

**JOHNSBURG SANITARY DISTRICT
MONTHLY COMMISSION MEETING
NOVEMBER 1, 2018
5:30 P.M.
ST. JOHN'S SCHOOL HALL**

Members present: President Franz Schmitz and Commissioners Dennis Lefeber and Ken Schneider. Also present: Recording Secretary Brenda Schneider and Jim and Judy Feyen.

1. Call to order. Chairman Schmitz called the meeting to order at 5:58 p.m.
2. Approval of the minutes of the 10/3/18 meeting. Motion by Dennis Lefeber, second by Ken Schneider, to accept the minutes of the October 3rd, 2018, meeting as distributed. Motion carried (3-0).

Jim & Judy Feyen wished to address the Commission regarding the recent increase in the quarterly user charge. They were advised the topic is not noted on the agenda. They were further advised to send written communication to President Schmitz explaining their concerns. The Commission consensus was to include the Feyens on the agenda for the November meeting.

3. Discussion and possible action regarding operational issues:
 - a. Lift Station. The October runtime reports were reviewed.
 - b. Grinder pump stations. No problems to report.
 - c. Odor issues. Jim Kaiser, City of Fond du Lac representative, reported to Ken Schneider that there was a very strong odor at the meter station when he stopped to do the monthly readings. Kaiser recommended installing a treatment system noting the deteriorating affect the gases have on manholes. Ken also spoke to a representative from the Friendship Sanitary District during a recent tour of the treatment plant. He estimated a yearly cost of \$12,000.

In June of 2016, Sabel Mechanical submitted a quote of \$12,950.00 to install a new manhole/trap system with the expectation the structure would reduce or eliminate odors, especially the gas entering the system from Taycheedah Sanitary District #1. There is concern regarding concrete deterioration caused by the gases. The new manhole would need to be built west of the meter station. It was noted the meter station is within the boundary of Taycheedah Sanitary District #1. The Commission agreed that a trap would not decrease the gas from within the District. Ken Schneider will contact Doug Sabel regarding all potential options.
 - d. Other operational issues. Last week East Central Wisconsin Regional Planning Commission expected to approve the amended Sewer Service Area. Joe Hoffmann retired during this past summer. Todd Verboomen took over Joe's duties. Brenda Schneider serves on the Commission. Todd was under the impression all entities were mailed letters and maps. Todd noted that only Calumet responded to the letters. Brenda informed Todd she was not aware of said mailings and Taycheedah Sanitary District No. 3 is awaiting the final map amendments. President Schmitz was not aware of this mailing. Due to this possible lack of communication, the Commission postponed approving the amended Sewer Service Area to their December meeting in order to allow time for Todd to contact all entities.
4. Review the draft Operation & Maintenance Agreement submitted by Taycheedah Sanitary District #1. The Commission reviewed and concurred with the outline of concerns and observations. The outline was mailed to President Mike Nett on 10/29/18. The Commission will await a response.
5. Approval of District bills. Motion by Dennis Lefeber, second by Ken Schneider, to approve the bills, (order nos. 69-73) totaling \$1,577.02, and to authorize the following:
 - Transfer \$1,800.00 from the Operations/User Charge Account to the regular checking account.

Motion carried (3-0).

6. Consideration and possible approval to levy a tax against all real and personal property for tax year 2018. Motion by Dennis Lefeber, second by Ken Schneider, to not levy a property tax for tax year 2018. Motion carried (3-0).
7. Discuss the application of late charges on quarterly bills. Thomas Mashock did not receive his second quarter bill. He disputes the late charges. The District's accountant verbalized that it is possible he put two bills into one envelope. Motion by Ken Schneider, second by Dennis Lefeber, to waive the late charges against Thomas Mashock's account due to possible error by the accountant. Motion carried (2-1). Nay-Franz Schmitz.
8. Schedule the next meeting. The next Commission meeting will be conducted on Thursday, December 6th, at 5:30 pm, at the Johnsburg School Hall.
9. Adjournment. President Schmitz declared the meeting adjourned at 6:26 p.m.

Attest. _____
Brenda A. Schneider, District Recording Secretary