The Town Board of the Town of Taycheedah met on Monday, January 10<sup>th</sup>, 2011, at 7:30 p.m., at the Town Hall, for the purpose of conducting their January monthly meeting. Members present were Chairman Jerry Guelig, Supervisors Clarence Kraus, Jim Rosenthal II, Tim Simon and Mike Wirtz, Clerk Brenda Schneider, Treasurer Kathy Diederich, Assessor Bill Huck and Constable Bill Gius.

Chairman Guelig called the meeting to order at 7:30 pm. The Pledge of Allegiance was cited.

Mike Wirtz motioned to approve the minutes of the 12/13/10 meeting, seconded by Tim Simon. Motion carried (5-0).

### **Committee Reports:**

Park & Rec.-None.

### Road Maintenance Supervisor Report:

Mike Sabel, Road Supervisor, provided a report:

• He and his team has been busy repairing the grader.

### Review the financial reports:

Treasurer Kathy Diederich will forward the report to the Board members by the end of the week. Tax collections are coming along and money is being deposited on an ongoing basis.

### Approval of Town bills:

Tim Simon motioned to approve the bills as presented (order nos. 1-45), seconded by Jim Rosenthal. Motion carried (5-0).

### **Unfinished Business:**

None.

### **New Business:**

- #1 Consideration and possible approval of a Blasting Permit submitted by Evenson Construction Co. for quarry operation during 2011. Jerry Guelig motioned to approve the Permit as presented, seconded by Mike Wirtz. Motion carried (5-0).
- #2 Consideration and possible approval of a request submitted by the Race the Lake organization to conduct a bike race in Kiekhaefer Park on August 20<sup>th</sup>, 2011. Dave Hornung, representing Team Fond du Lac/Race the Lake, and Gloria West, representing Mid-West Sport Events, briefed the Board on the race event. Jim Rosenthal motioned to approve the request, seconded by Mike Wirtz. Motion carried (5-0).
- <u>Discuss private property drainage issues requested by Anthony Kohlman.</u> In June, 2008, Tony Kohlman and four other impacted landowners presented a written request to Jack Koenigs regarding the need to clean his ditch in order for upstream lands to drain properly. A copy of the request was provided to the Town Board. The ditch has yet to be cleaned.

On January 6, 2011, Tony Kohlman completed and submitted to the Town a Drainage Evaluation Form. The ordinance requires a Town Representative perform a field inspection. The inspection cannot take place until after the spring thaw.

In order for the ditch to drain properly, Eugene Birschbach also needs to clean out his ditch.

Mr. Kohlman informed the Board that Lynn Mathias, Fond du Lac County Land & Water Conservation, has inspected the ditch. Mr. Mathias' opinion is that the ditch is not shut but does need to be cleaned out.

Mr. Kohlman reports that direct contact with Mr. Koenigs and Mr. Birschbach has failed. Chairman Guelig will contact Mr. Koenigs.

#4 <u>Discuss Johnsburg Road reconstruction project</u>. The reconstruction project is a joint effort between the Town of Taycheedah and the Town of Calumet. Each town was awarded a \$44,000 matching LRIP grant for the project. The grant program is for 2010-2011.

#6

The project is planned from Hwy. 151 to the curve at W3350 Johnsburg Road. The asphalted surface will be increased from 20' to 22' with a two foot should on each side.

The project will need basic engineering to determine quantities in preparation of advertising for bids. Calumet retains Gremmer & Associates for engineering services as the need arises.

Calumet Town Chairman Bruce Peterson was in attendance. His goal is to complete the project prior to Northeast Asphalt removing their asphalt plant from the Town of Marshfield by the end of June.

The Town of Calumet needs to resolve the lack of right-of-way issue through the Fink property prior to proceeding with the project.

Discuss awarding citation authority to the Park & Rec Committee members for enforcement of the Town's #5 park rules. The Fond du Lac County Sheriff's Department lacks jurisdiction to enforce Town of Taycheedah ordinances.

It would be ideal if the Constable were authorized to issue citations.

Chairman Guelig will contact Attorney John St. Peter regarding the matter. Consideration and possible authorization to order the 2011 John Deere tractor. Board member consensus was to obtain quotes from other dealers.

Appointment to Johnsburg Sanitary District Commission for a term of six years. Letters of interest were #7 received from Ken Schneider and Jolene Meyer. Jim Rosenthal motioned to appoint Ken Schneider, seconded by Mike Wirtz. Motion carried (5-0).

Review sanitary district commissioners' salaries. The current salaries were established in 2008. Jerry #8 Guelig motioned to sustain the salaries at their current levels, seconded by Tim Simon. Motion carried (5-0).

Certified Survey Maps. A Certified Survey Map was submitted on behalf of Stanley J. Freund creating Lot #9 1 consisting of 1.84 acres, Lot 2 consisting of 1.57 acres, and Lot 3 consisting of .93 acres, located in the NE 1/4 of the NW 1/4 of Section 32. Jerry Guelig motioned to approve the CSM, seconded by Clarence Kraus. Motion carried (5-0).

### Public Comments and Questions Pertaining to Town Business:

The Board heard comments pertaining to lack of snowmobile access to the Park parking lot due to parked vehicles, and smoking in the shop.

Mike Wirtz announced that he had presented the 2010 \$2,000 donation to the Calumet First Responders. The funds will be used to purchase safety equipment, flashlights and helmets. The First Responders wish to thank the Town for their donation.

Bruce Peterson, Calumet Town Chairman, commented that State law does not require the Town accept a low bid if it would not be in the Town's best interest to do so.

### Adjournment:

Jim Rosenthal moved to adjourn the meeting at 8:49 p.m., seconded by Jerry Guelig. Motion carried (5-0).

Attest. Brenda A. Schneider

Brenda A. Schneider

Calumet Sanitary District
Fond du Lac Sanitary District No. 2
Johnsburg Sanitary District
Taycheedah Sanitary District No. 1
Taycheedah Sanitary District No. 3
Taycheedah Town Board

A meeting of representative of the Commissions of the Calumet Sanitary District, Fond du Lac Sanitary District No. 2, Johnsburg Sanitary District, Taycheedah Sanitary District No. 1, Taycheedah Sanitary District No. 3 and the Taycheedah Town Board was conducted on Thursday, January 27<sup>th</sup>, 2011, at 5:00 p.m., at the Taycheedah Town Hall.

Members present were:

Calumet Sanitary District (CSD): President Dick Wehner and Commissioners Alice Lemke and Dave Burg. Fond du Lac Sanitary District No. 2 (FdL#2): Absent were: President Brian Balson and Commissioners Bob Giese and Tom Beltz.

Johnsburg Sanitary District (JSD): President Franz Schmitz and Commissioner Ken Schneider. Absent was Commissioner Dennis Lefeber.

Taycheedah Town Board: Absent were Chairman Jerry Guelig and Supervisors Tim Simon, Jim Rosenthal, Clarence Kraus, and Mike Wirtz.

Taycheedah Sanitary District No. 1 (TSD#1): Commissioners Karen Schwengels and Mike Nett. Absent was President Dennis Thome.

Taycheedah Sanitary District No. 3 (TSD#3): President Bill Gius and Commissioner John Rickert. Absent: Commissioner Mike Sabel.

**Also present:** Brenda Schneider, Taycheedah Town Clerk and Recording Secretary for Johnsburg Sanitary District and Taycheedah Sanitary District No. 3; and Ron Cunzenheim, REC Engineering.

The meeting was called to order at 5:12 p.m.

### Approval of minutes of the last meeting:

Dick Wehner motioned to accept the minutes of the October 28<sup>th</sup>, 2010 meeting, seconded by John Rickert. Motion carried unanimously by voice vote.

### Winnebago Drive project.

Report presented by Ron Cunzenheim, REC Engineering.

- Karen Schwengels has done an excellent job of monitoring the project.
- Late in the planning process, the State made accommodations to the plans in order to avoid any impact to the force main. The State still had it screwed up in the field. The bridge has to be shifted to the side.
- The State plans called for a new drainage ditch. Due to the ditch, Alliant had to move their poles. The poles were moved prior to the start of the reconstruction project during the winter of 2009/2010. The poles are now located over the sewer line.

Alliant was informed of the problem very soon after the poles were moved. No one can find record of Alliant submitting a locate request to TSD#1 prior to moving the poles. Due to space limitation and other buried utilities, Alliant doesn't know where to move them.

The distance from sewer pipe to the bottom of the poles is estimated to be no greater than six feet. Alliant is researching their options.

Motion by Dick Wehner, second by Karen Schwengels, to authorize Taycheedah Sanitary District No. 1 to retain legal counsel to resolve the issue regarding the depth of poles over the Winnebago Drive sanitary sewer collection system in the area where the poles are positioned over the sewer line, with the expressed intent that the districts assume no liability for any problems arising due to the location of Alliant's poles and to issue a directive to Alliant to relocate the poles as soon as possible. Motion carried unanimously by voice vote.

The televising of the reconstruction project area has been completed. Considerable debris was discovered
and has since been removed.

Great Lakes TV & Seal spent a great deal of time removing the construction debris. Great Lakes was instructed to note this information, with the associated costs, on their report. TSD#1 intends to back-bill the DOT for the additional work required due to debris clean-up.

Motion by Dick Wehner, seconded by John Rickert, to reduce the reimbursement to the DOT for manhole adjustments made by the State's contractor by an equivalent amount based upon the Great Lakes report yet to be received, for the additional costs associated with the debris removal and cleaning. Motion carried unanimously by voice vote.

Televising revealed no damage was done to the system.

 Anticipated shared O&M expenses related to the project included inspection time and mileage for Andy Karls and mileage expenses for Karen Schwengels. Karen noted that she walked 870 miles during the project. She also noted that her time will not be billed on O&M.

There will also be pro-rated charges for paint and stakes, manhole adjustments and televising.

### Shared sewer repair issues:

TSD#1 noted the need to make extensive manhole repairs on CTH K and have noticed lateral leaks along Winnebago Drive. It was noted that these costs will be borne solely by TSD#1.

TSD#1 will inspect the Golf Course Drive manhole in the spring.

Ron Cunzenheim reported that he has researched the need for a secondary wet well at the Winnebago Drive lift station in the near future. The mains and pumps have been sized appropriately for anticipated flows. The pumps have to run frequently with short breaks in between due to the limitation of holding capacity in the wet well. Frequent pumping in short intervals will eventually ruin the new pumps. Mr. Cunzenheim recommends constructing the secondary wet well during the winter of 2011/2012. The initial cost estimates exceed \$100,000.

The Brookhaven lift station may also need a secondary wet well.

Motion by Karen Schwengels, seconded by Franz Schmitz, that once TSD#1 receives information pertaining to the secondary wet well project, a special joint meeting of the sanitary districts will be held to review the project and gain authorization for said project. Motion carried unanimously by voice vote.

TSD#1 will continue to monitor the manholes on Hwy. 151 and Fisherman's Road for deterioration due to hydrogen sulfide gas.

TSD#1 is in the process of compiling manhole inspection/reports/maintenance logs. They intend to compile the same information for each lift station. The districts will share their sample log forms.

Calumet Sanitary District is having problems with people flushing rags and debris down the sewer. The rags and debris cause damage to the pumps. The City of Fond du Lac ordinance allows for enforcement; which is incorporated by reference in all district ordinances.

### Sewer User Ordinance Compatibility.

It was suggested that the districts design an ordinance that would be compatible and consistent from Calumet to TSD#1, and possibly beyond. The ordinance would address uniform home/sump pump inspections, uniform televising schedules and uniform maintenance plans. The City also created some new ordinance requirements that could be incorporated.

All the districts' ordinances have been posted on the Town of Taycheedah website.

A sub-committee comprised of the president of each district was authorized for the purpose of comparing ordinances and to report their findings to the group. The sub-committee has yet to meet.

### Conducting and Reporting Home Inspections.

Calumet inspected their entire district about two years ago. TSD#3 and JSD have decided to inspect 20% of their homes on an annual basis. Both districts began inspections in 2010. TSD#3 has inspected 16 homes and found four violations, with orders issued; and JSD has completed 25 inspections with an estimated 9 violations, with orders issued. TSD#1 intends to begin home inspections in 2011; also doing a percentage each year.

It was recommended that inspection teams of two people, not related to each specific district, handle the home inspections. There was discussion by the group of hiring independent people to do all the inspections for all four districts. This option may be explored further in the future.

It was also recommended that inspectors take photos of violations for their records.

### Operations & Maintenance Agreements.

### **Quarterly billings:**

The group reviewed the O&M bills for 2<sup>nd</sup> quarter and 3<sup>rd</sup> quarter, 2010. After discussion regarding several disputed items, TSD#1stated that they would re-evaluate and re-submit them to the districts. The districts asked that work logs be provided for payroll expenses.

Kathy Diederich will be asked to send Calumet Sanitary District revised bills for 2009 3<sup>rd</sup>, and 4<sup>th</sup> quarters and 2010 1<sup>st</sup> quarter bills based upon adjustments made to the originally submitted bills. It was noted that CSD paid based upon the original bills and are therefore owed a credit by TSD#1. JSD is also owed a credit for all three quarters.

### Town of Fond du Lac Sanitary District #2's monetary adjustment for operation and maintenance expenses from 2003-2005.

FDL#2 submitted to TSD#1 \$17,672.45 in O&M bills for the period of 2003-2005, pursuant to their agreement. TSD#1 met with FDL#2. They agreed to pay \$10,000 in 2010 and the balance in 2011. TSD#1 reported that several issues caused the extreme delay in billing.

TSD#1 is in the process of updating their O&M Agreement with FDL#2. Karen Schwengels distributed copies of the draft Agreement. She is collecting suggested revisions.

### OSG Executive Committee report.

Providing internet access to telemetry reports was approved by the membership at Fall 2010 semi-annual meeting.

### Phosphorus discharge limits.

Ron Cunzenheim has reviewed the City's monthly sample information from 2007-2010. He finds the level of phosphorus from the districts to be at normal levels.

The Technical Standards Committee has had initial discussion of analyzing significant phosphorus contributors.

Mr. Cunzenheim will review other test results in the future.

### Public comment:

None was presented.

### Schedule the next meetings.

Thursday, April 28 <sup>th</sup> , 2011	CSD will provide refreshments
Thursday, July 28th, 2011	JSD will provide refreshments
Thursday, Oct. 27 <sup>th</sup> , 2011	TSD#3 will provide refreshments
Thursday, Jan. 26 <sup>th</sup> , 2012	Taycheedah will provide refreshments
Thursday, April 26 <sup>th</sup> , 2012	TSD#1 will provide refreshments
Thursday, July 26 <sup>th</sup> , 2012	CSD will provide refreshments
Thursday, Oct. 25 <sup>th</sup> , 2012	JSD will provide refreshments

### Adjournment:

Bill Gius motioned to adjourn at 7:45 p.m., seconded by Dick Wehner. Motion carried unanimously by voice vote.

Brenda A. Schneider

Town of Taycheedah Clerk

The Town Board of the Town of Taycheedah met on Monday, February 14<sup>th</sup>, 2011, at 7:30 p.m., at the Town Hall, for the purpose of conducting their February monthly meeting. Members present were Chairman Jerry Guelig, Supervisors Clarence Kraus, Jim Rosenthal II, Tim Simon and Mike Wirtz, Clerk Brenda Schneider, Treasurer Kathy Diederich. Also present were Constable Bill Gius and Road Maintenance Supervisor Mike Sabel.

Chairman Guelig called the meeting to order at 7:30 pm. The Pledge of Allegiance was cited.

Mike Wirtz motioned to approve the minutes of the 1/10/11 meeting, with a correction to Jim Rosenthal's name, seconded by Tim Simon. Motion carried (5-0).

Committee Reports:

Park & Rec.-Committee Chairman Earl Jewett reported that he was made aware of gently used Nordic ski trail grooming equipment for sale. The equipment new cost \$7,500. The price is \$1,500. Dr. Oliver Clements has garnered donations to cover all abut \$300. The balance will come from the Park budget. The donated snowmobile will be used for pulling the equipment. The consensus of the Board was to allow the purchase.

### Road Maintenance Supervisor Report:

Mike Sabel, Road Supervisor, provided a report:

- He and his team have been busy plowing snow.
- Repairs to the grader have been completed.
- A cylinder on the orange truck blade snapped twice.
- Modifications and enforcement was made to the lawn mower deck.

Review the financial reports:

Treasurer Kathy Diederich reviewed the financial reports with the Board. She also reported that tax collection is officially complete and that it was a challenging process with the County's new software program.

Approval of Town bills:

Tim Simon motioned to approve the bills as presented (order nos. 46-106), seconded by Jim Rosenthal. Motion carried (5-0).

### **Unfinished Business:**

#1 Discuss private property drainage issues requested by Anthony Kohlman. Chairman Guelig had contacted Lynn Mathias, Fond du Lac County Land Conservationist. Mr. Mathias will conduct a site visit in spring after which he will present his recommendations to the Town Board.

Chairman Guelig and Supervisor Tim Simon visited Jack Koenigs recently. Jack is willing to allow the work but is not willing to pay for it.

Board consensus was to wait for Mr. Mathias' recommendation prior taking any action.

#2 <u>Consideration and possible authorization to order the 2011 John Deere tractor</u>. Serwe Implement has informed staff that the semi-annual trade-in will increase \$1,800 due to a 2% company increase to the cost of the tractor.

Staff solicited a quote from Ballweg. The quote is \$15,000 higher and the trade-in amount would be adjusted annually.

Mike Wirtz motioned to authorize staff to order the 2011 John Deere tractor from Serwe Implement, seconded by Jim Rosenthal. Motion carried (5-0).

Discuss awarding citation authority to the Park & Rec Committee members for enforcement of the Town's park rules. Chairman Guelig read a written opinion issued by Attorney John St. Peter. (Mike Wirtz and Mike Sabel left the meeting at 8:12 pm to respond to a First Responders call at a nearby business.) Attorney St. Peter recommends citation authority not be given to a Board or Commission. He further recommends that allegations of ordinance violations be communicated by the Park Board to the Town Board.

**New Business:** 

#1 Consideration and possible approval of a Blasting Permit application submitted by Northeast Asphalt, Inc., for quarry operation during 2011. Jerry Guelig motioned to approve the Permit as presented, seconded by Clarence Kraus. Motion carried (3-0). Abstention-Tim Simon. Absent-Mike Wirtz.

Consideration and possible approval of a rezone request submitted by Prairie Rock Farm, Inc., for two lots (one abutting CTH Q and one abutting CTH W) in Johnsburg from Exclusive Agricultural (A-1) to Single-Family Residential with Public Sewer (R-1). The Plan Commission conducted a public hearing on February 14<sup>th</sup>, prior to the Town Board meeting. The Plan Commission resolved to recommend approval of the rezone request citing consistency with the Town's Comprehensive Plan.

Jerry Guelig motioned to approve the rezone request, seconded by Tim Simon. Motion carried (4-0). Absent-Mike Wirtz.

43 Consideration and possible approval of a Retail License Transfer-Premises to Premises application submitted by Bryan Perl to transfer the Class B Liquor/Beer License from the Fisherman's Cove to Lake Winnebago. Citing a written recommendation from Attorney John St. Peter, Jerry Guelig motioned to deny the premises to premises transfer request, seconded by Jim Rosenthal. Motion carried (4-0). Absent-Mike Wirtz.

44 Consideration and possible action to support a United States Air Force flyover July 4<sup>th</sup>, 2011. Ron Roen, LCDR, USN Ret., has contacted Chairman Guelig and Clerk Schneider. Mr. Roen has completed the necessary application for a flyover on behalf of the Town of Taycheedah. Mr. Roen plans to have the flyover performed on July 4<sup>th</sup>, over Kiekhaefer Park. Mr. Roen assured Chairman Guelig that there will be no cost to the Town.

