses will be provided with standard documentation, including copies of original invoices/bills to TSD#1, time sheets and payment records for appropriate personnel.

Town of Taycheedah
Sanitary District #3

Brian Perl Special Assessment Catch Up

\$5900 deferral payments

1/31/2004	\$ 707.19	\$ 5,900.00
1/31/2005	631.30	(295.00)
1/31/2006	613.60	(295.00)
1/31/2007	595.90	(295.00)
	<u>\$ 2,547.99</u>	(295.00)
	4,720.00	\$ 4,720.00
	<u>\$ 7,267.99</u>	
Interest savings at .82	\$ (100.04)	0.82
Subtotal	<u>\$ 7,167.95</u>	

\$11000 deferral payments

1/31/2004	\$ 1,318.49	
1/31/2005	1,177.00	
1/31/2006	1,144.00	
1/31/2007	1,111.00	
	<u>\$ 4,750.49</u>	
Interest savings at 1.54	\$ (187.88)	1.54
Subtotal	<u>\$ 4,562.61</u>	

\$ 2,605.34 Amount due from Brian Perl

The Taycheedah Sanitary District No. 3-St. Peter Area Commission met on Tuesday, November 21st, 2006, at 6:30 p.m., at the Taycheedah Town Hall, for the purpose of conducting the November monthly meeting. Members present were President Bill Gius, Commissioners John Rickert and Mike Sabel and Recording Secretary Brenda Schneider.

Call to order. President Gius called the meeting to order at 6:40 p.m.

Pledge of Allegiance. The Pledge of Allegiance was recited.

Approval of minutes. John Rickert motioned to approve the minutes of the October 25th, 2006 meeting as presented, seconded by Mike Sabel. Motion carried (3-0).

Sewer System Maintenance Report.

The Miller/Everson grinder pump is again experiencing operational problems. Bud Sabel had contacted LW Allen about the problems. However, Bud was unable to attend the meeting and give a report.

Five manholes on Silica Road are raised above asphalt level. The County will tar and chip them for \$30-40 each. Mike Sabel will schedule the work with the County.

Unfinished Business

1. Review potential refinancing. National Exchange Bank will refinance the District's debt at 4.8% interest. NEBAT would require a bond counsel opinion. Quarles & Brady has supplied such service to the District in the past.
2. Discuss treatment plant capacity. The District has a known need of 102 RUEs to serve all existing laterals, full build-out of Hawk's Landing and the Lakeview Road subdivision. The District also has an unknown future need that is dependent upon additional developments. Bill Gius motioned to notify the Town of the Commission's interest in entering into negotiations to purchase capacity, seconded by Mike Sabel. Motion carried (3-0).
3. Discuss possible revisions/clarifications to the Taycheedah Sanitary District No. 3 and No. 1 Operations & Maintenance Agreement. The Commission submit a letter to TSD#1 outlining the expenses they are willing to share the cost of as outlined in the O&M Agreement.
4. Consideration and possible action against Tom Schmitz for failure to connect to the sewer collection system. Bill Gius spoke to Mr. Schmitz on November 7th. He was instructed to notify Brenda Schneider within two weeks regarding his plan to complete the connection. Ms. Schneider has not heard from Mr. Schmitz. President Gius will attempt to notify Mr. Schmitz, in writing, giving him until December 15th to complete the work. Roger Braun will do the work for the District if needed.
5. Consideration and possible action against Dan Rosenthal for failure to connect to the sewer collection system. Mr. Rosenthal has contacted Roger Braun. Mr. Rosenthal requests the District pay the associated costs and bill him over the next five years, with interest, on his tax bill. The Commission strongly recommends the home be connected to the Evergreen Court lateral.

New Business

1. Discuss missing lot corner stakes at W3514 Hillside Circle. The Commission recommends the owner obtain the use of a metal detector.
2. Report on semi-annual meeting of the Outlying Sewer Group. The minutes and attachments were distributed to the Commissioners in their meeting information packets.
3. Approval of bills. Bill Gius moved to approve the bills (order nos. 122-129) and to
 - authorize the transfer of \$5,300.00 from the Operations/User Charge Account to the regular checking account,
 - authorize the transfer of \$403.69 from the Operations/Inspections Account to the regular checking account,
 - authorize the transfer of \$19,453.00 from the Operations/User Charge Account to the Debt Service Account,
 - authorize the transfer of \$1,051.00 from the Operations/User Charge Account to the Reserve for Replacement Account,

November 21st, 2006

St. Peter Sanitary District
Monthly Meeting

2.

- authorize payment of \$248,762.50 from the Debt Service Account for the semi-annual principal and interest payment on the General Obligation Note,
 - authorize the transfer of \$170,000.00 from the GO Account to the Debt Service Account.
- The motion was seconded by John Rickert. Motion carried (3-0).

Public Comment: None.

Adjournment. Bill Gius motioned to adjourn at 7:24 p.m., seconded by John Rickert. Motion carried (3-0).

Attest: Brenda A. Schneider
Brenda A. Schneider
District Recording Secretary

The Taycheedah Sanitary District No. 3-St. Peter Area Commission met on Wednesday, December 20th, 2006, at 6:30 p.m., at the Taycheedah Town Hall, for the purpose of conducting the December monthly meeting. Members present were President Bill Gius, Commissioners John Rickert and Mike Sabel and Recording Secretary Brenda Schneider.

Call to order. President Gius called the meeting to order at 6:35 p.m.

Pledge of Allegiance. The Pledge of Allegiance was recited.

