

**JOHNSBURG SANITARY DISTRICT
MONTHLY COMMISSION MEETING
MAY 8, 2018
5:30 P.M.
ST. JOHN'S SCHOOL HALL**

Members present: President Franz Schmitz and Commissioners Ken Schneider and Dennis Lefebber. Also present: Recording Secretary Brenda Schneider.

1. Call to order. Chairman Schmitz called the meeting to order at 5:32 p.m.
2. Approval of the minutes of the 4/12/18 meeting. Motion by Ken Schneider, second by Dennis Lefebber, to accept the minutes of the April 12th, 2018, meeting as distributed. Motion carried (3-0).
3. Discussion and possible action regarding operational issues:
 - a. Lift Station. The April flow reports were reviewed. Pump run times have increased. Ken Schneider reported a 90,000 gallon spike as reported by Missions. Ken asked Doug Sabel if he can narrow down the source of increased flows by checking manholes. The Commission will request flow reports from the City for the period of April 13 to May 9.

A recent blizzard caused a power line to go down. The downed line supplied power to the Cty. Q lift station. Sabel Mechanical responded. Doug shut down the system. He had Ziegelbauer pump out the wet well and worked with Alliant to eventually get the three-phase service back up without damage to the system.

Missions recently sent a couple of low battery warnings. Dennis reported that Sabel Mechanical was on-site earlier today.
 - b. Grinder pump stations. Mike Lefebber's family will raze the old house at W3435 Johnsburg Road in the near future. Dennis removed the control panel from the house. Doug Sabel salvaged parts from the panel. The wet well will remain. Motion by Dennis Lefebber, second by Ken Schneider to cease billing the Mike Lefebber property, effective after the 2018 first quarter bill. Motion carried (3-0).

Sabel Mechanical recently serviced the Feyen grinder pump. It is believed that the control panel was updated and the pump replaced. It is unknown if the work included repair to the conduit. Total cost was over \$6,000. Doug will be reminded of the need to include more details on the bills.
 - c. Odor issues. Ken Schneider recently spoke to a representative of the City of Fond du Lac while he was checking the meter station. The man talked about a successful treatment system that was installed on the west side of the lake. A year or two ago, the Commission participated in a trial of this treatment system. The system worked; however, the Commission could not justify the substantial expense.

In spring, the Commission will need to determine who will take care of maintenance work needed with the rooftop vent filters.
 - d. Other operational issues. Nick Leonard was recently appointed the Administrator for the Village of North Fond du Lac.
4. Discuss extension of service to a garden shed at N8810 Cty. Rd. W. Paul & Mindi Emmer purchased the property at N8810 Cty. W. They intend to convert the old lumber yard office into a gardening shed with running water to be used in washing produce. The water line will come from the house and the drain will be spliced into the sewer lateral that services the house. Motion by Ken Schneider, second by Dennis Lefebber, to allow the extension of the sewer lateral to the garden shed under the condition a permit is acquired and the connection is inspected. Motion carried (3-0).

5. Review the draft Operation & Maintenance Agreement submitted by Taycheedah Sanitary District #1. The Commission continues to support an amendment to the existing Agreement that would change the methodology of operation and maintenance costs. It is expected the parties will have a workshop meeting with Taycheedah Sanitary District #1 to review the proposed document. No additional report was given.
6. Approval of District bills. Motion by Dennis Lefeber, second by Ken Schneider, to approve the bills, (order nos. 28-33) totaling \$9,957.53, and to authorize the following:
 - Transfer \$9,700.00 from the Operations/User Charge Account to the regular checking account,
 - Transfer \$1,561.48 from the Operations/User Charge Account to the Debt Service Account, and
 - Transfer \$141.95 from the Operations/User Charge Account to the Reserve for Replacement Account.Motion carried (3-0).
7. Review the current user charge funding. Repair costs have consistently increase cash flow issues. A detailed report of the most recent quarter's revenue and expenses was reviewed. Motion by Dennis Lefeber, second by Ken Schneider, to establish a \$210 per quarter user charge, to be effective with the third quarter billing. Motion carried (3-0).
8. Schedule the next meeting. The next Commission meeting will be conducted on Thursday, June 14th, at 5:30 pm, at the Johnsburg School Hall.
9. Adjournment. President Schmitz declared the meeting adjourned at 6:54 p.m.

Attest. _____
Brenda A. Schneider, District Recording Secretary