The Board directed the Clerk to change the projected attendance from 5,000 to 50.

Jerry Guelig motioned to approve the flyover request, seconded by Jim Rosenthal. Motion carried (4-0). Absent-Mike Wirtz.

45 Consideration and possible action to support the Fond du Lac County Façade Improvement Program. The Façade Improvement Program was created by Fond du Lac County to assist businesses in making certain improvement to their facades. The Program is not anticipated to be an annual grant program. The Program is supported by \$45,000 of County sales tax revenue. Any interested applicants owning a business in the Town of Taycheedah will need to submit their initial application to the Taycheedah Town Board.

Jerry Guelig motioned to support participation in the Program on behalf of Taycheedah businesses, seconded by Tim Simon. Motion carried (4-0). Absent-Mike Wirtz.

#6 Nuisance complaint:

a. W4820 Main Street. A neighbor filed a complaint regarding the extended use of a camper parked between the home and the street. Chairman Guelig will check into it.

#7 Ordinance enforcement:

- a. <u>Pushing snow across roadways</u> The practice of pushing/depositing snow within road right-of-way violates Town ordinances as well as several State statutes. Board consensus was to issue one warning letter. If a resident continues the practice after the warning, the matter will be handed over to the Fond du Lac County Sheriff's Department.
- b. On-street parking The Town Board will consider adopting a winter parking ordinance.
- c. Trees, landscaping, ag crops, structures in the right-of-way Farmland owners will be sent a letter in March recommending they not plant crops within the road right-of-way. They will also be notified that any crops planted within the right-of-way will be cut.

Staff was directed to remove trees within the rights-of-way using Town labor; not hiring the service.

Mike Wirtz and Mike Sabel returned at 8:55 pm.

Supervisor Kraus distributed a copy of a letter sent to John Pierce, owner of property located at W3870 Golf Course Drive. The letter was sent on or about July 20<sup>th</sup>, 2010, by the Clerk at the direction of the Road Maintenance Supervisor. Mr. Pierce was directed to remove his fence within 30 days so that the Town could perform ditch and shoulder maintenance. Mr. Kraus was informed that all fences need to be beyond the road right-of-way.

#8

d. <u>Multiple dogs on residentially zoned property</u>. Residentially zoned properties are limited by Town ordinance to no more than two dogs and two cats. It is believed that a home in St. Peter has 5-6 dogs. The Treasurer noted that none of the dogs are tagged. The owner will be sent a letter informing him of the need to apply for a kennel license.

Certified Survey Maps. A Certified Survey Map was submitted on behalf of John D., Linda A., Joseph J., Luann M., William R., and Julie A. Diederich, creating Lot 1 consisting of 3.22 acres, located in the NW ¼ of the SW ¼ of Section 13. It was noted that Lot 1 will be purchased by an employee of 3D Dairy. Mike Wirtz motioned to approve the CSM, seconded by Jerry Guelig. Motion carried (5-0).

A Certified Survey Map was submitted on behalf of Valentine Eppli creating Lot 1 consisting of 1.50 acres, Lot 2 consisting of 4.52 acres and Lot 3 consisting of 29.48 acres, located in the W1/2 of the NE ¼ of Section 5. Jerry Guelig motioned to approve the CSM, seconded by Mike Wirtz. Motion carried (5-0).

Public Comments and Questions Pertaining to Town Business:

None given.

### Adjournment:

Jerry Guelig moved to adjourn the meeting at 9:07 p.m., seconded by Jim Rosenthal. Motion carried (5-0).

Attest. Brenda A. Schneider

Brenda A. Schneider

Clerk

The Town Board of the Town of Taycheedah met on Monday, March 14<sup>th</sup>, 2011, at 7:30 p.m., at the Town Hall, for the purpose of conducting their March monthly meeting. Members present were Chairman Jerry Guelig, Supervisors Clarence Kraus, Jim Rosenthal II, Tim Simon and Mike Wirtz, Clerk Brenda Schneider and Treasurer Kathy Diederich. Also present were Constable Bill Gius and Road Maintenance Supervisor Mike Sabel.

Chairman Guelig called the meeting to order at 7:30 pm. The Pledge of Allegiance was cited.

Mike Wirtz motioned to approve the minutes of the 2/14/11 meeting, seconded by Jerry Guelig. Motion carried (5-0).

### Committee Reports:

Park & Rec.-None given.

### Road Maintenance Supervisor Report:

Mike Sabel, Road Supervisor, provided a report:

- Plowing snow.
- Maintaining equipment.
- Shop clean-up.

There is approximately 20 tons of sand/salt left in the old salt shed.

### Review the financial reports:

Treasurer Kathy Diederich reviewed the financial reports with the Board.

### Approval of Town bills:

Jerry Guelig motioned to approve the bills as presented (order nos. 111-168), seconded by Tim Simon. Motion carried (5-0).

### Unfinished Business:

Discuss the condemnation order issued against the structure known as Fisherman's Cove (Extension of the deadline for the owner(s) to present a plan to the Town Board expired March 12<sup>th</sup>). On September 10, 2009, the Town Board granted a 12-month extension to the raze order issued for the Fisherman's Cove. Attorney John St. Peter opined in a letter, dated August 2, 2010, that due to a 2006 change in State law pertaining to the 50% rule applied to non-conforming structures that were destroyed by violent wind, vandalism, fire, flood, ice, snow, mold or infestation; the owner must be allowed to restore the structure to the size and use immediately before damage or destruction and expand it if it is necessary to meet applicable State or federal building requirements. Bryan Perl and Thad Paul were instructed during the August 9<sup>th</sup>, 2010, meeting to return to the September 13<sup>th</sup> meeting prepared to present their plans for the structure. Messrs Perl and Paul failed to appear at the September and October meetings.

The extension of the raze order expired September 10<sup>th,</sup> 2010. Attorney John St. Peter sent a letter (dated 11/1/10) to the owners informing them that they must inform the Board of their decision within 30 days. Supervisor Simon objected to portions of the wording used in the letter. He wanted the letter rewritten and re-sent. No action was taken by the Board regarding sending a revised letter.

Mr. Perl's attorney, Patrick A Dewane, Jr., submitted a letter to the Town's attorney, dated December 6, 2010, stating that Mr. Perl has commenced litigation against the insurance company. The letter states that the insurance company has offered only a fraction of the cost of rebuilding.

Based upon the communication from Mr. Perl's attorney, Attorney John St. Peter recommended a 90-day extension of the deadline stated in the Town's 11/1/10 letter to Mr. Perl. On December 13<sup>th</sup>, 2010, the Board granted a 90-day extension, pursuant to Attorney St. Peter's recommendation, with the stipulation the Town Board receives communication regarding any action or decisions entered into by the Court.

Mr. Perl informed the Board that the lawsuit has been settled. The Court determined that he would not receive additional money for his claim. The total he received was \$123,000.00. Mr. Perl was directed to instruct his attorney to send a letter to Attorney John St. Peter regarding the Court's action and to also delineate his plans by the April 11<sup>th</sup> meeting.

#2 <u>Discuss Johnsburg Road reconstruction project</u>. Staff is under the impression that the Calumet Town Board may be considering postponement of the project until 2012.

Chairman Guelig informed the Board that the Fond du Lac County Highway Department Engineer contacted him. The Engineer highly recommends straightening the road by removing as much of the escarpment as possible.

Chairman Guelig will contact Bruce Peterson, Chairman, Town of Calumet.

### New Business:

- #1 Review and possible approval of the stormwater annual report required by the Town's MS4 Permit issued by the DNR. Jerry Guelig motioned to approve the Annual Report, seconded by Mike Wirtz. Motion carried (5-0).
- #2 <u>Discuss implementing a Public Works Mutual Assistance Agreement</u>. Jerry Guelig motioned to pursue implementing a Mutual Assistance Agreement, seconded by Jim Rosenthal. Motion carried (5-0).
- #3 Discuss the impact of Gov. Walker's proposed Budget Repair Bill and 2011-2013 State Biennial Budget.

  The Budget Repair Bill provides no financial relief for the Town due to the fact that the Town does not participate in the Wisconsin Retirement System, does not provide health insurance for any employees and does not have unionized employees.

The Biennial Budget proposes to eliminate the Recycling Grant (estimated \$10,000.00), reduce Shared Revenue by 50% (\$30,331.00) and reduce Transportation Aid by an estimated 15% (\$23,238.00). Total impact is estimated to be \$63,569.00.

The Board consensus was to continue curb-side recycling pick-up; which was estimated to cost each residential unit an additional \$6.00 per year.

The Town's current contract with Waste Management expires 12/31/11.

44 Certified Survey Maps. A Certified Survey Map was submitted on behalf of David A. Simon, creating Lot 1 consisting of .687 acres, located in the NW¼ of the NE¼ of Section 12. Jerry Guelig motioned to approve the CSM, seconded by Tim Simon. Motion carried (5-0).

### **Ordinance Enforcement:**

### #1 Nuisance complaint:

a. W4820 Main Street-alleged extended use of a camper. A neighbor filed a complaint regarding the extended use of a camper parked between the home and the street. Chairman Guelig spoke with the owner's daughter. He will follow-up with the owner and will also check on the status of debris.

#2 Pushing snow onto or across roadways/depositing snow within the road rights-of-way. Staff requested a directive from the Town Board as to how to handle the problem. Board consensus was to issue one warning letter. If the activity continues the practice after the warning, the matter will be handed over to the Fond du Lac County Sheriff's Department.

Since the February 14<sup>th</sup> Town Board meeting, warning letters were sent to 45 property owners. Three of the recipients were in attendance.

Mrs. Patricia Birschbach acknowledged being informed in the past to not push snow across the road. She stated that the plow-driver left a 5-foot bank across their driveway and that they had to push it across the road in order to clear the driveway. She also alleged it is illegal for the plow-driver to turn around in their driveway. She accused the Town of not using common courtesy.

Lori Lisowe indicated that because the Town does not plow their road in a timely manner so that her husband can leave for work at 3 a.m.; they've had to plow the snow across the road.

Mike Holzman commented that he is a County worker and needed to get out in order to go to work.

Joan Simon commented regarding the possibility of raising the plow blade 2" so that the stones from the shoulder do not end up in the ditch.

Supervisor Kraus questioned who decided the letters needed to be mailed certified. The letters were mailed certified per the advice of the Fond du Lac County Sheriff's Department.

Supervisor Wirtz informed the group that as a plow-driver, he has had to deal with approximately 75% of the properties receiving the warning letter. Over the years, he has personally spoken to most of them. A high percentage of those he spoke to have complied and a few have refused. He noted that it takes 45-60 minutes more per run of his route to deal with the snow deposits left by property owners on the roadway or in the ditches. He noted that the issue needs to be treated with consistency; if one person does it and gets a warning letter then all those doing it need to receive the warning letter.

The individuals were told that snow can be carried across the right-of-way and deposited beyond the right-of-way and that it is allowable to push snow back at both sides of their mailbox.

Chairman Guelig commended the snowplowing staff for their work.

### Public Comments and Questions Pertaining to Town Business:

The Board asked Mike Holzman how the County handles the depositing of snow in the right-of-way by residents. Mr. Holzman responded that the County did not send any letters this year.

Supervisor Rosenthal was then asked how the City handles the problem. He responded that the City sends a police officer to the home immediately. A citation is then automatically issued for the second occurrence.

### Adjournment:

Jerry Guelig moved to adjourn the meeting at 8:58 p.m., seconded by Jim Rosenthal. Motion carried (5-0).

Attest. Brenda A. Schneider

# IMPACT ( GOV. WALKER'S BUDGET REPAIR BILL and 2( )-2013 BIENNIAL BUDGET

**Budget Repair Bill** 

1/2011

Impact	√ √ √	\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \
	5.8% employee paid contribution to Wisconsin State Retirement 12% employee contribution toward health insurance Significant changes to collective bargaining	Applies to payroll after 3/13/11 or upon expiration of existing agreements, if any.  Total Impact  Law enforcement, fire employees, State troopers and State inspectors are exempt.

2011-2013 State Biennial Budget		2011		2012		2012	Č		
*Estimated allocations				77.7		2013	7	2012 Impact	
Shared Revenue*	5	\$ 00.662.00 \$		30 331 00 ¢		00 100 00	4		
Will be the lessor of 50% of 2011 payment (\$30,331.00) or 10 cents per \$1,000 of Equal. Value (\$41,314.37)				00:100:00		50,331.00) \$ (30,331.00)	<b>^</b>	(30,331.00)	
Aids*	\$	\$ 141,584.96 \$ 118.346.96 \$ 118.376.06 \$	\$ 1	18.346.96	41	118 216 06	~	יסט טבר בר)	
2011-\$2,117 per mi. 2012-10% reduction but no more than 15%			est. 1	est. 15% of 2010	<u>.</u>	110,340.30	<b>^</b>	(23,238.00)	

\$ 10,000,00 \$	\$ - \$ 00.000,01 \$
Recyling Program*	

Eliminate the requirement to operate a recyling program. Eliminate the Recycling Grant.

Does NOT eliminate the ban of certain recyclable materials from landfills (aluminum, paper, plastics, corregated cardboard, etc.).

·	·
\$ 300.00	l to present an estimate.
Exempt Computer Aids*	Minimal increase-unable to find enough detai

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Zero or net of new construction (2011=\$6,036 increase).

Unable to verify if levy can be increased over the limit for debt as in the past.

### Working Lands

Eliminates conversion fee for rezoning out of agricultural district.

Eliminates Purchase of Agriculture Easements (PACE).

### Stormwater

Repeal and recreate the stormwater standards that require a reduction of total suspended solids by 2013. Repeal and recreate Municipal Storm Sewer Systems Stormwater Standards.

### Phosphorus

Provide relief by reforming regulations for effluent limitations on phosphorus to be no more stringent than neighboring states and to be no more stringent than federal law taking into account the costs to municipalities.

## Employee Grievance Procedure

All municipal employers (including towns) will re required to adopt an employee grievance procedure by July 1, 2011, even if they don't have collective bargaining units.

 $^{**}$ All information noted in this report was gathered from several sources and is subject to change prior to approval by the Legislature.

### Senate and Assembly Bills

# Assembly Bill (being circulated for co-signers)

Return Prevailing Wage Law applicability to \$234,000 or more (currently \$25,000).

## Special Session Assembly Bill

Change the wind turbine minimum setback from property lines to 1,800 ft. instead of 1,250 ft.or 3.1 times the maximum blade tip height from non-participating residences.

# Senate Bill 6-Voter ID Bill-must have a minimum of 20 Senators in attendance for a vote

Require voter to present photo ID (includes in-person absentee voters).

Absentee voters will be required to mail a copy of their photo ID with their absentee ballot request.

All voters, including in-person absentee voters, will be required to sign the poll list.

# Managed Forest Law Study Committee

Adopted several drafts to change the law to include returning more of managed forest law fees to the towns and counties.

 $^{**}$ All information noted in this report was gathered from several sources and is subject to change prior to approval by the Legislature.

The Town Board of the Town of Taycheedah met on Monday, April 11<sup>th</sup>, 2011, at 7:30 p.m., at the Town Hall, for the purpose of conducting their April monthly meeting. Members present were Chairman Jerry Guelig, Supervisors Clarence Kraus, Jim Rosenthal II, Tim Simon and Mike Wirtz, Clerk Brenda Schneider and Treasurer Kathy Diederich. Also present were Constable Bill Gius and Road Maintenance Supervisor Mike Sabel.

Chairman Guelig called the meeting to order at 7:28 pm. The Pledge of Allegiance was cited.

Jerry Guelig motioned to approve the minutes of the 3/14/11 meeting noting a modification to the statement that a high percentage of the people confronted regarding pushing snow across the road were happy to comply, seconded by Jim Rosenthal. Motion carried (5-0).

**Committee Reports:** 

Park & Rec.-Mike Sabel reported that last Saturday, at about 5:00 p.m., someone intentionally started a grass fire in the Park. The fire destroyed approximately three acres on the west side. Fortunately, a hiker spotted the fire and contacted emergency services. The Sheriff's Department is investigating the incident. The Calumet and Mt. Calvary Volunteer Fire Departments plan to walk the Park in the near future to learn the different access locations. The Town needs to work on mapping the trail system.

Also, today three young girls were spotted joy riding in the Park with a golf cart. Mike Sabel and Bill Gius, Constable, spoke to them.

### Road Maintenance Supervisor Report:

Mike Sabel, Road Supervisor, provided a report:

- The former salt shed has been cleaned and some equipment is now stored in it.
- He used some comp time to take time off.
- Minimal snowplowing was needed during the past four weeks.
- During the next few weeks, he plans to fill potholes and repair sod damage.

Review the financial reports:

Treasurer Kathy Diederich reviewed the financial reports with the Board.

### Approval of Town bills:

Jerry Guelig motioned to approve the bills as presented (order nos. 169-234), seconded by Mike Wirtz. Motion carried (5-0).

### **Unfinished Business:**

Discuss the condemnation order issued against the structure known as Fisherman's Cove (Extension of the deadline for the owner(s) to present a plan to the Town Board expired March 12<sup>th</sup>). On September 10, 2009, the Town Board granted a 12-month extension to the raze order issued for the Fisherman's Cove. Attorney John St. Peter opined in a letter, dated August 2, 2010, that due to a 2006 change in State law pertaining to the 50% rule applied to non-conforming structures that were destroyed by violent wind, vandalism, fire, flood, ice, snow, mold or infestation; the owner must be allowed to restore the structure to the size and use immediately before damage or destruction and expand it if it is necessary to meet applicable State or federal building requirements. Bryan Perl and Thad Paul were instructed during the August 9<sup>th</sup>, 2010, meeting to return to the September 13<sup>th</sup> meeting prepared to present their plans for the structure. Messrs Perl and Paul failed to appear at the September and October meetings.

The extension of the raze order expired September 10<sup>th</sup>, 2010. Attorney John St. Peter sent a letter (dated 11/1/10) to the owners informing them that they must inform the Board of their decision within 30 days. Supervisor Simon objected to portions of the wording used in the letter. He wanted the letter rewritten and re-sent. No action was taken by the Board regarding sending a revised letter.

Mr. Perl's attorney, Patrick A Dewane, Jr., submitted a letter to the Town's attorney, dated December 6, 2010, stating that Mr. Perl has commenced litigation against the insurance company. The letter states that the insurance company has offered only a fraction of the cost of rebuilding.

Based upon the communication from Mr. Perl's attorney, Attorney John St. Peter recommended a 90-day extension of the deadline stated in the Town's 11/1/10 letter to Mr. Perl. On December 13<sup>th</sup>, 2010, the Board granted a 90-day extension, pursuant to Attorney St. Peter's recommendation, with the stipulation the Town Board receives communication regarding any action or decisions entered into by the Court.

Mr. Perl informed the Board that the lawsuit has been settled. The Court determined that he would not receive additional money for his claim. The total he received was \$123,000.00. Mr. Perl was directed to instruct his attorney to send a letter to Attorney John St. Peter regarding the Court's action and to also delineate his plans by the April 11<sup>th</sup> meeting.

Mr. Perl's attorney failed to provide a letter to the Town Board by the April 11<sup>th</sup> meeting.

Chairman Guelig read aloud an email opinion for Attorney John St. Peter, dated April 11<sup>th</sup>, 2011, regarding the Town Board's authority to stay or dismiss a raze order. Attorney St. Peter recommended that Mr. Perl be asked to appear before the Board to present his plan. He indicated that Mr. Perl should be told that, absent an acceptable plan, the Board has no choice but to proceed to raze the facility.

Chairman Guelig recommended that Perl needs to clean-up the property, clean-up the building and resurface the burnt parts of the building and present definite plans if rebuilding to the Town Board within two months or the Town will pursue the raze order.

