

Index

USE OF INDEX: This index is designed for user ease. To locate information found in the code, formulate a specific question. The key words in that question then become guides for using the index. In the event you do not locate the desired information on your first attempt, the following checklist may help.

- (1) Cross references (when needed) are always located at the beginning of entries. Have you overlooked any?
- (2) Frequently initial questions are too general. Reformulating a more specific question may help.
- (3) Information on officials can be found two ways. The entry for an official's title contains general duties as well as conditions of his or her office, such as compensation and tenure. Duties assigned to the official by ordinances on specific subjects will be found under those subjects.

Abandoned refrigerators

Prohibited, 11-3-3

Accessory uses and structures

Accessory uses and structures, 13-1-140 Fences and hedges, 13-1-141 Swimming pools, 13-1-142

Administrative determinations, review of

Procedures and hearings for review of, 4-1-1 through 4-1-13

Adult-oriented establishments

Authority, 7-9-2 Definitions, 7-9-3

License, 7-9-4

Locational restrictions, 7-9-6 Measurement, 7-9-7 Miscellaneous, 7-9-9

Nonconforming uses, 7-9-8 Physical layout and operation, 7-9-5 Purpose, 7-9-1

Alcoholic beverages see also operator's licenses

Application for license, 7-2-6

Applicant qualifications, 7-2-6

Approval of application, 7-2-9

Classes of licenses, 7-2-4

Closing hours, 7-2-15

Conditions of license, 7-2-14

Definitions, 7-2-2

Fees, 7-2-5

Granting of license, 7-2-10

Investigation, 7-2-8

License required, 7-2-3

Non-alcohol events on licensed premises, 7-2-18

Numbering and expiration of license, 7-2-12

Posting of licenses, 7-2-13

Restrictions on licenses, 7-2-14

Restrictions on picnic and special event licenses, 7-2-18

Revocation of license, 7-2-17

State statutes adopted, 7-2-1

Transfer or lapse of license, 7-2-11

Alcoholic beverages, offenses involving

Adult permitting underage violation, 11-4-7

Defense of sellers, 11-4-4

Persons who have altered identification cards, 11-4-5

Possession of alcoholic beverages on school grounds, 11-4-6

Sale to underage or intoxicated persons, 11-4-2, 11-4-3

Solicitation of drinks, 11-4-8

Underage persons' presence in places of sale, 11-4-2

All-terrain vehicles, see also snowmobiles

State laws adopted, 10-2-1

Unauthorized operation on private property, 10-2-2

Animals, regulation and licensing

Barking dogs, 7-1-11

Cruelty prohibited, 7-1-16

Dog bites, 7-1-9

Dog licenses, 7-1-1, 7-1-2, 7-1-3, 7-1-4

Dogs restricted in cemeteries, 7-1-8

Impoundment of, 7-1-7

Injury to property by animals, 7-1-10

Neglected or abandoned animals, 7-1-15

Penalties, 7-1-17

Prohibited and protected animals, 7-1-14

Providing proper food and shelter, 7-1-13

Rabies quarantine, 7-1-5

Rabies vaccination, 7-1-2

Restrictions on keeping of animals, 7-1-6

Sale of artificially colored animals, 7-1-12

Annual meetings see (own meetings

Assemblies, large

Regulation of, 7-8-1

Assessor see also town officers and employees

Duties of, 2-4-9

B

Bed and breakfast establishments

As conditional use, 13-1-71

Blasting and rock crushing

See index at Title 7, Chapter 5

Board of appeals

Composition and duties, 2-5-2, 13-1-190 through 13-1-194

Board of review

Composition and duties, 2-5-1

Budget see finance

Building code and regulations

Basements, 15-1-12
Building codes and permits, 15-1-1, 15-1-2, 15-1-3
Construction standards, 15-1-4
Disclaimer on inspections, 15-1-9
Electrical permits, 15-1-5
Fees, 15-1-14
Garages, 15-1-10
Moving buildings, 15-1-13
New methods, 15-1-7
Penalties, 15-1-16
Plumbing permits, 15-1-6
Razing of buildings, 15-1-11
Uniform building code, 15-1-3
Unsafe buildings, 15-1-8

Building inspector/permit issuer

Appointment and duties, 2-4-10

Burning, open

Banning during emergencies, 5-2-7
Regulation of, 5-1-10
Right-of-way burning prohibited, 6-1-3

