

TAYCHEEDAH SANITARY DISTRICT NO. 1
REGULAR BUSINESS MEETING
June 22, 2020 – 5:00 P.M.
TAYCHEEDAH TOWN HALL
W4295 KIEKHAEFER PARKWAY
FOND DU LAC, WI 54937-6802

Call to Order

Meeting was called to order by M. Nett at 5:00 PM.

Present: Commissioners: J. Huck, M. Nett, D. Weber
Administrative Clerk: P. Yohann
Inspection: J. Rickert
Maintenance: M. Haensgen

Approval of Agenda

Motion: by D. Weber, second by M. Nett, to approve the Agenda.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Approval of May 18, 2020 Regular Business Meeting Minutes

Motion: by J. Huck, second by Dan Weber, to approve the May 18, 2020 Regular Business Meeting Minutes.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Public Comment

None to be reported.

REGULAR BUSINESS

Financial Report

Financial statements were distributed and reviewed. Discussion was held regarding the request to revise the financial statements. More clarification is required. The Board will invite the representative from CLA for discussion.

Motion: by M. Nett, second by J. Huck, to approve the Financial Statements as submitted for May.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Approval of Bills/Sign checks

Motion: by M. Nett, second by D. Weber, to approve the bills as submitted.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Inspection Report

- A copy of the detailed log of inspection activities during the month of June 2020 is on file.
- J. Rickert reported home inspections are suspended due the corona virus and had nothing else to report.

Maintenance Report

- A copy of the detailed log of maintenance activities during the month of June 2020 is on file.
- M. Haensgen had nothing to report.
- The poor performance of the notification system and flow recording by Synergy Sales was discussed. E. Otte will be contacted to request the system be checked and the flow recording addressed as well and then upon the completion of that to have the representative meet with the Board.

Administrative Clerk's Report

- A copy of the detailed log of Administrative Clerk's activities during the month of June 2020 is on file.

- The property/casualty insurance questionnaire had been received and completed. P. Yohann inquired if limits of liability and/or deductibles would be changed, and it was decided to keep everything the same.
- The CMAR report was completed and discussed.
Motion: by M. Nett, second by D. Weber, to accept and submit the CMAR as provided.
Vote: Ayes: 3, Opposed: 0 – **Motion carried.**
- The replacement for legal counsel was discussed. P. Yohann will reach out to the firm to determine if someone is available.

UNFINISHED BUSINESS

1. Update on the approval of the O&M Agreements with Calumet Sanitary District, Johnsburg Sanitary District, and Taycheedah Sanitary District No. 3.

The District is still waiting to hear from the other districts.

2. Update on the Gladstone lift station pumps.

E. Otte is working on obtaining a complete proposal for new pumps, VFD’s, and installation of the components.

NEW BUSINESS

1. Discussion and possible action of the requirement for manhole chimney seals in the Sandy Beach Business Park.

Discussion was held. J. Rickert commented the city required the chimney seals and felt they should be required by the District.

Motion: by M. Nett, second by J. Huck, to use chimney seals in any additions or expansions within Taycheedah Sanitary District No. 1.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Meeting Adjournment

Motion: by J. Huck, second by D. Weber, to adjourn.

Vote: Ayes: 3, Opposed: 0 – **Motion carried.**

Adjournment: Meeting adjourned at 6:00 PM.

Respectfully submitted by:

Priscilla Yohann, Administrative Clerk
 Taycheedah Sanitary District No. 1