

**JOHNSBURG SANITARY DISTRICT
MONTHLY COMMISSION MEETING
FEBRUARY 6, 2020
5:00 P.M.
ST. JOHN'S PARISH HOUSE**

Members present: President Franz Schmitz and Commissioners Ken Schneider and Dennis Lefebber. Also present: Recording Secretary Brenda Schneider.

1. Call to order. President Schmitz called the meeting to order at 5:04 p.m.
2. Approval of the minutes of the 1/9/2020 meeting. Motion by Dennis Lefebber, second by Ken Schneider, to approve the minutes of the January 9th meeting as distributed. Motion carried (3-0).
3. Annual review of insurance coverage with Mike Immel, Rural Mutual Insurance Co. All the property locations were reviewed and updated as needed last year. Mike summarized the District's coverage. He noted that the deductible for equipment breakdown was increased to \$1,000.
4. Discussion and possible action regarding operational issues:
 - a. Meter station. The City recommends the flow meter needs to be replaced. Cody Schoepke submitted the following quotes: an ultrasonic meter is \$4,382; and, a laser meter is \$15,199. It was noted, per the Agreement with the City, the City has the authority to replace the meter, at the District's expense, without approval by the Commission.

Last fall Ken Schneider informed Schoepke that the manholes have been lined and sewer main cleaned. The functioning of the meter has been consistently monitored. Schoepke informed Ken that reporting problems have continued, likely due to low flows. Schoepke indicated that our meter is too big. It was noted the ultrasonic meter will do the job for the short-term; however, the laser meter would be more accurate in the long-term.
 - b. Lift Station. The January pump runtime reports were reviewed.
 - c. Grinder pump stations. Sabel Mechanical responded to the Duwell property on a couple of occasions recently. He found an issue with the conduit containing the cable. Moisture seeping into the pipe is freezing. Sabel will fix the conduit in the spring.
 - d. Odor issues. Nothing to report at this time.
 - e. Televising. Details of the project area were delivered to Eric Otte. Otte is in the process of soliciting bids for OSG members.
 - f. Other operational issues. Ken Schneider spoke to Mark Haensgen. He is no longer interested in working for the District. Calumet Sanitary District has suggested on a couple of occasions that the districts collectively hire a full-time maintenance person. The Commission may consider this in the future.

The District received \$793.50 from WE Energies for the emergency response needed to the Cty Q lift station caused by a power outage on 2/14/2019. The bills not reimbursed have been sent to Rural Mutual Ins. as an equipment breakdown claim.
5. Approval of District bills. Motion by Dennis Lefebber, second by Ken Schneider, to approve the bills (order #7-15) for a total of \$5,862.86, and to authorize the following:
 - Transfer \$5,800 from the Operations/User Charge Account to the regular checking account.Motion carried (3-0).
6. Discuss revised Operations & Maintenance Agreement with Taycheedah Sanitary District No. 1. Taycheedah Sanitary District No. 3's version of the document was distributed to the Commission. It was noted that Johnsburg Sanitary District has yet to receive the document.

7. Schedule the next meeting. The next Commission meeting is scheduled for Thursday, March 5th at 5:00 pm.
8. Adjournment. President Schmitz declared the meeting adjourned at approximately 6:12 p.m.

Attest. _____
Brenda A. Schneider, District Recording Secretary