Bryan Perl responded that it doesn't make sense for him to spend money on an architect with the raze order hanging over his head. He accused the Board of not working with him.

Clarence Kraus motioned to dismiss the raze order, seconded by Tim Simon. Jerry Guelig moved to amend the motion to dismiss the raze order contingent upon receipt of acceptable plans and clean-up of the property within 90 days, seconded by Tim Simon. Amendment carried (3-2). Nay-Jim Rosenthal, Mike Wirtz. Amended motion carried (3-2). Nay-Jim Rosenthal, Mike Wirtz. Chairman Guelig will determine if clean-up is satisfactory. Chairman Guelig declared no permit was necessary for the building repair.

Discuss Johnsburg Road reconstruction project. Chairman Guelig contacted Chairman Peterson, Town of Calumet. Mr. Peterson wants to wait until fall and he wants to hire an engineer for the project.

Winnie Fink, resident of the Town of Calumet, was present. Mr. Fink reported that Chairman Peterson recently met with him for 2.5 to 3 hours.

Mr. Fink reported that a replaced culvert is redirecting water; which is eroding under his pine tree and through his lawn. Mike Sabel verified that the culvert was replaced in the same location, at the same pitch. The only change is that the new culvert is slightly longer that the old one.

Mr. Fink also reported that a farmer tiled a field into his ditch; which is causing erosion of his ditch through his woods.

Chairman Guelig informed Mr. Fink that he will contact Calumet Chairman Bruce Peterson.

Mr. Fink questioned ownership of ledge stone removed from the cliff and left in the ditch. He indicated that his neighbor reportedly had contacted Mike Sabel asking permission to take the stone. Mr. Sabel informed the Board that the neighbor requested taking a wheelbarrow of stone. Mr. Fink stated that the neighbor brought in heavy equipment to relocate several large stones that were used to create a beautiful patio. It was noted that the stone cliff is located within the road right-of-way.

### New Business:

#2

#1 Consideration and possible approval of a Temporary Blasting Permit for Fond du Lac County Highway

Dept. for reconstruction of CTH Q. Paul Sponholtz, Fond du Lac County Highway Department Engineer,
addressed the Board. Mr. Sponholtz noted that the awarded contractor would need to apply for the permit at
the appropriate time.

The project includes pulverizing and resurfacing the roadway, ditch culvert replacement and profile improvements. They intend to take down Bertram hill by approximately nine feet; which will require blasting to remove the bedrock. He noted that there is a high volume of traffic in the location of the operating quarry.

May 5<sup>th</sup> is the scheduled bid opening. The project is planned to take 20 days to completion, excluding bad weather days. Construction is planned to begin mid to late May.

#2

Mr. Sponholz made the following requests:

- That the permit be for the duration of the contract; which is 20 working days exclusive of delays,
- That the \$25.00 permit fee be waived, and
- That the Board pre-approve the permit; which would authorize the Permit Issuer to grant the permit upon receipt of the completed application.

Mr. Sponholz responded that the contractor will be required to follow State standards and the Town ordinance in reference to the use of seismographs. The contractor will be required to monitor and report to the County and the Town. The contractor will hold the bid bond and the contractor will be responsible for notifying all neighbors.

Dan Freund expressed concern about impact to the aquifer caused by blasting near the manure pit located on the Bertram's farm. Mr. Freund stated that the pit is sitting on bedrock and does not have a bottom. Mr. Freund requested that the test wells on the Bertram property be used and that pre-blast surveys be done. Mr. Sponholz stated that the contractor will be required to do pre-blast surveys.

It was noted that the ordinance for a Temporary Blasting Permit does not require Board approval if the duration of the project is 14 days or less, the use of seismographs is not required, water testing is not required and pre-blast surveys are not required.

Mr. Sponholz commented that the County does not wish to place wells in jeopardy. The County will research the pit location and the condition of the monitoring wells. The County's goal is to improve the road without damaging the neighbors in the process. Tom Janke, County Highway Commissioner, added that the County will check into the use of the monitoring wells. He noted that the County will not take the risk of damaging wells.

Jim Rosenthal motioned to approve the Temporary Permit, provided the County and the contractor follow the Town's ordinance, for a period of 28 consecutive working days, and waive the \$25.00 fee, seconded by Mike Wirtz. Motion carried (4-1). Nay-Clarence Kraus.

Consideration and possible approval of Class B Beer Licenses for St. Peter Athletic Club and Johnsburg Athletic Club. Clarence Kraus motioned to approve a Class B Beer License for St. Peter Athletic Club, seconded by Mike Wirtz. Motion carried (5-0). Mike Wirtz motioned to approve a Class B Beer License for Johnsburg Athletic Club, seconded by Jim Rosenthal. Motion carried (5-0).

#3 <u>Discuss the impact of Gov. Walker's proposed Budget Repair Bill and 2011-2013 State Biennial Budget.</u>
The Budget Repair Bill provides no financial relief for the Town due to the fact that the Town does not participate in the Wisconsin Retirement System, does not provide health insurance for any employees and does not have unionized employees.

The Biennial Budget proposes to eliminate the Recycling Grant (estimated \$10,000.00), reduce Shared Revenue by 50% (\$30,331.00) and reduce Transportation Aid (\$4,280.32). Total impact to the Town of Taycheedah is estimated to be \$44,611.32.

The information was revised from the initial report provided at the March 14<sup>th</sup> meeting.

#4 Review 2010 year-end financial statements in preparation for the Annual Meeting of the Electors. Review was given by Kathy Diederich, Treasurer.

45 <u>Certified Survey Maps.</u> A Certified Survey Map was submitted on behalf of Michael Costello, creating Lot 1 consisting of 7.00 acres, located in the NE1/4 of the SE1/4 of Section 33, the NW1/4 of the SE1/4 of Section 33 and the SW1/4 of the NE1/4 of Section 33. Jim Rosenthal motioned to table consideration of the CSM due to the need to investigate the limited road frontage noted, seconded by Jerry Guelig. Motion carried (5-0).

#6 <u>Plan Commission appointments</u>. Jerry Guelig motioned to make the following appointments to the Plan Commission:

William Spieker	3 yr. citizen member	term expires 2014
Joan Simon	1 yr. citizen member	term expires 2012
Bud Sabel	1 yr. citizen member	term expires 2012
Joe Thome	1 yr. citizen member	term expires 2012
Tim Simon	1 yr. Board representative	term expires 2012
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Clarence Kraus seconded the motion. Motion carried (5-0).

#7 Schedule Annual Road Inspection Meeting. The Board consensus was to determine the need for the road inspection meeting after consultation with the Town of Calumet regarding the Johnsburg Road project.

### **Ordinance Enforcement:**

### #1 Nuisance complaint:

- W4820 Main Street-alleged extended use of a camper. A neighbor filed a complaint regarding the extended use of a camper parked between the home and the street. Chairman Guelig spoke with the property owner. The owner indicated that the camper is used only during the day. The camper owner reportedly delivers pizzas during the night. The owner of the camper intends to move it in 4-5 weeks.
- #2 Jake Schneider-Maintenance of Natural and Man-Made Surface Drainage Ways. Jake has completed and filed a complaint form. Staff needs to perform a site inspection.

Drainage from the Rosenthal Court ponds on Vesper's, Eugene Freund's and Jake's properties. It is believed that the water formerly drained to a ditch along CTH WH. The State installed storm sewers along CTH WH; which now prohibits the water from flowing to the south. A catch-basin tiled to the storm sewer along CTH WH or to the Billene Drive ditch are possible solutions to the problem. The Chairman will check with Lynn Mathias, Fond du Lac County Land & Water Conservation Department.

#3 Josh Mand-Temporary Occupancy Permit. Don Moore, Plumbing Inspector, issued a Temporary Certificate of Occupancy for the Josh Mand home on October 25th, 2010, citing the need to complete the second bathroom. Don Moore signed the official Certificate of Occupancy on January 7<sup>th</sup>, 2011. Per Town Ordinance, a total of \$150.00 was deducted from Mr. Mand's performance bond.

Mr. Mand objects to the Town retaining \$150.00 from his bond. He referred to State Code requiring one bathroom and a culinary sink prior to occupancy; which he indicated were completed when Inspector Moore issued the Temporary Occupancy. He noted that the entire house was complete when Jim Emmer, Building Inspector, signed off on the Certificate of Occupancy on November 4<sup>th</sup>, 2010.

Chairman Guelig will contact Don Moore.

### **Public Comments and Questions Pertaining to Town Business:**

The Board heard questions and comments regarding when Vesper's are going to clean-up their property and who paid for ditch work along Golf Course Drive by Joe Thome's property.

### Adjournment:

Jerry Guelig moved to adjourn the meeting at 9:44 p.m., seconded by Jim Rosenthal. Motion carried (5-0).

Attest. Brenda A. Schneider

Calumet Sanitary District
Fond du Lac Sanitary District No. 2
Johnsburg Sanitary District
Taycheedah Sanitary District No. 1
Taycheedah Sanitary District No. 3
Taycheedah Town Board

A meeting of representative of the Commissions of the Calumet Sanitary District, Fond du Lac Sanitary District No. 2, Johnsburg Sanitary District, Taycheedah Sanitary District No. 1, Taycheedah Sanitary District No. 3 and the Taycheedah Town Board was conducted on Thursday, April 28<sup>th</sup>, 2011, at 5:00 p.m., at the Taycheedah Town Hall.

### Members present were:

Calumet Sanitary District (CSD): President Dick Wehner and Commissioners Alice Lemke and Dave Burg. Fond du Lac Sanitary District No. 2 (FdL#2): Commissioner Bob Giese. Absent were: President Brian Balson and Commissioner Tom Beltz.

Johnsburg Sanitary District (JSD): President Franz Schmitz and Commissioner Dennis Lefeber. Absent was Commissioner Ken Schneider.

Taycheedah Town Board: Absent were Chairman Jerry Guelig and Supervisors Tim Simon, Jim Rosenthal, Clarence Kraus, and Mike Wirtz.

Taycheedah Sanitary District No. 1 (TSD#1): President Dennis Thome and Commissioners Mike Nett and Jim Voight.

Taycheedah Sanitary District No. 3 (TSD#3): President Bill Gius and Commissioner John Rickert. Absent: Commissioner Mike Sabel.

Also present: Kathy Diederich, Schenck Business Solutions and Town of Taycheedah Treasurer; and Brenda Schneider, Taycheedah Town Clerk and Recording Secretary for Johnsburg Sanitary District and Taycheedah Sanitary District No. 3.

The meeting was called to order at 5:10 p.m.

### Approval of minutes of the last meeting:

Franz Schmitz motioned to approve the minutes of the January 27<sup>th</sup>, 2011 meeting, seconded by Dennis Thome. Motion carried unanimously by voice vote.

TSD#1's newly elected Commission, Jim Voight, was introduced.

### Winnebago Drive project.

### Status of Utility Pole Locations. Report presented by Dennis Thome.

- Ron Cunzenheim, REC Engineering, and Marty DeVries, TSD#1's attorney, have met with representatives of Alliant Energy.
- A letter from Attorney DeVries, dated March 18, 2011, was distributed. The letter reports that Alliant is willing to move most or all of the poles to a location about three feet from the curb.
- The Alliant representatives were instructed to submit their written proposal to TSD#1 within two weeks.
- Alliant's written proposal has yet to be received.

### Shared O&M related expenses.

• TSD#1 anticipates shared O&M expenses related to the project included inspection time and mileage for Andy Karls and mileage expenses for Karen Schwengels. There will also be pro-rated charges for paint and stakes, manhole adjustments and televising.

FDL#2 also anticipates pro-rated charges for manhole adjustments and televising. Televising revealed construction debris had fallen into the manholes. Great Lakes cleaned the mains. FDL#2 will work with Ron Cunzenheim for the submission of expenses related to the televising and cleaning of the sewer.

### Town of Fond du Lac Sanitary District #2':

Operation and maintenance expenses for 2003-2005. No discussion was given to this subject.

<u>Discuss proposed revisions to the O&M Agreement between Town of Fond du Lac Sanitary District #2 and Taycheedah Sanitary District #1.</u> Bob Giese presented TSD#1 with an executed version of the recently approved revised Agreement. Copies were distributed to all parties.

### Shared sewer repair issues:

TSD#1 informed the group that they are in the process of obtaining bids for the replacement of four gate valves and two check valves at the Gladstone Beach lift station. The valves are believed to be original. They are no longer working. They plan to cost-shared the expense as a capital improvement based upon capacity owned at the following percentages: Calumet-55.243%, Johnsburg-14.701% and TSD#1-30.056%. TSD#1 will contact Calumet and Johnsburg before the project proceeds. TSD#1 stated no objection to adjusting the cost-share based upon the number of years using the system.

Ron Cunzenheim has been working on plans and cost estimates for the secondary wet well at the Winnebago Drive lift station. The biggest challenge is space limitations. The project may be postponed to 2012.

TSD#1 intends to share information with the others districts when cost-shared projects are planned or expected.

The Brookhaven lift station may also need a secondary wet well in the near future. Recent increased flows activated the high water alarm numerous times in a short period. The rushing wastewater impaired the proper functioning of the floats.

### Sewer User Ordinance Compatibility.

It was suggested that the districts design an ordinance that would be compatible and consistent from Calumet to TSD#1, and possibly beyond. The ordinance would address uniform home/sump pump inspections, uniform televising schedules and uniform maintenance plans. The City also created some new ordinance requirements that could be incorporated.

All the districts' ordinances have been posted on the Town of Taycheedah website.

A sub-committee comprised of the president of each district was authorized for the purpose of comparing ordinances and to report their findings to the group. The sub-committee has yet to meet.

### Conducting and Reporting Home Inspections.

TSD#1 intends to begin home inspections in 2011, starting at the north end. They are working with Ron Cunzenheim on an RFP for lateral televising and repairs. Home inspections will be done simultaneously.

Dennis Thome distributed flow data for each district for the month of April. All district experienced an increase in flows between April  $25^{th}$  and  $26^{th}$ .

FDL#2 found a few open yard cleans outs during inspection.

Calumet inspected their entire district a few years ago. Based upon the flow data, they will consider doing it again.

TSD#3 and JSD have decided to inspect 20% of their homes on an annual basis. Both districts began inspections in 2010. TSD#3 has inspected 16 homes and found four violations, with orders issued; and JSD has completed 25 inspections with an estimated 9 violations, with orders issued. TSD#3 intends to do more inspections in May.

The group discussed citation authority and penalties.

Dennis Lefeber and Bob Giese departed the meeting at this time.

### Operations & Maintenance Agreements.

### Discuss televising invoices dispersed by Taycheedah Sanitary District No. 1:

Invoices for partial reimbursement for televising were distributed a few weeks ago by TSD#1 to TSD#3, JSD and CSD. The invoices appear to be based upon number of parties, not capacity owned or flow. TSD#1 explained that it is difficult to apportion the costs of televising without metered flow at the Gladstone lift station or Brookhaven lift station. CSD did not object to the alternate method of allocation primarily due to the fact that the percentage by parties is nearly the same percentage as capacity owned. JSD did not object to the alternate method. TSD#3 did object on the basis that the O&M Agreement states operation and maintenance costs are shared based upon the percentage of flow at the south end of TSD#1.

TSD#1 intends to research and install meters at the Gladstone lift station and the Brookhaven lift station in order to eliminate future issues.

TSD#3 stated that the invoices should be recalculated based on capacity owned or south end flows.

An invoice was submitted to TSD#3 by TSD#1 for a percentage of repairs made to manholes on CTH UU/Ledge Road. The segment of sewer is used by Merc High Performance and approximately 25 customers of TSD#3. The invoice allocated 26% to Merc and 74% to TSD#1. TSD#3 was not credited for the reduced period of time using the system in comparison to Merc. TSD#1 asked TSD#3 to make an offer. No offer was given.

Bill Gius departed the meeting at this time.

### Quarterly billings:

Discuss	etatue	of pr	wionely	dienutor	d billings:
Discuss	status	or pro	eviousi	v aisbutea	1 Dillings:

TSD#1 made the following determinations regarding previously disputed bills:

Quarter ending March 31, 2010

Total Energy	1/18/10 oil pan heater, labor-gen tracker	\$341.39	valid
Energenecs, Inc	Service Agreement	\$3,995.00	valid
Ouarter ending June 3	30. 2010		

	2					
Employee maintenance and inspection work logs			will be i	included in the	future	
	Great Lakes TV & Seal	4/30/10	televise and investigate lateral infiltration		\$926.70	removed
	Pat Mand Boring	5/1/10	install 5 guard pipes at Winnebago and Gladst	tone	\$840.00	valid
	Energenecs, Inc.	7/1/10	emergency service lack location and explanati	ion	\$546.98	valid
	Energenecs, Inc.	7/1/10	emergency service lack location and explanati	ion	\$1,419.58	valid
	Total Energy Systems	4/27/10	Oil change at Winnebago Dr.		\$697.00	valid
	Total Energy Systems	4/27/10	Oil pan heater and repairs at Brookhaven		\$2,309.97	valid

Ouarter	ending	September	<i>30</i> .	2010
2		- Promoti	-,	-0.0

Employee maintenance and inspection work logs			will be included in the f	uture
	Energenecs, Inc	8/19/10 emergency service lack location and explana	stion \$3,833.65	valid
	Total Energy Systems	8/25/10 inspection	\$440.76	valid
	Total Energy Systems	9/18/10 monitoring renewal	\$1,185.00	valid
	REC Engineering	10/13/10 Winnebago Dr project	\$3,720.00	valid
	REC Engineering	10/13/10 Misc. projects	\$1,440.00	excluded

The bill for quarter ending June 30, 2010, will be re-calculated and distributed. It was noted that JSD has a credit of \$368.88 and CSD also has a credit of an unknown amount.

### Review bills for 4th quarter, 2010:

TSD#1 informed the districts that the following bills will be included in the quarter ended December 31,

2010 bill:

Energenecs

Spies Painting Energenecs

Painting at the Gladstone lift station Cabling and float at Gladstone service agreement renewal

\$5,400.00 \$84.00 \$3,995.00

No objections were raised by any of the districts.

TSD#1 informed the districts that the following bills will be included in the quarter ended March 31, 2011

bill:

Energenecs

Element and filters

\$300.00

Total Energy Systems

71 point test of generators

\$817.76

Great Lakes televising bill for Winnebago Drive post-construction will be held pending DOT reimbursement.

No objections were raised by any of the districts.

### OSG Executive Committee report.

Hourly flow information is now available via the internet on the Outlying Sewer Users Group website.

### Phosphorus discharge limits.

Governor Walker recently proposed changes in phosphorus discharge. It is unknown at this time what impact the changes will have on the City Wastewater Treatment Plant.

### Public comment:

None was presented.

### Schedule the next meetings.

Thursday, July 28 <sup>th</sup> , 2011  Thursday, Oct. 27 <sup>th</sup> , 2011  Thursday, Jan. 26 <sup>th</sup> , 2012  Thursday, April 26 <sup>th</sup> , 2012  Thursday, July 26 <sup>th</sup> , 2012	CSD will provide refreshments ISD will provide refreshments ISD#3 will provide refreshments I aycheedah will provide refreshments ISD#1 will provide refreshments ISD will provide refreshments ISD will provide refreshments
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### Adjournment:

Dick Wehner moved to adjourn at 7:25 p.m., seconded by Dennis Thome. Motion carried unanimously by voice vote.

a Scareder Attest: Drad A. Schneider

Town of Taycheedah Clerk

The Town Board of the Town of Taycheedah met on Monday, May 9<sup>th</sup>, 2011, at 7:30 p.m., at the Town Hall, for the purpose of conducting their May monthly meeting. Members present were Chairman Jerry Guelig, Supervisors Clarence Kraus, Jim Rosenthal II, Tim Simon and Mike Wirtz, Clerk Brenda Schneider and Treasurer Kathy Diederich. Also present were Constable Bill Gius and Assessor Bill Huck.