Cable television

See index at start of Title 9, Chapter 1

Cats see *animals*

Cemeteries regulations

Conduct in, 11-3-6

Certified survey maps

See index at start of Title 14, Chapter 1

Cigarette licenses

License required, 7-3-1

Citations

Authority, 1-2-1
Citation information, 1-2-2
Form of citation, 1-2-3
Issuance of, 1-2-5
Method of enforcement, 1-2-1
Nonexclusivity, 1-2-7
Schedule of deposits, 1-2-4

Code of ordinances

Clerk to maintain copies of documents incorporated by reference, 1-1-7
Conflict of provisions, 1-1-3
Effective date of ordinances, 1-1-5
Generally penalty, 1-1-6
Principles of construction, 1-1-2
Separability of provisions, 1-1-4

Title of code, 1-1-1

Composting

Standards for, 8-1-6

Conditional uses

Zoning provisions regarding, 13-1-60 through 13-1-75

Condominiums

Under land division regulations, 14-1-22

Constable

Appointment and duties, 2-4-14

Construction site erosion construction

Regulations, 15-2-1 through 15-2-6

Culverts

Location and construction requirements, 6-4-2 Permits for, 6-4-1

Depositories

Designated, 3-1-11

Disorderly conduct

Prohibited, 11-2-4

Dogs see *animals*

Driveways and culverts

Construction requirements, 6-4-1

Design and construction requirements, 6-4-2

Elections

Poll hours, 2-1-5 Polling place, 2-1-4 Voter registration, 2-1-3 Wards, 2-1-5

Ethics code

Advisory opinions, 2-6-8 Conflict of interest, 2-6-7 Declaration of policy, 2-6-1

Dedicated service, 2-6-5 Definitions, 2-6-2 Fair and equal treatment, 2-6-6

Responsibility of public office, 2-6-4 Sanctions, 2-6-9 Statutory standards, 2-6-3

Explosives and blasting

Applicability, 7-5-6

Definitions, 7-5-2

Purpose of regulations, 7-5-1

Regulation of blasting, 7-5-5 Regulation of explosive materials, 7-5-3 Temporary

permits, 7-5-4 Violations and penalties, 7-5-7

Fair housing

See index at start of Title 15, Chapter 3

Fees

Schedule of for permits and licenses, 1-3-1

Fences

Regulation of, 13-1-141

Finance

Accounts receivable billing procedures, 3-1-18

Annual audits, 3-1-19

Annual financial statement, 3-1-5

Budget, 3-1-2

Changes in budget, 3-1-3

Claims against town, 3-1-8
Delinquent personal property taxes, 3-1-21
Disbursements from treasury, 3-1-9
Duplicate treasurer's bond eliminated, 3-1-15
Facsimile signatures, 3-1-10
Fee for returned insufficient fund checks, 3-1-20
Finance book, 3-1-6
Financial audits, 3-1-7
Fiscal management, 3-1-1
Investment policies, 3-1-22
Liability of town for acts of agents, 3-1-17
Payment of taxes, 2-7-17
Public contracts and bidding, 3-1-13
Public depository, 3-1-11
Receiving money, 3-1-14
Statement of real property status, 3-1-16
Temporary investment of funds, 3-1-12
Town funds to be spent as appropriated, 3-1-4

Firearms

Regulation of, 11-2-1

Fire prevention and safety codes see also hazardous materials

Adoption of state codes, 5-2-2
Application to conditions, 5-2-3
Banning of fires during emergencies, 5-2-7
Investigation of fires, 5-2-6
Orders to eliminate fire hazards, 5-2-4
Service of orders, 5-2-5

Fire protection

Ambulance service, 5-1-2
Damaging fire hose, 5-1-6
Duty of bystanders to assist, 5-1-8
Fire inspections, 5-1-5
Fire protection, 5-1-1
Firemen may enter adjacent property, 5-1-7
Impeding fire equipment, 5-1-3
Open burning, 5-1-10
Police powers of fire departments, 5-1-4
Vehicles to yield right-of-way, 5-1-9

