

**JOHNSBURG SANITARY DISTRICT  
MONTHLY COMMISSION MEETING  
JANUARY 4, 2018  
5:30 P.M.  
ST. JOHN'S SCHOOL HALL**

Members present: President Franz Schmitz and Commissioners Dennis Lefebber and Ken Schneider. Also present: Recording Secretary Brenda Schneider.

1. Call to order. Chairman Schmitz called the meeting to order at 5:30 p.m.
2. Approval of the minutes of the 12/7/17 meeting. Motion by Dennis Lefebber, second by Ken Schneider, to accept the minutes of the December 7<sup>th</sup>, 2017, meeting as distributed. Motion carried (3-0).
3. Discussion and possible action regarding operational issues:
  - a. Lift Station. The City, thru Eric Otte, requested access to the lift station. The City attempted a check of the calibration of our meter station; however, the flow was quite low. The City wants to force some flow thru so they can better check the accuracy of our meter. Motion by Dennis Lefebber, second by Ken Schneider, to accommodate the City by allowing access to the pump station so long as they know what they are doing. Motion carried (3-0). Brenda will respond to Mr. Otte.
  - b. Grinder pump stations. Sabel Mechanical serviced the Feyen grinder pump again. The purpose of this service was unknown. Ken Schneider will call Doug Sabel. The Commission believed a current bill for Sabel's services at this location was paid about six months ago. Brenda will review the past bills.
  - c. Odor issues. Odor is noticeable when it is cold and the wind is out of the north. The Klebars called Sabel Mechanical to change the medium in their roof vent filter. In spring, the Commission will need to determine who will take care of this maintenance work.
  - d. Other operational issues. Nothing to report at this time.
4. Review the draft Operation & Maintenance Agreement submitted by Taycheedah Sanitary District #1. The Commission continues to support an amendment to the existing Agreement that would change the methodology of operation and maintenance costs. Brenda Schneider proposed a minor change in the wording in Section 4 of the current Agreement. The consensus of the Commission remains to support only a change in the cost-sharing methodology. It is expected that the parties will have a workshop meeting with Taycheedah Sanitary District #1 to review the proposed document. Nothing further to report at this time.
5. Approval of District bills. Motion by Dennis Lefebber, second by Ken Schneider, to approve the bills, (order nos. 1-8) totaling \$6,895.99, and to authorize the following:
  - Transfer \$6,900.00 from the Operations/User Charge Account to the regular checking account.Motion carried (3-0).
6. Review user charge and debt funding. The Commission reviewed the 2018 budget and the related funding sources.
7. Schedule the next meeting. The next Commission meeting will be conducted on Thursday, February 1<sup>st</sup>, at 5:30 pm, at the Johnsburg School Hall. The quarterly Joint Sanitary District meeting will be on January 25<sup>th</sup>, at 5:30 pm, at the Town Hall.
8. Adjournment. President Schmitz declared the meeting adjourned at 6:08 p.m.

Attest. \_\_\_\_\_  
Brenda A. Schneider, District Recording Secretary