Chairman Guelig called the meeting to order at 7:30 pm. The Pledge of Allegiance was cited.

Mike Wirtz motioned to approve the minutes of the 4/11/11 meeting, seconded by Jim Rosenthal. Motion carried (5-0).

**Committee Reports:** 

Park & Rec.-None was presented.

### Road Maintenance Supervisor Report:

Chairman Guelig provided a verbal report:

- The second over-head door was re-installed into the former salt shed. Seasonal equipment has been moved into it for seasonal storage.
- He completed some general maintenance, some spring clean-up of the property, and road patching.
- He has been directed to obtain pricing for painting the former salt shed and to replace the steel.

Review the financial reports:

Treasurer Kathy Diederich reviewed the April financial reports with the Board.

### Approval of Town bills:

Jim Rosenthal motioned to approve the bills as presented (order nos. 244-293), seconded by Jerry Guelig. Motion carried (5-0).

### **Unfinished Business:**

#1 <u>Discuss Johnsburg Road reconstruction project</u>. Chairman Guelig contacted Chairman Peterson, Town of Calumet. The Town Boards are tentatively planning to meet on May 17<sup>th</sup>, at 4:30 pm.

### **New Business:**

Bowmar. Bowmar will input changes in assessment into the computer software and submit it to County. Mr. Huck expects that the Town will eventually need to purchase a computer and the necessary software. He estimates an initial cost of \$8,000-10,000, plus annual software upgrades estimated to be \$1,000.

Mr. Huck suggested the Board consider changing from an elected Assessor to an appointed assessment firm.

The Board will investigate the cost of contracted assessing services.

- described Survey Maps. A Certified Survey Map was submitted on behalf of R.A.M. Investments, LLC, creating Lot 1 consisting of .624 acres, Lot 2 consisting of .501 acres and reducing Lot 5 to 1.065 acres, contained within the Sandy Beach Business Park, located in the NE1/4 of Section 31 and the NW1/4 of the NW1/4 of Section 32. Tim Simon motioned to approve the CSM, seconded by Mike Wirtz. Motion carried (5-0).
- #3 Park & Rec Committee appointments. Jerry Guelig motioned to make the following appointments to the Park & Rec Committee, for a term of one year:

Ed Braun Gary Morgen Ed Schneider Mike Wirtz

The appointments were seconded by Jim Rosenthal. Motion carried (5-0).

Board of Appeals appointments. Jerry Guelig motioned to make the following appointments to the Board of #4 Appeals, for the terms noted:

Jerome Bord term expires 2014 Jason Meyer term expires 2014 Erv Karls (1<sup>st</sup> alternate) term expires 2012 Jim Rosenthal II (2<sup>nd</sup> alternate)

term expires 2012 Mike Wirtz seconded the appointments. Motion carried (5-0).

Schedule Annual Road Inspection Meeting. The Board scheduled the annual road inspection meeting for #5 June 1<sup>st</sup>, at 7 am.

Schedule 2011 Board of Review. The first meeting of the 2011 Board of Review was scheduled for June #6 1st, at 8:30 am. The Board of Review will meet and adjourn to a yet to be determined date.

### Ordinance Enforcement:

Jake Schneider-Maintenance of Natural and Man-Made Surface Drainage Ways. Mr. Schneider has #1 completed and filed a complaint form. Staff needs to perform a site inspection.

Chairman Guelig performed site visits on May 2<sup>nd</sup> and May 5<sup>th</sup>. It is his determination that Mr. Schneider needs to create swales along his property lines so that drainage will run to the road ditch.

Jake noted that his yard has only 5" of pitch from the back corner to the front yard. Jake is willing to lower his driveway culvert if the Town reduced the ditch level from Eugene Freund's driveway to Billene Drive.

### Public Comments and Questions Pertaining to Town Business:

The Board announced the County-wide Clean Sweep Program on May 14th, the Wisconsin Towns Association is asking members to contact their legislators regarding a proposed increase to the threshold pertaining to prevailing wage requirements, and Ken Ogie has given permission to Clarence Kraus for the Town to drop the rotting tree into his field after the wheat is harvested.

The Board also heard questions and comments regarding the repair of plow damage to lawns on Laurel Lane and Ledge Road and the regulations pertaining to the operation of a doggie daycare business.

### Adjournment:

Jerry Guelig moved to adjourn the meeting at 9:08 p.m., seconded by Jim Rosenthal. Motion carried (5-0).

Attest. Brexda & Schreider

The Town Board of the Town of Taycheedah met for a Special Meeting with the Town Board of the Town of Calumet on Tuesday, May 17<sup>th</sup>, 2011, at 4:30 p.m., at the Taycheedah Town Hall. Members representing Taycheedah were: Chairman Jerry Guelig, Supervisors Mike Wirtz and Clarence Kraus, Clerk Brenda Schneider and Road Maintenance Supervisor Mike Sabel. Absent were: Supervisors Tim Simon and Jim Rosenthal. Members representing Calumet were: Chairman Bruce Peterson, Supervisors Fritz Anhalt and John Bertram, and Road Maintenance Supervisor Don Lisowe.

1. Call to order. Chairman Guelig called the meeting to order at 4:34 p.m.

### 2. Johnsburg Road Reconstruction Project.

The letter, dated April 29, 2011, sent to the Town of Taycheedah by Attorney Charles W. Averbeck, representing Winnie and Kathy Fink was reviewed. Clerk Brenda Schneider is in the process of compiling an informational memo to Attorney John St. Peter, Taycheedah's Legal Counsel, to possibly be used in a response to Attorney Averbeck. The letter is in reference to past activity conducted on a sliver of land on the south side of Johnsburg Road. According to the Fond du Lac County Land Information Dept. mapping, Mr. Fink owns the sliver of land; which is located in the Town of Calumet.

John Bertram, former Calumet Assessor, reported that the Fink property was not formally surveyed when Fink purchased it from Thome.

Wally Schaefer purchased the Mengel Farm a few years ago. Mr. Schaefer assumed he owned the land on the south side of Johnsburg Road up to pavement; which would include the sliver of land in question. Mr. Schaefer is willing to have the land surveyed.

The group discussed the need to obtain a dedicated right-of-way, ditching the south side of the road to the lower culvert, the possibility of eliminating the mid-way down culvert or using it as a high-flows bypass and possibly burying a tile in the south ditch.

Calumet has not contacted their attorney regarding the road dedication issue. This issue needs to be resolved before the project can move forward.

The Board members agreed that their goal with this project is to eliminate as many hazards as possible. They also talked about the possibility of installing a guardrail along the north side of the road along the Fink property.

Chairman Peterson informed the Taycheedah Town Board that he would like to develop a Road Maintenance Agreement in the future.

Calumet retains Gremmer & Associates for engineering work. The group's consensus was to authorize Gremmer to begin preliminary work on the project, with the cost to be split 50/50.

Chairman Peterson will contact Calumet's attorney and Gremmer.

The Boards scheduled a meeting for June 21st, 2011, at 4:30 p.m., at the Taycheedah Town Hall.

- 3. <u>Public Comment</u>. None presented.
- 4. <u>Adjournment</u>. Jerry Guelig motioned to adjourn the meeting at 5:27 p.m., seconded by Mike Wirtz. Motion carried (3-0-2 absent).

Brenda A. Schneider, Clerk

The Town Board of the Town of Taycheedah met for a special meeting on Tuesday, June 1<sup>st</sup>, 2011, at 7:00 a.m., at the Town Hall for the purpose of conducting the annual road/ditch inspection to determine road repair and ditch projects for the year. Members present were Chairman Jerry Guelig, Supervisors Mike Wirtz and Clarence Kraus and Road Maintenance Supervisor Mike Sabel. Supervisors Tim Simon and Jim Rosenthal were excused. The Clerk Brenda Schneider was not in attendance. Mike Sabel took notes.

The following is the 2011 road repair list:

1.	Hunters Lane	pulverize, grade, pave 3.5" a 700'x20' area, pave 70' radius cul de sac Project location: Billene Drive to end.
2.	Blackberry Drive	mill and repave to 3.5" a 180'x8' area and a 21'x35' area Project location: Seven Hill Road thence west.
3.	Birschbach Drive	Grade and pave to 2" a 105'x14' area Project location: Seven Hills Road thence west.
4.	Konen Road	1.5" overlay, mill three butt joints, a 160'x10.5' area Project location: Contact Mike Sabel.
5.	Fisherman's Road	1.5" overlay, mill three butt joints, a 130'x10' area Project location: Contact Mike Sabel.
6.	Golf Course Drive	1.5" overlay, mill two butt joints, a 80'x20' area Project location: Contact Mike Sabel.
7.	Ledge Road	wedge and 1.5" overlay, a 2,845'x20' area and a 350x20' area Project location: CTH UU to Fine View Road.
8.	Silica Road	slurry seal or chipseal, approximately 4,000' Project location: Intersection of Silica Road/Tower Road thence east

The meeting adjourned at 8:25 a.m., at the Town Hall.

Brenda A. Schneider

Town Clerk

The Town Board of the Town of Taycheedah met on Monday, June 13<sup>th</sup>, 2011, at 7:30 p.m., at the Town Hall, for the purpose of conducting their June monthly meeting. Members present were Chairman Jerry Guelig, Supervisors Clarence Kraus, Jim Rosenthal II, Tim Simon and Mike Wirtz, Clerk Brenda Schneider and Treasurer Kathy Diederich. Also present was Constable Bill Gius.

Chairman Guelig called the meeting to order at 7:30 pm. The Pledge of Allegiance was recited.

Mike Wirtz motioned to approve the minutes of the 5/9/11 meeting, seconded by Tim Simon. Motion carried (5-0).

Committee Reports:

Park & Rec.-The Committee will meet in July to plan for the bike race that will be held in the Park in August.

Road Maintenance Supervisor Report:

Chairman Guelig provided a verbal report:

 Staff has been shouldering, doing sign work, organizing and clean-up of the Town Hall property, repaired some lawn damage and started mowing ditches.

Review the financial reports:

Treasurer Kathy Diederich reviewed the May financial reports with the Board. Ms. Diederich noted that the recycling grant for 2011 was \$3,028.00 less than what was projected; which will require a budget amendment before year-end.

Approval of Town bills:

Jerry Guelig motioned to approve the bills as presented (order nos. 294-340), seconded by Jim Rosenthal. Motion carried (5-0).

### Presentation:

Paul Holland addressed the Town Board regarding the effort to respond to problems related to excess aquatic vegetation in Lake Winnebago. Fond du Lac County is coordinating an effort to form an action group to address the problem. The purpose of the group will be to educate the public, determine an action plan, determine funding and take action. The group's goal will be to take action during the summer of 2012. Mr. Holland is currently looking for interested citizens to be a part of the group.

**Unfinished Business:** 

#2

#1 Consideration and possible action regarding the Anthony Kohlman drainage complaint. Lynn Mathias, Fond du Lac County Land & Water Conservation Department, escorted by Chairman Guelig and Supervisor Clarence Kraus, performed a site investigation of the drainage ditch. Mr. Mathias summarized his findings in a letter dated May 12, 2011; which Chairman Guelig read aloud.

Mr. Mathias recommends removing the excess sediment, downed trees and brush. He offered to determine the drainage area serviced by the ditch and calculate the percentage of cropland acres by each landowner that drain to the ditch; which could be used to determine an equitable cost-share of the project.

It was reported that the ditch drains into the Sheboygan River. It was originally dug in the 1970s. Also, upstream landowners have not maintained adequate vegetative buffers along the ditch in order to reduce the impacts of erosion.

Jim Rosenthal motioned to request Lynn Mathias calculate the percentage of cropland acres owned by each landowner, seconded by Clarence Kraus. Motion carried (5-0). It was the consensus of the Board to oversee the project and to bill each landowner proportionately based upon cropland acres. Necessary DNR and Shoreland Zoning Permits would need to be secured before any work could be done.

Consideration and possible action regarding the Johnsburg Road culvert. Road Maintenance Supervisor Mike Sabel obtained the following quotes:

- \$6,500 Add concrete ends to the existing concrete culvert, including ditching,
- \$8,400 Replace the concrete culvert with a steel culvert, excluding ditching,

• \$7,400 Replace the concrete culvert with a plastic culvert, excluding ditching.

Clarence Kraus motioned to make the culvert project part of the Johnsburg Road reconstruction project and do it next year. Motion failed for lack of a second.

Jim Rosenthal motioned to solicit proposals by competitive bid for the extension of the width of the concrete culvert by four feet on each side, maintaining the thickness of the existing culvert; bid to include rip rap, gravel, ditching and landscaping, seconded by Mike Wirtz. Motion carried (4-1). Nay-Clarence Kraus.

### **New Business:**

#1 Consideration and possible approval of a Kennel License requested by Tyler Tautges, W8205 County Road QQ. The Treasurer and the Constable have not received complaints. It was noted that none of the dogs are licensed. Mr. Tautges was warned that future complaints could cause revocation of the Kennel License. Jerry Guelig motioned to approve the Kennel License, seconded by Tim Simon. Motion carried (5-0).

#2 Consideration and possible approval of the alcohol license applications submitted for the period of July 1<sup>st</sup>, 2011 to June 30<sup>th</sup>, 2012. All applicants are current with their personal property tax payments.

Huck's Sunset, Inc., Class B Liquor/Beer-Mike Wirtz motioned to approve, seconded by Jerry Guelig. Motion carried (5-0).

Mishans Investors, LLC, Class B Liquor/Beer-Jim Rosenthal motioned to approve, seconded by Jerry Guelig. Motion carried (5-0). The Clerk informed the Board that the applicant may not take issuance of this license due to a phone call from the lease-holder.

Allen Sabel, Class B Liquor/Beer-Clarence Kraus motioned to approve, seconded by Mike Wirtz. Motion carried (5-0).

Lindstrom Catering, LLC, Class B Liquor/Beer-Jim Rosenthal motioned to approve, seconded by Clarence Kraus. Motion carried (5-0).

Michelle Ziegler, Class B Liquor/Beer-Mike Wirtz motioned to approve, seconded by Jerry Guelig. Motion carried (5-0).

Michelle Ziegler, Class B Beer/Wine-The application was withdrawn by the applicant.

East Shore Conservation Club, Inc., Class B Beer-Jerry Guelig motioned to approve with issuance contingent upon payment of delinquent beer bill, seconded by Jim Rosenthal. Motion carried (5-0).

Stageman Enterprises, LLC, Class B Beer-Mike Wirtz motioned to approve, seconded by Jerry Guelig. Motion carried (5-0).

Evelyn M Defatte-Singh, Class A Liquor/Beer-Jerry Guelig motioned to approve, seconded by Clarence Kraus. Motion carried (5-0).

Lakeview Oil, LLC, Class A Liquor/Beer-Jim Rosenthal motioned to approve, seconded by Mike Wirtz. Motion carried (5-0).

43 Consideration and possible action to not renew the Fire Protection Agreements with Mt. Calvary Volunteer Fire Department, Inc. and Town of Calumet Volunteer Fire Dep0artments in their current form. If a party wishes to not allow the Agreement to automatically renew at the end of the calendar year; that party is required to give notice to the other party no later than June 30<sup>th</sup>. At issue are the financial impacts of the State's 2011-2013 Biennial Budget. Tim Simon motioned to not renew the Fire Protection Agreements in their current form and negotiate the rate, seconded by Clarence Kraus. Motion carried (5-0).

#4 Consideration and possible approval of the Resolution Authorizing the Modification of Five Wards and Establishing the Official Polling Place. Mike Wirtz motioned to approve the Resolution as presented, seconded by Jim Rosenthal. Motion carried (5-0).

#5 Consideration and possible approval of the Resolution Combining Wards in the Town of Taycheedah for Election Purposes Whenever Possible. Tim Simon motioned to approve the Resolution as presented, seconded by Clarence Kraus. Motion carried (5-0).

#6 Discuss proposed addition of Section 3-4-3, Public Property Access and Use, to the Town of Taycheedah Code of Ordinances. Draft language was reviewed and revised. Formal action is scheduled for the July 11th meeting.

- Discuss proposed addition of Section 10-1-22, stopping or Parking Prohibited during Certain Specified #7 Times, to the Town of Taycheedah Code of Ordinances. Draft language was review and revised. Jerry Guelig motioned to prohibit overnight parking on the public streets during the winter, seconded by Clarence Kraus. Motion carried (3-2). Nay-Jim Rosenthal, Mike Wirtz. Formal action is scheduled for the July 11th meeting.
- Discuss proposed addition of Section 12-1-1(e), Regulation for the Scenic Overlook and Section 12-1-1(f), #8 Regulations for Hermanns Park, to the Town of Taycheedah Code of Ordinances. Draft language was reviewed. Formal action is scheduled for the July 11th meeting.
- Certified Survey Maps. A Certified Survey Map was submitted on behalf of Michael Costello, creating Lot #9 1 consisting of 7.0 acres, located in the NE 1/4 of the SE 1/4; the NW 1/4 of the SE 1/4; and the SW 1/4 of the NE 1/4 of Section 33. With only 34.18' of road frontage, Lot 1 fails to meet the minimum 50' requirement. The Board of Appeals approved a variance on June 7, 2011; thereby authorizing the Board to approve the CSM as presented. Mike Wirtz motioned to approve the CSM, seconded by Jim Rosenthal. Motion carried (5-0).
- Discuss correspondence received from the Town's Attorney. #10

Chairman Guelig read aloud Attorney John St. Peter's letter, dated June 10, 2011, regarding Deputy Town Treasurer. At issue was the appointment and direct payment of the Deputy Treasurer. Attorney St. Peter opined that the Town Treasurer, under Statute 60.341, has the sole discretion in the appointment of the Deputy Treasurer and that her current appointment was permissible. Attorney St. Peter further indicated the current appointment and compensation of the Deputy Treasurer does not violate Chapter 19 of the Wisconsin Statutes nor does the situation described violate the Ethics Code found in the Town's Code of Ordinances.

Treasurer Kathy Diederich verbalized extreme displeasure with Supervisor Clarence Kraus for communicating allegations of wrongdoings with regards to this matter. Ms. Diederich directed Supervisor Kraus to contact every individual he communicated false information to and correct the mistake. She also requested Supervisor Kraus refrain from following her home after Board Meetings.

After additional Board discussion, Chairman Guelig declared the issue closed.

Chairman Guelig also read aloud Attorney John St. Peter's letter, dated June 10, 2011, regarding Zoning for Dog "Daycare" Use. Attorney St. Peter opined that the Town's Zoning Ordinance does not authorize the proposed use either as a permitted use or as a conditional use.

### Ordinance Enforcement:

None noticed.

### Public Comments and Questions Pertaining to Town Business:

The Town of Brillion is offering a used truck for sale.

The St. Peter siren is inoperable and will be replaced as soon as possible.

Budget transfers will be needed in the future to cover shortfalls in the annual Recycling Grant, recall election costs and the replacement tornado siren.

The Gyr fence should be replaced with a more permanent fence.

The Tom Schmitz property is getting messy again.

### Adjournment:

Jerry Guelig moved to adjourn the meeting at 9:42 p.m., seconded by Jim Rosenthal. Motion carried (5-0).

Attest. Brenda A. Schneider

The Town Board of the Town of Taycheedah met for a Special Meeting with the Town Board of the Town of Calumet on Tuesday, June 21<sup>st</sup>, 2011, at 4:30 p.m., at the Taycheedah Town Hall. Members representing Taycheedah were: Chairman Jerry Guelig, Supervisors Mike Wirtz, Clarence Kraus and Jim Rosenthal (tardy), Clerk Brenda Schneider and Road Maintenance Supervisor Mike Sabel. Absent were: Supervisors Tim Simon and Jim Rosenthal. Members representing Calumet were: Chairman Bruce Peterson, Supervisors Fritz Anhalt and John Bertram, and Road Maintenance Supervisor Don Lisowe.