Fireworks

Discharge of, 11-2-2
Regulation and licensing, 7-6-1

Garages

Building code standards, 15-1-10

Grass and weeds

Regulation of length, 8-1-4

Grievances

Regarding public access to public buildings, programs and services, 15-4-1

H

Hazardous materials

Disclosure of, 5-3-1

Recovery of cost regarding, 5-3-1, 5-3-2

Health and sanitation

Composting, 8-1-6

Deposit of deleterious substances prohibited, 8-1-3

Destruction of noxious weeds, 8-1-4

Health nuisances, 8-1-2

Rodent control, 8-1-5

Rules and regulations, 8-1-1

Home occupations

As zoning conditional uses, 13-1-72

I

Inspector see *building inspector*

J

Juveniles see *also alcoholic beverages, offenses involving; minors*

Enforcement, 11-5-2

Town jurisdiction over, 11-5-1

K

Knives see *weapons*

Land division and subdivision code

See index at start of Title 14, Chapter 1

Licenses

Appeals of license denial, 7-10-1, 7-10-2 Duty of clerk regarding licenses, 7-10-2

Littering

Prohibited, 11-3-2

Loitering

Prohibited, 11-2-3

M

Mailboxes

Placement of, 6-3-6 Replacement of, 6-3-7

Mineral extraction

See index at start of Title 15, Chapter 2

Minors see *alcoholic beverages, offenses involving*

Enforcement, 11-5-2 Jurisdiction over, 11-5-1

N

Nonconforming uses

Under zoning code, 13-1-80 through 13-1-82

Nuisances, public

Abatement of public nuisances, 11-6-6

Cost of abatement, 11-6-7

Nuisances affecting health, 11-6-3

Nuisances affecting peace and safety, 11-6-5

Nuisances defined, 11-6-2

Nuisances offending morale and decency, 11-6-4

Prohibited, 11-6-1

Oaths of office

Requirement for, 2-4-19

Obscenity

Prohibited, 11-2-5

Offenses

State statutes adopted, 11-1-1

Official newspaper

Designation of, 2-1-6

Open meetings

Committee meetings and public notice, 2-5-4

Operator's license

Display, 7-2-36 Duration, 7-2-32 Fee, 7-2-33 Issuance, 7-2-34 License required, 7-2-30 Procedure for license, 7-2-31 Provisional license, 7-2-33 Revocation, 7-2-37

Temporary license, 7-2-33 Training for, 7-2-35

Ordinances

Code of ordinances, 1-1-1 through 1-1-7 Introduction of, 2-3-12 Publication or posting of, 2-3-17

Parking requirements

Under zoning, 13-1-90 through 13-1-93

Parks and navigable waters

Fees and users regulations, 12-1-4

Park regulations, 12-1-1

Public utility construction in, 12-1-5

Radio-controlled model airplanes regulated in parks, 12-1-2

Use of metal detectors on public property, 12-1-3

Plan commission

Composition and duties, 2-5-3

Pollution abatement

Cleanup of spilled wastes, 8-2-1 Storage of polluting substances, 8-2-2

Property, destruction of

Damage to public property, 11-3-5 Destruction of property prohibited, 11-3-1

Disturbing cemetery property, 11-3-6 Penalties, 11-3-7

Property maintenance code

See index at start of Title 15, Chapter 2

Public assemblies and gatherings

Permits for, 7-8-1

Public buildings

Authority, 3-4-1 Use of, 3-4-2

Public records

Access procedures, 3-3-5 Definitions, 3-3-1 Destruction, 3-3-7 Duty to maintain, 3-3-2 Legal custodians of, 3-3-3 Limitations on right to access, 3-3-6 Preservation through microfilm, 3-3-8 Public access to records, 3-3-4 Taped recordings of meetings, 3-3-9

Public works

Authorization for, 6-1-1

Burning or deposit of rubbish on highway right-of-ways prohibited, 6-1-3 Payment for, 6-1-2

Q,R

Razing buildings

Regulation of, 15-1-11

Recycling

See index at start of Title 8, Chapter 3

Residency

Required for service on boards and committees, 2-5-5

Rodents

Control of, 8-1-5

Roads, streets and sidewalks see *also town highways and roads*

Excavation of streets, 6-3-1, 6-3-2 Rubbish placement on roads, 6-1-3, 6-3-5 Trees, 6-3-3, 6-3-4

Satellite television dishes

Zoning requirements, 13-1-130

Signs and billboards

Zoning requirements, 13-1-100 through 13-1-114

Special assessments; general policies for

Appealed assessments payable when due, 3-2-10 Authority to levy for public works, 6-1-2 Board actions after hearing, 3-2-6

