

TAYCHEEDAH SANITARY DISTRICT #3
MONTHLY COMMISSION MEETING
AUGUST 15, 2018
6:00 P.M.
TAYCHEEDAH TOWN HALL

Members present: President Bill Gius and Commissioners John Rickert and Mike Sabel. Also present: Recording Secretary Brenda Schneider and Mike Immel, Rural Mutual Insurance Co.

Call to order. President Gius called the meeting to order at 6:05 p.m.

Pledge of Allegiance. The Pledge of Allegiance was recited.

Approval of minutes. Motion by John Rickert, second by Mike Sabel, to approve the minutes of the July 16th, monthly meeting, as distributed. Motion carried (3-0).

Approval of bills. Motion by Bill Gius, second by John Rickert, to approve the bills (order #67-73) for a total of \$1,657.35, and to authorize the following:

- Transfer \$2,000 from the Operations/User Charge Account to the regular checking account,
- Transfer \$269.13 from the Operations/Inspections Account to the regular checking account, and
- Transfer \$7,064.59 from the Operations/User Charge Account to the Reserve for Replacement Account.

Motion carried (3-0).

Sewer System Maintenance:

1. Consideration and possible action regarding general maintenance and operational issues.

- a. Run time/flow reports. July pump-run time reports for all lift stations were distributed and reviewed.
- b. Lift stations and grinder pump stations. The light on the Everson station on Decorah seems to be malfunctioning. John Rickert performed some tests of the system. It appears to be operating correctly. Bud Sabel will be asked to check the light for problems with in the light's system.

Sabel Mechanical submitted a bill for work done to a Decorah Lane grinder pump station. The bill noted grease build-up but doesn't note a specific location. Bill Gius will call Sabel for more information.

- c. Other maintenance and operational issues. The Missions reporting system recently sent alerts that the battery in the Shady Lane lift station needs to be replaced due to low voltage. John Rickert recently replaced the back-up battery in all six lift stations.

The Commission approved plans to contract with Green Bay Pipe & TV for the televising of the following streets: Shady Lane/W Ann Randall/E Ann Randall, Cty. WH (from Church Road west to meter station), Ledgeview Springs Drive, Jennie Lee Court and Braun Drive. The project is reportedly completed. The District has yet to receive the reports. Bill Gius will contact Eric Otte, JE Arthur & Associates, to inquire about said reports.

2. Clearwater Inspections.

- a. Status of annual inspections. The areas planned for inspection during 2018 are as follows: Silica Road, Hawk's Landing, Sand Hill Ridge subdivision and Lakeview Road subdivision. Inspections are going well.
- b. Re-inspection of structures under remediation orders. Nothing reported at this time.

Unfinished Business:

1. Review infrastructure replacement costs for the purpose of determining adequate insurance coverage. Current blanket coverage for all infrastructure is \$304,000. Based upon equipment replacement estimates compiled by Eric Otte, JE Arthur & Associates, and internal estimates for associated labor, replacement grinder pump station coverage was estimated at \$19,000 each, lift station coverage was estimated at \$73,000 each, and meter station coverage was estimated at \$35,000 each. It was noted that this does not include an estimated \$2,500 per lift station for the Missions system. Total estimated replacement coverage was \$729,000. The District's insurance coverage will be adjusted
2. Discuss the Agreement for the Allocation of Costs and Transportation of Wastewater Between Sanitary District No. 1 of the Town of Taycheedah and Town of Taycheedah Sanitary District #3. The consensus of the Commission has been in support of an amendment to the current agreement; however, they acknowledged that the existing agreement may not need to be amended in order to change the methodology used in allocating operation and maintenance expenses. During the January 25th, 2018, joint sanitary district meeting, President Gius presented his written summary of the changes proposed in comparison to the existing Agreement. Bill Gius recently contacted Mike Nett. The two agreed to meet some time in August. In the meantime, the Commissioners will consider amendment language during their next meeting.

3. Consideration and possible approval of an agreement to defer connection of a new house at N8410 Cty. QQ. The final version of the agreement was executed and will be recorded in the Fond du Lac County Register of Deeds Office.
4. Discuss the impact on funding due to the splitting of lots. Recently Lot 49, Lakeview subdivision, was split in half. The owner of Lot 50 and the owner of Lot 48 each purchased half of Lot 49. Per the District funding plan, at some point in time, the District expected to receive \$5,383 when a new home is connected to the Lot 49 lateral. The Commission performed a site visit. They determined that the lateral is located on the recently enlarged Lot 48. The title search detail for the three lots in question was reviewed. The deferred assessment was properly disclosed. Bill Gius will contact Attorney Matt Parmentier regarding this matter. The Commission may also consider an amendment to their ordinance requiring all assessments be paid in full upon sale.

New Business:

1. Review projected debt funding report. The current debt amortized scheduled was reviewed. Further analysis regarding additional principal payments will be reviewed during the next meeting, as well as the original phases of service map.

Schedule the next meeting. The next meeting is scheduled for Thursday, September 13th, at 6:00 pm, at the Town Hall.

Public Comment. None presented.

Adjournment. Motion by Bill Gius, second by John Rickert, to adjourn the meeting at 7:50 pm. Motion carried (3-0).

Attest: _____
Brenda A. Schneider, District Recording Secretary