1. Call to order. Chairman Guelig called the meeting to order at 4:31 p.m.

### 2. Johnsburg Road Reconstruction Project.

Mike Wirtz motioned to accept the minutes of the May 17<sup>th</sup> meeting, seconded by Clarence Kraus. Motion carried unanimously.

Bruce Peterson reported that their attorney advised that if a roadway is in use for at least 10 years, it is established as a 66' road right-of-way. Mr. Peterson estimates the roadway was established approximately 110 years ago.

Mr. Peterson also contacted Gremmer & Associates. They are willing to do the work on the project. They will perform a site visit in the near future to do survey work, do the design work over the winter and expect to circulate Requests for Proposals in the spring of 2012. As part of the project, Gremmer will compile the project's estimated materials and costs. They will also assist with bid solicitation. Engineering work will be based upon time and materials.

Mr. Peterson spoke to Winnie Fink recently. He believes Mr. Fink understands the reason for the project.

Supervisor Jim Rosenthal arrived at this time.

Gremmer needs to determine the exact location of the right-of-way in order to determine the full possible extent of the project.

The Boards talked about a possible reduction in the speed limit; however, they recognized that they are responsible to provide a safe road for the travelling public, per State guidelines. Compliance and enforcement are another issue.

Friends of the Ledge addressed the Boards regarding the value to the Ledge and groundwater protection. Chairman Peterson agreed to notify the group when Gremmer completes the field survey work.

The Boards discussed ditching and/or tiling the south ditch to Mengel Hill Road. Gremmer will evaluate the options.

Chairman Peterson will contact Taycheedah Supervisor Clarence Kraus when Gremmer has completed a preliminary plan. The next meeting of the group will occur after the preliminary plan is complete.

- 3. Public Comment. None presented.
- 4. <u>Adjournment</u>. Jerry Guelig motioned to adjourn the meeting at 4:58 p.m., seconded by Jim Rosenthal. Motion carried unanimously.

Brenda A. Schneider, Clerk

The Town Board of the Town of Taycheedah met for a special meeting on Tuesday, June 28<sup>th</sup>, 2011, at 7:00 p.m., at the Taycheedah Town Hall. Members present were Chairman Jerry Guelig, Supervisors Tim Simon, Mike Wirtz and Clarence Kraus and Clerk Brenda Schneider. Absent was Jim Rosenthal. Also present were Paul Petrie and Scott Schaefer, representing Mt. Calvary Volunteer Fire Department.

Chairman Guelig called the meeting to order at 7:03 p.m.

The Town of Taycheedah took formal action on June 13<sup>th</sup> to not renew the Agreements with the Mt. Calvary and Calumet Fire Departments for fire protection in its current form.

The current Fire Protection Agreement dictates a 3% increase in the rate for 2012. The 2011 rate is \$90,865.63.

At issue is the financial impact of the State of Wisconsin 2011-2013 Biennial Budget. The recently approved State Budget will reduce the 2012 Shared Revenue to the Town of Taycheedah by \$15,166.00 (25%). Also, the levy limit for 2012 and 2013 has been reduced to 0% or net of new construction. The 2010 Taycheedah net of new construction was 1.535%. It was noted that the mandatory employee contributions to Wisconsin State Retirement and health insurance benefits, also contained in the State Budget, will not assist the Town with new revenue to counteract the impact due to the fact that the Town's two full-time employees do not received these benefits.

The Fire Dept. is willing to freeze the 2011 rate for 2012. They prefer to evaluate the rate for 2013 next year at this time. They plan to prepare a 4-5 year projection in order to determine their financial position for 2013 and beyond.

The Fire Dept. has developed a policy to replace a vehicle every five years. They have five major trucks; which means each truck will be 25 years old when replaced. It is also their policy to pay for at least 50% of the cost of the truck with cash reserves segregated for the expense when purchased.

The Fire Dept. believes that they will eventually need to change to full-time paid firefighters. Manpower is becoming scarce during the weekdays. A weekday incident is manned by a group of 8-10 men. They believe consolidation will be necessary to accomplish the full-time service. They also believe that it may be necessary in the future to change to a full-time Chief in order to handle all the paperwork. However, no changes are anticipated during 2012.

The Fire Dept. plans to conduct a meeting with all the entities they serve in the fall.

Chairman Guelig declared the meeting adjourned at 7:38 p.m.

Brenda A. Schneider

Brenda A. Schneider

Town Clerk

The Town Board of the Town of Taycheedah met for a special meeting on Tuesday, July 5<sup>th</sup>, 2011, at 4:00 p.m., at the Taycheedah Town Hall. Members present were Chairman Jerry Guelig, Supervisors Clarence Kraus, Jim Rosenthal II, Tim Simon and Mike Wirtz and Clerk Brenda Schneider.

- #1 <u>Call to order</u>. Chairman Guelig called the meeting to order at 4:10 p.m.
- #2 <u>Consideration and possible approval of a Class B Liquor/Beer License application submitted by Perl's Country Inn, LLC</u>. Clarence Kraus motioned to approve, seconded by Jerry Guelig. Motion carried (5-0).
- #3 <u>Discuss amending the Code of Ordinances to establish a fee to be paid by citizens requesting Special Board Meetings</u>. Jim Rosenthal motioned to establish a \$200 fee for special meetings, seconded by Tim Simon. Motion carried (5-0).
- #4 Public Comment. One of Perl's neighbors spoke about the bothersome noise created by his exhaust fans. Bryan Perl explained that the fans are required by State Code. They are operated by a thermostat that shuts off the fans when the room reaches a certain temperature. Mr. Perl indicated that he has his fan consultant coming to take a look at the situation.

  The Tom Schmitz property needs attention again.
- #5 Adjournment. Jerry Guelig motioned to adjourn at 4:25 p.m., seconded by Mike Wirtz. Motion carried (5-0).

Brenda A. Schneider

Town Clerk

The Town Board of the Town of Taycheedah met on Monday, July 11<sup>th</sup>, 2011, at 7:30 p.m., at the Town Hall, for the purpose of conducting their July monthly meeting. Members present were Chairman Jerry Guelig, Supervisors Clarence Kraus, Jim Rosenthal II, Tim Simon and Mike Wirtz and Clerk Brenda Schneider. Absent was Treasurer Kathy Diederich. Also present was Constable Bill Gius.

Chairman Guelig called the meeting to order at 7:30 pm. The Pledge of Allegiance was recited.

Mike Wirtz motioned to approve the minutes of the 6/1/11, 6/13/11, 6/21/11, 6/28/11 and 7/5/11 meetings, seconded by Jim Rosenthal. Motion carried (5-0).

**Committee Reports:** 

Park & Rec.-The Committee Chairman, Earl Jewett, submitted a written report. Mr. Jewett indicated the trails need mowing, the gator and sprayer set-up is working well for thistle eradication, the grass is coming up fairly well on the new snowmobile trail, and he's working with the Graphics Center maps of the Park. The Committee will meet July 18<sup>th</sup> to plan for the bike race to be held in August.

### Road Maintenance Supervisor Report:

Mike Sabel provided a verbal report:

- He and staff have completed ditch mowing.
- He is having a problem with sign theft and post and sign damage at random locations. It has been reported to the Sheriff's Department.
- Jake Schneider needs to finish his part of the Taynette Circle ditch project.

Review the financial reports:

The June financial reports were reviewed by the Board. It was noted that Hwy. Dept./Part-Time Wages will exceed its' current allocation.

Approval of Town bills:

Tim Simon motioned to deny Order #356, Crivello Carlson, \$683.55, seconded by Clarence Kraus. Motion carried (3-2). Nay-Jim Rosenthal, Mike Wirtz.

Jerry Guelig motioned to approve the bills as presented, with the exception of Order #356, (order nos. 341-391), seconded by Jim Rosenthal. Motion carried (5-0).

**Unfinished Business:** 

#1 Consideration and possible action regarding the Anthony Kohlman drainage complaint. Lynn Mathias, Fond du Lac County Land & Water Conservation Department, is in the process of determining project allocations based upon different alternatives that would include only the tillable acreage, all farmland, and all farmland and the subdivision.

A meeting will be held in the future. All affected landowners of record will be provided written notice of the meeting.

Consideration and possible approval of a Resolution approving legal action authorizing the razing of Fisherman's Cove property. During the April 11<sup>th</sup>, 2011, meeting of the Town Board, Clarence Kraus motioned to dismiss the raze order, seconded by Tim Simon. Jerry Guelig moved to amend the motion to dismiss the raze order contingent upon receipt of acceptable plans and clean-up of the property, including the burn hole in the building, within 90 days, seconded by Tim Simon. Amendment carried (3-2). Nay-Jim Rosenthal, Mike Wirtz. Amended motion carried (3-2). Nay-Jim Rosenthal, Mike Wirtz. Chairman Guelig will determine if clean-up is satisfactory and he declared no permit was necessary for the building repair.

Mr. Perl failed to repair the burn hole in the building, minimal debris removal was done, and Mr. Perl submitted computer generated informal floor plans. Jim Rosenthal motioned to approve the Order to Raze, seconded by Mike Wirtz. Motion carried (3-2). Nay-Clarence Kraus, Tim Simon.

New Business:

#1 Consideration and possible acceptance of bids for various street improvements. Bids received were as follows:

	Hunter's		NEA		Scott	Fahrner	Struc
1	Lane	Pulverize, grade, pave 3.5" a 700` x 20` area, Pave 70` radius cul de sac	\$ 30,739.50				
2	Blackberry Drive	Project location: Billene Drive to end.  Mill and repave to 3.5" a 180` x 8` area					
		and a 21` x 35` area	\$ 6,670.00				
3	Birschbach	Project location: Seven Hills Road thence west.					
3	Drive	Grade and pave to 2" a 105` x 14` area Project location: Seven Hills Road thence west	\$ 2,900.00				
ļ	Konen Road	1.5" overlay, mill three butt joints, a 160`x10.5` area	\$ 4,260.00				
;	Fisherman's Road	Project location: Contact Mike Sabel					
	Golf Course	1.5" overlay, mill three butt joints, a 130` x 10` area Project location: Contact Mike Sabel	\$ 3,600.00				
	Drive	1.5" overlay, mill two butt joints, a 80` x 20` area Project location: Contact Mike Sabel	\$ 2,600.00				
	Ledge Road	Wedge and 1.5" overlay, a 2,845` x 20` area and a 350` x 20` area	\$ 45,893.50				
		Project location: CTH UU to Fine View Road					
	Option 1 Option 2	Full cold wedge ave 1 1/4" with seal coat Wedge and 1 1/2" cold mix overlay		\$ 34,	731.00		
	Silica Road	Slurry seal approximately 4,000	\$ -	\$ 40,	040.00		
		Chip seal approximately 4,000	Ψ -			\$ 23,987.00 \$ 21,595.00	\$ 21,488.10
		Project location: Intersection of Silica Road/Tower Road thence east.				. = .,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	
	Option 1	Single hot oil seal coating using stone aggregate		\$ 13.0	00.00		
	Option 2	Double hot oil seal coat using stone and black slag		\$ 24,2			
		aggregates					
		and would recommend 176 ton spot cold mix wedging prior to sealing		\$ 11,4	40.00		

Total of each bidder \$ 96,663.00 \$ 123,439.00 \$ 45,582.00 \$ 21,488.10

Mike Wirtz moved to award Project 1, 2, 4, 5, 6 and 7 to Northeast Asphalt for a total of \$93,763.00, seconded by Jim Rosenthal. Motion carried (4-0-1). Abstained-Tim Simon.

#2 Consideration and possible approval of the alcohol license application submitted by JM Eiring, LLC, for the period of July 15<sup>th</sup>, 2011 to June 30<sup>th</sup>, 2012. Jerry Guelig motioned to approve the Class B Liquor/Beer License to JM Eiring, contingent upon receipt of a name for the establishment, the State Seller's Permit during the same period, seconded by Mike Wirtz. Motion carried (5-0).

Consideration and possible amendment of Section 3-4-3, Public Property Access and Use, to the Town of Taycheedah Code of Ordinances. Jim Rosenthal motioned to approve the Resolution as presented, seconded by Mike Wirtz. Motion carried (5-0).

- #4 Consideration and possible amendment of Section 10-1-22, Stopping or Parking Prohibited during Certain Specified Times, to the Town of Taycheedah Code of Ordinances. Jim Rosenthal motioned to approve the Resolution as revised, noting that §346.51(1), Wis. Stats., prohibits parking on the travel portion of all public roads at any time, seconded by Mike Wirtz. Motion carried (5-0).
- Consideration and possible amendment of Section 12-1-1(e), Regulations for the Scenic Overlook and #5 Section 12-1-1(f), Regulations for Hermanns Park, to the Town of Taycheedah Code of Ordinances. Mike Wirtz motioned to approve the Resolution as presented, seconded by Jim Rosenthal. Motion carried (5-0).
- #6 Consideration and possible amendment to Section 2-3-7, Special Meetings of the Town Board, to establish a fee for Special Town Board Meetings. Draft language was reviewed that would require a \$200.00 fee be paid by an individual requesting a special meeting held to address a matter that directly benefits the individual. Board directed further amendment that would authorize a \$25.00 per diem be paid to each Town Board Supervisor and the remaining funds be applied to the Town's General Fund. Jerry Guelig motioned to approve the revised Resolution, seconded by Mike Wirtz. Motion carried (5-0).
- Discuss the use of the former Emerich Mfg. property on Lakeview Road. A draft letter to Mega Rentals #7 addressing their intended use of the property was reviewed. It was noted that the property is zoned B-2 (Business without Public Sewer). The letter warns that any nuisance complaints about the appearance of the property may require the construction of a fence or other method of remediation.
- #8 Certified Survey Maps. None received.

### Ordinance Enforcement:

- #1 Nuisance complaint:
  - N8114 Glen Street. The yard needs to be cleaned-up. A letter will be sent to the owner advising him to do the work or the Town will do it for him at his cost.

### Public Comments and Questions Pertaining to Town Business:

The Town addressed a report of coyotes in the Town Park, Josh Mand questioned the status of his refund, Marty Entringer addressed part-time road staff and the new St. Peter tornado siren will be installed tomorrow. Supervisor Clarence Kraus shared email communication from the Wisconsin Towns Association regarding the Deputy Treasurer.

### Adjournment:

Jerry Guelig moved to adjourn the meeting at 9:27 p.m., seconded by Mike Wirtz. Motion carried (5-0).

Attest. Burda A. Schneider

Brenda A. Schneider

Calumet Sanitary District
Fond du Lac Sanitary District No. 2
Johnsburg Sanitary District
Taycheedah Sanitary District No. 1
Taycheedah Town Board

A meeting of representative of the Commissions of the Calumet Sanitary District, Fond du Lac Sanitary District No. 2, Johnsburg Sanitary District, Taycheedah Sanitary District No. 1, and the Taycheedah Town Board was conducted on Thursday, July 28<sup>th</sup>, 2011, at 5:00 p.m., at the Taycheedah Town Hall.

Members present were:

Calumet Sanitary District (CSD): Commissioners Alice Lemke and Dave Burg. Absent: President Dick Wehner. Fond du Lac Sanitary District No. 2 (FdL#2): Commissioner Bob Giese. Absent: President Brian Balson and Commissioner Tom Beltz.

Johnsburg Sanitary District (JSD): President Franz Schmitz and Commissioner Dennis Lefeber. Absent: Commissioner Ken Schneider.

Taycheedah Town Board: Absent: Chairman Jerry Guelig and Supervisors Tim Simon, Jim Rosenthal, Clarence Kraus, and Mike Wirtz.

Taycheedah Sanitary District No. 1 (TSD#1): President Mike Nett and Commissioner Jim Voight. Excused: Commissioner Dennis Thome.

**Also present:** Kathy Diederich, Schenck Business Solutions and Town of Taycheedah Treasurer; Brenda Schneider, Taycheedah Town Clerk and Recording Secretary for Johnsburg Sanitary District and Taycheedah Sanitary District No. 3; and John Rickert, Taycheedah Sanitary District No. 3 Commissioner.

The meeting was called to order at 5:12 p.m.

### Approval of minutes of the last meeting:

Alice Lemke motioned to approve the minutes of the April 28<sup>th</sup>, 2011 meeting, seconded by Dennis Lefeber. Motion carried unanimously by voice vote.

### WINNEBAGO DRIVE PROJECT

### Status of Utility Pole Locations

- The poles have yet to be relocated.
- Alliant and TSD#1's attorney are communicating.

### Shared O&M related expenses.

- The DOT sent the manhole adjustment bill to the Town of Taycheedah. The bill is \$8,505.69. The DOT will be directed to re-issue the bill to TSD#1.
- FDL#2 has yet to receive their manhole adjustment bill. They will contact the Town of Fond du Lac Clerk to see if the DOT mailed it to the Town.

### Town of Fond du Lac Sanitary District #2':

FDL#2 had Great Lakes televise and clean the sewer main once construction was complete. They plan to submit the bill to the State for reimbursement. TSD#1 plans to do the same.

### Other Shared Sewer repair issues.

The Winnebago Drive wet well expansion project is still in the planning stage.

TSD#1 awarded JF Ahern the bid for Gladstone Lift Station valve replacement. The bid for the two valves was approximately \$15,000. The valves are currently back-ordered. TSD#1 will consider adjusting the allocation of costs based upon the amount of time used by the other districts.

FDL#2 had nothing to report.

#### Sewer User Ordinance Compatibility.

It was suggested that the districts design an ordinance that would be compatible and consistent from Calumet to TSD#1, and possibly beyond. The ordinance would address uniform home/sump pump inspections, uniform televising schedules and uniform maintenance plans. The City also created some new ordinance requirements that could be incorporated.

All the districts' ordinances have been posted on the Town of Taycheedah website.

A sub-committee comprised of the president of each district was authorized for the purpose of comparing ordinances and to report their findings to the group. The sub-committee has yet to meet.

# Sump pump connections/home inspections

CSD inspected their entire district a few years ago. The Commission is satisfied for the time being, but may repeat the inspections in the future. Cottages typically don't have basements.

JSD did 20% of their homes in 2010. Approximately 30% of the homes had issues. JSD plans to inspect another 20% of the homes in 2011 and annually going forward.

TSD#3, John Rickert and Bud Sabel have inspected 29 homes since the first of the year. They found six violations. They were given 30 days to correct the violations. The District is planning a 5-year project to get thru all the homes.

FDL#2 monitors their flows on a regular basis. They react to suspect information, but haven't gone house-to-house yet.

TSD#1 is using televising in an effort to concentrate on corrections to high-flows homes.

# **Operations & Maintenance Agreements**

#### Quarterly billings:

TSD#1 dispersed  $4^{th}$  quarter 2010 and  $1^{st}$  quarter 2011 O&M bills. TSD#1 briefed the group regarding the details of these bills during their April  $28^{th}$  meeting.

The group was informed that the 2<sup>nd</sup> quarter 2011 bills will be mailed. No detail was provided.

CSD reminded TSD#1 that they have yet to receive information regarding a credit owed them due to past overpayments.

#### OSG Executive Committee report.

No report was given.

#### **Public comment:**

None was presented.

# Schedule the next meetings.

Thursday, Oct. 27 <sup>th</sup> , 2011	TSD#3 will provide refreshments
Thursday, Jan. 26 <sup>th</sup> , 2012	Taycheedah will provide refreshments
Thursday, April 26th, 2012	TSD#1 will provide refreshments
Thursday, July 26 <sup>th</sup> , 2012	CSD will provide refreshments
Thursday, Oct. 25 <sup>th</sup> , 2012	JSD will provide refreshments

# Adjournment:

Bob Giese moved to adjourn at 6:01 p.m., seconded by Jim Voight. Motion carried unanimously by voice vote.