Board's power to amend special assessment, 3-2-8

Combined assessments, 3-2-7

Costs that may be paid, 3-2-8

Exemptions, 3-2-4

Miscellaneous provisions, 3-2-13

Notice of project, 3-2-5

Resolution and report required, 3-2-2

Special assessment a lien, 3-2-11

Special charges permissible, 3-2-12

Town board may levy, 3-2-1

Street use permits

When required, 7-7-1

Subdivisions and platting

See index at start of Title 14, Chapter 1

Surface water drainage, construction site erosion and mineral extraction

See index at start of Title 15, Chapter 2

Swimming pools

Zoning regulation of, 13-1-142

Town attorney

Appointment of, 2-4-12

Town auditor/accountant

Appointment and duties, 2-4-15

Town board see also town officers and employees

Amendment of rules, 2-3-18

Committees, 2-3-13

Conduct of deliberations, 2-3-14

Election of, 2-3-1, 2-4-1

General powers and duties of, 2-3-2

Internal powers of, 2-3-5

Introduction of ordinances and other business, 2-3-12

Meetings of, 2-3-6, 2-3-7

Open meetings, 2-3-8

Order of business, 2-3-11

Powers of chairperson, 2-3-3, 2-3-4

Presiding officer, 2-3-10

Publication or posting of ordinances, 2-3-17

Public works authority, 5-1-1

Public hearings procedures, 2-3-15

Quorum, 2-3-9

Reconsideration of questions, 2-3-16

Suspension of rules, 2-3-19

Town chairperson see also town officers and employees

Election of, 2-3-1 Powers of, 2-3-3, 2-3-4

Town clerk see also town officers and employees

Election and duties, 2-4-7

Town constable

Appointment and duties, 2-4-14

Town engineer

Appointment and duties, 2-4-13

Town highways and roads

Culverts and driveways, 6-4-1, 6-4-2

Deposit of rubbish in right-of-way prohibited, 6-3-5

Excavations in highways and roads, 6-3-1, 6-3-2

Injury to trees and shrubs, 6-3-4

Mailbox replacement, 6-3-6, 6-3-7

Trees obstructing view, 6-3-3

Town highways and roads, construction of (non-subdivisions)

Appeals, 6-2-8

Application to lay out, 6-2-1

Damages, 6-2-7

Duties of applicants, 6-2-4

Final inspections, 6-2-13

Order, award and recording, 6-2-6 Payment of construction costs, 6-2-9 Preliminary inspections, 6-2-10 Procedure after application is filed, 6-2-3 Proceedings after notice, 6-2-5 Restrictions on, 6-2-2 Roadway construction specifications, 6-2-12

Town meetings

Annual town meeting, 2-2-3 Clerk of, 2-2-7 Powers of, 2-2-2 Presiding officer at, 2-2-5 Procedure at all, 2-2-6 Special town meetings, 2-2-4 Town meeting definitions, 2-2-1

