

**JOHNSBURG SANITARY DISTRICT  
MONTHLY COMMISSION MEETING  
OCTOBER 3, 2018  
5:30 P.M.  
ST. JOHN'S PARSONAGE**

Members present: President Franz Schmitz and Commissioners Dennis Lefeber and Ken Schneider. Also present: Recording Secretary Brenda Schneider.

1. Call to order. Chairman Schmitz called the meeting to order at 5:30 p.m.
2. Approval of the minutes of the 9/6/18 meeting. Motion by Dennis Lefeber, second by Franz Schmitz, to accept the minutes of the September 6<sup>th</sup>, 2018, meeting as distributed. Motion carried (3-0).
3. Discussion and possible action regarding operational issues:
  - a. Lift Station. The September runtime reports were reviewed. A couple of minor spikes were noted.
  - b. Grinder pump stations. No problems to report.
  - c. Odor issues. Jim Kaiser, City of Fond du Lac representative, reported to Ken Schneider that there was a very strong odor at the meter station when he stopped to do the monthly readings. Kaiser recommended installing a treatment system noting the deteriorating affect the gases have on manholes. Ken also spoke to a representative from the Friendship Sanitary District during a recent tour of the treatment plant. He estimated a yearly cost of \$12,000.

Ken also spoke to Doug Sabel, Sabel Mechanical, about replenishing the control media in all at grade and roof-top vents. During their conversation, Doug estimated 40-50% of the gas Johnsburg Road is experiencing is coming from TSD#1. The Commission discussed their past plan to install a trap. The details will be reviewed during the next meeting.
  - d. Other operational issues. Nothing to report at this time.
4. Review the draft Operation & Maintenance Agreement submitted by Taycheedah Sanitary District #1. Ken Schneider contacted Eric Otte, JE Arthur and Associates. Mr. Otte was not involved in with the development of the document. He was merely asked by TSD#1 to review it and render an opinion. It is his opinion that the sharing of costs at each lift station is consistent with the 2000 Wastewater Agreement with the City. The Commission does not dispute Mr. Otte's opinion. A legal review of the document was postponed.

The Commission reviewed and concurred with the outline of concerns and observations. Motion by Dennis Lefeber, second by Ken Schneider, to request a meeting with TSD#1 to discuss the outline. The outline will be submitted to TSD#1. President Schmitz will contact President Nett via letter. Motion carried (3-0).
5. Approval of District bills. Motion by Dennis Lefeber, second by Ken Schneider, to approve the bills, (order nos. 65-68) totaling \$203.99, and to authorize the following:
  - Transfer \$297.00 from the Operations/User Charge Account to the Debt Service Account; and
  - Transfer \$27.00 from the Operations/User Charge Account to the Reserve for Replacement Account.Motion carried (3-0).
6. Schedule the next meeting. The next Commission meeting will be conducted on Thursday, November 1<sup>st</sup>, at 5:30 pm, at the Johnsburg School Hall.
7. Adjournment. President Schmitz declared the meeting adjourned at 6:50 p.m.

Attest. \_\_\_\_\_  
Brenda A. Schneider, District Recording Secretary