Approval of minutes. John Rickert motioned to approve the minutes of the November 21st, 2006 meeting as presented, seconded by Mike Sabel. Motion carried (3-0).

Sewer System Maintenance Report.

The Fife grinder pump continues to malfunction. The pump not in operation at the Huelster home was installed as a temporary replacement. The Commission will check into any possible warranty. Also, LW Allen submitted a bill for \$289.64 for a replacement circuit board. The Commission will also speak to LW Allen about any warranty on the part.

Bud Sabel would like to change the circuit board on the Miller/Everson grinder pump. Bud is working with a local repairman.

Bud Sabel recommended the Commissioners be paid for their time when assisting him in responding to emergency operational issues; noting that it would be costly to contract for local service. The Commission would need to ask the Town Board.

Five manholes on Silica Road are raised above asphalt level. The County will tar and chip them the next time they go out with the equipment needed for the job.

All manholes located in the ditches are marked.

Unfinished Business

1. Review potential refinancing. It appears that low interest refinancing through the Clean Water Fund is not realistic due to the requirement of meeting or exceeding 66% of the homes along every length of pipe as having been built prior to October 1972. Bill Gius moved to empower the Recording Secretary to advise the bank to change the District's loan status by moving both loans to National Exchange Bank pending confirmation of the interest rate and the term of the quoted rate. If the rate can not be held until April 2007; refinancing will be pursued as soon as possible. The motion was seconded by John Rickert. Motion carried (3-0).
2. Discuss treatment plant capacity. The Town Board has been informed of the District's intent to purchase an additional 200 RUEs of capacity. The Commission discussed the potential for more development and the associated future demands on the system.
3. Consideration and possible action against Tom Schmitz for failure to connect to the sewer collection system. Bill Gius has made recent contact with Mr. Schmitz. Mr. Schmitz intends to contract with Mark Mand Excavating to complete his connection. Mr. Gius will also contact Mark Mand Excavating.
4. Consideration and possible action to connect the Dan Rosenthal home and bill the owner for said work. The connection was completed 12/21/06.
5. Status of the connection of the Vesper home. Roger Braun intends to contact Mr. Vesper in the next few days to determine if he has finished the internal plumbing work. Mr. Braun will collapse the septic system as soon as possible.

New Business

1. Consideration and possible approval of an exemption to connect the Tim Huelster home. Bill Gius motioned to exempt the Huelster residence; which doesn't abut Cty. WH from connection and to not exempt the Huelster vacant lot which does abut Cty. WH, seconded by John Rickert. Motion carried (3-0).
2. Consideration and possible action regarding the guardrail located at the Cty. QQ lift station. Mr. Gius will meet with representative of the Fond du Lac County Highway Dept. in order to determine the minimum length requirement of the guardrail.

December 20th, 2006

St. Peter Sanitary District
Monthly Meeting

2.

3. Consideration and possible action regarding Taycheedah Sanitary District No. 1's request to cost-share in their generator project. TSD#1 is again asking TSD#3, Calumet SD, Johnsburg SD and the Town of Taycheedah to help them pay for their generator project. The consensus of the Commission was too reiterate their position as noted in written correspondence dated March 21st, 2006 and November 17th, 2006.
4. Discuss Taycheedah Sanitary District No. 1's debt to the Town of Taycheedah. It was recently brought to the attention of the Town Board that TSD#1 did not re-pay the Town for money expended from the Town's Treasury for No. 1's initial expenses during 1968-1970. The Commission fully supports the Town Board in their efforts to recoup the funding.
5. Consideration and possible approval of a letter to the City of Fond du Lac acknowledging the District's financial responsibility for its share of the Water Pollution Control Plant, per the 2000 Wastewater Agreement. Bill Gius motioned to authorize signature on the letter and to send it to the City, seconded by John Rickert. Motion carried (3-0).
6. Service Connection update. One owner has yet to contract with a contractor, one home owner is connected to the lateral but it is unknown if the interior work is complete and one permit has been issued for new construction that has not yet begun.
7. Discuss compiling a newsletter/insert. Bill Gius intends to draft a newsletter; which will be distributed to the Commission for their review.
8. Report regarding the Town's Comprehensive Planning project. The Town hosted the kick-off meeting for the Comprehensive Plan in November. The Committee has scheduled a meeting for tomorrow to work on the citizen survey.
9. Approval of bills. Bill Gius moved to approve the bills (order nos. 129-130) and to
 - authorize the transfer of \$10,500.00 from the Operations/User Charge Account to the regular checking account,
 - authorize the transfer of \$15,618.74 from the Operations/User Charge Account to the Debt Service Account, and
 - authorize the transfer of \$843.35 from the Operations/User Charge Account to the Reserve for Replacement Account.The motion was seconded by John Rickert. Motion carried (3-0).

Public Comment: None.

Adjournment. Bill Gius motioned to adjourn at 7:55 p.m., seconded by John Rickert. Motion carried (3-0).

Attest:



Brenda A. Schneider

District Recording Secretary

TAYCHEEDAH SANITARY DISTRICT No. 3

MEMORANDUM

TO: Commissioners

FROM: Brenda A. Schneider, Recording Secretary

DATE: December 17th, 2006

SUBJECT: Status Report on Connections

As of today, the following are the homes yet to be connected to the collection system:

- Dan Rosenthal, W3737 Evergreen Court
- Tom Schmitz, N8114 Glen Street
- Dave Vesper, W3651 Cty. WH (exact status unknown)
- Tim Huelster, N7928 Cty. WH
- Nett Construction, N8503 Sunset Drive (new construction)