

**JOHNSBURG SANITARY DISTRICT  
MONTHLY COMMISSION MEETING  
MARCH 7, 2018  
6:00 P.M.  
ST. JOHN'S SCHOOL HALL**

Members present: President Franz Schmitz and Commissioners Ken Schneider and Dennis Lefeber. Also present: Recording Secretary Brenda Schneider.

1. Call to order. Chairman Schmitz called the meeting to order at 6:00 p.m.
2. Approval of the minutes of the 2/1/18 meeting. Motion by Ken Schneider, second by Dennis Lefeber, to accept the minutes of the February 1<sup>st</sup>, 2018, meeting as distributed. Motion carried (3-0).
3. Review equipment detail for insurance purposes. Mike Immel, Rural Mutual Insurance Company, requested the Commission review the current inventory of infrastructure for insurance coverage purposes. The Commission will perform a site visit.
4. Discussion and possible action regarding operational issues:
  - a. Lift Station. Nothing to report at this time.
  - b. Grinder pump stations. Sabel Mechanical recently serviced the Feyen grinder pump on several occasions. Sabel compiled a detailed report of the problems. He noted that several of the parts in the station are now obsolete. There are also issues with the underground conduit collecting water, freezing and subsequently causing the lead-cable to break. The Commission will perform a site visit to inspect the problematic conduit.

Sabel recommends upgrading several of the control panel components and replacing the conduit. The estimated cost of the recommended modifications is \$3,000. It was noted that the emergency service calls in January cost approximately \$1,700.
  - c. Odor issues. Odor continues to be noticeable when it is cold and the wind is out of the north. In spring, the Commission will need to determine who will take care of maintenance work needed with the rooftop vent filters.
  - d. Other operational issues. Nothing to report at this time.
5. Review the draft Operation & Maintenance Agreement submitted by Taycheedah Sanitary District #1. The Commission continues to support an amendment to the existing Agreement that would change the methodology of operation and maintenance costs. The consensus of the Commission remains to support only a change in the cost-sharing methodology. It is expected that the parties will have a workshop meeting with Taycheedah Sanitary District #1 to review the proposed document.
6. Approval of District bills. Motion by Dennis Lefeber, second by Ken Schneider, to approve the bills, (order nos. 15-21) totaling \$14,904.28, and to authorize the following:
  - Transfer \$15,000.00 from the Operations/User Charge Account to the regular checking account.Motion carried (3-0).
7. Schedule the next meeting. The next Commission meeting will be conducted on Thursday, April 12<sup>th</sup>, at 6:00 pm, at the Johnsburg School Hall.
8. Adjournment. President Schmitz declared the meeting adjourned at 6:48 p.m.

Attest. \_\_\_\_\_  
Brenda A. Schneider, District Recording Secretary