Brenda A. Schneider

Town of Taycheedah Clerk

The Town Board of the Town of Taycheedah met on Monday, August 8<sup>th</sup>, 2011, at 7:30 p.m., at the Town Hall, for the purpose of conducting their August monthly meeting. Members present were Chairman Jerry Guelig, Supervisors Clarence Kraus, Tim Simon and Mike Wirtz, Clerk Brenda Schneider and Treasurer Kathy Diederich. Excused was Jim Rosenthal. Also present was Assessor Bill Huck.

Chairman Guelig called the meeting to order at 7:30 pm. The Pledge of Allegiance was recited.

Tim Simon motioned to amend the minutes of the 7/11/11 meeting by attaching Supervisor Kraus' email dated 7/5/11 from the Wisconsin Towns Association and Attorney St. Peter's letter dated 6/10/11, seconded by Mike Wirtz. Motion carried (4-0-1 absent).

#### **Committee Reports:**

None presented.

#### Road Maintenance Supervisor Report:

None presented.

#### Review the financial reports:

The July financial reports were reviewed by the Board.

#### Approval of Town bills:

Tim Simon motioned to approve the bills as presented (order nos. 392-468), seconded by Jerry Guelig. Motion carried (4-0-1 absent).

#### **Unfinished Business:**

None presented.

#### **New Business:**

- Consideration and possible approval of a kennel license requested by Robert Shulman, proposed buyer of the home located at W4224 Kiekhaefer Parkway. Robert Shulman plans to move to the area from California. He has six rescued Scottish Terriers. He has an accepted offer on the home located at W4224 Kiekhaefer Parkway that is contingent upon acquiring a kennel license. He plans to have a fence professionally installed for the dogs. Tim Simon motioned to approve the kennel license, seconded by Clarence Kraus. Motion carried (4-0-1 absent).
- #2 <u>Certified Survey Maps.</u> None received.

# **Ordinance Enforcement:**

#### #1 Nuisance complaint:

- N8114 Glen Street. A letter was sent to the owner advising him that he had until August 12<sup>th</sup> to clean-up the property. Chairman Guelig will speak to the owner.
- <u>W3675 CTH WH</u>. The noise from the kitchen exhaust fan is still disrupting at least one neighbor. Bryan Perl stated that there is nothing he can do about the noise. Chairman Guelig suggested evergreen trees as a buffer. The Board discussed purchasing a decibel meter.

#### **Public Comments and Questions Pertaining to Town Business:**

The Town addressed comments pertaining to concealed carry in public buildings and parks and Josh Mand questioned the status of his bond refund.

Treasurer Kathy Diederich presented to the Town residents information obtained from Wisconsin Towns Association Attorney Carol Nawrocki apologizing for any harm caused by the misrepresentation of her email to Supervisor Kraus. Ms. Diederich indicated she volunteered personal records to Attorney Nawrocki to confirm no fraudulent activity occurred and provided a timeline of repeated confirmations of the transaction.

The Treasurer requested residents ask for written documentation when they are approached with controversial or sensitive allegations in the future.

Adjournment:

Jerry Guelig moved to adjourn the meeting at 8:28 p.m., seconded by Mike Wirtz. Motion carried (4-0-1 absent).

ttest.

Brenda A. Schneider

Clerk

LAW OFFICES

# EDGARTON, ST. PETER, PETAK & ROSENFELDT

10 FOREST AVENUE, SUITE 200
P.O. BOX 1276
FOND DU LAC, WISCONSIN 54936-1276
FAX NUMBER: (920) 922-9091
920-922-0470

ALLAN L. EDGARTON (1908-1994) GEORGE M. ST. PETER (1910-2003) NEIL HOBBS (1922-2001) THOMAS L. MASSEY (1935-1995)

June 10, 2011

Mr. Jerry Guelig, Chairperson Town of Taycheedah N8071 W. Ann Randall Drive Fond du Lac, WI 54937

Re: Deputy Town Treasurer

Dear Jerry:

A.D. (DAN) EDGARTON

ROBERT V. EDGARTON

RONALD L. PETAK

JOHN A. ST. PETER PAUL W. ROSENFELDT MATTHEW PARMENTIER

You have asked me to address the authority of the Town Treasurer to appoint a deputy town treasurer. You also asked me to address the compensation for the deputy town treasurer.

Wis. Stat. § 60.341 explicitly authorizes each town treasurer the power to appoint a deputy for whom the treasurer is responsible. The only condition is that the deputy is required to take and file the official oath and bond required by Wis. Stat. § 60.31. Therefore, the Town of Taycheedah Treasurer has the power to appoint a deputy. Furthermore, the Treasurer has the discretion over the selection of the person who will be serving as the deputy treasurer. This discretion is extended because the Treasurer remains responsible for the deputy's actions. It is my understanding that the Town Treasurer appointed her spouse to serve as the deputy treasurer. This is permissible.

I am told that an issue has arisen concerning the compensation of the deputy treasurer. The Town Treasurer is responsible for the compensation of the deputy treasurer. The fact that the Town Treasurer is financially responsible for the compensation of the deputy treasurer removes this issue from the various prohibitions covered in Chapter 19 of the Wisconsin Statutes. Nor does the situation described in this letter constitute a violation of the Ethics Code found in the Town's Code of Ordinances. (It is my understanding that one or more checks may have been issued directly to the deputy treasurer. Although there is nothing inherently improper about this procedure, the Statute contemplates that compensation be paid to the Town Treasurer who, in turn, compensates her deputy treasurer from her salary.)

Mr. Jerome Guelig Page 2 June 10, 2011

Please let me know if you need any further information. Thank you.

Respectfully,

EDGARTON, ST. PETER, PETAK & ROSENFELDT

John A. St. Peter

JASP:mjk cc: Town Clerk

#### Clarence Kraus

"Carol Nawrocki" <wtowns3@frontiernet.net> From:

<cekraus@fastbytes.com>
<wtowns5@frontiernet.net> To: Cc:

Sent:

Tuesday, July 05, 2011 7:46 AM [Fwd: RE: [Fwd: Re: Fwd: Fw: Town Taycheedah Treasurer's Check Drawn in Spouse's Name]] Subject:

Clarence--see below

I don't believe there is really anything else to say on this matter.

-Carol, WTA Legal Counsel --- Original Message -

Subject:RE: [Fwd: Re: Fwd: Fw: Town Taycheedah Treasurer's Check Drawn in Spouse's

Namel

Date: Thu, 30 Jun 2011 15:51:28 -0500

From:John St. Peter <jstpeter@lawfdl.com>

To:<wtowns3@frontiernet.net>

References: <4E0CDF0A.8010602@frontiernet.net>

Carol: Have you seen my letter to the client? I believe you and I are saying the same thing, i.e. the checks you be made payable to the Treasurer. (One or more checks had been issued to the deputy and I gently told them no more.)

JSP

From: Carol Nawrocki [mailto:wtowns3@frontiernet.net]

Sent: Thursday, June 30, 2011 3:40 PM To: jstpeter@lawfdl.com

Subject: [Fwd: Re: Fwd: Fw: Town Taycheedah Treasurer's Check Drawn in Spouse's Name]

Hi, John,

The town asked our opinion on this and we were stronger on the point that the town should not be making paychecks owed to the treasurer out to someone else. The chair took your letter to say it was okay. The town is now asking you to comment on our opinion that the treasurer's checks should not be made out to someone else. If you wish to discuss this matter before commenting further please call our office. Thanks.

-Carol, WTA Legal Counsel

-- Original Message -----

Subject: Re: Fwd: Fw: Town Taycheedah Treasurer's Check Drawn in Spouse's Name Date:Mon, 27 Jun 2011 10:02:44 -0500

From: Carol Nawrocki <a href="mailto:swtowns3@frontiernet.net">swtowns3@frontiernet.net</a>>

Reply-To: wtowns@frontiernet.net

Organization: Wisconsin Towns Association

To: cekraus@fastbytes.com

References: <4E04EB97.1010309@frontiernet.net>

#### Clarence.

You are correct. The treasurer is to be paid directly by the town and that person can then pay their deputy directly. Elected officials cannot refuse their pay unless the process under s. 66.0505(3), Wis. Stat. is followed. That statute allows someone to completely waive their pay for an entire year at a time, but they still cannot redirect their pay to someone else. If the board agreed to pay the deputy, the board could issue a check directly to the deputy. But that pay would be separate from (and over and above) any pay due to the actual treasurer. Again, an elected official cannot decline his or her pay and ask that their paycheck be made out to someone

There are no court cases or "case histories" on this matter. It is simply a matter of statutory construction. There is no statute that allows for such a procedure. I can tell you other officials have asked about having paychecks made out to others so that their unemployment benefits, social security, some or some other benefit, etc. would not be affected or reduced in some way because they have been "paid too much". Asking the town to make a check out to someone else in such circumstances would essentially be asking the town to assist in fraudulent activity. So again, I see no reason for the town to issue a paycheck to someone other than the person it should be made out to.

-Carol, WTA Legal Counsel

-- Original Message -----

Subject:Fw: Town Taycheedah Treasurer's Check Drawn in Spouse's Name

Date:Fri, 24 Jun 2011 14:16:57 -0500

From:Clarence Kraus <a href="mailto:cekraus@fastbytes.com">cekraus@fastbytes.com</a>

Organization: FastBytes Wireless Inc.

To: Atty Carol Nawrocki <a href="mailto:wtowns@frontiernet.net">wtowns@frontiernet.net</a>>

CK hand del Nevad

---- Original Message ---- Clarence Kraus To: wtown@frontier.net
Cc: cekraus@fastbytes.com
Sent: Thursday, June 23, 2011 3:50 PM
Subject: Town Taycheedah Treasurer's Check Drawn in Spouse's Name

June 23, 2011

ATTN: Attorney Carol Nawrocki, Senior Legal Counsel

Wisconsin Towns Association W7686 County Road MMM Shawano, WI 54166-6086

715-526-3236

cc: Attorney Lee Turonie, Assistant Legal Counsel

As per our phone conversations [latest 6-22-2011] about our Town Treasurer paying her husband, who she has just recently appointed deputy treasurer. He was paid her periodic salary by the Town of Taycheedah in the month of April 2011.

Our Town Treasurer requested that her Town Treasurer's salary checks be issued directly to her husband; therefore on 4-11-2011 her periodic salary check was drawn in her husband's name.

We Town Board Supervisors had no knowledge of this situation prior to our April 2011 Monthly Meeting; about ten minutes before the monthly meeting convened, we were handed the list of monthly payment requests [April, 2011] and also the current Certified Surveys.

I have enclosed a copy of the letter from our Town's attorney, John St Peter, and of our Town's payments request for the month of April, dated 4-11-2011. My interpretation of the letter is that the Town Treasurer is to be paid directly, and that the deputy treasurer is to be paid out of the Town Treasurer's salary by the Treasurer.

However, our Town Chairperson has taken the opposite position, and wants to see, in written proof, that my view is correct.

I will be looking for your response, and please include some case histories of similar cases that went to trial, and their outcomes.

Sincerely,

Clarence E Kraus W3182 Ledge Rd MT CALVARY WI 53057

2<sup>nd</sup> Term Town Supervisor Town of Taycheedah Fond du Lac County Wisconsin

Please acknowledge receipt.

Mr. Jerome Guelig Page 2 June 10, 2011

Please let me know if you need any further inform

Resp

EDG. ROSI



John

JASP:mjk

cc: Town Clerk

# EDGARTON, ST. PETE

10 FOREST P. ( FOND DU LAC, FAX NUN 92

A.D. (DAN) EDGARTON ROBERT V. EDGARTON RONALD L. PETAK JOHN A. ST. PETER PAUL W. ROSENFELDT MATTHEW PARMENTIER

June:

Mr. Jerry Guelig, Chairperson Town of Taycheedah N8071 W. Ann Randall Drive Fond du Lac, WI 54937

Re: Deputy Town Treasurer

Dear Jerry:

	April 11, 2011			Payn
	<u> </u>			
#	Pay to the order of:	W9	Acct. #	Expe
193		No	234.00	fed. w
194	Wisconsin Dept. of Revenue	No	236.00	state
<u></u>	Judy Barrett	No	506.15	Payro
196	Rich Bernath	No	512.16	payro
197	Jim Bertram	No	520.15	payro
198	Jerome Bord	No	507.10	payro
199	Ed Braun	No	510.10	payrol
200	John Buechel	No	507.10	payrol
201	Gale Burg	No	507.10	payrol
202	Daniel Diederich	No	503.10	payrol
203	James Emmer	No	512.16	payrol
204	Bill Gius	No	513.10	payrol
205	Jerome Guelig	No	501.10	payrol
206	William Huck, Sr	No	504.10	payrol
207	Clarence Kraus	No	501.15	payrol
208	Tim Krawczyk	No	510.10	payrol
209	Jason Meyer	No	507.10	payrol
210	Don Moore	No	512.18	payrol
211	Neal Nett	No	510.10	payrol
212	Fern Ramirez	No	506.15	Payro
213	Rebecca Ries	No	506.15	Payro

The Town Board of the Town of Taycheedah met on Monday, September 12<sup>th</sup>, 2011, at 6:30 p.m., at the Town Hall. Members present were Chairman Jerry Guelig, Supervisors Tim Simon, Mike Wirtz and Clarence Kraus. Excused was Supervisor Jim Rosenthal. Also present were Clerk Brenda Schneider and Assessor Bill Huck (Sager matter only).

#1 Call to order. Chairman Guelig called the meeting to order at 6:33 pm.

Consideration and possible action to enter into Closed Session pursuant to Wis. Stats. 19.85(1)(g), Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Subject: Sager vs. Town of Taycheedah Board of Review and Lap Road to Seven Hills Road Drive drainage ditch. Mike Wirtz motioned to enter into closed session pursuant to Wis. Stats. 19.85(1)(g) at 6:33 p.m., seconded by Clarence Kraus. Motion carried unanimously by roll call vote (4-0-1 absent). The Board discussed the Sager vs. the Town of Taycheedah Board of Review case and reviewed the various cost-share options for the ditch cleaning from Lap Road to Seven Hills Road.

#3 Adjournment. Clarence Kraus motioned to reconvene into open session at 7:24 p.m. and to recess for the monthly meeting beginning at 7:30, pursuant to the public meeting notice, seconded by Mike Wirtz. Motion carried (4-0-1 absent).

The Town Board of the Town of Taycheedah met on Monday, September 12<sup>th</sup>, 2011, at 7:30 p.m., at the Town Hall, for the purpose of conducting their September monthly meeting. Members present were Chairman Jerry Guelig, Supervisors Clarence Kraus, Tim Simon and Mike Wirtz, Clerk Brenda Schneider and Treasurer Kathy Diederich. Excused was Supervisor Jim Rosenthal. Also present were Assessor Bill Huck and Constable Bill Gius.

Chairman Guelig announced the Board reconvened into open session at 7:30 pm. The Pledge of Allegiance was recited.

Mike Wirtz motioned to approve the minutes of the 8/8/11 meeting, seconded by Jerry Guelig. Motion carried (4-0-1 absent).

**Committee Reports:** 

Park & Rec Committee: The Park hosted the Edge the Ledge Adventure Race on August 27<sup>th</sup>. The only problem was limited water supply for rinsing mud off of participants. The Committee intends to consult with the promoter for any future races.

The Schmitz parkland purchase has been revised and is scheduled for Board approval.

The Committee has the opportunity to purchase a fully-equipped Alpine II trail groomer for \$1,500.00. The Town's existing snowmobile has been very problematic due to the fact that it is geared for racing not trail grooming. The Committee requests authorization to sell the snowmobile and use the funds to purchase the Alpine II with additional funds derived from donations.

#### **Road Maintenance Supervisor Report:**

Chairman Guelig presented the following status report for the Department:

- Cutting ditches and hauling shells from the boat launch,
- General maintenance,
- Poured a concrete approach in front of the salt shed, and
- Assisted with property clean-up.

#### Review the financial reports:

Treasurer Kathy Diederich reviewed the August financial reports with the Board.

#### Approval of Town bills:

Mike Wirtz motioned to approve the bills as presented (order nos. 468-532), seconded by Jerry Guelig. Motion carried (4-0-1 absent).

#### Presentation:

Gloria West, Midwest Sport Events, Edge the Ledge Adventure Race. Gloria West and Dave Hornung addressed the Board. The event was a success. They commended their numerous volunteers. Dave indicated that several of the volunteers plan to participate in the event next year. The promoters intend to continue working with the Park & Rec Committee to resolve any matters of concern for next year's race. Gloria West presented a \$1,000.00 donation to the Town of Taycheedah Parks Department and pledged volunteers for the November Park Clean-up Day.

Josh Mand, representing Mand Plumbing, provided a 10% match to Ms. West's donation by presenting a \$100 donation to the Parks Department.

#### **Unfinished Business:**

Biscuss drainage ditch cleaning project from Lap Road to Seven Hills Road. The Board met in Closed Session to review the cost-sharing options compiled by Lynn Mathias, Fond du Lac County Land & Water Conservation Department. The Board consensus was to combine the "all cropland in the basin" and the "all adjacent landowners" options. Lynn Mathias will be asked to re-calculate the acreage and percentages.

The Board will research DNR permit requirements and project costs.

An informational meeting will be held in the future. Prior written notice will be provided to all impacted landowners.

#### **New Business:**

- Consideration and possible approval of a request submitted by Dean & Sandy Osborn to rezone their property located at N8621 Hwy. 151 from Single-Family Residential without Public Sewer (R-2) to Residential Estate (R-8). The Plan Commission conducted a Public Hearing on Tuesday, September 6<sup>th</sup>, 2011. The Plan Commission resolved to recommend the Town Board approve the request, noting that the request complies with the Town's Comprehensive Plan. Jerry Guelig motioned to accept the Plan Commission's recommendation and to approve the rezone as requested, seconded by Mike Wirtz. Motion carried (4-0-1 absent).
- #2 Consideration and possible support of an application for a Fond du Lac County Façade Improvement Grant submitted by Just Fare Market, N7645 N. Peebles Lane, Suite 2. The application was forwarded to the Town by the Fond du Lac County Economic Development Corporation. The grant program was established by Fond du Lac County, is administered by FCEDC, and is funded by the County-wide sales tax. Mike Wirtz motioned to support the grant application submitted by Just Fare Market for signage and lighting, seconded by Tim Simon. Motion carried (4-0-1 absent).
- #3 Consideration and possible acceptance of a Quit Claim Deed between the Robert and Eileen Schmitz

  Revocable Trust and the Town of Taycheedah to purchase 1.96 acres of land abutting Kiekhaefer Park.

  Jerry Guelig motioned to accept the Quit Claim Deed to purchase 1.96 acres from the Rob & Eileen Schmitz, seconded by Mike Wirtz. Motion carried (4-0-1 absent).
- #4 <u>Certified Survey Maps.</u> None received.
- #5 <u>Schedule 2012 Budget Hearing and budget workshop meetings</u>. The Board will meet for Budget Workshop sessions on Thursday, October 20<sup>th</sup>, and Thursday, October 27<sup>th</sup>, at 6:00 pm. The 2012 Budget Hearing will be conducted on Monday, November 21<sup>st</sup>, at 7:00 pm.
- #6 <u>Schedule workshop meetings for ordinance review.</u> The draft is not yet complete. The Board will consider establishing meeting dates during their October Board Meeting.

