

**CALUMET SANITARY DISTRICT
FOND DU LAC SANITARY DISTRICT NO. 2
JOHNSBURG SANITARY DISTRICT
TAYCHEEDAH SANITARY DISTRICT NO. 1
TAYCHEEDAH SANITARY DISTRICT NO. 3
JOINT QUARTERLY INFORMATIONAL MEETING
October 22, 2020
5:30 P.M.
TAYCHEEDAH TOWN HALL**

ROLL CALL OF MEMBERS PRESENT:

Calumet Sanitary District (CSD): President Gary Watry. Absent: Commissioners Allen Schmitz and Kevin Tasch.

Fond du Lac Sanitary District No. 2 (FdL#2): Absent: President Brian Balson and Commissioners Bob Giese and Tom Beltz.

Johnsburg Sanitary District (JSD): President Franz Schmitz and Commissioner Ken Schneider. Absent: Commissioner Dennis Lefeber.

Taycheedah Sanitary District No. 1 (TSD#1): President Mike Nett and Commissioners Dan Weber and Jim Huck.

Taycheedah Sanitary District No. 3: President John Rickert and Commissioner Katherine Diederich (one vacancy).

Also present: Brenda Schneider, Recording Secretary for Taycheedah Sanitary District #3 and Johnsburg Sanitary District; Eric Otte, JE Arthur and Associates; Bill Gius and Karen Schwengels.

The meeting was called to order at 5:31 p.m. by Katherine Diederich.

APPROVAL OF MINUTES OF THE LAST MEETING

Brenda Schneider noted the correction of the spelling of Priscilla Yohann's name and title contained in the distributed version of the July 23rd minutes. Katherine Diederich suggested several modifications to the minutes. Motion by Mike Nett, second by Franz Schmitz, to postpone approval of the minutes of the July 23rd meeting to the next meeting to allow time for the review of an edited version. Motion carried unanimously by voice vote.

SHARED SEWER REPAIR ISSUES

Taycheedah Sanitary District #1

Mike Nett had nothing to report; noting that it was a quiet quarter.

PREVENTATIVE MAINTENANCE

Johnsburg Sanitary District

JSD is currently testing a radar meter. The City recently installed their temporary meter to test the results. They are also seeking an alternative to repair service.

Calumet Sanitary District

Gary Watry reported that they had a good quarter.

Taycheedah Sanitary District #3

They recently checked all of the lift stations. The Schuster Lane and Cty WH stations need to be cleaned before winter due to grease build-up. They also discovered the light out and diluted water at the Shady Lane station. They are checking for I/I.

There was discussion of distributing a flier pertaining to non-flushable items.

OSG EXECUTIVE COMMITTEE REPORT

The Annual Meeting was held in-person and virtually in September. All of the parties in attendance were present in some form. The City presented their Capital Improvement Plan (CIP). The CIP projects expenditures of \$50-55,000,000 over five years. Bill Gius offered to distribute copies of the City's presentation upon request.

The City is seeing good results from the use of bugs to reduce the phosphorus level. It is the only treatment plant in the country using this technology. There is a potential of eventually selling bugs to other municipalities.

The City has also been successful in significantly reducing struvite in the pipes.

The OSG is working on the final points of the Master Agreement. It was noted that the process is going smoother than it did 20 years ago.

OPERATION & MAINTENANCE:

Review updated AGREEMENT FOR THE ALLOCATION OF COSTS AND TRANSPORTATION OF WASTEWATER

Version #5 of the Agreement was recently distributed by Eric Otte on behalf of TSD#1.

Ken Schneider commented on Section 5C, Replacement of Meters on Shared Sewers. This section requires all parties to share in the cost of replacement of meters. Ken noted this section is in conflict with the Master Agreement. Ken stated a need to change the Master Agreement in order to remove any conflict. Eric Otte responded that he suspects the paragraph is in regards to each district's connection point meters. Costs incurred by the City for meter operation, maintenance, repair and replacement is incorporated into the fees charge by the City. It was noted that the Winnebago Drive meter is TSD#1's connection point meter. Mike Nett clarified that TSD#1 included application of the cost-share to all meters due to the fact wastewater from all district flow thru all of the meters. Mike also pointed out nothing prevents the parties from agreeing to this cost-share item. Eric reported that the new Master Agreement is expected by the end of the year. The current Master Agreement auto-renews. Amendments to the current Master Agreement, not a new document, are expected. Eric Otte noted they have been negotiating for three years and are yet to have a written document. Attorney John St. Peter has been involved in the process.

Katherine Diederich shared that the Master Agreement was made with the impression that all districts connect directly into the City. Our area is unique in that TSD#1 serves as a secondary collection system. Some items in the Master Agreement need to be updated to recognize this secondary collection system. Eric Otte agrees and responded that this topic is planned to be discussed during the next OSG Technical Standards Committee meeting.

The parties discussed the following possible modifications:

- I. PARTIES and GENERAL RELATIONSHIP
Item 2: Change *City of Fond du Lac Wastewater Treatment Plant* to *City of Fond du Lac Wastewater Treatment and Resource Recovery Facility*.
- II. DEFINITIONS
Item 3: Change *boiler/machine* to *generators*.
- III. AGREEMENT
- Item 4C: Retain the following sentence. *Actual Flow will be averaged over a 2-year period prior to the year in which the expense is calculated.* One version of the document did not contain this sentence.

Further modification discussed by the parties:

- III. AGREEMENT
Item 6: Requires open records requests be in writing. This is inconsistent with Wis. Stats. §19.35 allowing for requests to be verbal. A reference to the statute was suggested. There was also a suggestion that attributable costs be clarified.

Each district will need to approve the Agreement during their Commission meetings. Eric expects to distribute an updated version in time for their November meetings.

There was brief discussion as to when the change in cost-share calculations would begin. The beginning of the current quarter was mentioned, as well as, the beginning of the next quarter.

PUBLIC COMMENT

Karen Schwengels enquired as to who wrote the document.

Review Quarterly billings

2020-3rd qt. O&M bills planned to be included in the cost-share were follows:

- Work logs for the inspection and maintenance employees were reviewed.
- Total Energy Systems Gladstone-planned maint. \$1,215.00
- Total Energy Systems Brookhaven-planned maint. \$1,215.00
- Total Energy Systems Winnebago Dr-planned maint. and battery \$1,398.84
- Energenecs Winnebago Dr-bad pump megger \$362.50
- Total Energis All locations-annual service contract \$1,320.00

ADJOURNMENT

Motion by Mike Nett, second by Gary Watry, to adjourn at 7:04 p.m. Motion carried unanimously by voice vote.

SCHEDULE THE NEXT MEETINGS:

- Thursday, January 28th, 2021
- Thursday, April 22, 2021
- Thursday, July 22, 2021
- Thursday, October 28, 2021

Attest: _____
Brenda A Schneider, Recording Secretary
Taycheedah Sanitary District #3
Johnsburg Sanitary District