Town officers and employees

Compensation of elective town officers, 2-4-4

Compensation when acting in more than one capacity, 2-4-6

Custody of official property, 2-4-17

Election of, 2-4-1

Employees, 2-4-16

Oath and bond, 2-4-3, 2-4-19

Reimbursement of expenses, 2-4-5

Temporary vacancies, 2-4-2

Town treasurer see *also town officers and employees*

Duties of, 2-4-8

Traffic and parking

Disorderly conduct with a motor vehicle, 10-1-40

Handicapped parking, 10-1-22

Official traffic signs, 10-1-3

Operators to obey traffic control devices, 10-1-10

Parking restrictions, 10-1-20, 10-1-21, 10-1-22

Penalties, 10-1-50

Registration record of vehicle as evidence, 10-1-4

State administrative code provisions adopted, 10-1-2

State traffic laws adopted, 10-1-1

Truck weight limits, 10-1-11

Weight and size limitations on town roads, 10-1-11

Transient merchants

Appeals, 7-4-6 Definitions, 7-4-2 Exemptions, 7-4-3 Investigations, 7-4-5

Registration, 7-4-1, 7-4-4 Regulation of, 7-4-7 Revocation of, 7-4-8

Trespass

Prohibited, 11-3-4

Variances

From zoning code, 13-1-193

Village powers

Grant of powers, 2-1-2

Vision clearance

At intersections, 6-3-3, 13-1-90

Voter registration

Requirement for, 2-1-3

U,V

W

Wards

Designation of, 2-1-5

Weed commissioner see also town officers and employees

Appointment and duties, 2-4-11

Weeds, noxious

Destruction of, 8-1-4

X,Y,Z

Zoning board of appeals

Composition and duties, 2-5-2, 13-1-190 through 13-1-194

Zoning code

See index at start of Title 13, Chapter 1

Zoning districts

Districts established, 13-1-40 through 13-1-56

Chapter 3 Fee Schedule

1-3-1 Fee Schedule

Sec. 1-3-1 Fee Schedule.

Section Ordinance	Fee
2-5-1(d) Board of Review	\$ 48.00 annually
3-1-16 Statement of Real Property Status	\$ 20.00 3-3-4(f)
Copying Public Records	\$.25
6-3-1 Street Excavation Permit	\$ 5.00
7-1-3(a) Neutered/Spayed Dog License	\$ 3.00
Unneutered/Spayed Dog License \$ 8.00	
7-1-3(b) Kennel License (12 or fewer dogs)	\$ 35.00
Each additional dog in excess of 12 \$ 3.00	
7-2-5(a) Class "A" Fermented Malt Beverage Retailer's	\$ 25.00
License 7-2-5(b) Class "B" Fermented Malt Beverage Retailer's	\$ 50.00
License 7-2-5(c) Temporary Class "B" Fermented Malt Beverage License	\$ 10.00
7-2-5(d) Temporary "Class B" Wine License	\$.7-2-
5(e) Fermented Malt Beverage Wholesaler's License	\$ 7-2-5(0
"Class A" Intoxicating Liquor Retailer's	\$ 50.00

License 7-2-5(g) "Class B" Intoxicating Liquor Retailer's License	\$	75.00
7-2-33 Operator's License (Regular) (Provisional)	\$	5.00
7-3-1 Cigarette License	\$	5.00 7-4-4
Transient Merchants Registration and Investigation	\$	10.00 per day
7-5-3 Explosive Materials/Blasting (Commercial)	\$ 500.00 annually	7-5-4 Temporary Explosives Permit \$ 10.00 per event
7-6-1 Fireworks License	No fee	
7-7-1 Street Use Permit	No fee	7-8-1
Large Public Gatherings (250-500 people)	No fee	
(500-over people)	\$ 100.00 per event	7-9-4 Adult-Oriented Establishment
\$ 5,000.00 annually		
12-1-4 Reservation of Park Space	\$	5.00 per day
13-1-63 Conditional Use Permit	\$	50.00 13-1-102
Sign Permit	\$	20.00 per sign 13-1-130
Signal Receiving Antennas (Satellite Dish) Permit	\$	10.00 13-1-141 Fence
Permit	\$	5.00 13-1-142 Swimming Pool
Permit	\$	10.00 13-1-181 Zoning Change
\$ 175.00		
\$50.00 hearing fee + \$125.00 publication deposit		13-1-190 Appeals to Board of Appeals \$ 125.00
\$75.00 hearing fee + \$50.00 publication deposit		
13-1-193 Zoning Variance Requests	\$ 125.00	\$75.00 hearing fee + \$50.00 publication deposit
14-1-31 Preliminary Plats	\$	75.00
\$50.00 hearing fee + \$25.00 publication deposit		14-1-33 Final Plats
\$ 75.00		
\$50.00 hearing fee + \$25.00 publication deposit		
14-1-31 Certified Survey Map (Minor Subdivision)	No fee	
15-1-14 Building Code Fees		
Land Use/Remodeling Permit	\$ 25.00	Gen./Plumb./Elec. Inspections
\$ 40.00 each		
(as determined by Permit Issuer) New Home Construction	\$	975.00
Permit Fee	\$	25.00
Plan approval	\$	25.00
State Stamp	\$	25.00
Administrative Fee	\$	25.00
Construction Inspections	\$	125.00
Plumbing Inspections	\$	125.00
Electrical Inspections	\$	125.00
Refundable Escrow Deposit	\$	500.00
Copy of Comprehensive Plan	\$	20.00
Copy of Codification (Zoning & Subdivision)	\$	15.00
Copy of Codification (all ordinances & laws)	\$	27.00