#### **Ordinance Enforcement:**

- #1 Nuisance complaint:
  - N8114 Glen Street. Mike Sabel and Jerry Guelig, with assistance from the homeowner, removed trash, cut brush and trees, and filled a sink hole. A bill will be compiled and submitted to the property owner.
  - <u>W3675 CTH WH</u>. The noise from the kitchen exhaust fan is still disrupting at least one neighbor. Mike Wirtz reported that the Sheriff's Dept does not have a decibel meter. A meter can be purchased through a couple of local retailers. Prices range from \$118-800.

The neighbor reports that the fan seems to be turned off occasionally now. Attendees reported that with special apps, certain cell phones can read decibel levels and sheet

metal fabricators may have meters. Further investigation will be needed.

**Public Comments and Questions Pertaining to Town Business:** 

The Town addressed comments pertaining to the new mower, a retaining wall being built along Golf Course Drive in the right-of-way, and the ditch and a culvert on Laurel Lane.

Adjournment:

Mike Wirtz moved to adjourn the meeting at 8:44 p.m., seconded by Jerry Guelig. Motion carried (4-0-1 absent).

Attest. Brenda A. Schneider

Brenda A. Schneider

The Town Board of the Town of Taycheedah met for a special meeting on Tuesday, September 27<sup>th</sup>, 2011, at 7:00 p.m., at the Taycheedah Town Hall. Members present were Chairman Jerry Guelig, Supervisors Clarence Kraus, Jim Rosenthal II, Tim Simon and Mike Wirtz and Clerk Brenda Schneider. Also present was Road Maintenance Supervisor Mike Sabel.

- #1 <u>Call to order</u>. Chairman Guelig called the meeting to order at 7:00 p.m.
- #2 <u>Consideration and possible authorization to purchase a 2010 Peterbilt plowtruck</u>. The truck, used as a demonstrator, was onsite. The truck is fully equipped. It has 23,000 miles on it. The salter is made of stainless steel. There is one year left on the factory warranty. The price is \$105,000.

The orange truck is a 1990 with approximately 80,000 miles on it. It will need tires before winter and the plow is extremely worn and in need of replacement. The estimate for a new blade for it is \$7,000. Mike Sabel reported more than \$17,000 spent for parts since August, 2005.

The trade-in value of the old truck is estimate at \$5,500.

Financing was projected to be 3.85%.

The John Deere will be paid off in 2012.

Motion by Jerry Guelig, second by Jim Rosenthal, to purchase the 2010 Peterbilt plowtruck. Motion carried (3-0). Nay-Tim Simon, Clarence Kraus.

Motion by Jerry Guelig, second by Mike Wirtz, to borrow no more than \$55,000 for a term of 5-years, to apply the balance of the Equipment Fund, and to pay down the loan with the proceeds from the sale of the orange truck. Motion carried (3-2). Nay-Tim Simon, Clarence Kraus.

- Consideration and possible action to enter into Closed Session, pursuant to Wis. Stats. 19.85(1)(e),

  Deliberating or negotiating the purchasing of public properties, the investing of public funds, or
  conducting other specified public business, whenever competitive or bargaining reasons require a
  closed session. Subject: Utility easement. Motion by Jerry Guelig, second by Jim Rosenthal, to
  enter into closed session pursuant to Wis. Stats. 19.85(1)(e) at 7:34 pm. Motion carried
  unanimously by roll call vote.
- #4 Adjournment. Motion by Clarence Kraus, second by Mike Wirtz, to adjourn the meeting at 8:12 pm. Motion carried (5-0).

Brenda A. Schneider

The Town Board of the Town of Taycheedah met for a special meeting on Monday, October 10<sup>th</sup>, 2011, at 6:30 p.m., at the Taycheedah Town Hall. Members present were Chairman Jerry Guelig, Supervisors Clarence Kraus, Tim Simon and Mike Wirtz and Clerk Brenda Schneider. Also present was Road Maintenance Supervisor Mike Sabel. Excused: Supervisor James Rosenthal II.

#1 Call to order. Chairman Guelig called the meeting to order at 6:30 p.m.

#2 Consideration and possible action to enter into Closed Session, pursuant to Wis. Stats. 19.85(1)(g), conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to be become involved. Subject: Intergovernmental Boundary Agreement with the City of Fond du Lac; and, Wis. Stats. 19.856(1)(c), Considering employment, promotion, compensation or performance valuation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Motion by Clarence Kraus, second by Mike Wirtz, to enter into closed session pursuant to Wis. Stats. 19.85(1)(g) and Wis. Stats. 19.85(1)(c) at 6:31 p.m.. Roll call voice vote carried unanimously (4-0-1 excused).

Employee Review and Intergovernmental Boundary Agreement.

#3 Adjournment. Motion by Tim Simon, second by Clarence Kraus, at 7:28 p.m. to adjourn the closed session meeting and recess until 7:30 p.m., for the monthly meeting. Motion carried (4-0-1 excused).

The Town Board of the Town of Taycheedah met on Monday, October 10<sup>th</sup>, 2011, at 7:30 p.m., at the Town Hall, for the purpose of conducting their October monthly meeting. Members present were Chairman Jerry Guelig, Supervisors Clarence Kraus, Tim Simon and Mike Wirtz, Clerk Brenda Schneider and Treasurer Kathy Diederich. Excused: Supervisor Jim Rosenthal.

Chairman Guelig called the monthly meeting to order at 7:30 pm. The Pledge of Allegiance was recited. Motion by Mike Wirtz, second by Jerry Guelig, to approve the minutes of the 9/12/11 meeting and to amend the minutes of the 9/27/11 Special Town Board Meeting by correcting the vote pertaining to the purchase of the Peterbilt truck from 3-0 to 3-2. Motion carried (4-0-1 excused).

**Committee Reports:** 

Park & Rec Committee: None presented.

**Road Maintenance Supervisor Report:** 

Chairman Guelig presented the following status report for the Department:

Cutting ditches.

Review the financial reports:

Treasurer Kathy Diederich reviewed the September financial reports with the Board. The CDs have matured and the funds have been deposited in the general fund. The 2012 budget, once completed, will provide guidance as to the reinvestment of the funds.

Approval of Town bills:

Tim Simon motioned to approve the bills as presented (order nos. 533-575), seconded by Mike Wirtz. Motion carried (4-0-1 excused).

**Unfinished Business:** 

None.

**New Business:** 

Consideration and possible award of 3-year or 5-year contract for refuse, recyclable and bulky waste roadside collection and disposal. Proposals were received from Veolia and Waste Management. Veolia noted a fuel surcharge on their bid form. Waste Management did not make notations on the bid form but did include supplemental information pertaining to a fuel surcharge and changes to the specified program. The Board postponed action on the proposals pending further information from Waste Management.

- #2 <u>Establish refuse/recycling rates for 2012</u>. The Board postponed establishing the rates due to questions pertaining to the contract proposals.
- 43 Consideration and possible approval of an amendment to the Fire Protection Agreement with Mt. Calvary Volunteer Fire Department. The amendment would eliminate the 3% increase for fire protection for the 2012 term. Tim Simon motioned to approve the amendment to the Agreement, seconded by Mike Wirtz. Motion carried (4-0-1 absent).
- #4 <u>Status report of an Agreement with Calumet Volunteer Fire Department</u>. Contact with Bruce Peterson, Town of Calumet Chairman, indicated that the Fire Department budget meeting will be conducted on October 18<sup>th</sup>.
- #5 <u>Consideration and possible approval of AT&T's request for a permanent utility easement.</u> The written easement has yet to be received.
- <u>Consideration and possible authorization to sell the Polaris snowmobile and to purchase the SkiDoo Alpine II trail groomer.</u> Mike Wirtz motioned to authorize the use of donated funds and proceeds from the sale of the Polaris to purchase the SkiDoo with any positive cash flow to be allocated back into the parks budget, seconded by Jerry Guelig. Motion carried (4-0-1 excused).
- #7 Review and possible approval of 2011-2012 snowmobile trail system. The trail system will remain the same as last year with the exception of extending a trail from the Kiekhaefer Park entrance past the front of the Town Hall to the west side of Hwy. 151 to the Shell station. Jerry Guelig motioned to approve the 2011-2012 trail system as presented, seconded by Tim Simon. Motion carried (4-0-1 excused).
- Consideration and possible approval of a request submitted by Jim Colwin, N8385 Park Ridge Drive, pursuant to Town of Taycheedah Code of Ordinances, Section 12-1-3, to use a metal detector in Kiekhaefer Park and the Scenic Overlook. Clarence Kraus motioned to deny the request, seconded by Mike Wirtz. Motion carried (4-0-1 excused).
- #9 <u>Consideration and possible acceptance of an authorization resolution for State of Wisconsin, Department of Natural Resources recycling grant application purposes.</u> Mike Wirtz motioned to approve the resolution, seconded by Jerry Guelig. Motion carried (4-0-1 excused).
- #10 <u>Consideration and possible approval of a Grievance Policy</u>. Recent State legislation requires all public entities to adopt a grievance policy. The draft has been reviewed and revised by Attorney John St. Peter. Tim Simon motioned to approve the Grievance Policy, seconded by Mike Wirtz. Motion carried (4-0-1 excused).
- #11 Consideration and possible approval of a Resolution Authorizing Administrative Officials to Borrow \$31,000 for Road Improvement Projects. The bank quoted 2.9% for a 45-day note. Mike Wirtz motioned to approve the borrowing resolution, seconded by Jerry Guelig. Motion carried (4-0-1 excused).
- #12 Consideration and possible approval of a Resolution Authorizing Administrative Officials to Borrow \$50,500 for the Purchase of a 2010 Peterbilt Plow Truck. Jerry Guelig motioned to approve the borrowing resolution, seconded by Mike Wirtz. Motion carried (4-0-1 excused).
- #13 Preliminary report on the drainage ditch cleaning project from Lap Road to Seven Hills Road. Supervisor Kraus reported that landowners need to sign a 1026 Authorization Form. He also reported that a permit from the DNR is advised but not mandatory.
- #14 <u>Status report on the Johnsburg Road reconstruction project</u>. Contact with Bruce Peterson, Town of Calumet Chairman, indicated that \$2,800 in engineering services has been paid by the Town of Calumet. He indicated that the next \$2,800 in engineering will be the Town of Taycheedah's responsibility. Engineering costs will then be split 50/50.

The engineers are reportedly working on design.

415 Certified Survey Maps. A Certified Survey Map was submitted on behalf of Harold H. Sabel, creating Lot 1 consisting of 1.76 acres, located in the SE 1/4 of the NE 1/4 of Section 32. The lot is intended for a new home for Mr. Sabel's daughter. Mike Wirtz motioned to approve the CSM, seconded by Jerry Guelig. Motion carried (4-0-1 excused).

#### **Ordinance Enforcement:**

- #1 Nuisance complaint:
  - <u>W3675 CTH WH-noise</u>. Decibel levels at approximately 15 feet from the exhaust fan were taken on October 2<sup>nd</sup> at 2:52 p.m. The fan was running at the time. The decibel level was 59.1. It was noted that

from the same location, a passing car on CTH WH recorded 71.1 dBa. Pursuant to Section 13-1-121, Town of Taycheedah Code of Ordinances, a decibel level of 75 from 7:00 am to 11:00 pm and 70 dBa from 11:00 pm to 7:00 am is acceptable.

• <u>W4039 Fairlane Circle-weeds</u>. A letter was sent to the foreclosure attorney notifying him that if the lawn is not cut by October 10<sup>th</sup>, the Town will cut it at their expense.

# Public Comments and Questions Pertaining to Town Business:

The Town Board addressed comments pertaining to legal expenses related to Fisherman's Cove, the truck purchase, current borrowing levels, engineering of the Johnsburg Road project, tree trimming on Golf Course Drive, bulky waste and shooting birds in a residential area.

#### Adjournment:

Mike Wirtz moved to adjourn the meeting at 8:57 p.m., seconded by Jerry Guelig. Motion carried (4-0-1 excused).

Attest. Brenda A Schneider

Clerk

The Town Board of the Town of Taycheedah was invited to the Town of Calumet Volunteer Fire Department's Annual Budget Meeting held on Tuesday, October 18<sup>th</sup>, 2011, at 7:00 p.m., at the Calumet Fire House. Members present were Supervisors Clarence Kraus, Tim Simon and Mike Wirtz.

Dranda A Cal

The Town Board of the Town of Taycheedah met for a Budget Workshop Meeting on Thursday, October 27<sup>th</sup>, 2011, at 4:30 p.m., at the Taycheedah Town Hall. Members present were Chairman Jerry Guelig, Supervisors Tim Simon (tardy), Mike Wirtz, Jim Rosenthal and Clarence Kraus. Also present were Clerk Brenda Schneider, Treasurer Kathy Diederich (tardy), Assessor Bill Huck and Constable Bill Gius.

- 1. Call to order. Chairman Guelig called the meeting to order at 4:35 pm.
- 2. Review the status of the 2011 Budget and discuss the proposed 2012 Budget. The proposed Budget was prepared by Treasurer Kathy Diederich and Clerk Brenda Schneider. The group reviewed and revised the draft.

The Budget Hearing will be conducted on Monday, November 21st, at 7:00 p.m.

3. <u>Adjournment</u>. Motion by Mike Wirtz, second by Jim Rosenthal, to adjourn the workshop meeting at 5:35 pm. Motion carried (5-0).

Brenda A. Schneider

Brenda A. Schneider

The Town Board of the Town of Taycheedah met for a special business meeting on Thursday, October 27<sup>th</sup>, 2011, at 5:30 p.m., at the Taycheedah Town Hall. Members present were Chairman Jerry Guelig, Supervisors Clarence Kraus, Jim Rosenthal II, Tim Simon and Mike Wirtz, Clerk Brenda Schneider and Treasurer Kathy Diederich.

- #1 <u>Call to order</u>. Chairman Guelig called the meeting to order at 5:35 p.m.
- #2 <u>Consideration and possible acceptance of a utility easement</u>. The written easement is yet to be received.
- #3 Consideration and possible approval of 2012's Edge the Ledge Adventure Race in Kiekhaefer

  Park. Midwest Sports requests the use of the Park for the 2012 Edge the Ledge event on June 23<sup>rd</sup>.

  The Board withheld approval in order to allow time for the compilation of guidelines that would apply to future events in the Park.
- <u>Consideration and possible award of the 3-year or 5-year contract for refuse, recyclable and bulky waste roadside collection and disposal</u>. Due to confusion surrounding a fuel surcharge, Mike Wirtz motioned to deny all proposals received and to rebid for the service with a fuel surcharge table starting at \$3.00 per gallon for diesel fuel increasing at \$.25 intervals to \$5.00; the remaining balance of the Request for Proposals to remain unchanged, seconded by Jim Rosenthal. Motion carried (5-0).
- #5 <u>Establish 2012 refuse and recycling rates</u>. The rates cannot be established until the contract for service is awarded.
- Consideration and possible approval of John H. Hefter's request to rezone his property located at N7768 Hwy. 151 from Single-Family Residential without Public Sewer (R-2) to Residential Estate (R-8). The Plan Commission conducted a public hearing on October 18<sup>th</sup>. The Plan Commission resolved to recommend the Town Board grant the request noting that said rezone complies with the Town's Comprehensive Plan. Jerry Guelig motioned to approve the rezone as requested, seconded by Clarence Kraus. Motion carried (5-0).
- #7 <u>Public comment</u>. Clarence Kraus requested the beach letter be placed on the November meeting agenda.
- #8 Adjournment. Motion by Tim Simon, second by Jim Rosenthal, to adjourn the special business meeting at 6:16 pm. Motion carried (5-0).

Burda Q. Schreider
Brenda A. Schneider

Calumet Sanitary District
Fond du Lac Sanitary District No. 2
Johnsburg Sanitary District
Taycheedah Sanitary District No. 1
Taycheedah Town Board

A meeting of representatives of the Commissions of the Calumet Sanitary District, Fond du Lac Sanitary District No. 2, Johnsburg Sanitary District, Taycheedah Sanitary District No. 1, and the Taycheedah Town Board was conducted on Thursday, November 3<sup>rd</sup>, 2011, at 5:00 p.m., at the Taycheedah Town Hall.

#### Members present were:

Calumet Sanitary District (CSD): President Dick Wehner and Commissioners Alice Lemke and Dave Burg. Fond du Lac Sanitary District No. 2 (FdL#2): Commissioner Bob Giese. Absent: President Brian Balson and Commissioner Tom Beltz.

Johnsburg Sanitary District (JSD): President Franz Schmitz and Commissioner Ken Schneider. Absent: Commissioner Dennis Lefeber.

Taycheedah Town Board: Absent: Chairman Jerry Guelig and Supervisors Tim Simon, Jim Rosenthal, Clarence Kraus, and Mike Wirtz.

Taycheedah Sanitary District No. 1 (TSD#1): President Mike Nett and Commissioners Jim Voight and Dennis Thome.

**Also present:** Kathy Diederich, Schenck Business Solutions and Town of Taycheedah Treasurer; Brenda Schneider, Taycheedah Town Clerk and Recording Secretary for Johnsburg Sanitary District and Taycheedah Sanitary District No. 3; John Rickert, Taycheedah Sanitary District No. 3 Commissioner; and Karen Schwengels, former Taycheedah Sanitary District No. 1 Commissioner.

The meeting was called to order at 5:20 p.m.

#### Approval of minutes of the last meeting:

John Rickert moved to approve the minutes of the July 28<sup>th</sup>, 2011 meeting, seconded by Jim Voight. Motion carried unanimously by voice vote.

#### WINNEBAGO DRIVE PROJECT

#### Status of Utility Pole Locations

- The poles have yet to be relocated.
- Alliant and TSD#1's attorney are communicating.
- The District will follow-up for a status report.

#### Shared O&M related expenses.

- The DOT sent the manhole adjustment bills for TSD#1 and FDL #2 to the Town of Taycheedah. TSD#1's bill is \$8,505.69; and FDL#2's bill is \$30,000+/-. Both districts contracted for televising and material clean-up after the DOT finished the project.
- FDL#2 plans to pay the manhole adjustment bill reduced by their expenses for televising and cleaning. The estimated cost was \$6,000.
- TSD#1 recently paid the manhole adjustment bill in its entirety; but will pursue reimbursement from DOT for the televising and cleaning expenses.
- DOT has claimed that the districts cannot prove the debris came from the project.
- Karen Schwengels, TSD#1 Commissioner at that time, performed a final inspection manhole to manhole with several project representatives. During their inspection, they discovered numerous incidents of gravel and broken pieces of construction material at the bottom of manholes. The DOT rep indicated that Vinton would be the responsible party.

Bob Giese, FDL#2, lives in the neighborhood. He walked the construction area daily. On numerous
occasions, he witnessed project material being dropped into manholes.

#### Other Shared Sewer repair issues.

TSD#1 experienced a force main leak between Gladstone and Brookhaven lift stations. The leak required a major emergency repair.

The valves on the Gladstone lift station were replaced by JF Ahern. There were no problems or issues encountered during the replacement. The bid for the two valves was approximately \$15,000. TSD#1 will consider adjusting the allocation of costs based upon the amount of time used by the other districts.

The Winnebago Drive wet-well project is in the engineering stage.

#### Sewer User Ordinance Compatibility.

It was suggested that the districts design an ordinance that would be compatible and consistent from Calumet to TSD#1, and possibly beyond. The ordinance would address uniform home/sump pump inspections, uniform televising schedules and uniform maintenance plans. The City also created some new ordinance requirements that could be incorporated.

All the districts' ordinances have been posted on the Town of Taycheedah website.

A sub-committee comprised of the president of each district was authorized for the purpose of comparing ordinances and to report their findings to the group. The sub-committee has yet to meet.

#### Sump pump connections/home inspections

TSD#1 has used televising in an effort to concentrate on corrections to high-flows homes. They plan to begin house-to-house inspections soon.

CSD inspected their entire district a few years ago. The Commission is satisfied for the time being, but may repeat the inspections in the future.

Commissioner Jim Voight departed at this time.

JSD did 20% of their homes in 2010 and plans to complete another 20% of the homes by the end of the year.

TSD#3, John Rickert and Bud Sabel have inspected 125 homes since the first of the year. They found 27 violations. Homeowners were given 30 days to correct the violations.

The districts viewed a sample warning sticker to be applied to the outflow pipe of sump pumps.

#### **Operations & Maintenance Agreements**

#### Quarterly billings:

Commissioner Bob Giese departed at this time.

TSD#1 dispersed 2<sup>nd</sup> quarter 2011 O&M bills.

Kathy Diederich prepared a summary of all bills and payments to date for distribution to the districts.

Ms. Diederich as reviewed the anticipated 3<sup>rd</sup> quarter 2011 bills as follows:

Tarret 2 diameter 2011 onto us follows.				
•	Total Energy	Brookhaven & Gladstone lift stations	preventative maint-generators	\$640.00
•	Silica Plumbing	Gladstone lift station	replace check valve	\$143.30
•	JF Ahern	Gladstone lift station	valve replacement (progress bill)	\$10,000
•	G&H Trucking	Gladstone lift station	valve replacement	\$2,200
•	Ziegelbauer Septic	Gladstone lift station (3 bills)	valve replacement	\$5,400
Dick Wehner departed at this time.				
•	Energenics	Gladstone lift station		\$641.00
•	Mengels Asphalt	Linden Beach	force main leak	
•	Mark Mand Excav.	Linden Beach	force main leak	
•	JF Ahern	Linden Beach	force main leak	
Di	ick Wehner departed at Energenics Mengels Asphalt Mark Mand Excav.	this time. Gladstone lift station Linden Beach Linden Beach	force main leak force main leak	\$641.00 \$2,300 \$3,896 \$1,445

No objections were stated; however, the districts questioned if the cost-share of the valve replacement and the force main leak expenses would be adjusted for years of use. Kathy Diederich will consult Ron Cunzenheim and apply his recommendation to the cost-share.

#### OSG Executive Committee report.

No report was given.

#### **Public comment:**

None was presented.

#### Schedule the next meetings.

Thursday, Jan. 26 <sup>th</sup> , 2012 Thursday, April 26 <sup>th</sup> , 2012	Taycheedah will provide refreshments TSD#1 will provide refreshments
Thursday, July 26 <sup>th</sup> , 2012	CSD will provide refreshments
Thursday, Oct. 25 <sup>th</sup> , 2012	JSD will provide refreshments
Thursday, Jan. 24 <sup>th</sup> , 2013	TSD#3 will provide refreshments

#### Adjournment:

Mike Nett moved to adjourn at 6:39 p.m., seconded by Dennis Thome. Motion carried unanimously by voice vote.

est: Menda A. Schneider

Town of Taycheedah Clerk

The Town Board of the Town of Taycheedah met on Monday, November 14<sup>th</sup>, 2011, at 7:30 p.m., at the Town Hall, for the purpose of conducting their November monthly meeting. Members present were Chairman Jerry Guelig, Supervisors Clarence Kraus, Jim Rosenthal, Tim Simon and Mike Wirtz, Clerk Brenda Schneider and Treasurer Kathy Diederich. Also present were Assessor Bill Huck, Constable Bill Gius and Road Maintenance Supervisor Mike Sabel.

Chairman Guelig called the meeting to order at 7:30 pm. The Pledge of Allegiance was recited.

Motion by Mike Wirtz, second by Jim Rosenthal, to approve the minutes of the 10/10/11 and 10/27/11 meetings. Motion carried (5-0).

# **Committee Reports:**

Park & Rec Committee: None presented.

#### Road Maintenance Supervisor Report:

Road Maintenance Supervisor Sabel presented the following status report for his Department:

- Most of the equipment is ready for snowplowing,
- The new tractor has arrived and is ready for snow,
- Signs are being replaced as needed,
- Shouldering work will be completed this month.

#### Review the financial reports:

Treasurer Kathy Diederich reviewed the October financial reports with the Board.

#### Approval of Town bills:

Jerry Guelig motioned to approve the bills as presented (order nos. 576-625), seconded by Mike Wirtz. Motion carried (5-0).

#### **Unfinished Business:**

- Consideration and possible award of a 3-year or 5-year contract for refuse, recyclable and bulky waste roadside collection and disposal. Waste Management and Veolia to re-bid the service due to variables used by each of them in determining a fuel surcharge. The revised proposal form included a specific structure for the fuel surcharge. Waste Management's fuel surcharge begins at \$4.00 per gallon and Veolia's begins at \$3.00 per gallon. Waste Management's monthly unit rate for the service is \$11.27 and Velia's monthly unit rate is \$13.19. Motion by Mike Wirtz, second by Tim Simon, to award a 5-year contract to Waste Management for \$11.27 per month/per unit. Motion carried (5-0).
- Establish refuse/recycling rates for 2012. It was noted that the 2012 rate would need to cover the cost of the service for the year, as well as allocating funds for possible fuel surcharges, to recoup the \$3,028 shortfall of the 2011 recycling grant and the \$5,794.05 projected shortfall in the 2011 fuel surcharges. Motion by Tim Simon, second by Jim Rosenthal, to establish the 2012 recycling rate at \$30 per unit and the refuse rate at \$114 per unit; which would create an estimated balance of \$6,972 for 2012 fuel surcharges. Motion carried (5-0).

#### **New Business:**

- #1 <u>Consideration and possible approval of a Kennel License requested by Jim Feyen.</u> Motion by Clarence Kraus, second by Jerry Guelig, to approve a Kennel License to Jim Feyen for 2012. Motion carried (5-0).
- #2 Establish a policy to be applicable to events conducted in Kiekhaefer Park. Action was postponed pending research.
- #3 <u>Consideration and possible approval of 2012's Edge the Ledge Adventure Race in Kiekhaefer Park.</u> Motion by Clarence Kraus, second by Jim Rosenthal, to table consideration of the request to the December meeting. Motion carried (5-0).
- 44 Consideration and possible approval of an amendment to the Fire Protection Agreement with the Town of Calumet Volunteer Fire Department. The amendment would eliminate any increase for fire protection for the 2012 term. Motion by Jerry Guelig, second by Tim Simon, to approve the amendment to the Agreement. Motion carried (5-0).

- #5 Consideration and possible approval of a Memorandum of Understanding Between the Town of Taycheedah and Fond du Lac County Relating to the Statewide Voter Registration System. Motion by Mike Wirtz, second by Tim Simon, to accept the Memorandum of Understanding. Motion carried (5-0).
- Consideration and possible acceptance of a Resolution Prohibiting the Carry of Firearms and Weapons in the Town Hall, Town Road Maintenance Department, Salt Storage Building and Cold Storage Building and Directing the Placement of Signs Near Each Entrance to the Building to Notify the Public of the Prohibition of Carrying Firearms and Weapons, Effective November 15th. Motion by Jim Rosenthal to approve. Motion died for lack of a second. Motion by Jerry Guelig to table the Resolution indefinitely. Motion died for lack of a second. No further action was taken.
- Preliminary report on the drainage ditch cleaning project from Lap Road to Seven Hills Road. The Wisconsin Department of Natural Resources has advised of the need to obtain a permit from the Department and the need to determine if a wetlands delineation exists. The Clerk emailed the details of the project area to the Army Corps of Engineers to find out if a delineation has been done. The Clerk is awaiting a response. The DNR further advised that if a delineation does not exist; we will need to have one done. The Clerk reported that the Town's attorney has compiled a consent form to be presented to individuals owning lands abutting the drainage ditch. Another version of the letter will be mailed to all other owners of land that are part of the cost-share allocation. The letters will be ready for mailing by the end of the week. The Clerk also informed the Board that she will include a memo outlining the DNR permit requirement, the wetlands delineation matter, that the County Land & Water Conservation Dept assisted the Town with the development of several cost-share options and that the Town does not have project cost estimates at this time.
- 48 Consideration and possible action to authorize the constructing of a roller-mill/sprayer system to be used in the treatment of road salt prior to roadway application. Information presented during educational sessions indicates such a system will increase the efficient use of salt. Mike Wirtz reported access to a conveyor and hopper at no cost. A mill, motor and rolls would cost an estimated \$2,500. No action was taken.
- Private road tree trimming. Letters were sent in early October to specific property owners along the beach roads regarding the need to trim trees. The specific locations were identified by the Calumet Fire Department and the Town of Taycheedah Road Maintenance Supervisor. A letter was also sent to each beach associations. The Town has sent tree trimming letters every few years for at least the past 16 years. The first letter was drafted with the assistance of the then Fire Chief. The letter informs the recipient that the Town and the Fire Dept may/will suspend services until the trimming is done. Keith Lefeber, Calumet Fire Chief, expressed displeasure with the wording of the letter. He stated that the Dept will not suspend service. He noted that if a fallen tree obstructs their access; they use their chainsaws to remove it. He did admit that having to remove the fallen tree does impact the Department's response time. Mike Sabel, Road Maintenance Supervisor, informed the Board that all the trimming requested had been completed.
- 410 Certified Survey Maps. A Certified Survey Map was submitted on behalf of R.A.M. Investments, LLC, creating Lot 1 consisting of 1.501 acres, and Lot 2 consisting of 4.514 acres, located in the fractional NE ¼ of Section 31 and a part of the NW ¼ of the NW ¼ of Section 32. Lot 1 and Lot 2 were formerly known as Lot 8 and Lot 9 of the Sandy Beach Business Park Addition No. 1. Motion by Jerry Guelig, second by Mike Wirtz, to approve the Certified Survey Map. Motion carried (5-0).

#### **Ordinance Enforcement:**

- #1 Moving permits:
  - W4559 Lake Park Drive-garage moved in without a permit.
  - N8732 Sylvan Bay Road-house moved out prior to permit approval.

    Both moves were handled by DeVooght House & Building Movers. With the garage move, Mr. DeVooght submitted his certificate of insurance but failed to follow-thru with the remainder of the required documentation. With the house move, Mr. DeVooght submitted all required documents and the fee on November 3<sup>rd</sup>. He was informed that the Town Board would not approve his permit request until November 14<sup>th</sup>. By the afternoon of November 5<sup>th</sup>, the house was moved to the intersection of Hwy. 151 and Sylvan Bay Road. Emergency services had not been informed of the inability to access Sylvan Bay Road via the Sylvan Bay Road/Hwy 151 intersection. Beginning at 7:00 am, November 6<sup>th</sup>, the house was moved thru the Town of Taycheedah.

The Board discussed redeeming Mr. DeVooght's \$5,000 bond or issuing citations. Chairman Guelig will contact the Town's attorney regarding the issuance of citations.

#### **Public Comments and Questions Pertaining to Town Business:**

The Town Board addressed comments pertaining to the installation of the overnight parking signs at the Town Hall and the fire service boundary.

#### Adjournment:

Jerry Guelig moved to adjourn the meeting at 8:47 p.m., seconded by Jim Rosenthal. Motion carried (5-0).

Attest. Brenda A. Schneider

Clerk

# **PUBLIC HEARING**

The Town of Taycheedah conducted a public hearing on Monday, November 21<sup>st</sup>, 2011, at 7:00 p.m., at the Town Hall, for the purpose of presenting the 2012 Proposed Budget. Town Board members in attendance were Chairman Jerry Guelig, Supervisors Tim Simon, Jim Rosenthal, Clarence Kraus and Mike Wirtz, Clerk Brenda Schneider and Treasurer Kathy Diederich. Thirteen additional Town of Taycheedah residents were in attendance.

The Town Board, Clerk and Treasurer met for budget workshop meetings on October 20<sup>th</sup> and October 27<sup>th</sup>, 2011. The draft 2012 Budget was reviewed and revised by the Board in preparation for the Budget Hearing.

Town Chairman Jerry Guelig called the public hearing to order at 7:00 p.m. The Pledge of Allegiance was recited.

The proposed 2012 Budget was presented and reviewed. The residents questioned several items contained in the budget.

After all questions were addressed, Mike Wirtz motioned to close the public hearing at 7:52 pm, seconded by Jerry Guelig. Motion carried (5-0).

#### SPECIAL MEETING OF THE ELECTORS

Chairman Guelig called to order the Special Meeting of the Electors, pursuant to Section 60.12(1)(c) of Wis. Stats., at 7:52 p.m., for the purpose of approving the salaries of elected officials, approving the 2012 Highway Expenditures, and adopting the 2012 tax levy.

- To approve the 2012 highway expenditures pursuant to Sec. 82.03 of Wis. Stat. if the proposed highway expenditures exceed \$5,000 per town highway mile (66.88 mi.@\$5,000=\$334,400). The 2012 Proposed Budget projects highway expenditures to be \$263,775.48. Therefore, no Elector approval was required pursuant to statute.
- 2) To establish salaries of elected officials for the terms of office to begin in April, 2012, pursuant to Sec. 60.32 of Wis. Stats. The 2012 Proposed Budget establishes the salaries of the elected officials for the term of office to begin in April, 2012. The following are the proposed salaries:

Supervisors \$3,757.00 per year 0% increase

- Motion by Dan Freund to maintain the current supervisor salary of \$3,757.00, seconded by Rebecca Ries. Motion carried unanimously by voice vote.
- 4) To adopt the 2011 tax levy to be paid in 2012, pursuant to Sec. 60.10(1)(a) of Wis. Stats. The 2012 Budget proposes a tax levy of \$412,051.38 for operations, the maximum allowed by State of Wisconsin imposed levy limits, and \$86,977.92 for debt, for a total tax levy of \$499,029.30.
  - Earl Jewett motioned to adopt an operational tax levy of \$412,051.38 and a debt tax levy of \$86,977.92, seconded by Jim Rosenthal. Motion carried unanimously by voice vote.

Mike Wirtz motioned to adjourn the Special Meeting of the Electors at 7:57 pm., seconded by Jim Rosenthal. Motion carried by a voice vote.

# SPECIAL TOWN BOARD MEETING

Chairman Jerry Guelig called the Special Meeting of the Town Board to order at 7:57 pm. The purpose of the meeting was for the Board to discuss and adopt the 2012 Budget.

Jerry Guelig motioned to adopt the 2012 Proposed Budget, noting that no amendments were made by the Electors, seconded by Jim Rosenthal. Motion carried (4-1). Nay-Clarence Kraus.

Jerry Guelig motioned to adjourn the Special Town Board meeting at 8:04 pm, seconded by Mike Wirtz. Motion carried (5-0).

Attest Brenda A. Schneider

Clerk

The Town Board of the Town of Taycheedah met on Monday, December 12<sup>th</sup>, 2011, at 7:30 p.m., at the Town Hall, for the purpose of conducting their December monthly meeting. Members present were Chairman Jerry Guelig, Supervisors Clarence Kraus, Jim Rosenthal, Tim Simon and Mike Wirtz, Clerk Brenda Schneider and Treasurer Kathy Diederich. Also present were Assessor Bill Huck and Constable Bill Gius.

Chairman Guelig called the meeting to order at 7:30 pm. The Pledge of Allegiance was recited.

Motion by Mike Wirtz, second by Jim Rosenthal, to approve the minutes of the 11/14/11 meeting. Motion carried (5-0).

#### **Committee Reports:**

Park & Rec Committee: None presented.

#### Road Maintenance Supervisor Report:

None presented.

#### Review the financial reports:

Treasurer Kathy Diederich reviewed the November financial reports with the Board. She noted that property tax bills were mailed today.

# Approval of Town bills:

Jerry Guelig motioned to approve the bills as presented (order nos. 626-697), seconded by Mike Wirtz. Motion carried (5-0).

#### **Unfinished Business:**

- #1 <u>Establish a policy to be applicable to events conducted in Kiekhaefer Park</u>. A sample policy from the City of Fond du Lac was reviewed. Further discussion was postponed to a Special Board Meeting to be conducted on December 19<sup>th</sup>, at 5:00 pm.
- #2 Consideration and possible approval of 2012's Edge the Ledge Adventure Race in Kiekhaefer Park. The promoter is advertising the race for June 24<sup>th</sup>, 2012. Approval was postponed to the December 19<sup>th</sup> Special Board Meeting.
- #3 <u>Consideration and possible action to raze the structure formerly known as Perl's Fisherman's Cove.</u> Motion by Tim Simon, second by Jerry Guelig, to postpone to the January meeting. Motion carried (5-0).

#### **New Business:**

- #1 <u>Consideration and possible acceptance of a utility easement</u>. A draft easement was presented to the Town Board. The Clerk is awaiting legal counsel's review. Acceptance of the easement was postponed to the January meeting.
- #2 Appointment of Election Officials for the 2012-13 term. Motion by Mike Wirtz, second by Jim Rosenthal to appoint the following Town residents as Election Officials:

DEMOCRAT	NON-PARTISAN	REPUBLICAN
Fern Ramirez**	Paul Oosterhouse	M. Athleen Simon
David Dorn**	Jean Hensen	Judy Simon
Madonna Bowman**	Joanne Thome	Virginia Schneider
Kathleen Huth	Bernie Rieder	Rebecca Ries
Judy Barrett	Marcie Jost	Lorraine Thome
Jean Sabel	Julie Woznick	Karen Anderson
<u>Alternates</u>	Kelly Huck	Betty Swenson
Barb Thome	Barbara Zoschke	Alternates
Andy Lorenz	Paula Steffen	Bill Gius
Karen Zuehlke	Catherine Foster	Dawn Rieder
Earl Jewett	Elizabeth Hayes	Dena Entringer
Carol Jewett		Jean Piechowski

<sup>\*\*</sup>Denotes first choice by the party. Per Statutes, the parties have the ability to submit a list of appointees. The Democratic Party was the only party to submit a list.

Appointments carried (5-0).

#3 Certified Survey Maps. None were submitted.

# Ordinance Enforcement:

#### #1 Moving permits:

W4559 Lake Park Drive-garage moved in without a permit.

N8732 Sylvan Bay Road-house moved out prior to permit approval. Both moves were handled by DeVooght House & Building Movers. With the garage move, Mr. DeVooght submitted his certificate of insurance but failed to follow-thru with the remainder of the required documentation. With the house move, Mr. DeVooght submitted all required documents and the fee on November 3<sup>rd</sup>. He was informed that the Town Board would not approve his permit request until November 14th. By the afternoon of November 5th, the house was moved to the intersection of Hwy. 151 and Sylvan Bay Road. Emergency services had not been informed of the inability to access Sylvan Bay Road via the Sylvan Bay Road/Hwy 151 intersection. Beginning at about 7:00 am, November 6<sup>th</sup>, the house was moved thru the Town of Taycheedah.

The attorney advised that the Permit Issuer has the authority to issue citations. Chairman Guelig did not ask about the Board's ability to redeem DeVooght's \$5,000 bond.

# Public Comments and Questions Pertaining to Town Business:

The old orange truck was recently sold on an auction website for \$13,100.00.

A couple of attendees made comments in reference to the Lap Road to Seven Hills Road ditch cleaning project. The Board expects a legal opinion regarding the matter in January. The Board intends to invite all affected landowners to an informational meeting on a date yet to be determined.

Randy and Julie Jacobs confronted Supervisor Clarence Kraus in reference to the lack of courtesy and unprofessionalism exhibited by calling the Sheriff's Department to their home the night of November 14<sup>th</sup>, for the purpose of ordering Mr. Jacobs to move his trucks out of the Town Hall parking lot or face a \$160.00 citation. The no overnight parking sign was posted earlier that day. Chairman Guelig apologized to the Jacobs for not alerting them of the revisions to the ordinance. The Jacobs suggested the Board review their ordinance due to the negative implications it could have toward individuals renting the Town Hall for private parties.

# Adjournment:

Jerry Guelig moved to adjourn the meeting at 8:25 p.m., seconded by Mike Wirtz. Motion carried (5-0).